



SHIRE OF WAGIN

SPECIAL MEETING OF COUNCIL

Minutes

14 August 2012

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Shire of Wagin

Minutes of the Special Council Meeting of Council held in Council Chambers on Tuesday 14th August 2012.

1. DECLARATION OF OPENING

The Shire President Cr Blight declared the meeting open at 7.00pm.

2. ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE (PREVIOUSLY APPROVED)

Present:	Cr P J Blight	President
	Cr G R Ball	Member
	Cr J L C Ballantyne	Member
	Cr R C Walker	Member
	Cr E N Pugh	Member
	Cr G T Hegarty	Member
	Cr I C Cumming	Member
	Cr D C Lloyd	Member (from 7.02pm)
Staff:	Mr B A Roderick	Acting Chief Executive Officer
	Mr A D Hicks	Manager of Works
	Ms C A Webster	Manager Community and Regulatory Services
Visitors:	Nil	
Apologies:	Cr C J Brockwell	
	Cr G K B West	Leave of Absence
	Cr J G Shaw	Leave of Absence

3. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

4. PUBLIC QUESTION TIME

Nil

5. LEAVE OF ABSENCE

Nil

6. DISCLOSURE OF FINANCIAL AND OTHER INTEREST

Nil

7. REPORTS OF COMMITTEES

Nil

8. REPORTS OF OFFICERS

8.1 ADOPTION OF 2012/2013 BUDGET AND SETTING OF RATE LEVELS

PROPONENT:	Shire of Wagin
OWNER:	Shire of Wagin
LOCATION/ADDRESS:	2 Arthur Road Wagin
AUTHOR OF REPORT:	Acting Chief Executive Officer
SENIOR OFFICER:	N/A
DATE OF REPORT:	14 August 2012
PREVIOUS REPORT(S):	N/A
DISCLOSURE OF INTEREST:	N/A
FILE REFERENCE:	N/A
ATTACHMENTS:	Nil

BRIEF SUMMARY:

The 2012/2013 budget is presented to Council for Adoption and setting of rating levels.

BACKGROUND:

The 2012/2013 budget has been prepared following on from the Budget workshop and Draft Budget meeting held on 26th July 2012 where a draft was considered.

COMMENT:

Further to the Budget workshop and Draft Budget meeting all changes have been incorporated into this document along with all committed projects not complete as at 30 June 2012

A balanced budget with an anticipated surplus of \$0 at year end has been prepared and has been converted to the required statutory format for final adoption.

The following recommendations are required for Council to formally adopt the 2012/2013 Budget.

CONSULTATION/COMMUNICATION:

N/A

STATUTORY/LEGAL IMPLICATIONS:

Local Government Act 1995, s6.2 – Council must adopt a Budget in the form and manner prescribed by 31st August 2011.

Local Government Financial Management Regulations 1996

POLICY IMPLICATIONS:

Nil

FINANCIAL IMPLICATIONS:

The adoption of budget will enable Council to operate financially.

STRATEGIC IMPLICATIONS:

Councils Strategic Plan was the key document when formulating the budget.

VOTING REQUIREMENTS:

Absolute Majority

Rate in Dollar and Minimum Rates**1973 OFFICERS RECOMMENDATION & COUNCIL DECISION**

Moved: Cr. E N Pugh

Seconded: Cr. G R Ball

That Council impose the following Rates and Charges;

Rate Type	Minimum Rate \$	Rate in \$
GRV	460.00	.106435
UV	460.00	.006581

Carried 8/0 by
Absolute Majority

Rate Discount**1974 OFFICERS RECOMMENDATION & COUNCIL DECISION**

Moved: Cr. R C Walker

Seconded: Cr. G T Hegarty

That Council offer a discount of 5% applicable to current year rates only to ratepayers upon full payment of all current rates including any arrears by no later than 5.00pm Wednesday 26th September 2012.

Carried 8/0 by
Absolute Majority

Due Date for Payment and Instalments**1975 OFFICERS RECOMMENDATION & COUNCIL DECISION**

Moved: Cr. G R Ball

Seconded: Cr. D C Lloyd

That Council offer both two instalment options and four instalment options and that Council set the instalment payment dates as

First Instalment: 26th September 2012 – both options
Second Instalment: 26th November 2012 – four instalments only
Second & Third Instalments: 25th January 2013 – both options
Fourth Instalment: 26th March 2013 – four instalments only

Carried 8/0 by
Absolute Majority

Interest and Instalment Charges**1976 OFFICERS RECOMMENDATION & COUNCIL DECISION**

Moved: Cr. I C Cumming

Seconded: Cr. G R Ball

That Council adopt the following charges and interest rates in relation to rate debtors in the 2012/2013 budget.

- i. Interest on overdue rates and general debtors 11%
- ii. Interest in rate instalment payments – 5.5%
- iii. Instalment administration fee (per instalment) -\$5
- iv. Penalty interest will be calculated on all outstanding rates after 26th September 2012.

Carried 8/0 by
Absolute Majority

Rubbish Services Charges**1977 OFFICERS RECOMMENDATION & COUNCIL DECISION**

Moved: Cr. R C Walker

Seconded: Cr. J L C Ballantyne

That Council set rubbish service charges for both domestic and commercial services at \$250.00 per service for the 2012/2013 year.

Carried 8/0 by
Absolute Majority

Rates Concessions**1978 OFFICERS RECOMMENDATION & COUNCIL DECISION**

Moved: Cr. E N Pugh

Seconded: Cr. G T Hegarty

That Council make provision in the 2012/2013 Budget for rating concessions relating to Council Policy "Finance 14 – Rates Concession Incentives Commercial Properties", and a concession on the CWA Hall rates and refuse and Waratah Lodge refuse charges.

Carried 8/0 by
Absolute Majority

Schedule of Fees and Charges**1979 OFFICERS RECOMMENDATION & COUNCIL DECISION**

Moved: Cr. E N Pugh

Seconded: Cr. J L C Ballantyne

That Council adopt the Schedule of Fees and Charges as presented in the 2012/2013 Budget.

Carried 8/0 by
Absolute Majority

Councillor's Sitting Fees

1980 OFFICERS RECOMMENDATION & COUNCIL DECISION

Moved: Cr. J L C Ballantyne

Seconded: Cr. D C Lloyd

That Councillors Sitting Fees be set at \$60 per Council meeting and \$30 per main Committee meeting (ie minimum fees) as presented in the draft budget.

Carried 7/1 by
Absolute Majority

Budget Adoption

1981 OFFICERS RECOMMENDATION

Moved: Cr. G R Ball

Seconded: Cr. E N Pugh

That Council adopt the 2012/2013 Budget as presented.

Carried 8/0 by
Absolute Majority

8.2 GRANTS COMMISSION HEARING

PROPONENT:	Shire of Wagin
OWNER:	Shire of Wagin
LOCATION/ADDRESS:	N/A
AUTHOR OF REPORT:	Acting Chief Executive Officer
SENIOR OFFICER:	N/A
DATE OF REPORT:	14 August 2012
PREVIOUS REPORT(S):	N/A
DISCLOSURE OF INTEREST:	N/A
FILE REFERENCE:	FNC 7/2
ATTACHMENTS:	Letter – Visit by Local Government Grants Commission, Public Hearing Overview of the General Purpose Grants Methodology

BRIEF SUMMARY:

Council agree to a WA Local Government Grants Commission public hearing and decide whether it wishes to put forward a submission.

BACKGROUND:

We have received written notification from the WA Local Government Grants commission that they would like to visit Wagin to conduct a public hearing regarding our federal assistant grants.

The commission usually conducts public hearings every 4 – 5 years, the last hearing for Wagin was held back in November 2007. The hearing is open to the public with any person or group able to put forward a submission.

In 2007 Council contracted Ray Hadlow to draft a submission on behalf of Council, this came at a cost of \$6,000, and this submission is enclosed as an attachment. The 2007 submission details all shire statistics that are relevant to the grants assistance process. This includes changes to the town that may affect the disability factors recognised in the Balanced Budget Process.

COMMENT:

The public hearing is scheduled for Wednesday 19th September 2012 from 10.30am to 12.30pm. The date and times cannot be changed as the Commission are conducting a number of hearings and they are on a very tight schedule. They are conducting hearings for the Shire's of Wagin, Woodanilling, Katanning, Gnowangerup and West Arthur over a two day period.

In an effort to attract members of the public to the hearing Council may choose to hold the hearing at the Community Resource Centre due to its central location.

It is very good timing to have our hearing as the Commission has recently gone through a grants methodology review and changed the way the grants process is calculated, please refer to the enclosed attachment from the Grants Commission. This new methodology will be explained in detail by the commissioners at the meeting.

Council will need to decide whether they wish to put forward a submission, Mr Hadlow no longer contracts his services out, he has retired with Haines Norton now providing his service. I have not obtained a quote however I would guess it would be around the \$8,000 to \$10,000 amount.

I also question whether there is enough time to put a submission together as it needs to be submitted to the Commission by the 3rd September.

I am not sure if our previous submission was effective in increasing our Federal grant amount or whether any future submissions will have any impact. Upon speaking to Councils CEO before he went on leave he was not in favour of engaging a contractor to put forward a submission.

CONSULTATION/COMMUNICATION:

N/A

STATUTORY/LEGAL IMPLICATIONS:

Local Government (Financial Assistance) Act 1995

POLICY IMPLICATIONS:

Nil

FINANCIAL IMPLICATIONS:

The WA Local Government Grants Commission determines Councils Federal Assistance Grant funding, these funds are Councils biggest source of revenue after Council rates. Any change in Council's disability factors will change the level of funding.

Council has not budgeted to develop a Grants Commission submission, however it has a \$30,000 budget allocation to consultants.

STRATEGIC IMPLICATIONS:

N/A

VOTING REQUIREMENTS:

Simple Majority

OFFICERS RECOMMENDATION

The Shire of Wagin:

- Advises the WA Local Government Grants Commission that it agrees to hold a Public Hearing on the 19th September 2012 at 10.30am at the Wagin Community Resource Centre
- Does not put forward a submission to the WA Local Government Grants Commission for the 2012 Grants Commission hearing.

1982 COUNCIL DECISION

Moved: Cr. R C Walker

Seconded: Cr. G T Hegarty

The Shire of Wagin:

- Advises the WA Local Government Grants Commission that it agrees to hold a Public Hearing on the 19th September 2012 at 10.30am at the Wagin Community Resource Centre
- Senior Staff and interested Councillors review the Grants Commissions methodology and process for Wagin with a view to forwarding a submission if required.

Carried 8/0

FNC 712



Government of **Western Australia**
Department of **Local Government**

Your Reference:
Our Reference: 141-06302 E1220094

SHIRAZ
01 9447 1111
RECEIVED

Mr Len Calneggia
Chief Executive Officer
Shire of Wagin
PO Box 200
WAGIN WA 6315

Dear Len

**VISIT BY THE WA LOCAL GOVERNMENT GRANTS COMMISSION
PUBLIC HEARING**

I am writing to inform you the WA Local Government Grants Commission (the Commission) would like to visit your local government for the purpose of a public hearing in accordance with section 11(2)(c) of the *Local Government (Financial Assistance) Act 1995*. The hearing has been scheduled to commence at 10:30am on 19 September 2012 and will take approximately two hours.

Members attending the hearing are:

- Mr Linton Reynolds (Chairman)
- Cr Pat Hooper (Commissioner)
- Cr Ian Carpenter (Commissioner)

The Commission has to arrange this hearing in accordance with a tight schedule and the availability of the Commissioners. It will also be visiting other local governments in your region. Please refer to the attached draft itinerary for the visiting program. I have also attached a copy of a notice for you to display as you consider appropriate.

It would be appreciated if you would provide a data projector, computer and suitable venue for the hearing. Would you please confirm arrangements with Mr Mervyn Teow on 6552 1635 or mervyn.teow@dlg.wa.gov.au.

The Commission looks forward to the visit on 19 September 2012 as well as responding to any submissions should you choose to make one.

Yours sincerely

Ross Earnshaw
MANAGER REFORM IMPLEMENTATION

2 August 2012

Officer	ACLO	Comment
Action Required	✓	
Information Only		
Actioned		
Scanned	✓	

Gordon Stephenson House
140 William Street Perth WA 6005
GPO Box R1250 Perth WA 6844
Tel: (08) 6552 1500 Fax: (08) 6552 1555 Freecall: 1800 620 511 (Country only)
E-mail: info@dlg.wa.gov.au Website: www.dlg.wa.gov.au



NOTICE OF PUBLIC HEARING

To be Held at the:

**Shire of Wagin
<Insert Venue>**

Wednesday, 19 September 2012

Commencing at 10:30am and Concluding at 12:30pm

Order of Proceedings:

1. President to open the hearing.
2. Introduction by the Chair of the Commission
3. Presentation by the Commission on its role, function and the process it uses to determine Financial Assistance Grants.
4. Discussion on Submission (if submitted)
5. Close of hearing

The WA Local Government Grants Commission recommends on an annual basis to the State Minister for Local Government on the allocation of Financial Assistance Grants to local governments in Western Australia.

In accordance with the *Local Government (Financial Assistance) Act 1995* the Commission is required to conduct public hearings with local governments in connection with the Financial Assistance Grant recommendations and also to discuss any submissions made to the Commission by local governments.

Organisations or persons wishing to make a submission, in connection with the Financial Assistance Grant recommendations of the Commission, at the above hearing, are requested to register their interest with:

Mr Mervyn Teow
WA Local Government Grants Commission
Tel: (08) 6552 1635
E-mail: mervyn.teow@dlg.wa.gov.au

Upper Great Southern

DATE	START	FINISH	Distance	LG PROGRAM
Wednesday, September 19	7.30am	10.30am	236km	Perth → Wagin
	10.30am	12.30pm		Presentation at Shire of Wagin
	12.30pm	1.00pm	31km	Wagin → Woodanilling
	1.00pm	3.00pm		Presentation at the Shire of Woodanilling
	3.00pm	3.30pm	25km	Woodanilling → Katanning
	3.30pm	5.30pm		Presentation at the Shire of Katanning
Thursday, September 20	7.30am	8.30am	86km	Katanning → Gnowangerup
	8.30am	10.30am		Presentation at the Shire of Gnowangerup
	10.30am	12.30pm	189km	Gnowangerup → West Arthur (Darkan)
	1pm	3pm		Presentation at the Shire of West Arthur
	3pm	5pm	211km	West Arthur → Perth

9. CLOSURE

The meeting closed at 7.38pm.

These Minutes were confirmed at a meeting held on

Signed _____

Presiding Member at the meeting at which the Minutes were confirmed.

Dated _____