



Minutes of the Ordinary Council Meeting

22 November 2011

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Shire of Wagin

Minutes of the Ordinary Council Meeting of Council held in Council Chambers on Tuesday 22 November 2011.

1. DECLARATION OF OPENING

The Shire President Cr Blight declared the meeting open at 7.01pm.

2. ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE (PREVIOUSLY APPROVED)

Present:	Cr P J Blight	President
	Cr G R Ball	Member
	Cr E N Pugh	Member
	Cr G T Hegarty	Member
	Cr I C Cumming	Member
	Cr D K Morgan	Member
	Cr J L C Ballantyne	Member
	Cr D C Lloyd	Member
	Cr R C Walker	Member
Staff:	Mr L J Calneggia	Chief Executive Officer
	Mr B A Roderick	Manager of Finance and Corporate Services
	Ms C A Webster	Manager of Community and Regulatory Services
	Mr A D Hicks	Manager of Works
	Mrs D J Thompson	Executive Assistant
Visitors:	Sgt Paul Lydiate	Wagin Police
Apologies:	Cr J G Shaw	

Leave of Absence: Cr G K B West

3. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

4. PUBLIC QUESTION TIME

Nil

5. APPLICATION FOR LEAVE OF ABSENCE

Nil

6. PUBLIC FORUM (PETITION/DEPUTATIONS/PRESENTATIONS)

Sgt Paul Lydiate presented a report to Council addressing current issues. He advised council that regular patrols are being undertaken covering the public toilet areas that have been recently vandalised and he is currently investigating further CCTV grant funding for the installation of cameras in these areas.

Sgt Lydiate stated the number of incidents that have occurred within Wagin had decreased quoting the followings statics; burglaries down by 66.7%, domestic violence down by 66%, drug convictions down by 62.5% and traffic infringements 99%.

He advised installation of phase 2 CCTV cameras is in hand, and advised that receipt of these cameras had been delayed due to increase demand on the suppliers.

Regular patrols are being undertaken to include the Recreation Grounds, RV area and Skate Park. Police Officers have received positive feedback from patrons of the RV area for creating a safe environment. The Skate Park has proven very popular with local youth and there have been no reports of any anti social behaviour.

Sgt Lydiate left the meeting at 7.10pm.

7. CONFIRMATION OF PREVIOUS MEETING MINUTES**1774 Council Decision**

Moved: Cr. I C Cumming

Seconded: Cr. E N Pugh

That the Minutes of the Ordinary Council Meeting 25 October be confirmed as true and accurate.

Carried 9/0

8. DISCLOSURES OF FINANCIAL AND OTHER INTERESTS

Cr Pugh declared a Financial Interest in item 11.4.

9. STATUS REPORT - NOVEMBER 2011

Date	Resolution #	Officer	Description	Action	Status	Questions & Comments
			FINANCE & ADMINISTRATION			
27 Oct 2009	1171	MCRS	Security Cameras for the Wagin Town Site	Installation early December.		
25 May 2010	1374	CEO	Reconciliation Action Plan	Council invite the wider community to participate in developing a Reconciliation Action Plan		First meeting 18/08/2011
24 Aug 2010	1436	CEO	Regional Development Scheme – Wagin Aerodrome	Change scope of works and complete an economic/business plan.		Works & Services agenda item.
26 Oct 2010	1464	CEO	Future of Community Centre	Undertake due diligence to consider Community Centre – Lot 123 Tudhoe Street		Asset Management Committee recommendation June meeting.
21 Dec 2010	1528	CEO	Business Case – Lake 4WD VROC Aged Persons Housing Strategy Alliance CLGF (Royalties for Regions) Regional Component	That Council endorse the Business Case for the Lakes and 4WD Well Aged Persons Housing Strategy Regional Alliance 2010 – 2011 and lease Reserve 48235 Khedive Street to Wagin Cottage Homes Inc.		Business case submitted to RDL Business case and FAA for 10/11 finalised.
22 Feb 2011	1547	MCRS	Master Plan for Sport and Recreation	Master Plan to be completed November 2011.		On-going.
22 Mar 2011	1568	MCRS	Proposal to establish a SES Unit in Wagin	Seeking feedback from Councillor Morgan on setting up new unit.		
19 April 2011	1579	MFCS	4WD Common Computer System	That Council agree in principal to change Council IT accounting system and staff requested to work out concrete proposals after discussing with neighbouring shires and bring back to 11/12 budget.		New IT system in 2011/2012 budget

24 May 2011	1610	MCRS	Heritage Upgrade of Tudhoe Street - CBD	MCRS apply to lotteries – Conservation Plan Grant.		Ongoing.
24 May 2011	1611	MCRS	Stubbs Street Playground Quotes	Progress project plan seeking community consultation for the Stubbs Street playground.	Awaiting Sport & Rec Master Plan.	Ongoing.
28 June 2011	1637	MCRS	Wagin Trotting Club – Racecourse Infrastructure Grant	Grant received – plan of upgrade to be discussed.		On-going.
28 June 2011	1651	CEO	Wagin Airfield – Regional Airports Development Scheme 2011/12	Accept offer from Minister of Transport and advice of Council disappointment not receiving the total amount of the application for the grant.		Agenda Item (Works & Services).
26 July 2011	1674	MCRS	2011 Dry Season Assistance Grant	The final event will be the Harvest Festival – 18 December 2011.		
27 Sept 2011	1724	MCRS	Control of ESL Funding	This was drafted by CESM – Cindy Pearce.		
27 Sept 2011	1731	CEO	Formation of a Committee – Wagin Community Family Park	Establish Committee	Letter to members written.	On-going.
27 Sept 2011	1746	MFCS	Sale of Industrial Land – Lot 197 (11 Vale Street	Advise proponent their offer has been accepted and to advertise as per LG Act.		Settlement due November.
27 Sept 2011	1747 & 1748	MFRS	Sale of Industrial Land – Lot 502 Vale Street	Advise proponent their offer has been accepted and to advertise as per LG Act. Withdraw blocks until new valuations are sought and refer to Asset Management Committee.		Settlement due November. New valuations received. Remaining blocks withdrawn from sale.
25 Oct 2011	1765	MCRS	Community Assisted Transport Vehicle 2012 – 13	Support approved.		
25 Oct 2011	1767	MFCS	Wagin Riding & Pony Club Lease agreement	Sign, stamp and execute new lease.		Will be executed in November.
25 Oct 2011	1768	MFCS	Wagin Gun Club Lease agreement	Sign, stamp and execute new lease.		Will be executed in November.

25 Oct 2011	1769	MFCS	Christmas Function & Office Hours over Christmas/New Year	Arrange Christmas Function for 9 Dec 2011 and advertise closure of office over holiday period.		In progress advertising will commence in early December.
25 Oct 2011	1772	CEO	Nominate Delegate Deputy from Central Country Zone to State Council	Proceed with nomination.		
25 Oct 2011	1773	CEO/ MFCS	Fire Truck	Make arrangements to purchase Fire Truck as per recommendation.		Truck acquired.

Health, Building & Planning						
24 Nov 2009	1214	CEO	Light Industrial Land	Council to authorised the ACEO to negotiate with the DPI – State Land Services to facilitate an agreement,	Contact made with Department.	DPI advised Reserve #16548 offered in lieu of Heritage survey On going.
24 Aug	1439	EHO	Shed Lot 1773 Ballagin Street – Wagin Agricultural Society	Advice proponent application is successful subject to conditions.	Applicant advised	Shed erected and painted – Finished
24 Aug 2010	1440	EHO	Food Act – Authorised Officers	Appoint EHO as AO and notify the relevant authorities.	Appointment Minuted	I D Card to be designed Card Designed – Finished
26 Oct 2010	1482	CEO	Wagin Frail Aged – Land Tenure	Enter into the WA Health Services.	Letter written to D.O.H.	On-going
26 Oct 2010	1484	CEO	Industrial Land – Vernal Street – Reserve 48538	Make application to Landcorp to develop industrial land.		Information Bulletin.
26 Oct 2010	1487	MFCS	Sportsground RV Area Hire Fees & Charges	CEO to have delegated authority to negotiate appropriate fees for organisations.		On-going
19 April 2011	1596	CEO & MFCS	Tender 1-10/11 – Redevelopment of the Wagin Memorial Swimming Pool & Allocation of additional funds	Accept tender 1 as per Officers recommendation and acknowledge that the Swimming Pool Redevelopment be overseen by the Asset Management Committee under delegated authority.		.
19 April 2011	1597	CEO/MFCS	Proposal for an Integrated Water, Energy & Aquaculture Project Grant Application to Regional Development Australia Fund	Submit a grant application to Regional Development Australia Fund as per the officer's recommendation.		Not successful - feedback session 25/10/2011.
28 June 2011	1640	MCRS	Extension – Upgrade Caravan Park	Scope to be discussed at next Asset Management Committee meeting.		

28 June 2011	1641	CEO	Purchase of land for proposed Community Resources Centre	Write to the owner of lots 19 & 150 Tudhoe Street to counter offer.		Letter written. Verbally replied on 14/07/2011 not interested not interested in latest offer.
28 June 2011	1643	CEO	Council Housing	Prepare a report on the sale of 1 Nenke Street and the construction of a CEO residence.		On-going - Agenda Item.
28 June 2011	1644	MCRS	DIAP	To be completed.		Completed.
28 June 2011	1645	MCRS	Town Hall Floor	Options are expensive ref to Asset Management Committee meeting.		On-going
28 June 2011	1652	CEO	Boundary Adjustment – Shire of Wagin, West Arthur and Narrogin	Hold further discussions with the Shires of Narrogin and West Arthur on this issue.	Letter sent to Shires of Narrogin and West Arthur.	On-going.
28 June 2011	1658	EHO	Planning Application Lot 735 Forrest Street Accommodation	Advice proponent approval has been granted.	Proponent advised planning approval granted. Waiting for plans to issue building permits.	
28 June 2011	1659	EHO	Health and Beauty Business – Loc 441 Taylors Road	Advice proponent approval has been granted.	Proponent advised planning approval granted.	
28 June 2011	1660	EHO	Morton Seeds – Planning Application	Advice proponent approval has been granted subject to conditions.	Applicant advised planning approval granted. Awaiting FESA comments.	Building permit issued subject to compliance with FESA requirements.
26 July 2011	1671	MCRS	Shire of Wagin LEMC Annual Business Plan 2011 – 2012	Notify CESM the Council endorse the LEMC Business Plan for 2011/2012.		

26 July 2011	1679	CEO	Wagin Airfield – Slavin Master Plan	Establish a Working Group consisting of Crs Ball, Ballantyne, West and Blight to report to Council.	Working group of Crs Ball, Ballantyne, Blight and West.	Working Group notes to Consultant.
26 July 2011	1681	CEO	Wagin Water – Puntapin Dam	Enter into a formal agreement with the Water Corporation for the use of water from Puntapin Dam.	Letter written to Water Corp seeking agreement.	Agreement signed – Agenda item.
26 July 2011	1682	EHO	Bakery and Pizzeria – Lot 800 Tudhoe Street	Advice proponent approval has been granted.	Proponent advised.	
23 August 2011	1695	CEO	Community Building	Apply for a \$50,000 application for seeding funding under CRC.		
23 August 2011	1701	PROJECT MANAGER	Council Commitment to Regional Landfill Site Land Purchase MOU	Confirm Council will continue membership of Landfill group, sign MOU subject to relevant approvals processes being given.		Letter sent.
23 August 2011	1705, 1706, 1707 & 1708	EHO	Farm Stay Chalets – Location 2219 Walker Road Wagin	Refer item to Shire Planner.		On-going.
27 Sept 2011	1735 & 1736	CEO	Farm Stay Chalets – Location 2219 Walker Road Wagin	Advice proponent that Council defer its decision until further information is provided.	Letter sent.	Proponent asked for time to respond.
27 Sept 2011	1736	CEO	Proposed Local Planning Policy – Farmstay Bed & Breakfast	Prepare & adopted policy and advertise for public comment in accordance with procedures and requirements.		Draft policy advertised for public comment.
27 Sept 2011	1737	EHO	Planning Application – Reduce Setback Lot 500 Unicorn Street	Request that the owners of Lot 500 to be permitted to build 6m from a front boundary in accordance with Health Building and Planning Policy 22.	Owners advised setbacks are to be 20m from front and 10m from side boundaries.	Building permit issued with setbacks to comply with policy.
25 Oct 2011	1764	CEO	Wagin Skate Park	Proceed with retaining wall and ramp as per Council decision.		Quotes being obtained.
25 Oct 2011	1766	EHO	Demolition Order – Lot 8 Traverse Street	Engage Solicitors to serve order under section 408 of the LG Act on the owners of Lot 8 Traverse Street to remove shed.		

WORKS & SERVICES						
23 Nov 2010	1502	MOW	Bolt Road	Defer Bolt Rd upgrade for consideration in the 2011/2012 budget.	Less than one vehicle per hour. Maintenance Grade only.	Maintenance Program.
23 Nov 2010	1507	MOW	Works Program 2011/2012	That Council add Leake Lane, Tillelman Rd and make provision for a school upgrade of bus pickup/delivery area and footpath in the Works Program for 2011/2012.	Tillelman Road not in 2011/2012 program. Leake Lane is.	Leake Lane and Tillelman Rd are included in the 2011/2012 budget – awaiting outcome if to be included in Works program. Ongoing
19 April 2011	1588	MOW	Cemetery Car Park	Council write to Main Roads seeking approval to move the cemetery fence up to two metres back and construct an angle parking area.	Council to seek option to purchase land from Land Owner.	
19 April 2011	1589	MOW	Ballaying Bridge 3078	Seek the opinion of Main Roads Dept on removing bridge 3078 and replacing with 6 barrel culvert as per Main Roads design.		Change bridge rails only.
19 April 2011	1591	MOW	Forrest Street	Consider construction and sealing of a section of Forrest St in the 2011/2012 budget.	Waiting for Council decision.	Only seal first 100 metre of current street. As time permits.
28 June 2011	1646	MOW	Wetlands Water Usage	Undertake Option 1 and monitor the salt water quality.		Completed.
25 Oct 2011	1755	MOW	Footpath Plan	Council accept quote from Howson Management (\$5,544) footpath budget allowance.	MOW to respond with a letter.	
25 Oct 2011	1756	MOW	Puntapin Dam	Proceed with the concept of abstraction, conveyance and distribution of water from Puntapin Dam.		

25 Oct 2011	1757	MOW	Wagin Airport – RADS Grant	Conduct soil testing and arrange a meeting with Stabilisation Technology and Works and Service Committee.		
25 Oct 2011	1758	MOW	Plant Replacement – Grader	Accept quote from Komatsu to supply GD555 Grader.		
25 Oct 2011	1759	MOW	School Bus Stop Parking & Footpaths	Advise WDHS that Council is not prepared to relocate school bus pickup/put down area and suggest that WDHS look at relocate to school grounds.		

10. REPORTS OF COMMITTEES

10.1 SPORTSGROUND ADVISORY COMMITTEE - 3 NOVEMBER 2011

10.1.1 WAGIN AGRICULTURAL SOCIETY – WOOLORAMA CATTLE PAVILION

1775 Committee Recommendation & Council Decision

Moved: Cr. G R Ball

Seconded: Cr. G T Hegarty

That Council endorse the proposed changes to the cattle pavilion as advised by Arthur Pederick.

Carried 9/0

10.2 WORKS AND SERVICES MINUTES – 10 NOVEMBER 2011

10.2.1 STONEY PASTORAL

1776 Committee Recommendation & Council Decision

Moved: Cr. I C Cumming

Seconded: Cr. E N Pugh

That Council give approval for Mr Stoney to use RAV network 7 with his vehicle to travel along Piesseville Jaloran Road only during the harvest period with restrictions put in place.

Carried 9/0

10.2.2 BLACK SPOT AIRFIELD ROAD**Committee Recommendation & Council Decision**

Moved: Cr. G R Ball

That the Bullock Hills Road Tees onto Airfields road in the matter of Black Spot Road job. Also, that a meeting between MRD, CBH, Westnet Rail and Council be arranged to determine the short and long term heavy haulage route.

Motion lapsed

1777 Council Decision

Moved: Cr. D K Morgan

Seconded: Cr. R C Walker

That the Airfields Road tees onto Bullock Hills Road in the matter of Black Spot Road job. Also, that a meeting between MRD, CBH, Westnet Rail and Council be arranged to determine the short and long term heavy haulage route.

Carried 9/0

10.2.3 WAGIN AIRFIELD UPGRADE - RAD'S GRANT**1778 Committee Recommendation & Council Decision**

Moved: Cr. D K Morgan

Seconded: Cr. E N Pugh

That a engineering survey be undertaken on the East/West runway and that the MOW undertake further soil testing in conjunction with Stabilisation Technology so that a report be provided on the base and sub-base to determine appropriate soil treatment prior to commencement of works.

Carried 9/0

10.2.4 PUNTAPIN DAM

1779 Committee Recommendation & Council Decision

Moved: Cr. I C Cumming

Seconded: Cr. G R Ball

That the project proceed on the basis of equipment outlined, site plan and capacity audit provided and the CEO seek letter of right of entry and make every endeavour to obtain the proposed agreement.

Carried 9/0

1780 Foreshadowed Motion

Moved: Cr. D K Morgan

Seconded: Cr. G T Hegarty

That Council write to the Water Corporation seeking clarification of ownership of Puntapin Dam after five years.

Carried 9/0

11.1 WORKS REPORT**11. REPORTS OF OFFICERS**

PROPONENT: Shire of Wagin
LOCATION:
REPORTING OFFICER: Manager of Works
ATTACHMENTS: Capital Works Program
 Works Maintenance Program
 Plant Report

Summary

A Works Report is provided for Councils information.

Background

Council has previously requested that this information be presented to it at Ordinary Council meetings.

Shire of Wagin
Works NOVEMBER 2011

Works Completed	Description
BEAUFORT ROAD	Clear widen and gravel sheet 3km
LIME LAKE EAST ROAD	Clear widen and gravel sheet 3km
Town site spraying	Spray all town streets and back lanes. Due to wet weather there has be influx in weed growth, this will be the fourth time this year the town crew has had to spray.
Future Works	Description
TOWN SITE	Footpaths carry over to 2011/2012.
CEMETERY ROAD	Gravel sheet water bind and seal.
KERSLEY LANE	Gravel sheet water bind and seal.
REC GROUND	

SKATE PARK	Contractor to finish gravelling outside edge.
PRIVATE WORKS	CEO & MOW have visited Katanning with Dumbleyung to discuss possibility of gathering work on the Katanning saleyards and S O K has been provided with a list of plant hire rates. Also we have been asked by SOK to undertake some gravel sheeting work on a road and this may be undertaken in conjunction with Woodanilling.
On Going Works	Description
RURAL ROADS	Bitumen Patching.
STORM DAMAGE 3 November	The shire received 47mm plus which caused road damage on the western side of the shire at a cost of \$35,000. Also two other roads on the eastern side at a cost of \$7,000 all these roads will be reopened before the end of November.
Down Time	Description
NIL	
Other	

Statutory Environment

Nil

Policy Implications

Nil

Financial Implications

Nil

Strategic Implications

Nil

Voting Requirements

Simple majority

1781 Officer's Recommendation & Council Decision

Moved: Cr. G R Ball

Seconded: Cr. G T Hegarty

That Council adopts the Works Management Report comprising of the Works Progress Report for November 2011, Capital Works Program, Maintenance and Plant Reports for the period 1 July to 31st October 2011.

Carried 9/0

**Shire of Wagin
Capital Works Program
1st July 2011 to 30th June 2012**

		Actual 31/10/2011	Budget 2011/2011	Variance	% of Budget	Job Status	RRG Funded	R2R Funded
Construction Program	Description	\$	\$	\$	%			
CP63 - Dongolocking	Clear widen shoulders	29,605	38,000	8,395	77.91	Completed		38,000
CP64 - Walker	Gravel sheet	33,936	36,000	2,064	94.27	Completed		36,000
CP65 - Spriggs Fraser	Gravel sheet	2,700	38,148	35,448	7.08			
CP66 - Nallian	Gravel sheet	28,861	34,000	5,139	84.89	Completed		34,000
CP67 - Leake Way	Construct & seal	-	20,000	20,000	0.00			20,000
CP68 - Boyalling	Gravel sheet	5,400	29,000	23,600	18.62			
CP69 - Edwards	Gravel sheet	25,566	36,000	10,434	71.02	Completed		36,000
CP70 - Dwelyerdine	Gravel sheet	-	36,563	36,563	0.00			36,563
CP71 - Airfield	Heavy Haulage Realignment	-	87,150	87,150	0.00		58,100	
CP72 - Beaufort	Clear widen shoulders	550	30,000	29,450	1.83			
CP73 - Carmody	Clear widen form	-	26,000	26,000	0.00			
CP74 - RAV Networks	Intersection Upgrades	-	50,000	50,000	0.00			
CP75 - Beaufort	Gravel Sheet	28,173	42,000	13,827	67.08			42,000
CP76 - Wagin Wickepin	Gravel sheet	17,055	55,098	38,043	30.95	In Progress	36,732	
CP77 - Lime Lake East	Gravel sheet	15,904	28,000	12,096	56.80	In Progress		
CP78 - Tavistock	Bus Stop Upgrade	-	14,550	14,550	0.00			
CP79 - Footpath 2011/2012	New Footpath Construct	-	50,000	50,000	0.00			
CP80 - Runway Upgrade	Upgrade and Seal	-	582,000	582,000	0.00			
CP81 - Rifle Street North	Reseal	-	7,000	7,000	0.00			
CP82 - Ballagin Road	Construct and Seal	13,466	176,276	162,810	7.64	In Progress	117,517	
CP83 - Jaloran Road	Reseal	5,532	143,331	137,799	3.86		95,554	
CP84 Rifle Street Sth Kerbing	Kerbing	-	15,000	15,000	0.00			
		206,748	1,574,116	1,367,368	13.13		307,903	242,563

 Roads to Recovery Funding
 Regional Road Group Funding

**Shire of Wagin
Works Maintenance Program
1st July 2011 to 30th June 2012**

		Actual 31/10/2011	Budget 2011/2012	Variance	% of Budget	Job Status
Maintenance Program	Description	\$	\$	\$	%	
Various Bridge Projects	Bridge Maintenance	12,287	13,080	793	93.94	
Unscheduled Maintenance/Bridge		36,876	122,500	85,624	30.10	
Maintenance Grading		55,411	130,000	74,589	42.62	
Rural Tree Pruning		1,850	70,000	68,150	2.64	
Total Maintenance Program		106,424	335,580	229,156	31.71	

Plant Report Oct-11

Plant	Rego #	Plant #	Operator	Kms/Hours 30/09/2011	Kms/Hours 31/10/2011	Kms/Hours Financial Year	Plant Costs Financial Year
2007 Cat Grader	W9925	P10	C Bunter	3515	3,877	362	\$7,153
2006 Cat Front End Loader	W9776	P11	D Edwards	5006	5475	469	\$4,798
2004 Cat Grader	W1019	P12	M Foale	8011	8,791	780	\$3,329
2008 Isuzu Tip Truck	W1015	P13	S Hiskins	75604	90,707	15103	\$3,273
2006 Isuzu Tip Truck	W1002	P14	D Storey	138100	154,000	15900	\$5,405
2007 Bomag Roller	W7862	P15	T Simms	2711	2,975	264	\$2,039
2010 Isuzu 6 Tonne Truck	W1012	P16	K Pollard	16114	20450	4336	\$3,183
2006 Case Backhoe**	W242	P17	A Taylor	0	140	140	\$3,686
2009 Toro Mower	W9630	P18	S Sicely	346	487	141	\$641
2009 Dynapac Vib Roller	W841	P19	Various	267	291	24	\$1,420
2005 John Deere Tractor	W9618	P20	Various	1476	1,565	89	\$595
2010 Isuzu Canter	W676	P21	C Bunter	9092	14,183	5091	\$858
2010 John Deere Mower	W487	P22	L Fuss	53	70	17	\$89
2010 Toyota Hilux Ute	W1010	P24	S Sicely	11725	16,229	4504	\$693
2010 Toyota Hilux Ute	W1001	P25	L Fuss	11297	15,695	4398	\$1,089
2005 Mitsubishi Tray Top	W1022	P26	M Foale	74950	76395	1445	\$325
2005 Mitsubishi Tray Top	W1007	P27	A Taylor	59129	66,300	7171	\$727
Ford Courier	W1044	P38	J Murray	153247	157585	4338	\$636
2010 Toyota Hilux Ute	W9655	P85	R Kelly	11696	16,675	4979	\$488
ATV Motorbike	W026	P92	A Taylor	88	98	10	\$108

**Replaced hour meter.

Cr Hegarty left the meeting at 8.03pm and returned at 8.05pm.

11.2 MANAGER COMMUNITY AND REGULATORY SERVICES REPORT

PROPONENT:

LOCATION:

REPORTING OFFICER: Manager Carolyn Webster

ATTACHMENT:

Summary

The following report details the activities of this Division for November 2011. It is with regret that the Shire accepted the resignation of our CDO/Seniors Advocate, Rebekah Cumming, as she is leaving work to commence a family. A replacement person is currently being sought.

Background

COMMUNITY AND REGULATORY SERVICES **REPORT NOVEMBER 2011**

Item	Notes
Disability	The DAIP has been reviewed and will include the recommendations from the Disability Audit that was completed in February 2011. This reviewed document will come to the December Meeting of Council
CCTV and Community Safety	We are still waiting on final equipment items before we set up Stage 2. We are also looking at a separate grant and the possibility of dedicated surveillance of 4 toilet blocks which have been repeatedly vandalised over recent weeks.
Asset Management and Maintenance Schedule	<p>BMO, Andy Taylor, has completed 20 jobs in this period. Andy has commenced work on installing a new fence around the town park and completing a new shelter at the Depot. He was also on leave during this period.</p> <p>The Doctors move has been completed and cleaning of 1 Nenke St has started.</p> <p>The Swimming Pool upgrade continues to go slowly. Meetings with the builder have taken place and the Works Department continue to assist in removing clay deposits under the site of the new leisure pool.</p> <p>An Asset Management Committee meeting will be called in December to consider the selling arrangements for 1Nenke St, Town Hall Floor and new CEO's House.</p>

Community and Economic Development	<p>The third of the vintage movies was screened on 14th November by Mr Max Bell, our honorary projectionist. Again it was disappointing that only 2 Wagin residents attended so we are exploring ways of encouraging others for next year's program. A busload of people again came from Narrogin.</p> <p>The Wagin Harvest Festival is all on schedule for the 18th November at the Eric Farrow Pavilion. This will be the final Dry Season Grant funding event. It has received enormous support from the community and the various clubs and associations. Sue Dowson is to be sincerely thanked for her excellent work in putting this event together. A verbal report will be included at the Council Meeting.</p> <p>The final list of plants has been received for our Townscape work and the MCRS and MOW have decided that we will undertake late autumn planting in 2012. Leanne Fuss has prepared a plan from which we can organise the preparatory work and order specific plants.</p> <p>The Friends of the Little Gem Theatre has announced their opening night and the screening of Red Dog 25th and 26th November, 2011. Tickets are available through the Wagin CRC.</p> <p>The Onelife Suicide Prevention workshop was held on 4th November, 2011. This was an excellent session and attracted 15 local people. We will continue to work with this group and others involved in Mental Health services.</p> <p>There has been a recent announcement that our resident doctors Kavita and Sanjay will be leaving Wagin in the new year. Sanjay has agreed to stay until a replacement is found however will not stay indefinitely. The shire have met with IPN the managing company who are trying to locate a husband a wife team who wish to migrate from the UK. There are a number of pressing issues in respect to our acute health services and the shire is attending all relevant meetings.</p> <p>The Report on the September Seniors Focus Group has been completed. It looked at what issues need to be addressed and actions implemented as a follow on from the Age Friendly Project undertaken earlier in the year.</p> <p>Horticulturalist Peter Coppin was recently interviewed on ABC and complimented the Shire on its fruitfly eradication program. Hundreds of traps have been made by Care and Share and are being handed out to residents on a daily basis.</p>
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Tourism and Promotion	<p>The Ulysses Bike Club came, stayed and left. The applause for the venue, the support from the various Wagin clubs and individuals was overwhelming. Over 200 people took part and spent some real time in and around our town. We will endeavour to promote Wagin as a venue for such events and over time are becoming more prepared in how best to host larger groups. The following weekend another group of RV owners came and stayed, again with much positive feedback.</p> <p>Samples of the old photos reproductions are to be available for viewing by Council and then we need to consider in what formats these prints can be used for tourism promotion and heritage.</p> <p>The Heritage Commission Regional Officer, Eddie Marcus visited Wagin on 22nd November to discuss ways in which the Commission may assist the shire in pursuing heritage matters. A report will be provided to Council.</p> <p>A Community Survey is being developed to assess the community's satisfaction with the shires customer service, facilities and programs. This is still in draft stage and once implemented will assist us in reviewing our Strategic Plan.</p>
Regulations	<p>New Cat Laws. The Minister for Local Government welcomed the passing of new legislation this month which will help to reduce the thousands of unwanted cats euthanized each year across WA. This will mean that all cats will need to be registered, microchipped and sterilised unless being used for breeding. The shire will be following the implementation of this legislation and supporting it at the appropriate time.</p>
O S & H	<p>The OSH Committee met and it was decided that we will complete our desk top audit in lieu of the Silver Audit which has been deferred until next year.</p> <p>The existing policy on Drug and Alcohol Testing was distributed for discussion. Amendments have been suggested and this will be brought to the December Council Meeting.</p> <p>Skate Park public liability was discussed and the Manager for Sport and Recreation has been asked to erect a new sign which outlines a code of conduct for users.</p>
Grants	<p>The MCRS plans to commit time in January to preparing several grant applications</p>
Local Emergency Management	<p>A LEMC meeting has been called for 23rd November, 2011 and on that agenda there will be discussion concerning 3rd November storm, new contact list and some new local emergency management issues.</p> <p>The firebreaks have been checked throughout the town and 50 notices sent to owners of properties that do not comply with our Firebreak notices under the Bush Fires Act.</p>

Sport and Recreation	<p>The preliminary program for Summer has been drafted and once complete will be circulated to all residents. There are some new sport opportunities this year due to the closure of the pool. We will also be offering transport to a neighbouring pool once a week.</p> <p>Sports Minister Terry Waldron announced 30,000 children from financially disadvantaged families would have their sporting club fees paid. This new initiative will include Wagin and we have agreed to participate in this Kidsport program for 5-18 year olds. We are one of 13 shires to sign up.</p> <p>We are hoping that the Sport and Recreation Master Plan will be completed in time for the Consultants to brief the December Council Meeting.</p>
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Statutory Environment

Nil

Policy Implications

Nil

Financial Implications

Nil

Strategic Implications

Nil

Voting Requirements

Simple majority

1782 Officer's Recommendation & Council Decision

Moved: Cr. D C Lloyd

Seconded: Cr. D K Morgan

The Council receive and endorse the Manager of Community and Regulatory Service's report.
Carried 9/0

11.3 CEO REPORT – NOVEMBER 2011

PROPONENT:**LOCATION:** Shire of Wagin**REPORTING OFFICER:** Chief Executive Officer

Shire President and Councillors,
I hereby present my report;

Woe is all of us with this persistent awful weather who would want to be a farmer. We all hope & pray that the weather will fine up and that the harvest will get underway in earnest and that not too much damage has occurred with all the inclemency.

Staff Leave

Debbie Thompson EA	- 5 days A/ L- 14/11/2011 – 21/11/2011
Sue Cuthbert HAAC Coordinator	- 5 Days A/L- 14/11/2011 – 21/11/2011
Allen Hicks MOW	- 5 Days A/L 31/10/2011 – 7/11/2011
Steve Friend EHO	- 10 days 26/10/2011 – 7/11/2011
Sue Dowson CSO	- 5 days 31/10/2011 – 7/11/2011
Andy Taylor BMO	- 5 days 31/10/2011 – 7/11/2011
Stuart Johansson Rec Centre Manager	- 5 days 31/10/2011 – 7/11/2011

Resignation

It is with regret that I announce the resignation of Rebekah Cumming Club Development Officer as from 30 November 2011.

Independent Practitioner Network (IPN)

It was very stressful to receive Sue Stockden, Business Manager and Kerryn Millar State Manager from IPN visit us last week and to hear of the plans to relocate the current doctors to the metropolitan area. We were somewhat encouraged however to hear that the company are keen to replace the doctors and especially that they are trying to source a married couple of doctors similar to our present arrangement from the United Kingdom. Of course the matter of replacement is exacerbated by the new ruling that requires practices to have a class one supervising doctor present at all times.

The author despairs that for all their good intention, it will be difficult to find suitable replacements and that for all the good intentions it may get too difficult in the end and Wagin may be without a doctor(s) in the near future.

Regional Development Australia

Following the unsuccessful grant application in the first round for the Wagin Integrated Food & Fibre Hub the consortia have met to consider prospects for the second round which is now open. Expressions of Interest close on 1 December 2011.

Information from the feedback session will assist with the next application however the guidelines have been changed that may necessitate a change in direction on how the consortia is structured.

Puntapin

The five (5) year lease agreement with the Water Corporation to allow the taking of water from Puntapin has been received and duly signed. With formalities now complete work can commence on purchasing and necessary equipment to convey the water into the Wagin town site and substitute scheme water currently being used at a number of locations with Puntapin water. The Wetlands have been connected with rural town's water and is now being used.

Emergency Services Volunteers

It was good to see so many attend this bi annual event and a huge thank you to those involved in the organisation. I am sure it was appreciated especially by the volunteers who attended.

DIARY

8//11/2011	Sportsground Advisory meeting 4 WD VROC Williams
9/11/2011	Katanning Shire re private works
10/11/201	Works & Services Committee IPN
16/11/2011	Local Health Advisory Group WIFFH Consortium Meeting.
21/11/2011	NEWROC Visit (Re Waste)
22/11/2011	Lakes Sub Group RRG Council meeting.

Statutory Environment

Nil

Policy Implications

Nil

Financial Implications

Nil

Strategic Implications

Nil

Voting Requirements

Simple majority

1783 Officer's Recommendation & Council Decision

Moved: Cr. D K Morgan

Seconded: Cr. G R Ball

The Council receive and endorse the Chief Executive Officer's report.

Carried 9/0

Cr Morgan left the meeting at 8.21pm.

Cr Pugh declared a financial interest and left the meeting at 8.22pm

Cr Morgan returned to the meeting at 8.23pm.

11.4 WASTE AND RECYCLING CONTRACT

PROPONENT: Project Manager Strategic Waste
LOCATION: Wagin
REPORTING OFFICER: Project Manager Strategic Waste
ATTACHMENTS: Tender Evaluation Report
GSW Resources

Summary

To accept a tender for the collection of MSW & Recycling for the Shire of Wagin in conjunction (or not) with four other local governments.

Background

Back in May 2011, it was suggested that the Project Manager Strategic Waste look at creating a joint tender document for those members of the Wagin Group of Strategic Waste Group, whose current contracts were expired or due for renewal. The Shires of Dumbleyung, Narrogin, Wagin, West Arthur and Woodanilling indicated that they would like to participate.

A joint tender document, based on an existing contract document from Wagin, and in a format successfully used in West Arthur for general conditions, was created and distributed for comment; minor improvements were suggested and the document was finalised in September.

An advertisement was placed in the West Australian newspaper on the 10th of September for a close off date of 14th October. The time interval was designed to allow sufficient time for prospective service providers to properly assess the individual requirements of each local government area, as highlighted in the tender documentation. In all cases the relevant Works Manager was the contact person for the detailed analysis of the route and requirements of the service. A table of quantities of bins was provided as an appendix in the documentation.

Nine separate requests for the tenders were received and the documentation provided.

At the close of the tender submission period, only two were submitted. Both were considered conforming tenders and were accepted for detailed analysis.

Comment

The intent of a combined tender was expected by weight of numbers to influence the potential bidders for the contract and subsequent pricing. This was achieved; however has implications for each of the group.

The two Tenders received were compliant with all the parameters requested in the documentation of Request for Tender Number 1 2011-2012; Selection Criteria scores were equal. The comparison on price alone, after reviewing the detailed data tabled below, makes a good case for all but Wagin to lean in the direction of Perthwaste Pty Ltd. Wagin, though the benefit of the number of services offered has savings by remaining with Great Southern Waste.

The cost penalty to Wagin over a five year period of the contract, compared to current prices is an 11% increase (not including CPI) to change over; however the tendered price from GSW was still a 6 % increase. Perthwaste nominate in the documentation that the price in the Contract is based on “receiving all Shires” participation, GSW nominate that prices are subject to being awarded “both refuse and recycling contracts”.

Great Southern Waste has penalised the smaller Shires pricing based on the cost of the undertaking the service, whereas Perthwaste have a rate of one size fits all, by subsidising the smaller Shires to the detriment of Wagin.

Both companies have ensured that the Tender is based on current knowledge of the individual requirements of each Shire, by the prior experience of Great Southern Waste and a detailed visit to each Shire and tour with the Works Manager by Perthwaste. It is arguable that this may not be the case for the Shire of Narrogin as both the CEO and Works Manager have advised that they were not contacted.

Both Companies have the appropriate resources and competency to satisfy the needs of the contracts.

Consultation

Registered Tenderers - Documents Sent to

- AWS Australia
- Perth Waste
- Veolia
- Clean Away
- Avon Waste
- Warren Blackwood Waste
- Bill Marchbank
- Watreeworks
- Great Southern Waste

Tenders Received

- Great Southern Waste Disposal
- Perthwaste Pty Ltd

Purchasing policies are quite specific for local governments in the requirements to seek value for money. In the case of the Shire of Wagin’s policy;

“Value for Money

Value for money is an overarching principle governing purchasing that allows the best possible outcome to be achieved for the Shire of Wagin. It is important to note that compliance with the specification is more important than obtaining the lowest price, particularly taking into account user requirements, quality standards, sustainability, life cycle costing, and service benchmarks.

An assessment of the best value for money outcome for any purchasing should consider:

- all relevant whole-of-life costs and benefits whole of life cycle costs (for goods) and whole of contract life costs (for services) including transaction costs associated with acquisition, delivery, distribution, as well as other costs such as but not limited to holding costs, consumables, deployment, maintenance and disposal.

- the technical merits of the goods or services being offered in terms of compliance with specifications, contractual terms and conditions and any relevant methods of assuring quality;
- Financial viability and capacity to supply without risk of default. (Competency of the prospective suppliers in terms of managerial and technical capabilities and compliance history);
- A strong element of competition in the allocation of orders or the awarding of contracts. This is achieved by obtaining a sufficient number of competitive quotations wherever practicable.

Where a higher priced conforming offer is recommended, there should be clear and demonstrable benefits over and above the lowest total priced, conforming offer.”

Other local governments within the group may have a clause recognising local content, as in the case of the Shire of Dumbleyung; however there is a defined limit to this, generally 10%.

Discussion

Stakeholders met in Williams on Tuesday 8th November to consider the evaluation report presented by the author and the following observations were made:

- Concern was raised regarding possible loss of local business/employment.
- Doubt about the scope of work being fully understood.
- That the resultant decisions by individual local governments will have an impact on the “joint” tender process and will be a test for joint cooperation (i.e. there are winners and losers).
- Clarification sought on resource location from both Tenderers.

Statutory Environment

Environmental Protection Act 1986

Environmental Protection (Rural landfill) Regulations 1997

Waste Avoidance and Resource recovery Act 2007

Local Government Act 1995

Policy Implications

Local Government Act 1995

Finance Policy (Where applicable)

Financial Implications

For Wagin the impact comparing current rates only for MSW, recycling and commercial, will be a 6% increase with GSW and an 11% to change to Perthwaste.

Strategic Implications

This item has long term strategic value to the Council.

There are implications for Shire of Wagin staff. An administration employee has a partner that is employed by Great Southern Waste. Great Southern Waste employs two people in Wagin and operates and maintains the current refuse contract from local resources and the recycling service employs additional personnel in neighbouring Narrogin.

Voting Requirements

Simple majority

Points that each LG need to consider in their respective recommendations

- **The fact that each council must accept the same contractor because the tender of Perthwaste is specific.**
- **Possibility of the other four LG's "subsidising" loss incurred by Wagin by selecting Perthwaste.**
- **The effect of losing local business in Narrogin and employment in Narrogin and Wagin.**

Officer's Recommendation

Option 1 Based on the submissions, reject both tenders and negotiate separately with interested parties, which may include additional interested parties that sought documentation and did not submit tenders.

Or

Option 2 Wagin, as part of the 4WD group, accept the increase to allow the smaller member Shires the savings offered by PerthWaste.

Or

Option 3 Accept GSW tender on the basis that the Contractor has experience and acceptance by participating Councils.

1784 Council Decision

Moved: Cr. G T Hegarty

Seconded: Cr. J L C Ballantyne

That Council accept;

Option 3 GSW tender on the basis that the Contractor has experience and acceptance by participating Councils.

Carried 8/0

Request For Tender (RFT)	Refuse Collection and Recycling Service for Shires of Dumbleyung, Narrogin, Wagin, West Arthur and Woodanilling.
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Request for Tender Number 1 2011-2012

Summary

The two Tenders received were compliant with all the parameters requested in the documentation. The comparison on price alone, after reviewing the detailed data tabled below, makes a good case for all but Wagin to lean in the direction of Perthwaste Pty Ltd. Wagin, through the benefit of the number of services offered, and has savings by remaining with Great Southern Waste.

The cost penalty to Wagin over a five year period of the contract, compared to current prices is an 11% increase (not including CPI) to change over; however the tendered price from GSW was still a 6% increase. Perthwaste nominate in the documentation that they price the Contract based on all Shires participation. GSW nominated that they price the contract on receiving both refuse and recycling contracts.

Great Southern Waste has penalised the smaller Shires pricing whereas Perthwaste have a rate of one size fits all.

Both companies have advised that the Tender is based on current knowledge of the individual requirements of each Shire, by the prior experience of Great Southern Waste and a detailed visit to each Shire and tour with the Works Manager by Perthwaste. It should be noted however that the Shire of Narrogin advised that they were not contacted by Perthwaste and believe the rural pickup requirements would not be appreciated, and have voiced some concern on the matter.

Both companies have the appropriate resources and competency to satisfy the needs of the contracts.

Recommendation

- a. Based on the submissions, reject both tenders and negotiate separately with interested parties, which may include additional interested parties that sought documentation and did not submit tenders.
Or
- b. Wagin, as part of the 4WD group, accept the increase to allow the smaller member Shires the savings offered by PerthWaste.
Or
- c. Accept GSW tender on the basis that the Contractor has experience and acceptance by participating Councils.

Registered Tenderers - Documents Sent to

1. Candi Luth	candi.luth@aws-aust.com.au	(02) 6024 6815
2. Perth Waste	kgorey@perthwaste.com.au	0400 393 355
3. Jim Bell	jim.bell@veolia.com.au	9418 9317
4. Great Southern Waste		
5. Paul Thomkinson – Clean Away		9449 3362
6. Avon Waste Ashley	admin@avonwaste.com.au	0417 933 322
7. Paul Webb (Blackwood Waste)	wbwaste@westnet.com.au	0427 336 303
8. Bill Marchbank	bill.marshbank@bigpond.com	0415 095 956
9. Clarisa	admin@watreeworks.com.au carissa@watreeworks.com.au	9496 0306. (email used)

Tenders Received

1. Great Southern Waste Disposal
2. Perthwaste Pty Ltd

1.8 SELECTION CRITERIA

The Contract may be awarded to the Tenderer(s) who best demonstrates the ability to carry out the refuse collection services at a competitive price. The tendered prices will be assessed together with qualitative and compliance criteria to determine the most advantageous outcome to the Principal.

Individual Shires will assess the requirements for supply of either 240 or 120 Litre MGB.

The Principal has adopted a best value for money approach to this Request.

This means that, although price is considered, the tender containing the lowest price will not necessarily be accepted, nor will the Tender ranked the highest on the qualitative criteria.

A scoring system will be used as part of the assessment of the qualitative criteria. Unless otherwise stated, a Tender that provides all the information requested will be assessed as satisfactory. The extent to which a Tenderer demonstrates greater satisfaction of each of these criteria will result in a greater score. The aggregate score of each Tender will be used as one of the factors in the final assessment of the qualitative criteria and in the overall assessment of value for money.

1.8.1 COMPLIANCE CRITERIA

These criteria are detailed within Part 3 of this document and will not be point scored. Each Tender will be assessed on a Yes/No basis as to whether the criterion is satisfactorily met. An assessment of “No” against any criterion may eliminate the Tender from consideration.

Description of Compliance Criteria		1	2
(a) Compliance with the Specification contained in the Request.	Yes / No	Yes	Yes
(b) Compliance with the Conditions of Tendering this Request.	Yes / No	Yes	Yes
(c) Compliance with the required time-frame.	Yes / No	Yes	Yes
(d) Compliance with and completion of the Price Schedule.	Yes / No	Yes	Yes

1.8.2 SELECTION CRITERIA

In determining the most advantageous Tender, the Evaluation Panel will score each Tenderer against the Selection Criteria.

It is essential that Tenderers address each criterion and failure to provide the specified information may result in a Tender being eliminated from the evaluation process.

The Selection Criteria and their weighting for this Request are as follows:

Description of Selection Criteria	Weighting	1	2
A) Relevant Experience & Reputation Tenderers should demonstrate their experience in completing similar projects.	50%	50%	50%
B) Price	30%	30%	30%
C) Tenderer's Resources & Availability Tenderers should demonstrate their ability to meet the required time-frame.	10%	10%	10%
D) Warranty Period & Resources to Remedy	5%	5%	5%
E) Contract Terms	5%	5%*	5% #
TOTAL	100%	100%	100%

4.3.2 GSWD Prices subject to being awarded MSW and Recycling Contracts
4.3.2 Perthwaste terms include “based on receiving all Shires”

SCHEDULE OF RATES				Tender	Tender
ITEM	WORK	QUANTITY		GSW	Perthwaste
1	Supply and distribute 240 litre MGB		Bin		
	Darkan	165		\$110	\$77.00
	Dumbleyung	177		\$110	\$77.00
	Highbury	107		\$110	\$77.00
	Duranillan	20		\$110	\$77.00
	Kukerin	63		\$110	\$77.00
	Moulyinning	6		\$110	\$77.00
	Wagin	715		\$110	\$77.00
	Woodanilling	59		\$110	\$77.00
1a	Supply and distribute alternative 120 litre MGB		Bin	\$10 delivery,	\$77.00
	Darkan	165		Price for pickup incl supply	
	Dumbleyung	177			
	Highbury	107			
	Duranillan	20			
	Kukerin	63			
	Moulyinning	6			
	Wagin	715			
	Woodanilling	59			
2	Darkan empty 240 litre bins or		pickup/bin	\$2.54	\$1.67
	Darkan empty 120 litre bins			\$2.54	\$1.67
	Dumbleyung empty 240 litre bins or			\$2.54	\$1.67
	Dumbleyung empty 120 litre bins			\$2.54	\$1.67
	Highbury empty 240 litre bins or			\$2.00	\$1.67
	Highbury empty 120 litre bins			\$2.00	\$1.67
	Duranillan empty 240 litre bins or			\$2.54	\$1.67
	Duranillan empty 120 litre bins			\$2.54	\$1.67
	Kukerin empty 240 litre bins or			\$2.54	\$1.67
	Kukerin empty 120 litre bins			\$2.54	\$1.67
	Moulyinning empty 240 litre bins or			\$2.54	\$1.67
	Moulyinning empty 120 litre bins			\$2.54	\$1.67
	Wagin empty 240 litre bins or			\$1.32	\$1.67
	Wagin empty 120 litre bins			\$1.32	\$1.67
	Woodanilling empty 240 litre bins or			\$3.30	\$1.67
Woodanilling empty 120 litre bins		\$3.30	\$1.67		
Woolorama Empty 240 litre bins		\$770	\$1.67		

	Darkan Recycling Pickup Fortnightly		pickup/bin	\$3.70	\$2.64
3	Highbury Recycling Pickup Fortnightly			\$3.30	\$2.64
	Duranillan Recycling Pickup Fortnightly			\$3.70	\$2.64
	Wagin Recycling Pickup Fortnightly			\$3.30	\$2.64
	Woodanilling Recycling Pickup Fortnightly			\$3.70	\$2.64
	Empty 240 litre bins Commercial/Additional Commercial Services		pickup/bin		
4	Darkan			\$2.54	\$1.67
	Dumbleyung			\$2.54	\$1.67
	Highbury			\$2.00	\$1.67
	Duranillan			\$2.54	\$1.67
	Kukerin			\$2.54	\$1.67
	Moulyinning			\$2.54	\$1.67
	Wagin			\$1.32	\$1.67
	Woodanilling			\$3.30	\$1.67
	Empty 1100 litre bins Commercial/Additional Commercial Services		pickup/bin		
4a	Darkan				\$11.40
	Dumbleyung				\$11.40
	Highbury				\$11.40
	Duranillan				\$11.40
	Kukerin				\$11.40
	Moulyinning				\$11.40
	Wagin			\$35.20	\$11.40
	Woodanilling				\$11.40
	Bulk Rubbish Removal		metre ³		
5	Darkan			\$5.50	\$12.10
	Dumbleyung			\$5.50	\$12.10
	Highbury			\$5.50	\$12.10
	Duranillan			\$5.50	\$12.10
	Kukerin			\$5.50	\$12.10
	Moulyinning			\$5.50	\$12.10
	Wagin			\$5.50	\$12.10
	Woodanilling		\$5.50	\$12.10	

	Empty bins on roadsides,				
6	Darkan Parks & reserves		pickup/bin	\$2.54	\$2.45
	Dumbleyung Parks & reserves			\$2.54	\$2.45
	Duranillan Parks & reserves			\$2.54	\$2.45
	Highbury Parks & reserves			\$2.00	\$2.45
	Kukerin Parks & reserves			\$2.54	\$2.45
	Moulyinning Parks & reserves			\$2.54	\$2.45
	Wagin Parks & reserves			\$1.32	\$2.45
	Woodanilling Parks & reserves			\$3.30	\$2.45

Discounts were not offered by either tenderer.

A discount of 0% applies if MSW Services are supplied to each of the participating Shires and a further discount of 0% if additionally the Recycling Services are supplied to each of the participating Shires.

Services Required

Shire	Qty MSW Bins	Qty Recycle Bins	Qty Commercial Bins	Qty Street Bins
West Arthur	185	156	21	
Dumbleyung	246			
Narrogin	107	107	60	
Wagin	715	631	180	75
Woodanilling	59	59		

Cost Comparison based on Services, Costs PA

	GSW MSW	Cost 5yr	Perthwaste MSW	Cost 5Yr
Shire	Cost PA MSW		Cost PA MSW	
West Arthur	24,435	122,174	16,065	80,512
Dumbleyung	32,492	162,458	21,363	107,059
Narrogin	11,128	55,640	9,292	46,566
Wagin	49,078	245,388	62,091	311,168
Woodanilling	10,124	50,622	5,124	25,677
Totals	127,256	636,282	113,934	570,982
Shire	Cost PA Recycle	Cost 5Yr	Perthwaste Recycle	Cost 5Yr
West Arthur	15,007	75,036	10,708	53,539
Dumbleyung	-	-	-	-
Narrogin	9,181	45,903	7,344	36,722
Wagin	54,140	270,699	43,312	216,559
Woodanilling	5,676	28,379	4,050	20,249
Totals	84,003	420,017	65,414	327,070
Shire	Cost PA Commercial	Cost 5Yr	Perthwaste Commercial	Cost 5Yr
West Arthur	2,774	13,868	1,824	9,118.2
Dumbleyung	-	-	-	-
Narrogin	6,240	31,200	5,210	26,052
Wagin	12,355	61,776	15,631	78,156
Woodanilling	-	-	-	-
Totals	21,369	106,844	22,665	113,326

5 Year Comparison (CPI excluded)

	MSW	RECYCLE	Comm	Total	MSW	RECYCLE	Comm	Total	
Shire	Great Southern Waste				Perthwaste				Variance
West Arthur	122,174	75,036	13,868	211,078	80,512	53,539	9,118	143,169	67,909
Dumbleyung	162,458	-	-	162,458	107,059	-	-	107,059	55,399
Narrogin	55,640	45,903	31,200	132,743	46,566	36,722	26,052	109,341	23,402
Wagin	245,388	270,699	61,776	577,863	311,168	216,559	78,156	605,883	- 28,020
Woodanilling	50,622	28,379	-	79,001	25,677	20,249	-	45,926	33,075
Totals	636,282	420,017	106,844	1,163,144	570,982	327,070	113,326	1,011,378	-151,766

GSW Resources

ATT: John Case
Project Manager Strategic Waste

As per your email requesting information about Resources we would use if we are successful in getting this Tender.

Item 1.

2 Trucks will be garaged in Wagin to service the Contracts in the Wagin Group.

4 Local residents currently do work for Great Southern Waste Disposal.

Robert English – Full time driver.
David Hoysted – Full time driver – Mechanic.
Dennis Ellis – Part time driver.
Wayne Pugh – Part time driver.

Trucks are serviced by Wagin Truck Centre
Tyres -Beaurepaires Wagin
Fuel – BP Wagin.

Item 2.

Municipal recovery facility based in Narrogin to service the Wagin Group.

Other resources – 3 spare trucks are based in Narrogin with spare full time driver – Kevin Timms.
Spare bins and parts are kept in Narrogin for a quick resolution to any problem that might arise from time to time.

If you need any further information please contact us.

Kevin Timms and Lindsay Sims

Cr Pugh returned to the meeting at 8.50pm.

11.5 PERMISSION TO HOUSE THREE DOGS – E M NORDSTROM

PROPONENT: Manager Community and Regulatory services
LOCATION: 68 Upland St
REPORTING OFFICER: Manager Community and Regulatory Services
ATTACHMENTS: Letter from E.M Nordstrom

Summary

A request to keep three dogs at 68 Upland St has been received by E M Nordstrom.

Background

In reference to Council Policy it requires for the Council to authorise a resident to keep more than 2 dogs in the residential area.

Comment

In the attached letter the Nordstrom family request the keeping of three small Chihuahua dogs at their home in Upland St. There is neighbour agreement to this request and there is no record of complaints about these dogs.

The dogs are 6yrs male, 7yrs female and an 8month old female puppy.

Statutory Environment

Nil

Policy Implications

Nil

Financial Implications

Nil

Strategic Implications

Nil

Voting Requirements

Simple majority

1785 Officer's Recommendation & Council Decision

Moved: Cr. D K Morgan

Seconded: Cr E N Pugh

That Council agree to allow 3 dogs to be kept at 68 Upland St Wagin and that this agreement be reviewed in 12 months time.

Carried 8/1

11.6 REQUEST TO RELOCATE PLAYGROUND EQUIPMENT

PROPONENTS:	Wagin District High School
LOCATION:	Lot 145 Johnston/Upland Streets
REPORTING OFFICER:	Manager of Finance and Corporate Services
ATTACHMENT:	Letter from Wagin District High School Invoice for cost of playground Equipment

Summary

A request has been received from the Wagin District High School (WDHS) to relocate the existing playground equipment from the shire owned Wagin Early Childhood Centre (ECC) to the school.

Background

In April 2009, as part of the first round of Royalty for Regions (R4R) funding, Council approved funding of \$13,040 towards the purchase and installation of new playground equipment at the Wagin Early Childhood Centre. The total cost of the new equipment was \$20,207 with the Wagin Parents and Citizens Association (P & C) and School contributing the difference of \$7,167.

The R4R eligibility guidelines stated that grant funds had to be spent on Council owned infrastructure, as the ECC is owned by Council the funding request by ECC staff was approved from the community component of the 2008/2009 R4R funding.

The current ECC lease with the Department of Education expired on the 31st December 2010, in our efforts to renegotiate the lease we were advised that the Kindergarten would be relocating on school grounds and hence they would not be renewing the lease with the shire.

It has taken almost all the 2011 school year for the Department of Education to have their new onsite Kindergarten facility ready for students and therefore the existing shire owned ECC will be vacated at the end of this school year.

Council has now received a request from the WDHS Principal to relocate the playground equipment from the Wagin ECC to the schools onsite Kindergarten facility. He has stated that the Department of Education does not provide playground equipment and if we were to refuse the schools request then the P and C would need to fundraise over the next few years to supply new playground equipment.

Comment

The decision to relocate the playground to the school must take into account the future use of the shire facility (ECC). We have asked for expressions of interest on the facilities future use from the community and received the following two submissions –

- Wagin Playgroup – to utilise the building as a playgroup facility.
- Chelsea Gardiner – to utilise the building as a day care facility.

Council's Manager of Community and Regulatory Services will be interviewing both the Playgroup representatives and Mrs Gardiner to ascertain which group should be given use of the facility and then make a recommendation to Council in December.

However, which ever group uses the facility the existing playground equipment would be seen as very necessary and integral part of their operations.

The decision to refuse the schools request to relocate the playground may prove unpopular in the community, however we are in a no win situation and it was the Department of Education and Schools decision to move from the Shire ECC facility. The author believes the School should be putting pressure on the Department to fund a new playground and not burden the P & C or community with this cost.

Also, we can advise the School that in accordance with the first round of R4R funding that the funds had to be spent on Council owned infrastructure and therefore the playground equipment cannot be moved.

Should Council decide to keep the existing playground then we will need to refund the P & C and School their \$7,167 contribution. We have not budgeted for this expenditure in the 2011/2012 budget and would need to identify these funds or advise the School and P & C that it will be paid in the 2012/2013 financial year and budget accordingly.

Statutory Environment

Local Government Act 1995

Policy Implications

Nil

Financial Implications

\$7,167 in the 2012/2013 financial year

Strategic Implications

Nil

Voting Requirements

Simple majority

Note: On the advice from staff the voting requirements were altered from absolute to simple majority.

1786 Officer's Recommendation & Council Decision

Moved: cr. G R Ball

Seconded: Cr. D C Lloyd

That Council;

Decline the request from the Wagin District High School to relocate the playground equipment from the Wagin Early Childhood Centre to the new Kindergarten facility at the School.

Advise the Wagin District High School and Wagin P & C that Council will refund their contribution to the playground equipment of \$7,167 in the 2012/2013 financial year.

Carried 5/4

11.7 THE GREAT SOUTHERN KART CLUB OF WA (INC) LEASE AGREEMENT

PROPONENT: The Great Southern Kart Club of WA (Inc)
LOCATION: Williams Location 15269
REPORTING OFFICER: Manager of Finance and Corporate Services
ATTACHMENT: Draft Lease Extension, Letter Request and Maps

Summary

The Great Southern Kart Club of WA (Inc), located on Shire leased crown land at Williams Location 15269, wish to renew their lease for a period of ten (10) years

Background

The Lease for the Great Southern Kart Club of WA (Inc) on Williams Location 15269 was last renewed on 27th January 2003 for a period of 5 (five) years. The lease expired on the 26th January 2008 and unfortunately the expiry was not picked up by staff. The lessee now wishes to extend their lease for a ten (10) year period to the 26th January 2018.

Comment

An extension of lease document has been drawn up on the same basis as the previous lease. The document has been prepared in house by Council staff and once approved by Council will be signed by both parties. .

The new lease extension document is attached for your perusal and approval.

Statutory Environment

Nil

Policy Implications

Nil

Financial Implications

Nil

Strategic Implications

Nil

Voting Requirements

Simple Majority

1787 Officer's Recommendation & Council Decision

Moved: Cr. G R Ball

Seconded: Cr G T Hegarty

That Council sign, stamp and execute the new lease extension agreement with the Great Southern Kart Club of WA (Inc) on Location 15269 for a period of ten (10) years to expire on the 26th January 2018.

Carried 9/0

11.8 INTEGRATED PLANNING AND REPORTING PROCESS & PLAN FOR THE FUTURE

PROPONENTS: Shire of Wagin
LOCATION:
REPORTING OFFICER: Manager of Finance and Corporate Services
ATTACHMENT: Integrated Planning Schedule & Framework Model

Summary

Council to adopt the Integrated Planning and Reporting Framework implementation process and to resolve to extend the existing Plan for the Future to the 30th June 2013 without review.

Background

The Local Government (Administration) Regulations 1996 has been amended to require each local government to adopt a Strategic Community plan and Corporate Business Plan. These two plans replace the Plan for the Future we currently have in place.

Comment

The new Integrated Planning and Reporting Framework require a substantial amount of work to meet compliance.

I list below the plans required under the Framework and how they integrate –

Strategic Community Plan – Outlines the community long term (10 years) vision, values, aspirations and priorities, with reference to other local government plans, information and resourcing capabilities. The review of the plan should be undertaken every two years.

Corporate Business Plan - An internal business planning tool that translates Council priorities into operations within the resources available. The plan details the services, operations and projects a local government will deliver within a defined period. It also includes the processes delivering these and the costs associated. The plan is for a minimum of four years and reviewed annually. The Corporate Business plan will feed directly into the annual budget process.

The Corporate Business Plan is underpinned by a number of informing strategies. These strategies allow a local government to set its priorities within its resourcing capacity and deliver short, medium and long term community priorities and aspirations.

The three main informing strategies are –

- **Asset Management Plan** – A plan that defines the current levels of service and the processes local governments use to manage each of their asset classes. The plan should be developed for all major asset classes, make reference to an asset register, asset financial information, asset management improvement and strategies to manage funding gaps.
- **Long Term Financial Plan** – A ten year rolling plan that informs the Corporate Business Plan to activate Strategic Community Plan priorities. It indicates long term financial sustainability and allows early identification of financial issues and longer term impacts. The plan also prepares estimates and projections based on known activities, financial commitments, community priorities and assumptions to assist Council in its priority setting process.
- **Workforce Plan** – is a continuous process of shaping the workforce to ensure it is capable of delivering organisational objectives now and into the future.

I have attached the indicative Integrated Planning and Reporting Implementation Schedule 2011 – 2013 and the model framework.

The schedule shows that all plans must be in place by 30th June 2013 and will be the driver of the 2013/2014 Annual Budget.

As Council was a willing participant in the reform process and did seek to reform with another Council it will receive \$140,000 to enable the above plans to be completed.

We are in the process of asking for quotes from approved consultants to deliver above plans. There may still be some costs to the Shire for producing these plans.

Councils current Plan for the Future is overdue for review, however as Council adopted its first strategic plan last financial year the review of the Plan for the Future was not undertaken.

Under the changes to the Local Government Regulations we do not have to review the Plan for the Future if the review is due between August 2011 and June 2013. As our Plan for the Future covers the five year period to June 2013 Council has to pass a resolution stating expiring Plan for the Future be extended to the 30th June 2013 without review.

Statutory Environment

Local Government Act 1995

Local Government (Administration regulations) 1996

Policy Implications

Nil

Financial Implications

There may be some costs to the Shire outside of the grant funding.

Strategic Implications

Council Strategic Plan will be the blueprint for developing the Strategic Community Plan and other required plans.

Voting Requirements

Simple majority

1788 Officer's Recommendation & Council Decision

Moved: Cr. E N Pugh

Seconded: Cr. I C Cumming

That Council;

Adopts the new Integrated Planning and Reporting Framework implementation process for the Shire of Wagin.

Approves the current expiring Plan for the Future be extended to the 30th June 2013 without review.

Carried 9/0

11.9 STATEMENT OF FINANCIAL ACTIVITY – OCTOBER 2011

LOCATION: Shire of Wagin
REPORTING OFFICER: Manager of Finance and Corporate Services
ATTACHMENT: Statement of Financial Activity

Summary

A Statement of Financial Activity is attached for Council to adopt.

Background

The Local Government (Financial Management) Regulations 1996 requires that Council is to be presented with a Statement of Financial Activity each month.

Comment

A copy of Statement of Financial Activity has been compiled for the financial period ending 31st October 2011 for Council to peruse and adopt.

Statutory Environment

Local Government (Financial Management) Regulations

Policy Implications

Nil

Financial Implications

Nil

Strategic Implications

Nil

Voting Requirements

Simple Majority

1789 Officer's Recommendation & Council Decision

Moved: Cr. D K Morgan

Seconded: Cr. E N Pugh

That Council adopts the Statement of Financial Activity for the financial period ending 31st October 2011.

Carried 9/0

Shire of Wagin
MONTHLY FINANCIAL REPORT
For the Period Ended 31st October 2011

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Statement of Financial Activity

Note 1 Net Current Funding Position

Note 2 Major Variances

Note 3 Investments

LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

Shire of Wagin
STATEMENT OF FINANCIAL ACTIVITY
(Statutory Reporting Program)
For the Period Ended 31st October 2011

	Note	Annual Budget 4	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a) 3	Var. % (b)- (a)/(b) 3	Var.
		\$	\$	\$	\$	%	
Operating Revenues							
Governance		5,574	1,500	2,230	730	32.74%	□
General Purpose							
Funding		2,383,131	407,171	329,994	(77,177)	(23.39%)	▼
Law, Order and Public							
Safety		49,850	17440	13425	(4,015)	(29.91%)	□
Health		70,720	23312	23954	642	2.68%	□
Education and Welfare		318,002	152396	163040	10,644	6.53%	□
Community Amenities		267,580	228196	273787	45,591	16.65%	▲
Recreation and Culture		122,910	20880	9596	(11,284)	(117.59%)	□
Transport		1,087,001	358285	152878	(205,407)	(134.36%)	▼
Economic Services		52,980	15000	17622	2,622	14.88%	□
Other Property and							
Services		722,724	264072	218075	(45,997)	(21.09%)	▼
Total (Excluding Rates)		5,080,472	1,488,252	1,204,601	(283,651)		□
Operating Expense							
Governance		(292,112)	(163,335)	(140,893)	22,442	15.93%	▼
General Purpose							
Funding		(331,900)	(95,904)	(92,783)	3,121	3.36%	□
Law, Order and Public							
Safety		(188,189)	(69,019)	(105,955)	(36,936)	(34.86%)	▲
Health		(268,746)	(100,274)	(84,373)	15,901	18.85%	□
Education and Welfare		(469,883)	(153,912)	(151,952)	1,960	1.29%	□
Community Amenities		(471,539)	(160,001)	(177,203)	(17,202)	(9.71%)	□
Recreation and Culture		(751,072)	(236,927)	(241,462)	(4,535)	(1.88%)	□
Transport		(1,347,281)	(461,706)	(418,554)	43,152	10.31%	▼
Economic Services		(218,587)	(100,179)	(104,812)	(4,633)	(4.42%)	□
Other Property and							
Services		(449,556)	(165,881)	(151,898)	13,983	9.21%	□
Total		(4,788,865)	(1,707,138)	(1,669,885)	37,253		□
Funding Balance Adjustment							
Add back Depreciation		1,038,160	336,057	310,460			□
Adjust (Profit)/Loss on							
Asset Disposal		(476,904)	(190,000)	(187,988)			□
Adjust Provisions and							
Accruals		0	0	0			□
Net Operating (Ex. Rates)		852,863	(72,829)	(342,812)	(246,398)		□
Capital Revenues							
Proceeds from Disposal							
of Assets		912,000	210,000	210,000			□
Proceeds from New							
Debentures		250,000	0	0			□
Self-Supporting Loan		8,075	2,630	2,630			□

Principal								
Transfer from Reserves		872,349	0	0				<input type="checkbox"/>
Total		2,042,424	212,630	212,630	0			<input type="checkbox"/>
Capital Expenses								<input type="checkbox"/>
Land Held for Resale		0	0	0	0			<input type="checkbox"/>
Land and Buildings		(2,700,092)	(508,600)	(166,155)	342,445	206.10%		▼
Plant and Equipment		(511,400)	(150,400)	0	150,400	100.00%		▼
Furniture and Equipment		(134,625)	(33,625)	(15,984)	17,641	110.37%		<input type="checkbox"/>
Infrastructure Assets - Roads		(942,116)	(200,000)	(206,748)	(6,748)	(3.26%)		<input type="checkbox"/>
Infrastructure Assets - Other		(742,000)	0	0	0			<input type="checkbox"/>
Repayment of Debentures		(53,874)	(21,040)	(21,040)	0	0.00%		<input type="checkbox"/>
Transfer to Reserves		(739,331)	(15,000)	(14,184)				<input type="checkbox"/>
Total		(5,823,438)	(928,665)	(424,111)	503,738			<input type="checkbox"/>
Net Capital		(3,781,014)	(716,035)	(211,481)	503,738			<input type="checkbox"/>
Total Net Operating + Capital		(2,928,151)	(788,864)	(554,293)	257,340			<input type="checkbox"/>
Rate Revenue		1,683,151	1,679,479	1,682,251	2,772	0.16%		<input type="checkbox"/>
Opening Funding Surplus(Deficit)		1,245,000	1,245,000	1,230,658	(14,342)	(1.17%)		<input type="checkbox"/>
Closing Funding Surplus(Deficit)	2	0	2,135,615	2,358,616	245,770			<input type="checkbox"/>

Shire of Wagin
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31st October 2011

Note 1: NET CURRENT FUNDING POSITION

	Positive=Surplus (Negative=Deficit)		
	#REF!		
Note	This Period	Last Period	Same Period Last Year
	\$	\$	\$
Current Assets			
Cash Unrestricted	1,701,262	1,276,763	1,591,278
Cash Restricted	1,052,196	1,052,196	1,110,284
Receivables - Rates and Rubbish	514,806	1,468,933	417,395
Receivables -Other	102,662	64,246	74,558
Inventories	43,861	43,861	41,959
	3,414,787	3,905,999	3,235,474
Less: Current Liabilities			
GST	(1,240)	14,407	306
Payables	20,063	(34,055)	(59,037)
Provisions	(22,798)	(44,262)	(22,210)
	(3,975)	(63,910)	(80,941)
Less: Cash Restricted	(1,052,196)	(1,052,196)	(1,110,284)
Net Current Funding Position	2,358,616	2,789,893	2,044,249

Shire of Wagin
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31st October 2011

Note 2: MAJOR VARIANCES**Comments/Reason for Variance****5.1.2 GENERAL PURPOSE FUNDING**

We have budgeted to receive \$80,000 for R4R CLGF Regional component however have not received yet.

5.1.6 COMMUNITY AMENITIES

Other Council contributions of \$50,000 to Regional Refuse Group, this has no impact on Council's finances.

5.1.8 TRANSPORT

We have not claimed first 40% of Regional Road Group Funding for 11/12, this has been done in November.

5.1.10 OTHER PROPERTY AND SERVICES

Difference in profit on sale of asset of \$44,000 this is a non cash item.

5.2 OPERATING EXPENSES**5.2.1 GOVERNANCE**

Council Member costs are below budget and have not been billed for 2011 Audit.

5.2.3 LAW, ORDER AND PUBLIC SAFETYVERNANCE

Council has paid \$36,818 for new Town Brigade fire tender, this will be rectified by increase in income in November.

5.2.8 TRANSPORT

Townscape is well under budget and depreciation requires adjusting.

5.4 CAPITAL EXPENSES**5.1.2 LAND AND BUILDINGS**

Swimming Pool redevelopment is not in accordance with budgeted expenditure.

5.1.3 PLANT AND EQUIPMENT

Council budgeted to change over all Admin vehicles, this has not been done yet, the CEO vehicle has been changed over in early November.

Shire of Wagin
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31st October 2011

Note 3: INVESTMENTS**Municipal Investment Account****Term Deposit No. 16-462-4813****Institution Lodged** National Australia Bank 27/11/2009 - Amount \$1,000,000

Maturity Date	Amount	Rate	Days	Interest	Additions	Redemptions	Balance
27-Dec-09	\$ 1,000,000.00	4.10% pa	30 days	\$ 3,369.87			\$1,003,369.87
27-Jan-10	\$ 1,003,369.87	4.49% pa	31 days	\$ 3,826.28			\$1,007,196.15
26-Feb-10	\$ 1,007,196.15	4.50% pa	30 days	\$ 2,985.52		\$200,000.00	\$ 810,181.67
28-Mar-10	\$ 810,181.67	4.49% pa	30 days	\$ 2,989.91		\$200,000.00	\$ 613,171.58
27-Apr-10	\$ 613,171.58	4.66% pa	30 days	\$ 2,351.22			\$ 615,522.80
27-May-10	\$ 615,522.80	4.70% pa	30 days	\$ 2,377.78	\$350,000.00		\$ 967,900.58
30-Jun-10	\$ 967,900.58	4.98% pa	35 days	\$ 4,490.00		\$300,000.00	\$ 672,390.58
31-Jul-10	\$ 672,390.58	5% pa	31 days	\$ 2,768.78		\$325,000.00	\$ 350,159.36
30-Aug-10	\$ 350,159.36	5% pa	30 Days	\$ 1,597.69			\$ 351,757.05
30-Sep-10	\$ 351,757.05	5.57% pa	90 Days	\$ 1,493.77	\$600,000.00		\$ 953,250.82
30-Dec-10	\$ 953,250.82	5.55% pa	60 days	\$ 13,617.91		\$240,000.00	\$ 726,868.73
28-Feb-11	\$ 726,868.73	5.55% pa	60 days	\$ 6,631.44	\$ 70,000.00		\$ 803,500.17
31-Mar-11	\$ 803,500.17	5.20% pa	30 days	\$ 3,434.14		\$200,000.00	\$ 606,934.31
29-Apr-11	\$ 606,934.31	5.20% pa	30 days	\$ 2,596.91			\$ 609,531.22
29-May-11	\$ 609,531.22	5.18% pa	30 days	\$ 2,595.10			\$ 612,126.32
1-Jun-11	\$ 612,126.32	5.18% pa				\$250,000.00	\$ 362,126.32
30-Jun-11	\$ 362,126.32	5.18% pa	31 days	\$ 1,751.00			\$ 363,877.32
31-Jul-11	\$ 363,877.32	5.21% pa	31 days	\$ 1,610.14			\$ 365,487.46
2-Aug-11	\$ 365,487.46	5.21% pa	31 days	\$ -		\$300,000.00	\$ 65,487.46
1-Sep-11	\$ 65,487.46	5.21% pa	31 days	\$ 384.77	\$135,000.00		\$ 200,872.23
2-Oct-11	\$ 200,872.23	5.20% pa	31 days	\$ 887.14	\$300,000.00		\$ 501,759.37
31-Dec-11	\$ 501,759.37						
		Interest					
		2011/2012		\$ 2,882.05			

Municipal Investment Account

Term Deposit # 11-439-9427

Institution Lodged National Australia Bank 15/10/2011 - Amount \$550,000

Maturity Date	Amount	Rate	Period	Interest	Additions	Redemptions	Balance
15-Oct-11	\$ 550,000.00	5.20%	30 days	0			\$ 550,000.00
14-Nov-11							
	Total Interest 2011/2012			\$0.00			

Shire of Wagin
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31st October 2011

Note 3: INVESTMENTS

Municipal Investment Account

Term Deposit # 12-158-7514

Institution Lodged National Australia Bank 28/06/2011 - Amount \$500,000

Maturity Date	Amount	Rate	Period	Interest	Additions	Redemptions	Balance
27-Aug-11	\$ 500,000.00	5.53% pa	60 days	4545.21			\$ 504,545.21
25-Nov-11	\$ 504,545.21	5.65% pa	90 days				
	Total Interest 2011/2012			\$4,545.21			

Reserve Investment Account							
Term Deposit No. 16-462-7950							
Institution Lodged National Australia Bank 27/11/2009 - Amount \$818,000							
Maturity Date	Amount	Rate	Period	Interest	Additions	Redemptions	Balance
27-Mar-10	\$ 818,000.00	4.90% pa	120 days	\$ 13,177.65			\$ 831,177.65
26-May-10	\$ 831,177.65	5.03% pa	60 days	\$ 6,872.59			\$ 838,050.24
30-Jun-10	\$ 838,050.24	4.98% pa	36 days	\$ 4,001.98	\$250,000.00		\$1,092,052.22
30-Sep-10	\$ 1,092,052.22	5.57% pa	90 days	\$ 15,331.82		\$200,000.00	\$ 907,384.04
30-Dec-10	\$ 907,384.04	5.73% pa	90 Days	\$ 12,971.22			\$ 920,355.26
30-Jun-11	\$ 920,355.26	6.24% pa	6 Months	\$ 28,636.42		\$ 20,000.00	\$ 928,991.68
28-Sep-11	\$ 928,991.68	5.77% pa	90 days	\$ 13,217.14			\$ 942,208.82
				Interest 2011/2012			
				\$ 13,217.14			
Reserve Investment Account							
Term Deposit No. 18-246-8551							
Institution Lodged National Australia Bank 30/09/2010 - Amount \$200,000							
Maturity Date	Amount	Rate	Period	Interest	Additions	Redemptions	Balance
30-Sep-10	\$ 200,000.00	5.45% pa	60 Days				\$ 200,000.00
30-Nov-10	\$ 200,000.00	5.68% pa	60 days	\$ 1,821.65			\$ 201,821.65
31-Jan-11	\$ 201,821.65	5.60% pa	61 days	\$ 1,947.22		\$100,000.00	\$ 103,768.87
31-Mar-11	\$ 103,768.87	5.52% pa	60 days	\$ 939.33			\$ 104,708.20
31-May-11	\$ 104,708.20	5.18% pa	29 Days	\$ 965.96			\$ 105,674.16
29-Jun-11	\$ 105,674.16	5.54% pa	29 days	\$ 434.92			\$ 106,109.08
28-Aug-11	\$ 106,109.08	5.65% pa	60 days	\$ 966.32			\$ 107,075.40
26-Nov-11	\$ 107,075.40		90 days				
				Interest 2011/2012			
				\$ 966.32			
Total Term Deposit Interest for 2011/2012				\$ 21,610.72			

11.10 STATEMENT OF PAYMENTS – OCTOBER 2011

LOCATION: Shire of Wagin
REPORTING OFFICER: Manager of Finance and Corporate Services
ATTACHMENT: Municipal List of Payments

Summary

A Statement of account and other payments is enclosed for Council to adopt.

Background

The Local Government (Financial Management) Regulations 1996 requires that Council is to be presented with a Statement of payments each month.

Comment

A copy of the Statement of Payments has been compiled for the month of October 2011 for Council to peruse and adopt.

Statutory Environment

Local Government (Financial Management) Regulations

Policy Implications

Nil

Financial Implications

Nil

Strategic Implications

Nil

Voting Requirements

Simple majority

1790 Officer's Recommendation & Council Decision

Moved: Cr. D K Morgan

Seconded: Cr E N Pugh

That Council adopts the Statement of Payments for the month of October 2011 showing the following payment totals -

Municipal cheque payments totalling	\$	24,986.93
Municipal electronic payments totalling	\$	497,308.73
Trust cheque payments totalling	\$	2971.80

Carried 9/0

Municipal Account List of Payments

October 2011

	Type	Date	Num	Description	Amount
**A G Brookes Excavations	Bill Pmt -Cheque	24/10/2011	EFT	Hire of excavator and Removal of trees on Roads	-4,603.50
**AITT	Bill Pmt -Cheque	17/10/2011	EFT	Restricted Asbestos Removal License - Andy Taylor	-350.00
**Alexander Galt and Co Pty Ltd	Bill Pmt -Cheque	17/10/2011	EFT	Hardware Supplies	-1,826.83
**Alliance Equipment Finance Pty Limited	Bill Pmt -Cheque	17/10/2011	EFT	Lease of Photocopier - Alliance	-608.30
	Bill Pmt -Cheque	31/10/2011	EFT	Lease of Photocopier - Alliance	-608.30
**Andrew Taylor	Bill Pmt -Cheque	24/10/2011	EFT	Reimbursement for 2 passport taken to obtain an Asbestos Licence	-14.95
**Australia Post	Bill Pmt -Cheque	17/10/2011	EFT	Freight and Postage	-792.32
**Australian Services Union	Bill Pmt -Cheque	18/10/2011	EFT	Payroll Deductions September 2011	-194.40
	Bill Pmt -Cheque	31/10/2011	EFT	Payroll Deductions October 2011	-129.60
**Beaurepaires	Bill Pmt -Cheque	17/10/2011	EFT	Tyre Repairs	-271.99
	Bill Pmt -Cheque	31/10/2011	EFT	Tyre Repairs	-185.12
**Blackwoods	Bill Pmt -Cheque	17/10/2011	EFT	Mirror Convex A600 Economy Indoor For Admin Office	-309.17
**Castledex Pty Ltd	Bill Pmt -Cheque	24/10/2011	EFT	Printing & Stationeries	-65.80

**Child Support Agency	Bill Pmt -Cheque	18/10/2011	EFT	Payroll Deduction September 2011	-1,301.68
	Bill Pmt -Cheque	31/10/2011	EFT	Payroll Deductions October 2011	-494.08
**Community Sport & Recreation Committee	Bill Pmt -Cheque	31/10/2011	EFT	Pool Life Guard Refresher Course - Stuart Johansson	-160.00
**Corporate Express	Bill Pmt -Cheque	17/10/2011	EFT	Printing & Stationery	-42.99
	Bill Pmt -Cheque	24/10/2011	EFT	Printing & Stationery	-378.61
	Bill Pmt -Cheque	31/10/2011	EFT	Printing & Stationery	-899.05
**Courier Australia	Bill Pmt -Cheque	17/10/2011	EFT	Postage and Freight	-114.80
	Bill Pmt -Cheque	24/10/2011	EFT	Postage and Freight	-39.58
	Bill Pmt -Cheque	31/10/2011	EFT	Postage and Freight	-264.02
**Crosby Tiles	Bill Pmt -Cheque	17/10/2011	EFT	Rec Centre Kitchen Tiling	-2,213.00
**Cutting Edges Pty Ltd	Bill Pmt -Cheque	31/10/2011	EFT	4x Bolts & 4x Nuts For Cat 24G Loader	-41.80
**Debbie Thompson	Bill Pmt -Cheque	31/10/2011	EFT	Reimbursement for Training Course attended	-57.65
**DI Blake Earthmoving	Bill Pmt -Cheque	17/10/2011	EFT	Hire Dozer to push Gravel	-9,900.00
	Bill Pmt -Cheque	31/10/2011	EFT	Hire Dozer to push Gravel	-10,340.00
**Doms Delicatessen of Wagin	Bill Pmt -Cheque	17/10/2011	EFT	Refreshments & Receptions	-241.35
	Bill Pmt -Cheque	31/10/2011	EFT	Refreshments & Receptions	-281.00
**Elite Signs	Bill Pmt -Cheque	31/10/2011	EFT	Sign for Piesseville Volunteer Bush Fire Brigade shed at Piesseville	-1,094.50
**EMONA Instruments Pty Ltd	Bill Pmt -Cheque	17/10/2011	EFT	Calibration of Test Equipment	-115.50

****Ewen-Foley Agencies**

Bill Pmt -Cheque	17/10/2011	EFT	Town spray Chemicals and Hose	-194.15
Bill Pmt -Cheque	31/10/2011	EFT	Chemicals and Dog food	-475.75

****Express Print**

Bill Pmt -Cheque	17/10/2011	EFT	Stationeries	-774.40
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****EYEZON PTY LTD**

Bill Pmt -Cheque	17/10/2011	EFT	Advertisement - Full page South West Map	-895.00
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****Fazfab**

Bill Pmt -Cheque	24/10/2011	EFT	Hire Crane to remove 4 cement blocks from Swimming pool	-412.50
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****Fire & Emergency Services Authority WA**

Bill Pmt -Cheque	31/10/2011	EFT	ESL 2011/2012	-3,755.86
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****Fire Trucks Australia**

Bill Pmt -Cheque	31/10/2011	EFT	Purchase of Fire Tender for Wagin Town Bush Fire Brigade	-40,500.00
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****Fuel Distributors of WA Pty Ltd**

Bill Pmt -Cheque	17/10/2011	EFT	5000L Diesel & 2000L Unleaded	-10,178.00
Bill Pmt -Cheque	31/10/2011	EFT	7000L Diesel	-10,111.50

****Glyde Gallery Conservation**

Bill Pmt -Cheque	17/10/2011	EFT	Scanning of 10 glass plate negatives	-500.00
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****Great Southern District Display**

Bill Pmt -Cheque	17/10/2011	EFT	Annual Donation Display 2011 2012	-500.00
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****Great Southern Fuel Supply Katanning**

Bill Pmt -Cheque	17/10/2011	EFT	Fuel Supply	-10,354.74
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****Great Southern Waste Disposal**

Bill Pmt -Cheque	24/10/2011	EFT	Refuse Removal September 2011	-10,871.81
Bill Pmt -Cheque	31/10/2011	EFT	Refuse Removal October 2011	-10,871.81

****Greenline**

Bill Pmt -Cheque	24/10/2011	EFT	Spraying Materials	-622.78
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****Hegney Property Valuations**

Bill Pmt -Cheque	24/10/2011	EFT	Valuation Expense	-880.00
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**HIF Insurance					
	Bill Pmt -Cheque	18/10/2011	EFT	Payroll Deduction September 2011	-64.95
	Bill Pmt -Cheque	31/10/2011	EFT	Payroll Deductions October 2011	-43.30
**Hollywood Touch					
	Bill Pmt -Cheque	31/10/2011	EFT	Part payment for new Town Fence	-3,510.00
**Hospitality House Aust					
	Bill Pmt -Cheque	17/10/2011	EFT	Purchase of Crockery and Cutlery for the Eric Farrow kitchen	-1,779.50
**Jason Signmakers					
	Bill Pmt -Cheque	24/10/2011	EFT	Hazard Markers and Pre-start Signs	-451.00
	Bill Pmt -Cheque	31/10/2011	EFT	Prestart Book for various plants	-540.10
**John Case					
	Bill Pmt -Cheque	31/10/2011	EFT	Phone usage	-29.95
**JR & A Hersey Pty Ltd					
	Bill Pmt -Cheque	24/10/2011	EFT	Protective Clothing	-403.92
	Bill Pmt -Cheque	31/10/2011	EFT	Materials for various Jobs	-201.16
**Landgate					
	Bill Pmt -Cheque	17/10/2011	EFT	Title Searches	-144.00
	Bill Pmt -Cheque	31/10/2011	EFT	Other DLI Invoices	-72.00
**Landgate - Mount St					
	Bill Pmt -Cheque	17/10/2011	EFT	Valuation Expenses	-116.00
	Bill Pmt -Cheque	31/10/2011	EFT	Valuation Expenses	-182.12
**LGIS					
	Bill Pmt -Cheque	31/10/2011	EFT	Insurance 2nd Instalment Costs	-52,438.51
**LGIS Insurance Broking					
	Bill Pmt -Cheque	31/10/2011	EFT	Bush Fire Insurance 2011 2012	-5,730.24
**LGIS Risk Management					
	Bill Pmt -Cheque	31/10/2011	EFT	Regional Co-ordinator Fees 01/07/11 to 31/12/11	-5,112.80

**LGRCEU	Bill Pmt -Cheque	18/10/2011	EFT	Payroll Deduction September 2011	-52.20
	Bill Pmt -Cheque	31/10/2011	EFT	Payroll Deductions October 2011	-34.80
**Lifeline WA	Bill Pmt -Cheque	24/10/2011	EFT	Donations raised from Meaty Matters of Mind Workshop	-1,355.00
**Mark Swinfield	Bill Pmt -Cheque	17/10/2011	EFT	Hire of Mini Excavator for Cemetery	-315.00
**Marketforce Productions	Bill Pmt -Cheque	24/10/2011	EFT	Advertisement Cost	-465.31
**Marleys Diesel & Ag	Bill Pmt -Cheque	17/10/2011	EFT	Repair of Bomag Roller	-862.49
**McGuffie Transport	Bill Pmt -Cheque	17/10/2011	EFT	Transportation cost of Tiles	-60.50
**Meals on Wheels Wagin	Bill Pmt -Cheque	31/10/2011	EFT	Meals for July to September 2011	-1,780.02
**Metal Artwork Creations	Bill Pmt -Cheque	17/10/2011	EFT	Supply name plaques - Cr Ron Walker & Cr Dale Lloyd	-31.90
**Midalia Steel Pty Ltd	Bill Pmt -Cheque	24/10/2011	EFT	Roof sheeting for 14 Gordon Street Patio roof	-249.98
	Bill Pmt -Cheque	31/10/2011	EFT	Storage shed shelving & sheet of mesh for dog pound	-374.42
**Mister Christmas	Bill Pmt -Cheque	24/10/2011	EFT	Christmas Lights & Decorations	-9,538.00
**Momar Australia Pty Ltd	Bill Pmt -Cheque	24/10/2011	EFT	Purchase of Mo-Flo and Grasscare Chemicals	-1,277.10
**Morgan Rural Services Pty Ltd	Bill Pmt -Cheque	27/10/2011	EFT	Rural Spraying	-16,046.89
**Mucky Duck Bush Band	Bill Pmt -Cheque	17/10/2011	EFT	Dry Season Assistance Com Grant - Entertainment	-600.00
**Narrogin Computers					

	Bill Pmt -Cheque	24/10/2011	EFT	Supply a VGA converter and cable	-274.95
**Narrogin Hire Service & Reticulation					
	Bill Pmt -Cheque	31/10/2011	EFT	Treaded TEE and Hunter PS Pop-Ups for wetland	-33.68
**Narrogin Packaging and Motorcycles					
	Bill Pmt -Cheque	17/10/2011	EFT	Toilet papers for various Toilets	-245.45
	Bill Pmt -Cheque	31/10/2011	EFT	Hand Towels, toilet Rolls, Toilet Soap for Public Convenience Mtce	-1,319.97
**Narrogin Technology Solutions					
	Bill Pmt -Cheque	17/10/2011	EFT	Computer Accessories	-293.85
**Palace Hotel					
	Bill Pmt -Cheque	17/10/2011	EFT	Refreshments & Receptions	-329.92
**Pritchard Bookbinders					
	Bill Pmt -Cheque	17/10/2011	EFT	Council Minutes and Postage Cost	-62.70
**Public Libraries Western Australia					
	Bill Pmt -Cheque	31/10/2011	EFT	PLWA Membership 2011/2012	-150.00
**Reckon Limited					
	Bill Pmt -Cheque	24/10/2011	EFT	Software Subscription	-339.00
**RNR Contracting Pty Ltd					
	Bill Pmt -Cheque	31/10/2011	EFT	10x Drums Emulsion	-2,013.00
**Rowe Carpentry Services					
	Bill Pmt -Cheque	24/10/2011	EFT	Topping and Retiling Rec Centre Kitchen, Coolroom and Storeroom	-4,554.00
**Rural Press Regional Media WA PtyLtd.					
	Bill Pmt -Cheque	17/10/2011	EFT	Advertising Cost for September 2011	-633.60
	Bill Pmt -Cheque	24/10/2011	EFT	Newspapers for August	-30.84
**Sheridan's For Badges					
	Bill Pmt -Cheque	31/10/2011	EFT	Name Badges	-447.12
**Shire of Wagin Payroll Creditors					
	Bill Pmt -Cheque	18/10/2011	EFT	Payroll Deductions September 2011	-450.00
	Bill Pmt -Cheque	31/10/2011	EFT	Payroll Deductions October 2011	-275.00
**Southern Irrigation & Pumping					

	Bill Pmt -Cheque	17/10/2011	EFT	Tee Metric Poly for Sportsground	-141.21
	Bill Pmt -Cheque	31/10/2011	EFT	Pressure Float Switch for School Oval Mtce & Valves for Wetlands Park	-218.92
**Star Track Express Pty Ltd					
	Bill Pmt -Cheque	24/10/2011	EFT	Postage & Freight	-103.44
**State Library of WA					
	Bill Pmt -Cheque	17/10/2011	EFT	Better Beginnings Gift Books 24 books	-163.90
**Synergy					
	Bill Pmt -Cheque	17/10/2011		Electricity Bills	-19,652.70
	Bill Pmt -Cheque	31/10/2011	EFT	Electricity Bills	-4,641.65
**Terry Brown & Co					
	Bill Pmt -Cheque	31/10/2011	EFT	Door ramm for Isuzu Truck	-385.00
**UHY Haines Norton					
	Bill Pmt -Cheque	31/10/2011	EFT	Staff Training Workshops	-1,650.00
**Urban and Rural Perspectives					
	Bill Pmt -Cheque	24/10/2011	EFT	Town Planning Services September 2011	-1,806.42
**WA Country Health Service-Wheatbelt					
	Bill Pmt -Cheque	24/10/2011	EFT	Meals on Wheels Expenditure	-2,286.51
**Wagin Co-op.					
	Bill Pmt -Cheque	17/10/2011	EFT	Groceries - September 2011	-817.94
	Bill Pmt -Cheque	31/10/2011	EFT	Groceries - October 2011	-919.53
**Wagin Earthmoving					
	Bill Pmt -Cheque	17/10/2011	EFT	Push Gravel	-6,105.00
	Bill Pmt -Cheque	24/10/2011	EFT	Pre-Dig 5 Graves	-1,144.00
**Wagin Electrical Service					
	Bill Pmt -Cheque	24/10/2011	EFT	Replace all faulty fire exit lights	-784.85
	Bill Pmt -Cheque	31/10/2011	EFT	Replace double fluro at 14 Gordon Street	-96.80
**Wagin Flowers					

	Bill Pmt -Cheque	24/10/2011	EFT	Table centre piece flower arrangements at Event	-70.00
**Wagin Gas Electrics					
	Bill Pmt -Cheque	31/10/2011	EFT	Work done at 2 Omdurman Street and Town Hall Kitchen	-635.24
**Wagin Jewellers & Giftware					
	Bill Pmt -Cheque	17/10/2011	EFT	4 Batteries	-20.00
**Wagin Meats					
	Bill Pmt -Cheque	17/10/2011	EFT	HACC Function	-45.60
**Wagin Mechanical Repairs					
	Bill Pmt -Cheque	31/10/2011	EFT	Front Wheel Alignment	-88.00
**Wagin Motel					
	Bill Pmt -Cheque	31/10/2011	EFT	Accommodation - Marg Hemsley	-113.00
**Wagin Newsagency					
	Bill Pmt -Cheque	24/10/2011	EFT	Newspapers and Pelican Fax film for Rec Centre	-67.85
**Wagin Panel and Paint					
	Bill Pmt -Cheque	17/10/2011	EFT	Excess amount on Insured vehicle	-300.00
**Wagin Plumbing					
	Bill Pmt -Cheque	17/10/2011	EFT	New Hot Water System at Town Hall Kitchen & Lions Park plumbing repairs	-1,646.70
	Bill Pmt -Cheque	24/10/2011	EFT	Repairs at 5 Warwick st	-144.10
**Wagin Pre-Mix Concrete					
	Bill Pmt -Cheque	31/10/2011	EFT	Completion of New Skate Park	-77,800.00
**Wagin Telecentre					
	Bill Pmt -Cheque	17/10/2011	EFT	Membership Fees	-70.00
**Wagin Truck Centre					
	Bill Pmt -Cheque	24/10/2011	EFT	Repair work on Isuzu Trucks	-1,631.61
**Wagin Window & Carpet Cleaning					
	Bill Pmt -Cheque	17/10/2011	EFT	Cleaning of Residence - Omdurman Street	-324.50
**Wagin Woodanilling Landcare Zone.					
	Bill Pmt -Cheque	31/10/2011	EFT	Contribution to Lipstick in the Limelight Forum - Dry Season Assistance	-2,200.00
**WALGSP					

	Bill Pmt -Cheque	18/10/2011	EFT	Superannuation Contribution September 2011	-23,782.65
	Bill Pmt -Cheque	31/10/2011	EFT	Superannuation Contribution October 2011	-14,345.00
**Western Australian Local Government Ass					
	Bill Pmt -Cheque	24/10/2011	EFT	Councillor Manual CD Rom	-77.00
**Western Australian Treasury Corporation					
	Bill Pmt -Cheque	17/10/2011	EFT	Loan Repayments	-11,188.75
**Westrac Equipment					
	Bill Pmt -Cheque	31/10/2011	EFT	Parts and Repair Work on CAT Loader and Grader	-1,632.72
**Westscheme					
	Bill Pmt -Cheque	18/10/2011	EFT	Superannuation Contribution September 2011	-267.45
	Bill Pmt -Cheque	31/10/2011	EFT	Superannuation Contribution October 2011	-106.58
**Woodlands Distributors & Agencies					
	Bill Pmt -Cheque	31/10/2011	EFT	Rightdeck Screen for Townscape	-1,237.50
Department of Transport.					
	Bill Pmt -Cheque	03/10/2011	Debit	Debit of Licensing Takings 29 Sept 2011	-3,414.55
	Bill Pmt -Cheque	04/10/2011	Debit	Debit of Licensing Takings 30 Sep 2011	-4,778.00
	Bill Pmt -Cheque	05/10/2011	Debit	Debit of Licensing Takings 3 Oct 2011	-3,575.95
	Bill Pmt -Cheque	06/10/2011	Debit	Debit of Licensing Takings 4 Oct 2011	-1,016.45
	Bill Pmt -Cheque	07/10/2011	Debit	Debit of Licensing Takings 5 Oct 2011	-2,109.95
	Bill Pmt -Cheque	10/10/2011	Debit	Debit of Licensing Takings 6 Oct 2011	-5,233.95
	Bill Pmt -Cheque	11/10/2011	Debit	Debit of Licensing Takings 7 Oct 2011	-2,245.40
	Bill Pmt -Cheque	12/10/2011	Debit	Debit of Licensing Takings 10 Oct 2011	-1,991.50
	Bill Pmt -Cheque	13/10/2011	Debit	Debit of Licensing Takings 11 Oct 2011	-2,380.30
	Bill Pmt -Cheque	14/10/2011	Debit	Debit of Licensing Takings 12 Oct 2011	-5,105.55
	Bill Pmt -Cheque	17/10/2011	Debit	Debit of Licensing Takings 13 Oct 2011	-1,864.10
	Bill Pmt -Cheque	18/10/2011	Debit	Debit of Licensing Takings 14 Oct 2011	-4,768.40
	Bill Pmt -Cheque	19/10/2011	Debit	Debit of Licensing Takings 17 Oct 2011	-9,628.75
	Bill Pmt -Cheque	20/10/2011	Debit	Debit of Licensing Takings 18 Oct 2011	-1,416.05
	Bill Pmt -Cheque	21/10/2011	Debit	Debit of Licensing Takings 19 Oct 2011	-1,823.50

	Bill Pmt -Cheque	24/10/2011	Debit	Debit of Licensing Takings 20 Oct 2011	-1,437.30
	Bill Pmt -Cheque	25/10/2011	Debit	Debit of Licensing Takings 21 Oct 2011	-2,340.45
	Bill Pmt -Cheque	26/10/2011	Debit	Debit of Licensing Takings 24 Oct 2011	-1,772.60
	Bill Pmt -Cheque	27/10/2011	Debit	Debit of Licensing Takings 25 Oct 2011	-5,259.55
	Bill Pmt -Cheque	31/10/2011	Debit	Debit of Licensing Takings 26 Oct 2011	-1,036.65
National Bank					
	Bill Pmt -Cheque	06/10/2011	Debit	NAB Connect Fee Access & Usage	-55.23
	Bill Pmt -Cheque	31/10/2011	Debit	Account Keeping Fees Oct 2011	-188.00
				Total EFT/Debit	-497,308.73
Alzheimer's Australia WA Ltd					
	Bill Pmt -Cheque	31/10/2011	2915	Annual Subscription fee	-50.00
AMP Life Limited					
	Bill Pmt -Cheque	18/10/2011	2900	Superannuation Contribution September 2011	-496.44
	Bill Pmt -Cheque	31/10/2011	2917	Superannuation Contribution October 2011	-270.96
Associated Instrumentation					
	Bill Pmt -Cheque	31/10/2011	2914	Water Level Indicator	-682.00
Australian Super Administration					
	Bill Pmt -Cheque	18/10/2011	2901	Superannuation Contribution September 2011	-1,128.38
	Bill Pmt -Cheque	31/10/2011	2918	Superannuation Contribution October 2011	-623.52
Cash					
	Bill Pmt -Cheque	31/10/2011	2924	Petty Cash Recoup	-93.80
Darkan Roadhouse					
	Bill Pmt -Cheque	31/10/2011	2913	Fuel for HACC 2007 Ford Falcon	-276.34
Dawsons Funeral Home					
	Bill Pmt -Cheque	17/10/2011	2892	Cemetery Mtce - Repairs to Damaged Monument	-1,240.80
Elders Limited					
	Bill Pmt -Cheque	17/10/2011	2893	Protective Clothing	-94.16

Friends Of Wagin Lakes

Bill Pmt -Cheque	31/10/2011	2926	Donation towards spray Equipment	-200.00
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Get Smart Promotional Products Pty Ltd

Bill Pmt -Cheque	31/10/2011	2927	80gsm Green Tote Bags - Public Relations & Promotions	-1,347.50
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Hesta Super Fund

Bill Pmt -Cheque	18/10/2011	2902	Superannuation Contribution September 2011	-1,109.43
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Bill Pmt -Cheque	31/10/2011	2919	Superannuation Contribution October 2011	-619.62
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Host Plus

Bill Pmt -Cheque	18/10/2011	2903	Superannuation Contribution September 2011	-645.20
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Bill Pmt -Cheque	31/10/2011	2920	Superannuation Contribution October 2011	-336.46
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Jerramungup Hotel

Bill Pmt -Cheque	31/10/2011	2912	Staff Training - Accommodation	-298.00
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Leisure Institute of WA (LIWA)

Bill Pmt -Cheque	31/10/2011	2928	Registration for Stuart Johansson for 'Maintaining the Network' Seminar	-60.00
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Mondo Di Carne Pty Ltd

Bill Pmt -Cheque	31/10/2011	2911	Meaty Matters of the Mind Workshop - Dry Season Grant	-2,046.40
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Perth Lock and Key Centre

Bill Pmt -Cheque	31/10/2011	2929	1 x Borg 2000 SC Lock for the Caravan Park	-166.10
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Rest Administration

Bill Pmt -Cheque	18/10/2011	2904	Superannuation Contribution September 2011	-1,862.84
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Bill Pmt -Cheque	31/10/2011	2921	Superannuation Contribution October 2011	-952.64
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S & S Frames

Bill Pmt -Cheque	17/10/2011	2895	Picture re-frame & Certificates to Retiring Councillors	-200.00
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Selcraft Pty Ltd

Bill Pmt -Cheque	17/10/2011	2896	Hire Hydraulic Boom to Repair Lights	-187.00
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Soul Sports Pty Ltd

Bill Pmt -Cheque	31/10/2011	2930	45 Basket Ball Singlets varying sizes	-1,250.00
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Sparkles & Hey Presto

Bill Pmt -Cheque	31/10/2011	2910	Entertainment - Wagin Amazing Chase - Dry Season Assistance Grant	-1,000.00
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Telstra	Bill Pmt -Cheque	17/10/2011	2897	Phone Usage	-1,005.42
	Bill Pmt -Cheque	31/10/2011	2909	Phone Usage	-1,268.17
	Bill Pmt -Cheque	31/10/2011	2931	Phone Usage	-1,206.72
Telstra Superannuation Fund					
	Bill Pmt -Cheque	18/10/2011	2905	Superannuation Contribution September 2011	-858.93
	Bill Pmt -Cheque	31/10/2011	2922	Superannuation Contribution October 2011	-563.17
TISF (The Industry Superannuation Fund)					
	Bill Pmt -Cheque	18/10/2011	2906	Superannuation Contribution September 2011	-604.92
	Bill Pmt -Cheque	31/10/2011	2923	Superannuation Contribution October 2011	-331.56
WA Hospitals Supply					
	Bill Pmt -Cheque	31/10/2011	2932	Misura Carafe - 1 Litre - BS 361	-204.00
Wagin District High School.					
	Bill Pmt -Cheque	31/10/2011	2933	Donations for Seniors Xmas Show & Presentation Night Award	-230.00
Wagin Masonic Lodge.					
	Bill Pmt -Cheque	17/10/2011	2898	Re-imburement for Excess Payment received on Town Hall Rent	-45.00
Water Corporation					
	Bill Pmt -Cheque	17/10/2011	2899	Water Usage	-385.40
Western Australian College of Agriculture					
	Bill Pmt -Cheque	31/10/2011	2908	Shire Donation	-100.00
Worksafe					
	Bill Pmt -Cheque	31/10/2011	2907	Asbestos Removal Licence	-523.00
Department of Transport.					
	Bill Pmt -Cheque	31/10/2011	2925	Transport Licensing	-24.05
**Kosmic Electronic Industries					
	Bill Pmt -Cheque	17/10/2011	2894	Wireless Headset	-399.00
Total Cheque					-24,986.93

Trust Account List of Payments

October 2011

	<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Description</u>	<u>Amount</u>
Allan Simpson.	Bill Pmt -Cheque	12/10/2011	2007	Refund Bond Hire of Animal Trap	-25.00
BCITF	Bill Pmt -Cheque	31/10/2011	2021	BCITF Levies Collected July - October 2011	-1,161.60
Building Commission	Bill Pmt -Cheque	31/10/2011	2022	Building commission Levies Collected September - October 2011	-252.00
Cliff Round.	Bill Pmt -Cheque	10/10/2011	2005	Refund Bond Hire of Cat Trap	-25.00
Debbie Thompson.	Bill Pmt -Cheque	17/10/2011	2012	Refund Bond Hire of Community Bus 15th Oct 2011	-150.00
Glenys Ball.	Bill Pmt -Cheque	27/10/2011	2015	Refund Bond Hire of Animal Trap	-50.00
Merelene Williams	Bill Pmt -Cheque	17/10/2011	2011	Refund Bond Hire of Town Hall Cancelled Event 17th Dec 2011	-250.00
Moran's Hotel Wagin	Bill Pmt -Cheque	10/10/2011	2006	Refund Bond Hire of Cups & Saucers Mr Fraser's Wake	-100.00
Roma Murray.	Bill Pmt -Cheque	12/10/2011	2009	Refund Bond Hire of PA System 8th October 2011	-150.00
Shire of Dumbleyung.	Bill Pmt -Cheque	12/10/2011	2008	Refund Bond Hire of Comm Bus for 15th Sept 2011	-150.00
Shire of Wagin.	Bill Pmt -Cheque	31/10/2011	2023	Building Commission and BCITF Agency Fees	-58.30
Terry Tacken.	Bill Pmt -Cheque	17/10/2011	2013	Refund Bond Hire of Trestles	-150.00

VW & RG Byrd.

Bill Pmt -Cheque	12/10/2011	2010	Refund Bond Hire of Rec Centre 8th October 2011	-150.00
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Wagin Masonic Lodge.

Bill Pmt -Cheque	18/10/2011	2014	Refund Bond Hire of Lesser Hall	-300.00
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TOTAL

-2,971.90

12. ANNOUNCEMENT OF PRESIDENT AND COUNCILLORS

a) Elected Members

Cr Pugh advised that he had attend the 2011 Regional Achievement and Community Awards for the 4WD Lakes Aged Housing Project on Friday 11 November 2011.

Cr Lloyd advised that he and Cr Walker had attended New Councillor Training at the Shire of Cranbrook on 24 October.

Cr Walker attend a Frail Aged Homes meeting.

Shire President Cr Blight advise he had attended the WIFFH Consortium Meeting on 16 November. He also thanked Cr Ballantyne for attending the Emergency Services Volunteer Barbecue on his behalf.

b) Officer's

Nil

13. URGENT BUSINESS INTRODUCED BY DECISIONS OF THE MEETING

Nil

14. CONFIDENTIAL BUSINESS AS PER LOCAL GOVERNMENT ACT s5.23(2)

Under the Local Government Act 1995, Part 5, and Section 5.23, states in part:

- (2) If a meeting is being held by Council or by a committee referred to in subsection (1)(b), the Council or committee may close to members of the public the meeting, or part of the meeting, if the meeting or the part of the meeting deals with any of the following:**
- (a) a matter affecting an employee or employees;**
 - (b) the personal affairs of any person;**
 - (c) a contract entered in to, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting;**
 - (d) legal advice obtained, or which may be obtained, by the local government and which relates to a matter to be discussed at the meeting;**
 - (e) a matter that if disclosed, would reveal:**
 - (i) a trade secret;**
 - (ii) information that has a commercial value to a person; or**
 - (iii) information about the business, professional, commercial or financial affairs of a person;**

Where the trade secret or information is held by, or is about, a person other than the local government.

- (f) a matter that if disclosed, could be reasonably expected to:**

- (i) *impair the effectiveness of any lawful method or procedure for preventing, defecting, investigating or dealing with any contravention or possible contravention of the law;*
 - (ii) *endanger the security of the local government's property; or*
 - (iii) *prejudice the maintenance or enforcement of any lawful measure for protecting public safety;*
- (g) *information which is the subject of a direction given under section 23(1a) of the Parliamentary Commissioner Act 1981; and*
- (h) *such other matters as may be prescribed.*

1791 Council Decision

Moved: Cr. I C Cumming

Seconded: Cr. G T Hegarty

That Council close the meeting to the public at pursuant to sub section 5.23 (a) and (d) of the Local Government Act 1995.

Carried 9/0

14.1 CEO –COUNCIL RESIDENCE REPORT**1792 Officer's Recommendation & Council Decision**

Moved: Cr. D K Morgan

Seconded: Cr. E N Pugh

That Council call tenders for the disposal of 1 Nenke Street Wagin in accordance with Section 3.58 (2) (b) of the Local Government Act 1995.

Carried 9/0

1793 Council Decision

Moved: Cr. R C Walker

Seconded: Cr. E N Pugh

That Council open the meeting to the public at pursuant to sub section 5.23 (a) and (d) of the Local Government Act 1995.

Carried 9/0

15. CLOSURE

The meeting closed at 9.30 pm.

These Minutes were confirmed at a meeting held on

Signed _____

Presiding Member at the meeting at which the Minutes were confirmed.

Dated _____