



SHIRE OF WAGIN

SPECIAL MEETING OF COUNCIL

Minutes

20 August 2013

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1. DECLARATION OF OPENING

The Shire President Cr Blight declared the meeting open at 7.03pm.

2. ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE (PREVIOUSLY APPROVED)

Present:	Cr P J Blight	President
	Cr G R Ball	Member
	Cr I C Cumming	Member
	Cr G K B West	Member
	Cr J L C Ballantyne	Member
	Cr G T Hegarty	Member
	Cr R C Walker	Member
	Cr E N Pugh	Member
	Cr C J Brockwell	Member
	Cr D C Lloyd	Member (7.04pm)
Staff:	Mr P R Webster	Chief Executive Officer
	Mr A D Hicks	Manager of Works
	Ms C A Webster	Manager Community and Regulatory Services
	Mr B A Roderick	Manager Finance and Corporate Services
	Mr D O Irekpolo	Acting Accountant
Visitors:	Nil	
Apologies:	Cr J G Shaw	

3. RESPONSES TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

4. PUBLIC QUESTION TIME

Nil

5. PUBLIC QUESTION TIME

Nil

6. PUBLIC FORUM

Nil

7. DISCLOSURE OF FINANCIAL AND OTHER INTERESTS

Nil

8. REPORTS OF OFFICERS

8.1 ADOPTION OF 2013/2014 BUDGET AND SETTING OF RATE LEVELS

PROPONENT:	Shire of Wagin
OWNER:	Shire of Wagin
LOCATION/ADDRESS:	Shire of Wagin
AUTHOR OF REPORT:	Manager of Finance and Corporate Services
SENIOR OFFICER:	Chief Executive Officer
DATE OF REPORT:	15 August 2013
PREVIOUS REPORT(S):	N/A
DISCLOSURE OF INTEREST:	N/A
FILE REFERENCE:	FNC 3/1
ATTACHMENTS:	Under Separate Cover

BRIEF SUMMARY:

The 2013/2014 budget is presented to Council for Adoption and setting of rating levels.

BACKGROUND:

The 2013/2014 budget has been prepared following on from the Budget workshop and Draft Budget meeting held on 1st August 2013 where a draft was considered.

COMMENT:

Further to the Budget workshop and Draft Budget meeting all changes have been incorporated into this document along with all committed projects not complete as at 30 June 2013. The 2013/2014 Budget has been prepared to include a 5% increase in rates with 1% of the increase set aside and transferred into Councils Reserves.

A balanced budget with an anticipated surplus of \$0 at year end has been prepared and has been converted to the required statutory format for final adoption.

The following recommendations are required for Council to formally adopt the 2013/2014 Budget.

CONSULTATION/COMMUNICATION:

Council Members

STATUTORY/LEGAL IMPLICATIONS:

Local Government Act 1995, s6.2 – Council must adopt a Budget in the form and manner prescribed by 31st August 2013.

Local Government Financial Management Regulations 1996

POLICY IMPLICATIONS:

Nil

FINANCIAL IMPLICATIONS:

The adoption of budget will enable Council to operate financially.

STRATEGIC IMPLICATIONS:

Councils Strategic Plan was the key document when formulating the budget.

VOTING REQUIREMENTS:

Absolute Majority

Rate in Dollar and Minimum Rates**2229 OFFICERS RECOMMENDATION & COUNCIL DECISION**

Moved: Cr. E N Pugh

Seconded: Cr. Cr. I C Cumming

That Council impose the following Rates and Charges

Rate Type	Minimum Rate \$	Rate in \$
GRV	480.00	0.1124
UV	480.00	0.00694

Absolute Majority
Carried 10/0

Rate Discount**2230 OFFICERS RECOMMENDATION & COUNCIL DECISION**

Moved: Cr. G R Ball

Seconded: Cr. G T Hegarty

That Council offer a discount of 5% applicable to current year rates only to ratepayers upon full payment of all current rates including any arrears by no later than 5.00pm Wednesday 2nd October 2013.

Absolute Majority
Carried 10/0

Due Date for Payment and Instalments**2231 OFFICERS RECOMMENDATION & COUNCIL DECISION**

Moved: Cr. E N Pugh

Seconded: Cr. G T Hegarty

That Council offer both two instalment options and four instalment options and that Council set the instalment payment dates as

First Instalment: 2nd October 2013 - both options
Second Instalment: 2nd December 2013 – four Instalments only
Second & Third Instalments: 3rd February 2014 – both options
Fourth Instalment: 3rd April 2014 – four instalments only

Absolute Majority
Carried 10/0

Interest & Instalment Charges**2232 OFFICERS RECOMMENDATION & COUNCIL DECISION**

Moved: Cr. G R Ball

Seconded: Cr. R C Walker

That Council adopt the following charges and interest rates in relation to rate debtors in the 2013/2014 Budget.

- i. Interest on overdue rates and general debtors – 11%
- ii. Interest on rate instalment payments – 5.5%
- iii. Instalment administration fee (per instalment) - \$5
- iv. Penalty interest will be calculated on all outstanding rates after 2nd October 2013

Absolute Majority
Carried 10/0

Rubbish Service Charges**2233 OFFICERS RECOMMENDATION & COUNCIL DECISION**

Moved: Cr. E N Pugh

Seconded: Cr. I C Cumming

That Council set an annual rubbish service charges for both domestic and commercial services at \$260.00 per annual service for the 2013/2014 year.

Absolute Majority
Carried 10/0

Rates Concessions**2234 OFFICERS RECOMMENDATION & COUNCIL DECISION**

Moved: Cr. G K B West

Seconded: Cr. G T Hegarty

That Council make provision in the 2013/2014 Budget concession on the CWA Hall rates and refuse, Waratah Lodge refuse charges, Wagin St John's Ambulance refuse charges and Wagin Care and Share refuse charges.

Absolute Majority
Carried 10/0

Schedule of Fees and Charges**2235 OFFICERS RECOMMENDATION & COUNCIL DECISION**

Moved: Cr. G K B West

Seconded: Cr. G R Ball

That Council adopt the Schedule of Fees and Charges as presented in the 2013/2014 Budget.

Absolute Majority
Carried 9/1

Councillor's Sitting Fees and Allowances**2236 OFFICERS RECOMMENDATION & COUNCIL DECISION**

Moved: Cr. G K B West

Seconded: Cr. D C Lloyd

That Councillor's Sitting Fees and allowances be set as per the following for 2013/2014.

Ordinary Council Meeting per Attendance	\$100
Ordinary Council Meeting per Attendance (President)	\$200
Special Meeting per Attendance	\$100
Committee Meeting per Attendance	\$50
Committee Meeting per Attendance (President)	\$100
Presidents Allowance	\$9,000
Deputy Presidents Allowance	\$2,250
Travel Reimbursement per Km	.90¢
Childcare Reimbursement per Hour (reimbursed up to)	\$25
Communication Allowance	\$500

Absolute Majority
Carried 10/0

Budget Adoption

2237 OFFICERS RECOMMENDATION & COUNCIL DECISION

Moved: Cr. E N Pugh

Seconded: Cr. J L C Ballantyne

That Council adopt the 2013/2014 Budget as presented.

Absolute Majority
Carried 9/1

9. CLOSURE

The meeting closed at 7.36pm.

I certify that this copy of the Minutes is a true and correct record of the meeting held on 20th August 2013.

Signed:
Presiding Elected Member

Date: