



Minutes for the Council Meeting

23 August 2011

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Shire of Wagin

Minutes of the Ordinary Council Meeting of Council held in Council Chambers on Tuesday 23 August 2011.

1. DECLARATION OF OPENING

The Shire President Cr Blight declared the meeting open at 7.00pm.

2. ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE (PREVIOUSLY APPROVED)

Present:	Cr P J Blight	President
	Cr G R Ball	Member
	Cr J P Reed	Member
	Cr G T Hegarty	Member
	Cr I C Cumming	Member
	Cr D K Morgan	Member
	Cr E N Pugh	Member
	Cr J G Shaw	Member
	Cr G K B West	Member
Staff:	Mr L J Calneggia	Chief Executive Officer
	Mr B A Roderick	Manager of Finance and Corporate Services
	Ms C A Webster	Manager of Community and Regulatory Services
	Mr A D Hicks	Manager of Works
Visitors:	Sgt Paul Lydiate	
	Mr Ron Walker & Mrs Kerry Walker	
	Mr Gary Buck and Ms Tammy Broom	
Apologies:	(Leave of Absence)	
	Cr K M Draper	
	Cr J L C Ballantyne	

Leave of Absence:

Nil

3. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

4. PUBLIC QUESTION TIME

Nil

5. APPLICATION FOR LEAVE OF ABSENCE

Nil

6. PUBLIC FORUM (PETITION/DEPUTATIONS/PRESENTATIONS)

Wagin Police Sergeant, Paul Lydiate, updated Council on policing in Wagin and current projects.

Stage 2 of CCTV will be rolled out shortly in CBD, Recreation Centre, Wagin District High School and the Ram Park. He has managed to secure 70 anti burglary packs for the most vulnerable in town.

The town is functioning well with all key crime figures down. All burglaries have been resolved including the Recreation Centre and other businesses in town. The Wagin Police Station has received a citation for their great performance over the past year.

Ron Walker addressed Council over item 11.9 Farm Stay Chalets – Location 2219 Walker Road Wagin.

Tammy Broom and Gary Buck addressed Council over complaints she has made regarding dogs in Scadden Street. A letter was tabled at the meeting stating that mail delivery to Scadden Street has been suspended until the situation has been resolved. She was also disappointed at the Shire's communication their complaints process.

7. CONFIRMATION OF PREVIOUS MEETING MINUTES**1693 Council Decision**

Moved: Cr. J G Shaw

Seconded: Cr. I C Cumming

That the Minutes from the Ordinary Council meeting held on 26 July 2011 be confirmed as true and accurate.

Carried 9/0

8. DISCLOSURES OF FINANCIAL AND OTHER INTERESTS

Cr G K B West declared a Financial Interest in Item 11.9.

9. STATUS REPORT - AUGUST 2011

Date	Resolution #	Officer	Description	Action	Status	Questions & Comments
			FINANCE & ADMINISTRATION			
27 Oct 2009	1171	MCRS	Security Cameras for the Wagin Town Site	To pursue the installation of security cameras beyond the CBD	Stage 2 – Grant \$25,000 received.	Stage two – Preliminaries commenced.
24 Nov 2009	1209	CEO	Proposal for an Integrated Energy & Water System	That Council agree to be the lead proponent for the funding application, work in conjunction with Rural Towns Program to finalise Water Management Plans, and pay Karne De Boar funding application and co-ordination work upon receipt of application being successful.	Grant application sent on due date.	Application sent to RDA on due date – Awaiting advice
15 Dec 2009	1234	MFCS	Cash in lieu of public open space	Create a new account “Cash in Lieu”, staff to develop policy on how to apply monies in accordance with the act. Write to the owners of lots 31, 64 & 150 Tudhoe St to seek interest in Council acquiring these lots.	Account created, Policy to be developed	Refer to Planning
25 May 2010	1374	CEO	Reconciliation Action Plan	Council invite the wider community to participate in developing a Reconciliation Action Plan		First meeting 18/08/2011
24 Aug 2010	1436	CEO	Regional Development Scheme – Wagin Aerodrome	Change scope of works and complete an economic/business plan.		Grant accepted – Letter written to Minister requesting additional funds.
26 Oct 2010	1464	CEO	Future of Community Centre	Undertake due diligence to consider Community Centre – Lot 123 Tudhoe Street		Asset Management Committee recommendation June meeting.

21 Dec 2010	1528	CEO	Business Case – Lake 4WD VROC Aged Persons Housing Strategy Alliance CLGF (Royalties for Regions) Regional Component	That Council endorse the Business Case for the Lakes and 4WD Well Aged Persons Housing Strategy Regional Alliance 2010 – 2011 and lease Reserve 48235 Khedive Street to Wagin Cottage Homes Inc.		Business case submitted to RDL Business case and FAA for 10/11 finalised.
22 Feb 2011	1547	MCRS	Master Plan for Sport and Recreation	Master Plan to commence in Aug 2011.		On-going.
22 Feb 2011	1548	MCRS	New Cinema Package	Training – undertaken booking arrangements on Shire Website.		On-going.
22 Mar 2011	1568	MCRS	Proposal to establish a SES Unit in Wagin	Proceed with the proposal to establish a SES Unit.	Numerous follow-ups with FESA.	No response FESA CFMC to follow up
19 April 2011	1578	MFCS	2011/2012 Budget Process	Council endorse the 2011/2012 Budget process/timetable.		Budget to be adopted 23/08/2011
19 April 2011	1579	MFCS	4WD Common Computer System	That Council agree in principal to change Council IT accounting system and staff requested to work out concrete proposals after discussing with neighbouring shires and bring back to 11/12 budget.		New IT system in 2010/2011 budget
24 May 2011	1609	MCRS	Expression of Interest – Trees & Other Landscape Vegetation	MCRS to prepare Item Aug Council meeting to endorse Report and Recommendations.		Agenda item – August.
24 May 2011	1610	MCRS	Heritage Upgrade of Tudhoe Street - CBD	MCRS apply to lotteries – Conservation Plan Grant.		Ongoing.
24 May 2011	1611	MCRS	Stubbs Street Playground Quotes	Progress project plan seeking community consultation for the Stubbs Street playground.	Awaiting Sport & Rec Master Plan.	Ongoing.
24 May 2011	1627	CEO	WA Local Government Convention	Submit registration for delegates.		SP, DSP & CEO to attend.

24 May 2011	1631	SP & DSP	Super Towns Concept – WALGA State Conference Agenda	Form a motion requesting an explanation on the concept of Super towns if deemed necessary.		Katanning CEO offered to provide overview.
24 May 2011	1634	CEO	Sale of Council Residence – 5 Warwick Street	Together with SP & DSP negotiate for the best outcome.		Settlement due – August 2011.
28 June 2011	1637	MCRS	Wagin Trotting Club – Racecourse Infrastructure Grant	Endorse letter of support.		Awaiting notification of success of grant.
28 June 2011	1651	CEO	Wagin Airfield – Regional Airports Development Scheme 2011/12	Accept offer from Minister of Transport and advise of Council disappointment not receiving the total amount of the application for the grant.		Letter written to Minister.
28 June 2011	1664	CEO	Wagin Group of Councils Strategic Waste Budget 2011 – 12	Contribute \$5,000 to the Strategic Waste Project and create a reserve provision of \$60,000 for future land acquisitions.		Letter written.
26 July 2011	1674	MCRS	2011 Dry Season Assistance Grant	Progress the events as outlined as endorsed in the Council Decision.		On-going.
26 July 2011	1683	CEO	Wagin's Amazing Chase	Advise proponent that approval has been granted.		Letter written.
26 July 2011	1688	MFCS	Sale of Industrial Land – Lot 197 (11) Vale Street	Advise proponent of Council's Decision.		Real Estate Agent advised of Council Decision.

Health, Building & Planning						
24 Nov 2009	1214	CEO	Light Industrial Land	Council to authorised the ACEO to negotiate with the DPI – State Land Services to facilitate an agreement,	Contact made with Department.	DPI advised Reserve #16548 offered in lieu of Heritage survey On going.
23 Feb 2010	1287	CEO	Skate Park	Make application to relevant funding bodies for grants to construct purpose built bowl; Seek approval from the Sportsground Advisory Committee on location. Funding allocated from the 10/11 budget	Preparing grant application. Awaiting Sportsground Advisory meeting to obtain endorsement of site.	Work commenced.
24 Aug	1439	EHO	Shed Lot 1773 Ballagin Street – Wagin Agricultural Society	Advise proponent application is successful subject to conditions.	Applicant advised	Shed erected and painted – Finished
24 Aug 2010	1440	EHO	Food Act – Authorised Officers	Appoint EHO as AO and notify the relevant authorities.	Appointment Minuted	I D Card to be designed Card Designed – Finished
26 Oct 2010	1482	CEO	Wagin Frail Aged – Land Tenure	Enter into the WA Health Services.	Letter written to D.O.H.	On-going
26 Oct 2010	1484	CEO	Industrial Land – Vernal Street – Reserve 48538	Make application to Landcorp to develop industrial land.		Expected Sept 2011
26 Oct 2010	1486	CEO	Opening of unmade roads	Council agree in principle to opening of Tillelan Rd and a portion of unnamed road to location 1429. Proponent to contribute 50% of costs.		Application for clearing permit made. Proponents advised of Council decision – Refer to 2011/12 Budget.
26 Oct 2010	1487	MFCS	Sportsground RV Area Hire Fees & Charges	CEO to have delegated authority to negotiate appropriate fees for organisations.		On-going

21 Dec 2010	1527	CEO	Wagin Group Regional Landfill Site	Give in principle agreement to its continued participation in the Wagin Group's proposed Regional Refuse Site.		Goldsmith's have withdrawn land proposal.
19 April 2011	1596	CEO & MFCS	Tender 1-10/11 – Redevelopment of the Wagin Memorial Swimming Pool & Allocation of additional funds	Accept tender 1 as per Officers recommendation and acknowledge that the Swimming Pool Redevelopment be overseen by the Asset Management Committee under delegated authority.		Contract signed 17/05/2011 Work commenced – agenda item. Work in progress.
19 April 2011	1597	CEO/MFCS	Proposal for an Integrated Water, Energy & Aquaculture Project Grant Application to Regional Development Australia Fund	Submit a grant application to Regional Development Australia Fund as per the officer's recommendation.		Grant submitted
24 May 2011	1619	CEO	Proposed Residential Subdivision – Lot 896 Arnott Street	Staff not to progress development until further consideration of future needs be determined.		No action at this stage.
24 May 2011	1620	CEO	Wagin Town Lot 528 – Reserve 31177 Wendell Street Wagin	Write to the Minister for Lands to convey Council objection to the proposed sale of lot.		Council adopted Management Order – Letter Written.
28 June 2011	1640	MCRS	Extension – Upgrade Caravan Park	Undertake a feasibility study and report back to the Committee.		
28 June 2011	1641	CEO	Purchase of land for proposed Community Resources Centre	Write to the owner of lots 19 & 150 Tudhoe Street to counter offer.		Letter written. Verbally replied on 14/07/2011 not interested not interested in latest offer.
28 June 2011	1643	CEO	Council Housing	Prepare a report on the sale of 1 Nenke Street and the construction of a CEO residence.		On-going.
28 June 2011	1644	MCRS	Disability Access Audit	Prepare report in order of priority for upgrading.	Incorporate with DIAP.	On-going.

28 June 2011	1645	MCRS	Town Hall Floor	Seek further engineering advice.		On-going
28 June 2011	1652	CEO	Boundary Adjustment – Shire of Wagin, West Arthur and Narrogin	Hold further discussions with the Shires of Narrogin and West Arthur on this issue.	Letter sent to Shires of Narrogin and West Arthur.	On-going.
28 June 2011	1656	CEO	Proposed Crop Dusting Business & Private Aircraft Taxiway	Advise proponent of Council decision and conditions.		Letter written.
28 June 2011	1657	MCRS/ EHO/CEO	Wagin Memorial Pool Disability Access	Modify the Scope of Works to include a disabled ramp and prepare a report including types of ramps and costs estimates.	Research with access ramp – DSC for advice.	On-going
28 June 2011	1658	EHO	Planning Application Lot 735 Forrest Street Accommodation	Advise proponent approval has been granted.	Proponent advised planning approval granted. Waiting for plans to issue building permits.	
28 June 2011	1659	EHO	Health and Beauty Business – Loc 441 Taylors Road	Advise proponent approval has been granted.	Proponent advised planning approval granted.	
28 June 2011	1660	EHO	Morton Seeds – Planning Application	Advise proponent approval has been granted subject to conditions.	Applicant advised planning approval granted. Awaiting FESA comments.	
26 July 2011	1667	CEO	Western Australian Planning Commission Draft Wheatbelt Land Use Planning Strategy & Rural Planning Policies	Advise Shire Planner of Council Decision – Correspondence sent to WAPC.	Submission sent.	
26 July 2011	1668	CEO	Proposed Rural Subdivision	Advise Shire Planner of Council Decision – Advise Proponent of Council Decision.		Letter sent to WAPC.
26 July 2011	1671	MCRS	Shire of Wagin LEMC Annual Business Plan 2011 – 2012	Notify CESM the Council endorse the LEMC Business Plan for 2011/2012.		

26 July 2011	1678	CEO	Vacant Land Reserve 24133 (Lot 520, 522, 524, 535 & 528 Reserve 31177 Wendell Street/Unicorn Street Wagin	Accept a Management Order of Reserve 24133 and 31177 for Municipal purposes.	Letter written accepting Management Order.	
26 July 2011	1679	CEO	Wagin Airfield – Slavin Master Plan	Establish a Working Group consisting of Crs Ball, Ballantyne, West and Blight to report to Council.	Working group of Crs Ball, Ballantyne, Blight and West.	To meet 23/08/2011.
26 July 2011	1680	CEO	Water Corporation	Forward a submission to the Economic Regulatory Authority objecting to the proposed changes.	Submission sent.	
26 July 2011	1681	CEO	Wagin Water – Puntapin Dam	Enter into a formal agreement with the Water Corporation for the use of water from Puntapin Dam.	Letter written to Water Corp seeking agreement.	
26 July 2011	1682	EHO	Bakery and Pizzeria – Lot 800 Tudhoe Street	Advise proponent approval has been granted.		
26 July 2011	1684	MCRS	Permission to House Three Dogs – Nancy Bainbridge	Advise proponent that approval has been granted.		Completed.
26 July 2011	1687	EHO	Wind Turbine – Planning Application Lot 101 Trent Street Wagin	Advertise proponent's application to increase the high of the wind turbine.		

WORKS & SERVICES						
23 Nov 2010	1502	MOW	Bolt Road	Defer Bolt Rd upgrade for consideration in the 2011/2012 budget.	Less than one vehicle per hour. Maintenance Grade only.	Maintenance Program.
23 Nov 2010	1504	MOW	School Oval	That MOW enter into discussions with school regarding the reduction in size and watering of the school oval.		On-going
23 Nov 2010	1505	MOW/CEO	School Bus Parking and Footpath	CEO to meet with Bus Committee and the P&C to agree on concept plans for pickup and delivery areas.	On-going	Held discussion with school on new drop off point. Ongoing
23 Nov 2010	1507	MOW	Works Program 2011/2012	That Council add Leake Lane, Tillelman Rd and make provision for a school upgrade of bus pickup/delivery area and footpath in the Works Program for 2011/2012.	Presented to Works and Services meeting 14 April 2011.	Leeke Lane and Tillelman Rd are included in the 2011/2012 budget – awaiting outcome if to be included in Works program. Ongoing
19 April 2011	1588	MOW	Cemetery Car Park	Council write to Main Roads seeking approval to move the cemetery fence up to two metres back and construct an angle parking area.	Council to seek option to purchase land from Land owner.	Waiting on a report from Main Roads.
19 April 2011	1589	MOW	Ballaying Bridge 3078	Seek the opinion of Main Roads Dept on removing bridge 3078 and replacing with 6 barrel culvert as per Main Roads design.		Change bridge rails only.
19 April 2011	1591	MOW	Forrest Street	Consider construction and sealing of a section of Forrest St in the 2011/2012 budget.	Waiting for Council decision.	In 2011/20112 Works Program.

28 June 2011	1646	MOW	Wetlands Water Usage	Undertake Option 1 and monitor the water quality.		Will be installed when time permits.
26 July 2011	1672	MOW	Piesseville – Tarwonga Road Damage	Write to person's responsible re: damage to roads.		Letters have been sent.

10. REPORTS OF COMMITTEES

10.1 TOWNSCAPE AND TIDY TOWNS MEETING - 27 JULY 2011

Bill James presented a power point presentation of his Wagin Street Trees and Landscape Vegetation report to the Committee which included a review of the existing residential street trees, making recommendations for the most appropriate species of street trees and shrubs to be planted within the CBD area of town, the main entrance roads and residential streets of Wagin.

He made recommendation that Staff would benefit from engaging the services of an Arborist, Engineer and Landscape Architect so that proper plantings could occur.

1694 Committee's Recommendation & Council Decision

Moved: Cr. G K B West

Seconded: Cr. J G Shaw

That Council adopted the Wagin Street Trees and Landscape Vegetation Report and staff prepare a strategy plan for implementing including the planting process.

Carried 9/0

10.2 CO-LOCATION MEETING – 11 AUGUST 2011

10.2.1 COMMUNITY BUILDING

Reporting Officer: Chief Executive Officer

Summary

To consider the provision of a new (or refurbished) building to accommodate a number of community uses.

Background

Council adopted its Strategic plan in October 2010 following a series of workshops with council and the community. The provision of a multipurpose community building to replace a number of "aged" buildings was highlighted and so it was thought to establish a working group of users to progress this project.

The charter of this committee is to;

- Consider the need for such a building?
- Assuming there is such a need then to consider the potential use and users of such a building. A scope of services will need to be established.
- To consider and implement a community consultation process.

- To consider the size and location of such a building.
- To identify sources of funding to establish by using whole of life costing and asset management principals of the building acquisition.

Following an expressed interest from members of the community and the Wagin Community Resource Centre the co-location committee has been established to address and make the necessary recommendation to council so that this matter can be progressed. Members of this committee will need to receive council endorsement.

Comment

The author has from time to time viewed similar buildings in other towns and considers that Wagin is due for such a facility. There is funding available from various sources and it will take steely resolve by those affiliated with the project for it to succeed. Indeed the recently completed Williams building took many years from conception to completion and the same can be said for many other such like facilities. An update on the potential siting of the facility will be provided.

Possible uses could include;

- Adult Classes – university of the 3rd age.
- Corporate Business support – webinar training – meeting rooms
- Secretarial centre – business administration.
- Pre-school special events –Better Beginnings.
- Adventure Playground – children’s centre – crèche.
- Aboriginal cultural centre/exhibition and tourist centre.
- Shop.
- Information and Resources.
- HACC.
- Passive recreation centre/Day care (cards, bingo).
- Library.
- Activities and function currently undertaken by the Community resource Centre (Telecentre)

The author considers that it would be worthwhile if some members or all could visit other recently established facilities to gauge an appreciation of what can be achieved for Wagin.

Statutory Environment

L G Act

Policy Implications

N/A

Strategic Implications

The strategic plan identifies quotes the following; “review and improve library services and Wagin Community Resource Centre” in the area of “Economic & Community Development”

Also identified under “Assets & Infrastructure” is an action plan that refers, “review current use of shires community services buildings”.

Discussion

There was unanimous agreement that a new purpose built Community Building for Wagin was most necessary.

The meeting agreed that before consideration of all else it would be important to determine use and potential users of such a facility.

In addition to the dot points in the comment above the committee thought that additional uses would include;

- Arts & Culture(including gallery)
- Landcare
- Professional offices for various professions including health professionals
- Toy Library

The meeting was informed that Regional CRC had grant funds available for co-location including seed funding of up to \$50,000 to undertake feasibility work.

There was general agreement to visit other recently completed facilities including Williams, Mt Barker, Northam and possibly others. Graham Murray agreed to investigate suitable facilities.

There was discussion about renaming the committee and members were asked to give this some thought for future discussion.

Budget Implications

May impact on future budgets

Officer's Recommendation

For discussion.

1695 Committee Recommendation & Council Decision

Moved: Cr. D K Morgan

Seconded: Cr. J P Reed

That Committee recommend to Council an application for seed funding of \$50,000 be applied for under CRC and that an itinerary of similar co-located facilities to visit be prepared.

Carried 9/0

11. REPORTS OF OFFICERS**11.1 WORKS REPORT**

PROPONENT: Shire of Wagin
LOCATION:
REPORTING OFFICER: Manager of Works
ATTACHMENTS: Works Progress Report

Summary

A Works Report is provided for Councils information.

Background

Council has previously requested that this information be presented to it at Ordinary Council meetings.

Comment

Shire of Wagin
Works August 2011

Works Completed	Description
EDWARDS ROAD	Clear widen and gravel sheet 3.5km
BITUMEN ROAD SHOULDERS	Maintenance grade all shoulders
DONGOLOCKING ROAD	Clear widen and gravel sheet shoulders 3km
TOWNSITE SPRAYING	Spray all town streets and back lanes - 80% completed
Future Works	Description
TOWNSITE	Footpaths carryover to 2011/2012
WALKER ROAD	Clear widen and gravel sheet 3km
RURAL ROADS	Maintenance Grading 80%
REC GROUND	Construct Skate Park - waiting for contractor to complete
On Going Works	Description
COMMUNITY REQUESTS	Fallen trees western side of shire

Down Time	Description
Nil	
Other	LGSA Conference in Bunbury two days
Wagin Heavy Haulage Route	<p>The CEO and I attended a meeting with Main Roads Narrogin to discuss the future of our heavy haulage bypass route on the eastern side of town. Main Roads are to provide a plan and design for a heavy haulage route from Airfield Road through private property to Dumbleyung Road. Main Roads will present a designated route to Council.</p> <p>The Black Spot funding for 2010/2011 has already been deferred to 2011/2012 due to the new heavy haulage on the Airfield/Bullock Hills Road resulting in this also having to be redesigned. Main Roads Narrogin has agreed to draw up a new intersection design so it coincides to reflect on the new heavy haulage route and works may have to be carried out over two years.</p>
Puntapin Dam	CEO and I had discussions with Ken White from Southern Irrigation Bunbury on piping water from Puntapin Dam to the town oval. We have come up with a number of options for discussion.

Statutory Environment

Nil

Policy Implications

Nil

Financial Implications

Nil

Strategic Implications

Nil

Voting Requirements

Simple majority

1696 Officer's Recommendation & Council Decision

Moved: Cr. J G Shaw

Seconded: Cr. G R Ball

That Council adopts the Works Management Report comprising of the Works Progress Report for August 2011.

Carried 9/0

PUNTAPIN DAM OPTIONS

There is a 55 metre (550kpa) fall from the tank into town.

Approximate pipe length 6km.

Approximate length of existing 90mm Poly is 3km.

Approximate length from tank to 90mm Poly is 2km.

Option 1 – Gravity Fed from tank.

You can use 125mm poly for the first 3km, then 110mm poly for the next 3km. This will give you a total of 300kpa friction loss, leaving 2550kpa at 4lts/sec (14400lts/hr) to operate reticulation and fill tanks/dams. A 4kw pump will still be required to fill the tank on Puntaping Rock at a cost of \$2360.00 Plus installation (plus tanks need repairs).

Using a 90mm poly pipe for gravitation from Puntaping rock to town oval. No water will come out at town tanks because of the friction loss being too great.

100mts 110mm pn12.5 Poly: \$1035.00 + GST

6km 110mm pn12.5 Poly \$62100.00 + GST

12mts 125mm Pn12.5 Poly \$165.00 + GST

3km 125mm Pn12.5 Poly \$41250.00 + GST

6mts 100mm PVC pn12 \$65.55 + GST

6km 100mm PVC pn12 \$65500.00 + GST

Pump to fill tank on hill from the dam: Grundfos SP14A 4kw \$2360.00 + GST + Installation

Pump to water oval and any other retic: Grundfos SP48 13kw \$6365.00 + GST + Installation

Labour Costs/etc \$5000+

Option 2 – Pumped directly from dam.

Install 13kw 3 phase Grundfos Submersible pump at Puntaping Dam will give a total of 340kpa of which 140kpa Friction loss leaving 200kpa through 110mm poly pipe for the first 3km and using existing 3km of 90mm poly pipe to town dams and tanks etc will give 8.5lts/sec (30600lts/hr). If other areas, e.g.: dog trials and markets etc require water they will have to install a tank and pump to run retic systems.

11.2 MANAGER COMMUNITY AND REGULATORY SERVICES REPORT

REPORTING OFFICER: Manager Carolyn Webster
ATTACHMENT: Sports Report

Summary

The following report details the activities of this Division for August 2011. It has been a month of increased opportunity for Community Services with several new events planned up to the end of the year.

COMMENT

COMMUNITY AND REGULATORY SERVICES **REPORT AUGUST 2011**

Item	Notes
CCTV and Community Safety	<p>Home safety is being pursued by Sgt Paul Lydiate with a number of packages being ordered with outstanding Safe House grant money.</p> <p>Still waiting for Stage 2 CCTV Final plan and quote.</p>
Asset Management and Maintenance Schedule	<p>BMO, Andy Taylor, has completed 42 jobs in this period.</p> <p>There has been a delay in the Doctors move in that we have been waiting for extra cable to be laid up to the house by Telstra as the Doctors require internet connection. We may need to use wireless broadband as another temporary option.</p> <p>The Swimming Pool upgrade has been progressed but delayed due to inclement weather and machinery parts. Significant upgrade of the pool electrical wiring and attention to the light towers is also required.</p> <p>Microsoft Project has arrived and waiting on its installation.</p> <p>New landscaping for the Administration Office garden and Memorial gardens has commenced. These gardens will be waterwise and appropriately reticulated.</p>
Community Development	<p>The first of the vintage movies will be screened on 12th September. Mr Max Bell has offered to project movies once a month with afternoon adult screenings for our Seniors and an after School show for the younger audience. Max will use his own films and equipment, the Shires inflatable screen and a gold coin donation will go to the Youth Club.</p> <p>The MCERS attended a Network Meeting of CDO's across Local Government. This meeting was invaluable in terms of learning what other L G organisations are achieving and several have offered their assistance to Wagin as we plan into the future. I was most grateful for the opportunity to attend as part of my PD and also excited at winning a free registration to next year's LGMA Conference!</p>

	<p>The Reconciliation Action Plan Committee met on Thursday 18th Aug and the minutes are included in these papers.</p> <p>Our free workshop “LIVING IN A CHANGING CLIMATE” was held 16th August at the Eric Farrow Pavilion. This was facilitated by Best Farms Environmental Management Systems and attracted an enthusiastic group of 23 local residents and farmers. Future events planned will be conducted on a weekday as many people were disappointed at not being able to attend due to work commitments.</p> <p>Saturday 20th August we hosted a free one day workshop by Horticulturist Peter Coppin. Funding to support this event came from our Dry Season Grant. It was attended by 45 very dedicated gardeners and looked seriously at sustainability and home garden management. We are so privileged to have again attracted Peter to Wagin and hope this “marriage” continues into the future.</p> <p>Preparations are well underway for the fabulous Meaty Matters of the Mind cooking and talkfest by the brilliant butcher and chef Vince Garreffa. The generosity of councillor Greg Ball and Peter Foley for their provision of three lambs for this event is very much appreciated.</p> <p>Townscape Committee has met and attached to this agenda is a separate item for adoption. This item condenses the findings of the William James report and presents a set of principles to guide the Parks and Gardens officers when they plant or maintain trees and other vegetation around the town. Once Council approves these we can immediately start our Spring planting and replacement program.</p> <p>The Community Centre Co-location Committee met this month and its work will hopefully compliment the future strategic initiatives of the Shire in the area of community development and services.</p>
Health	<p>It is hoped that the RAP Committee will highlight the health needs of our indigenous residents and we look forward to planning some special events for these families.</p>
O S & H	<p>A meeting of the OSH Committee was held this month and the outcomes included the following:</p> <ul style="list-style-type: none"> • Risk Assessment of the Recreation Centre by John Appleyard resulted in the need for the Trots TV screens to be secured to the wall. • Schedule of inspections to be developed for the works staff and HACC • Modifications to the Rangers vehicle to allow him to better manage the transportation and movement of animals and also reduce his risk of injury. These modifications were completed by Andy Taylor.

Grants	Grant applications are being planned for the Stubbs Street Playground and Park Benches for the Town and Show Grounds.
Local Emergency Management	<p>Meeting with Cindy Pearce has resulted in the early planning for major firebreaks and town burning. There is an expectation that our town crew will also do heavy weed spraying to assist this fire prevention work.</p> <p>Cindy will also coordinate the Movement of Vehicle Bans for all the Shires she is working for.</p>
Sport and Recreation	<p>The figures for the past three months for our Winter Program are attached to this report.</p> <p>The survey for the Sport and Recreation Master Plan has been sent to all clubs and closed on Friday 18th August. The responses will be reflected in the planned focus groups to be held with the clubs on Tuesday 30th August. Our Club Development Officer Rebekah Cumming has been heavily involved in assisting with the Master plan activities.</p> <p>As Seniors Advocate, Rebekah Cumming, has been developing a Seniors follow up focus group on the issues that need to be addressed and those changes required to make Wagin an “Age Friendly” town. More on this in the September report.</p> <p>The Kazan International Endurance Ride attracted a large field of over 70 riders. The venue at the Showground proved to be excellent. So much so that Wagin has been asked if we are prepared to host the 2014 Quilty Ride. This would be a major coup for Wagin and we must acknowledge the fantastic work of Anita Lunt and her Committee.</p> <p>It should also be noted that after the event there was barely a sign that it had in fact happened. The grounds were left in a very clean and orderly state.</p>

Statutory Environment

Nil

Financial Implications

Nil

Strategic Implications

Nil

Voting Requirements

Simply majority

1697 Officer's Recommendation & Council Decision

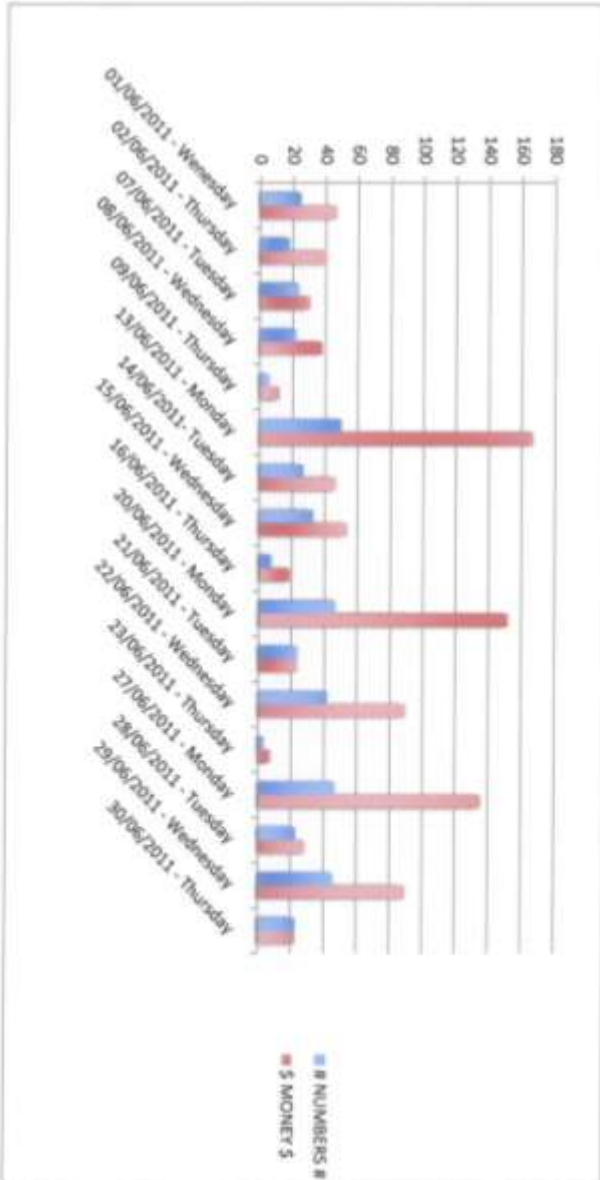
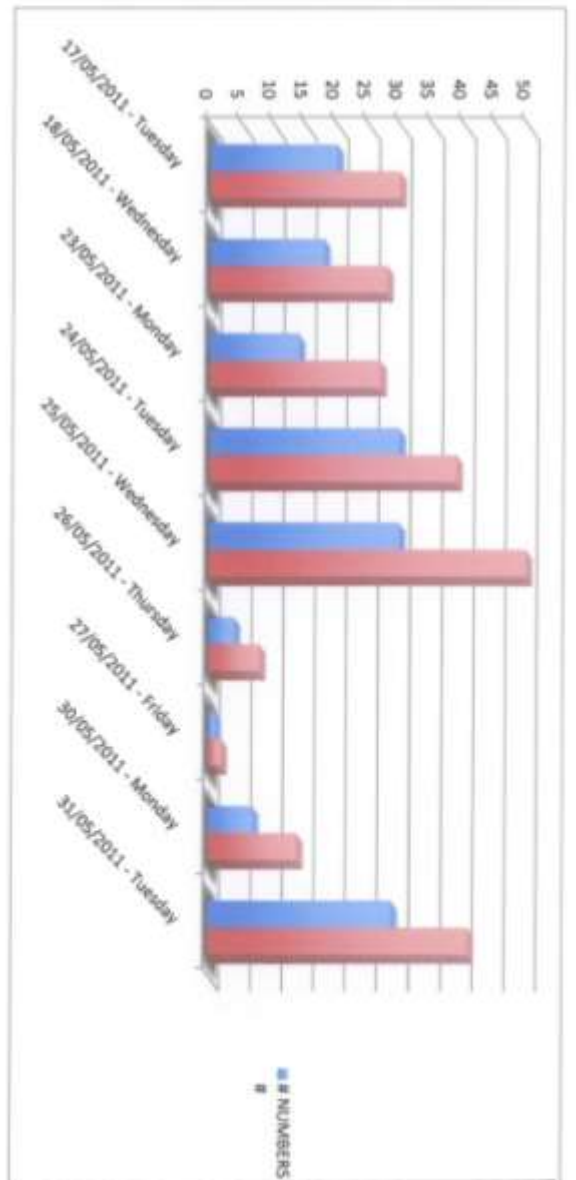
Moved: Cr. J G Shaw

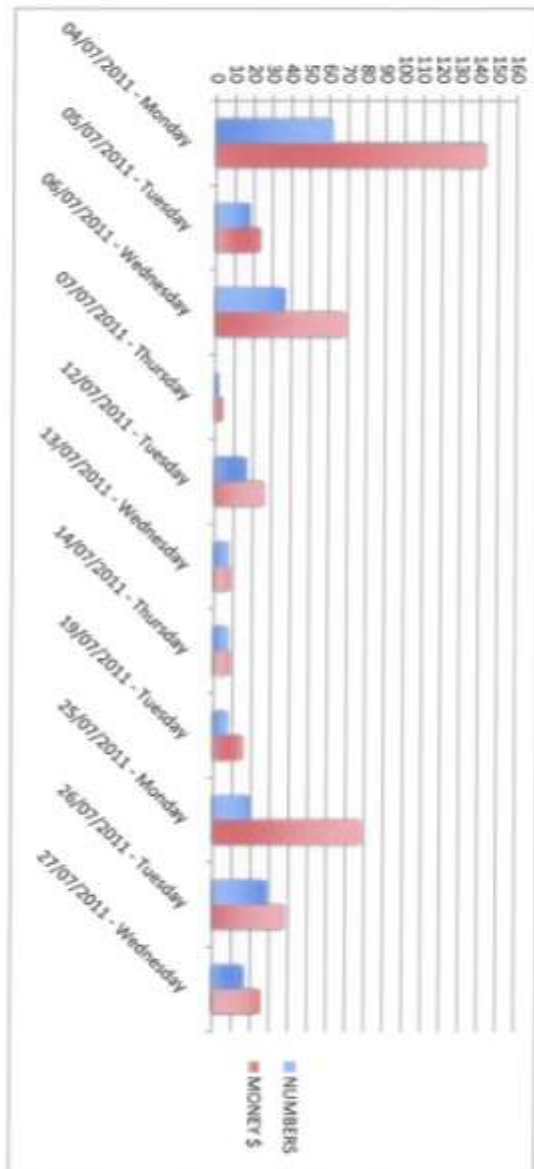
Seconded: Cr. G R Ball

That Council receive and endorse the Manager of Community and Regulatory Services report.

Carried 9/0

SPORT REPORT DATES	NUMBERS	MONEY \$
17/05/2011 - Tuesday	20	30
18/05/2011 - Wednesday	18	28
23/05/2011 - Monday	14	27
24/05/2011 - Tuesday	30	39
25/05/2011 - Wednesday	30	50
26/05/2011 - Thursday	4	8
27/05/2011 - Friday	1	2
30/05/2011 - Monday	7	14
31/05/2011 - Tuesday	29	41
01/06/2011 - Wednesday	25	47
02/06/2011 - Thursday	18	41
07/06/2011 - Tuesday	24	31
08/06/2011 - Wednesday	22	38
09/06/2011 - Thursday	6	12
13/06/2011 - Monday	50	167
14/06/2011 - Tuesday	27	47
15/06/2011 - Wednesday	33	54
16/06/2011 - Thursday	8	19
20/06/2011 - Monday	47	152
21/06/2011 - Tuesday	24	24
22/06/2011 - Wednesday	42	90
23/06/2011 - Thursday	4	8
27/06/2011 - Monday	47	136
28/06/2011 - Tuesday	23	29
29/06/2011 - Wednesday	46	90
30/06/2011 - Thursday	23	23
04/07/2011 - Monday	62	144
05/07/2011 - Tuesday	18	24
06/07/2011 - Wednesday	37	70
07/07/2011 - Thursday	2	4
12/07/2011 - Tuesday	17	27
13/07/2011 - Wednesday	8	9
14/07/2011 - Thursday	8	9
19/07/2011 - Tuesday	8	16
25/07/2011 - Monday	20	80
26/07/2011 - Tuesday	29	39
27/07/2011 - Wednesday	17	26
01/08/11 - Monday	47	104
02/08/11 - Tuesday	22	28
03/08/11 - Wednesday	37	68





11.3 HOME AND COMMUNITY CARE – JULY 2011

PROPONENT: Home and Community Care
LOCATION: Shire of Wagin
REPORTING OFFICER: Home and Community Care Coordinator

Summary

Eighty one clients received one or more services for the month of July.

These services included;

60	Clients Housekeeping
1	Clients Shopping
19	Clients Social Support
13	Clients Centre Based Day Care
17	Clients Meals on Wheels
16	Clients Gardening
7	Clients Transport
1	Assessment

Mr Jim Wallis has now resumed full time employment and as such gardening hours now return to normal.

Miss Kristie Hobbs has commenced as a Support Worker for Domestic Care.

JULY 2011

TYPE OF SERVICES PROVIDED – TOTAL TIME (HOURS)	MONTHLY CONTRACTED	HOURS PROVIDED	VARIANCE	CONTRACTED	YEAR TO DATE
Domestic Assistance	250	238	-12	3000	238
Social Support	58	62	+ 4	896	62
Personal Care	4	45	+ 41	197	45
Centre Based Day Care	125	96	- 29	1500	96
Respite Care	1½	-	-	20	-
Assessment	14	3	-11	175	3
Case Planning / Review	12	-	-	145	-
Home Maintenance	121	40	-81	1459	40
Transport	87	45	- 42	1049	45

Statutory Environment

N/A

Policy Implications

N/A

Financial Implications

N/A

Strategic Implications

N/A

Voting Requirements

Simply majority

1698 Officer's Recommendation & Council Decision

Moved: Cr. G K B West

Seconded: Cr. E N Pugh

That Council receive and endorse this report.

Carried 9/0

11.3 COMMUNITY EMERGENCY SERVICES REPORT**REPORTING OFFICER: Cindy Pearce****Summary**

The following report details the activities I have been working on for the Shire of Wagin for the past month (Mid July/16thAugust).

A number of the items are ongoing.

Comment

Nil

Community Emergency Services Report.

Items I have been asked to follow up by Shire Officers;

- Proposed SES Unit for Wagin.
- Burning of Refuse site - Working with Allen and DEC to implement this.
- L.A.W.
- Proposed EO LEMC.
- SMS - brigades.
- StateAlert information for media.

Number of Local Meetings Attended;

- Meeting Carolyn and Sue x2.
- Paul Lydiate Wagin Police
- Mitch Davies DEC regarding Reserve north of Town.
- Spoke with CBFCO x 2Phone.
- Darren Smith VFRS regarding town site burning.

Other items include;

- Weather Warning to Shire and LEMC 27th and 29th July and damage report.
- Total Fire Ban information – on going.
- Membership lists.
- Attended FESA Conference, WALGA Risk Management workshop and Disaster Research Seminar re “Where the rubber meets the road’.

- Asset protection town site. Organising burn before summer for Mt Latham to protect the communications infrastructure. I have been working with DEC on this as DEF (declared endangered flora) are recorded in the area. Also investigating reducing the fuel to the north of the town site surrounding the Go Cart Track.
- Courses available are the Fire Weather Course, at Mt Barker 23rd Sept, only 2 are run a year due to the cost of the course, and Intro to Fire Fighting and Bushfire Fighting at Woodanilling 25/26 August.
- Permit to burn books – bulk order going in for all shires.
- Investigating LEMC exercise include ALL agency – PROPOSED exercise - plane crash, Woolorama weekend starting a bushfire.
- Educational Resources left at shire office being monitored.
- Piesseville truck attended house fire Wagin Urban St. Support for VFRS.
- Media Releases – State Alert
- Bushfire Research Forum info to CBFCO 12/13 Oct.
- Forwarded Japan Earthquake report to LEMC.
- Available purchase items from ESL, Solar Panel safety re house fires sent to CBFCO.
- FESA Conference – 2 places available. No representative attended.
- Implementing Emergency Plan for Airstrip.
- Working with FESA on Local Emergency Arrangements and contact/resource's list.
- Shire signage for vehicle including each shires logo.

Statutory Environment

Nil

Policy Implications

Nil

Financial Implications

Nil

Strategic Implications

Nil

Voting Requirements

Simple Majority

1699 Officer's Recommendation & Council Decision

Moved: Cr. J G Shaw

Seconded: Cr.G R Ball

That Council receive and endorse the Community Emergency Services Manager's report.
Carried 9/0

11.4 CEO REPORT – AUGUST 2011**PROPONENT:****LOCATION: Shire of Wagin****REPORTING OFFICER: Chief Executive Officer**

To Shire President and Councillors I hereby present my report;

Local Government week has come and gone and once again I question the value of attending this conference? I say this because there are 3½ days involved and one comes away questioning the relevance of many of the sessions. The Conference should be shortened and focused more on “open discussions”. On a positive note though Councils late motion relating to Live Exports was favourably passed by the full assembly at the WALGA Annual General Meeting.

Staff

Bethany Hollis undertook Trellis licensing training from 8th – 12th August 2011.

Annual Leave

Debbie Thompson took annual leave from 3 to 11 August 2011.

Stuart Johansson is currently on annual leave returning to work end of August.

Live Cattle Exports

As mention, the motion in relation to live Cattle export was submitted to WALGA AGM by the Shire President. It generated some debate and interest in what was a fairly dull AGM. The results were pleasing and were as follows;

MOTION**Moved: Cr Blight****Seconded: Mayor Ennis**

That:

1. This conference expresses its concern to the State and Federal Government about the detrimental impact the ban on live cattle exports to Indonesia has had and continues to have on rural and remote communities. **Carried 187/10**
2. Furthermore that WALGA express its support for the continuation of all live animal exports linked to OIE animal welfare standards and, **Carried 162/27**
3. WALGA adopts a Policy to advocating support for the live animal export trade. **Carried 154/41**
4. WALGA lobbies the State Government to provide an alternative port to the Port of Fremantle for the long term shipping of livestock from the Southwest. **Carried 161/34**

OIE: World Organisation for Animal Health.

Other motions that were addressed at the AGM included;

- Changes to the WALGA constitution
- Container Deposit Legislation
- Local Government Act (Regional Subsidiaries) Bill 2010
- Licensing of Scrap Metal Yards
- Review of Dog Registration Fees
- Rate Exemption – Charitable Bodies
- Local Government Award coverage

On the whole, the numbers appeared to be down on previous years and although there were some interesting sessions and speakers including Sir Ranulph Fiennes, Explorer, and some others, the highlight and keynote address was given by Dr Jung Chang who related her experiences in growing up in China under Mao Tse-tung.

Diary

27/07/2011	Cottage Homes – D & C Davies Townscape & Tidy Towns Committee
28/07/2011	Budget Workshop
29/07/2011	CEO Birthday Endurance Ride Reception
09/08/2011	MRD re: Truck Network (MOW)
10/08/2011	Wagin Woodanilling Management Meeting
11/08/2011	Co-location Community Building
15/08/2011	MRD & CBH re: Truck Routes
16/08/2011	Wagin District High School – D Martin
18/08/2011	Reconciliation Action Plan
23/08/2011	4WD – Dumbleyung
23/08/2011	Council Meeting

Statutory Environment

Nil

Policy Implications

Nil

Financial Implications

Nil

Strategic Implications

Nil

Voting Requirements

Simple majority

1700 Officer's Recommendation & Council Decision

Moved: Cr. E N Pugh

Seconded: Cr. D K Morgan

That Council receive and endorse the Chief Executive Officer's report.

Carried 9/0

11.5 COUNCILS COMMITMENT TO REGIONAL LANDFILL SITE LAND PURCHASE MOU

PROPONENT: Shire of Wagin
LOCATION:
REPORTING OFFICER: Project Manager Strategic Waste

Summary

The Wagin Group of Councils Strategic Waste Management Plans identified that a Regional Landfill Site is a priority, particularly for some members. A preferred site has been identified at Tarwonga that would satisfy the soil permeability requirements of the Department of Environmental Conservation's best practice for a Landfill site. To ensure that land continues to be available, an MOU is required with the landowner subject to relevant approvals processes being approved by the Community, Planning Commission and DEC.

Background

The Wagin Group of Council's steering Committee held a telephone conference on 1st August to discuss the next step for the Strategic Waste Project Regional Landfill site.

The project had previously, at the groups meeting on 23rd July, recognised that both Tarwonga and Piesseville sites were preferences and that a feasibility study should be conducted on both to identify the relevant merits of each. Since then, the owners of the Piesseville site have removed permission to include their land in the project and as a consequence the project now has one site only as the preferred regional landfill site.

The time taken to investigate further sites was discussed by the steering committee who elected to have an agenda item to councils for support of the Tarwonga MOU.

Comment

One council, Lake Grace, have earlier written to the committee advising that they no longer intend to participate in the Regional Landfill site, however are still considering membership and may re-apply to join the group at a later date.

Early in the project it was apparent that the funding for the capital costs would need to be found by all participants and the majority view of the responses from a motion put to each of the group's councils at the December 2010 meetings was that the capital costs would be equally divided. It is now evident that land purchase may be able to be funded by Royalties for Regions funds, or at least some part of it.

Additional funding in phase 1 of the Waste Authority Regional Funding Program 2011/12 – 2015/16 will be available to the group, however the details of the items that can be funded have not been published as yet, and will be released at RFP workshops at a later date.

Discussion

The remainder of the membership need to consider their continued support of the process being undertaken and membership of the group.

Statutory Environment

Environmental Protection Act 1986

Environmental Protection (Rural Landfill) Regulations 1997
Waste Avoidance and Resource Recovery Act 2007

Policy Implications

N/A

Financial Implications

Nil

Strategic Implications

Nil

Voting Requirements

Simple majority

1701 Officer's Recommendation & Council Decision

Moved: Cr. E N Pugh

Seconded: Cr. G R Ball

To confirm that our Council will continue membership of the Regional Landfill Group and confirm our agreement that an MOU be signed with the Tarwonga site Landowner subject to relevant approvals processes being approved by the Community, Planning Commission and DEC.

Carried 9/0

11.6 ROADS TO RECOVERY**PROPONENT:** ALGA – President McCaffery**LOCATION:****REPORTING OFFICER:** Chief Executive Officer**Summary**

To support an increased and ongoing Roads to Recovery Program.

Background

Roads to Recovery funding program commenced in 2000 and was established to assist Local Governments “recover” lost and depreciated roads infrastructure caused by shortfalls in other funding sources.

Comment

ALGA President McCaffery is urging all Local Governments throughout Australia to write to the Prime Minister, Leader of the Opposition and others to support a new Roads to Recovery Program. The motion calls for a permanency of the R2R Program and one that has increases in “real” terms.

Statutory Environment

Local Government Act

Policy Implications

N/A

Financial Implications

Will impact on future Budgets.

Strategic Implications

N/A

Voting Requirements

Simple majority

1702 Officer’s Recommendation & Council Decision

Moved: Cr. J G Shaw

Seconded: Cr. G T Hegarty

That the Shire of Wagin calls on the Federal Government to;

- recognise the successful delivery of the Roads to Recovery Program by local government since 2000;
- continue the Roads to Recovery Program on a permanent basis to assist local government meet its responsibilities of providing access for its communities;
- continue the Roads to Recovery Program with the current administrative arrangements; and
- provide an increased level of funding under a future Roads to Recovery Program that recognises the shortfall of funding on local roads of \$1.2 billion annually.

Carried 9/0

11.7 APPOINTMENT OF COMMITTEE – CO-LOCATION COMMITTEE**PROPONENT:** Chief Executive Officer**LOCATION:****REPORTING OFFICER:** Chief Executive Officer**Summary**

To appoint members of Co-location Committee in accordance with the Local Government Act 1995.

Background

A Committee has been created to investigate construction of a new Community Building. Advertisements calling for community members were placed in the Wagin Argus and the following community members expressed a desire to be appointed to this Committee.

These people are Melanie Ball, Bryan Kilpatrick, Dale Lloyd, Greg Brockway, Graham Murray, Di Dohle, Jim Wallis, Kerry Walker, Crs Blight and Hegarty.

Comment

It is pleasing to see such a wide and varied group of community members interested in progressing a new purpose built building for Wagin.

The author advised that a late application had been received from Mr Dennis Bishop

Statutory Environment

Local Government Act 1995

Policy Implications

N/A

Financial Implications

N/A

Strategic Implications

Economic and Community Development: Seek opportunities for co-location of Library and Telecentre.

Voting Requirements

Absolute majority

1703 Officer's Recommendation

Moved: Cr. D K Morgan

Seconded: Cr. G T Hegarty

That the following persons be appointed to the Co-location Committee in accordance with Section 5.9(2) (C) and Section 5.10 of the Local Government Act 1995;

Cr Blight, Cr Hegarty, Melanie Ball, Bryan Kilpatrick, Dale Lloyd, Greg Brockway, Graham Murray, Di Dohle, Kerry Walker, Dennis Bishop and Jim Wallis.

Carried 9/0 Absolute majority

11.8 TREES AND OTHER LANDSCAPE VEGETATION CONSULTANT REPORT SUMMARY AND RECOMMENDATIONS

PROPONENT: Manager of Community & Regulatory Services
LOCATION: Shire of Wagin
REPORTING OFFICER: Manager of Community & Regulatory Services
ATTACHMENT: Landscape and Vegetation Implementation Plan

Summary

The Shire engaged the services of William James Landscape Architect who has now reported his findings. At the most recent meeting of the Townscape Committee it was requested that Council adopt the Report and approve the Implementation Plan prepared by the Manager Community and Regulatory Services. This plan simply lists the principles that need to be considered when the Shire undertakes new or replacement planting of CBD trees/plants, street trees and vegetation in our parks and gardens.

Background

There has been a long standing debate on what the Shire should plant, where and how. This new Report and other accrued knowledge and information now gives the Shire a more strategic approach to its landscaping and planting program.

Comment

Council is referred to the attached Landscape and Vegetation Implementation Plan for its approval.

Statutory Environment

Nil

Policy Implications

N/A

Financial Implications

To progress spring planting, there is \$20,000 in the Townscape Budget.

Strategic Implications

Nil

Voting Requirements

Simple majority

1704 Officer's Recommendation & Council Decision

Moved: Cr. J Shaw

Seconded: Cr. G T Hegarty

That Council accept the Williams James Report 27 June 2011 and approve the Landscape and Vegetation Implementation Plan excluding the planting of Tavistock Street.

Carried 8/1



Landscape and Vegetation Implementation Plan

The recently completed report by Landscape Architect William James, July 2011, has provided the Shire with several strategic considerations to guide its future planting and or replacement planting of the CBD, entrance roads to the town, residential street trees and vegetation of parks and gardens.

The underlying principles that support the Shire's landscaping program are listed here as a future guide. They will bring consistency to the overall landscape of the town and allow Wagin to adopt a water wise green environment. It is timely that we are also accessing more water for the town and this will compliment any new and future planting.

Tree planting and management is to reflect the following principals:

- The spread of the canopy of a tree will be reflected in the roots – often more so. This means that a tree must have adequate soil volume to fully develop. Do not plant a large tree unless it can access a large volume of soil without causing damage.
- Ensure that the roots of the tree receive adequate air, nutrient and moisture. This is particularly important at the time of planting and may require extensive cultivation of the soil around the tree. Trees planted in compacted soil and surrounded by pavement have little chance.
- Avoid compaction of the soil above the roots of mature trees – this result from vehicles parking under trees or repeatedly driving over roots or from people continually trampling over them.
- Maintain the correct fertiliser and watering regime for specific plants – one size does not fit all.
- Trees, particularly native trees, generally grow better in mulch or bare soil than in grass.
- Don't be afraid to plant trees close together if that is the effect you want – they sort themselves out.
- If trees require shaping, start when the tree is small and prune in small measures. Avoid the one big "hack back".
- Prune deciduous trees in spring when they are in full growth – they will recover more quickly and be less susceptible to disease than if pruned when the limbs are bare.
- Choose the right tree for the location and purpose, prepare the soil well and water in well. Future management will be made easier if this is done.
- Choose good stock to start with.
- Be prepared to invest a considerable amount in planting and establishing significant trees in the CBD. These trees will be an asset to the Town for a very long time.

This plan is divided into the following sections:

- Residential Street trees.
- CBD – Tudhoe, Tudor and Tavistock Street.(exclude Tavistock St)
- Parks and Gardens.
- Town Entry Roads.

The Townscape Committee has indicated that the initial work focus on the CBD and following this, and concurrently, the residential streets and entry roads. More work and consultation is required for parks and gardens including reserves.

CBD

The existing trees planted in Tudhoe and Tavistock verges need to be replaced. The preparation of subsoil drainage and engineering will require input from an arborist. The Shire has the physical capacity to undertake this work under supervision.

Tudhoe street CBD strip planting will need to consider the width of the road, the existing verandas and powerlines. The other two CBD roads are wide and allow for the planting of large deciduous trees. Oriental Planes, London Planes and Liquid Amber are all relevant. Tudhoe CBD could be planted using grafted deciduous trees such as Catalpa. They are easily controlled and would not interfere with vehicles, verandas and pedestrians.

Simonii Poplars and Tipuanas are contra-indicated in any location due to their root structure. All trees to be planted in the CBD are to be mature and already well established. Tavistock Street can be:

1. restored to its former glory with deciduous trees planted in nibs away from the footpaths and linking with the recently planted deciduous trees in the CO-OP parking lot, or
2. an arbour of deciduous London or Oriental Plane trees could be planted down both sides of the Street and into centre islands. These three rows of trees will eventually join and create a high canopied shaded arbour. This would not require a continuous median strip and will allow for central street parking for RV and longer trayed vehicles.

Tudor Street can be planted with either large shady deciduous as for Tavistock or the more controlled grafted trees as in Tudhoe.

On the railway side (East) the existing Ornamental Pears, along the edge of the Car Park need to be replaced with Lemon Scented Gums so as to complete the line of existing gums and provide shade to the Car Park.

The Town Park is to be fitted with a new fence and alternate planting completed in lieu of the existing rose bushes. There is a possibility that this park could provide a suitable location for raised beds and therefore service the needs of a community garden.

RESIDENTIAL STREETS

The current scenario of widened road pavements and reduced verge space, high maintenance pruning under power lines and inappropriate tree species sets a challenge for replanting. The well recognised “slip” hazard from Queensland Box Tree nuts and some other native species is a major consideration.

Native, well formed mallees, are recommended for narrow pavements and where there are currently NO trees. Wagin has four general types of streets depending on the road pavement width, presence or absence of footpaths and powerlines.

The same species of trees will be planted in each street and in doing so will unify structure and show coherence.

Type 1: Narrow pavement – 6m, no kerbs, no footpaths and no overhead power. This type of Street offers ample space to plant reasonable sized trees including Mallees and other W.A. eucalypts. These streets may also allow a double row with larger trees behind medium ones.

Type 2: Narrow pavement – 6m, no kerbs, no paths but do have overhead power. These will be planted by taller, spreading species in one side and more compact ones on the power line side.

Type 3: Wider pavement – 11m with 4 – 5m verges. Footpaths and powerlines. Again larger species on one side with low and spreading plants on the power line side.

Type 4: Wide pavement – 14m and 1.2m paths on either side plus power lines. These are the most restrictive for planting. New nibs to be created so as to allow for larger spreading and shady trees.

TOWN ENTRIES

The four main entries to town need to be considered as the “introduction” to Wagin. Suitable species should be planted in Avenues that compliment existing trees. Powerlines will inhibit matching arbour effect however the species, large and small trees, need to complement one another.

PLANTING LIST

The study by William James includes a suggested list of trees that also embrace species that have previously been suggested following previous consultations. Where street trees have been removed and in some instances replaced by more suitable trees, these latter trees will create the species for that street. Example the Prunus trees outside Waratah Lodge create the precedent for Arnott Street.

The “Southern Dancer” variety of ornamental pear in Ware Street would be seen as the replacement tree for that street. A planting list is attached and it should be noted that this is not an exhaustive list.

PARKS, GARDENS AND RESERVES

There will be new plans created for planting, new and replacement, in the larger parks and gardens. Trees of various sizes reflecting local natives that thrive are recommended. Less emphasis on lawn, small shrubs and ground covers hence making these areas more water wise and requiring reduced maintenance. Rotary and Lions Parks are included along with the Ram Park, Puntapin Dam Park and Bojanning Park.

2011-12 PLANTING

The Shire will plant the CBD and adjoining Town Park. It will also replace residential street trees that have been removed over the past 2 years and respond to the outstanding requests for replacement trees by a small number of residents.

Carolyn Webster
Manager Community and Regulatory Services

18 August 2011

11.9 FARM STAY CHALETS – LOCATION 2219 WALKER ROAD WAGIN

PROPONENT: Ron Walker
LOCATION: Williams Loc 2219 Walker Road Wagin
REPORTING OFFICER: Health and Building Officer
ATTACHMENTS: Building Plan & Map

Summary

A request to be able to establish chalets for Farm Stay purposes.

Background

The owner of Williams Location 2219 Walker Road has applied to be able to establish a chalet on the property with a view to attracting farm stay visitors.

The property is zoned Rural in the Town Planning Scheme (TPS).

“Farm stay” is not specifically listed in the Zoning Table of the TPS so the provisions of 3.2.5 apply –

3.2.5 – *If the use of the land for a particular purpose is not specifically mentioned in the Zoning Table and cannot reasonably be determined as falling within the interpretation of one of the use categories the Council may –*

- (a) *determine that the use is consistent with the objectives and purposes of the particular zone and is therefore permitted; or*
- (b) *determine that the proposed use may be consistent with the objectives and purpose of the zone and thereafter follow the SA procedures of clause 6.3 in considering an application for Planning Approval; or*
- (c) *determine that the use is not consistent with the objectives and purpose of the particular zone and is therefore not permitted.*

The owner has applied for a single chalet in the first instance with a request that another chalet be approved if the demand proves it viable.

Comment

Council has previously considered Farm stays in the Rural zone and has approved the concept. Adjoining neighbours should be asked for comment.

In this instance the owners have expressed a desire to build an environmentally efficient chalet on their farm that will be water and energy efficient.

The chalet would be able to be connected to scheme water so the Shire involvement with water testing will be minimal.

Any additional tourist adventures within the Shire would be welcomed.

It is therefore proposed that Council consider the use as being consistent with the objectives of the Rural zone and approve the development.

Statutory Environment

Shire of Wagin Town Planning Scheme #2

Policy Implications

N/A

Financial Implications

A Development Application fee of \$180. Any additional people to the district could be a bonus.

Strategic Implications

Council has previously approved this type of business and this should be no different.

Voting Requirements

Simple majority

Officer's Recommendation

That the owner of Williams Location 2219 Walker Road be granted approval subject to no objection from adjoining landowners to establish up to two farm chalets on his property subject to the issue of a building permit

Cr G K B West Declared a Financial Interest in Item 11.9.and left the meeting at 8.54pm.

1705 Council Decision

Moved: Cr. E N Pugh

Seconded: Cr. G R Ball

That Cr GKB West be permitted to speak on the item.

Carried 8/0

Cr G K B West returned to chambers at 8.56pm.

Cr G K B West spoke on the matter and left the meeting at 9.08pm.

1706 Council Decision

Moved: Cr. J G Shaw

Seconded: Cr. G R Ball

That the owner of Williams Location 2219 Walker Road be advised that the proposal maybe consistent with the objectives and purpose of the zone and thereafter follow the SA procedures of clause 6.3 of Town Planning Scheme No 2 – District Zoning Scheme.

The effect of clause 6.3 prevents council from granting approval until a notice of the proposed development is served on the owners and occupiers as likely to be affected by granting of such planning approval stating that submissions maybe made to the council within twenty one days of the service of such notice

Carried 8/0

Note: Reason for difference to officer recommendation is that the recommendation was not in accordance with the scheme.

1707 Council Decision

Moved: Cr. G R Ball

Seconded: Cr. I C Cumming

That the proponent of the proposed farm stay Chalets be asked too provide a scaled plan of the proposal as well as any other information that may be deemed relevant.

Carried 8/0

1708 Council Decision

Moved: Cr. E N Pugh

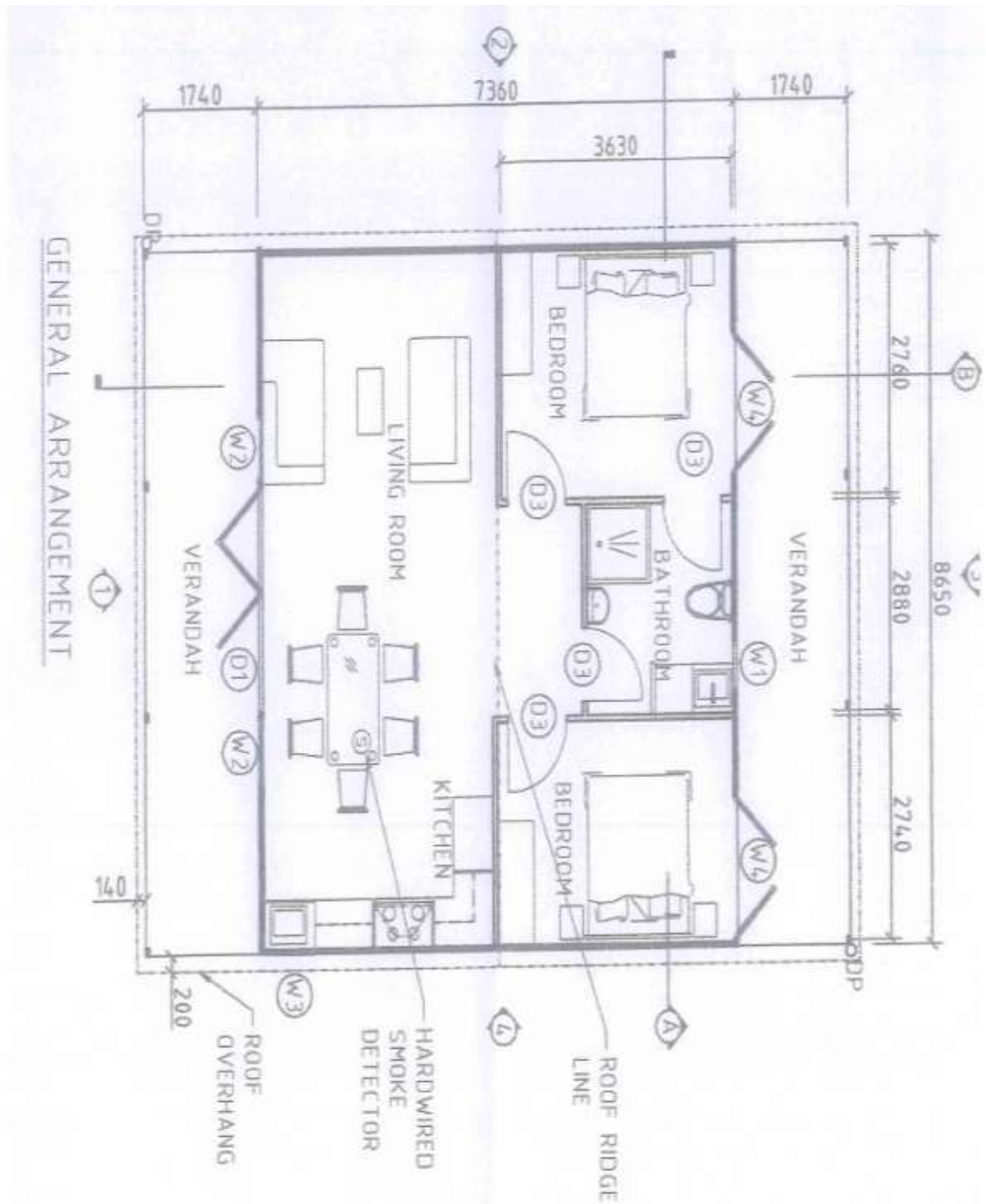
Seconded: Cr. I C Cumming

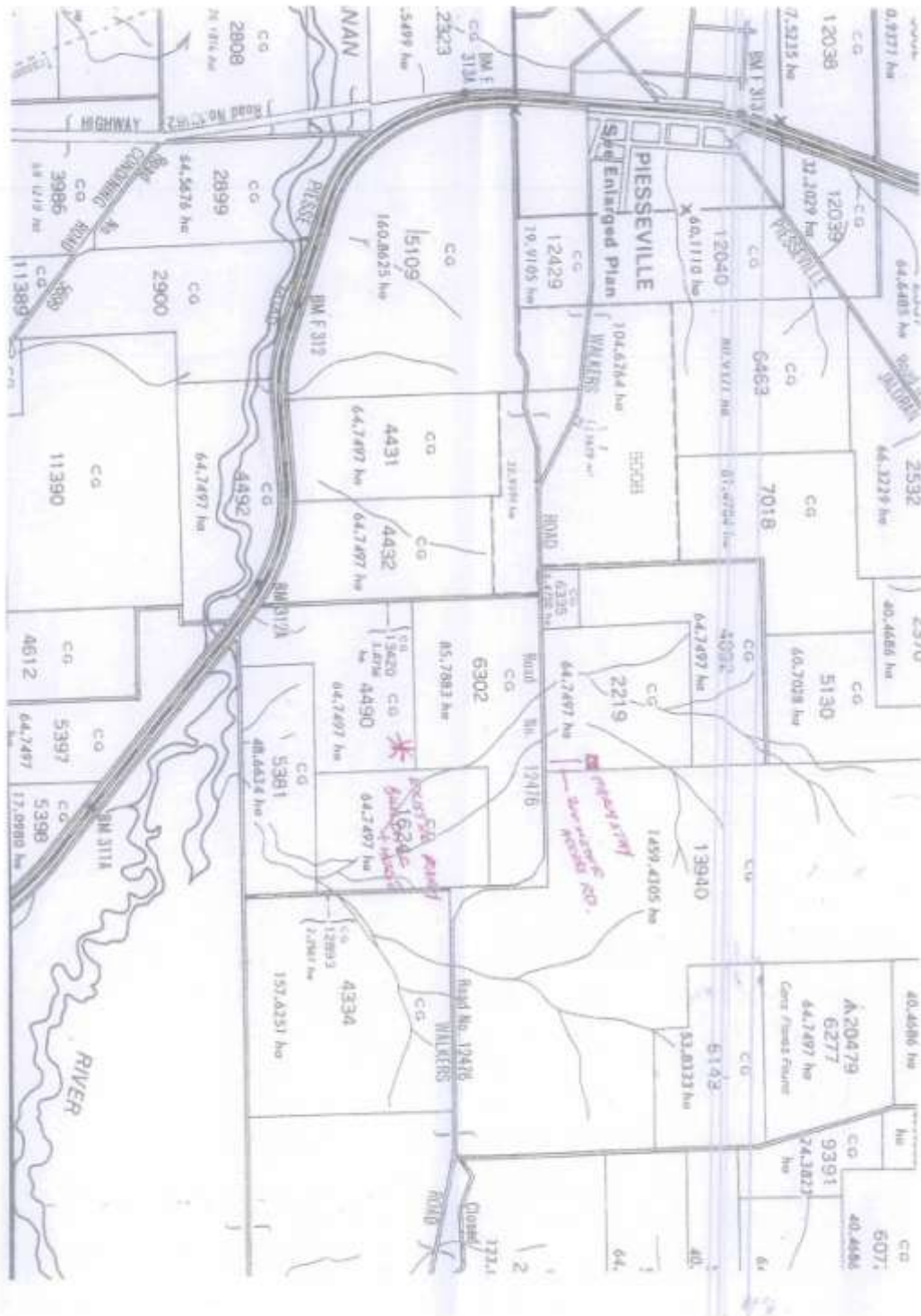
That council request the shire planner to prepare a policy document/ scheme amendment on Farm Stay Chalets.

Carried 8/0

Cr G K B West returned to the meeting at 9.25PM

BUILDING PLAN – FARM CHALETS – LOCATION 2219 WALKER ROAD WAGIN





11.10 ADOPTION OF 2011/2012 BUDGET AND SETTING OF RATE LEVELS

LOCATION: Shire of Wagin
REPORTING OFFICER: Manager of Finance and Corporate services

Summary

The 2011/2012 budget is presented to Council for Adoption and setting of rating levels.

Background;

The 2011/2012 budget has been prepared following on from the Draft Budget meeting held on 28th July 2011 where a draft was considered.

Comment

Further to the Budget workshop and Draft Budget meeting all changes have been incorporated into this document along with all committed projects not complete as at 30 June 2011.

A balanced budget with an anticipated surplus of \$0 at year end has been prepared and has been converted to the required statutory format for final adoption.

The following recommendations are required for Council to formally adopt the 2011/2012 Budget.

Statutory Environment

Local Government Act 1995, s6.2 – Council must adopt a Budget in the form and manner prescribed by 31st August 2011.

Local Government Financial Management Regulations 1996

Policy Implications

Nil

Financial Implications

The adoption of budget will enable Council to operate financially.

Strategic Implications

Councils Strategic Plan was the key document when formulating the budget.

Voting Requirements

Absolute Majority

RATE IN DOLLAR AND MINIMUM RATES**1709 Officer's Recommendation & Council Resolution**

Moved: Cr. E N Pugh

Seconded: Cr. J G Shaw

That Council impose the following Rates and Charges

Rate Type	Minimum Rate \$	Rate in \$
GRV	440.00	.101337
UV	440.00	.006265

Carried 9/0 Absolute majority

RATE DISCOUNT**1710 Officer's Recommendation & Council Resolution**

Moved: Cr. G R Ball

Seconded: Cr. G T Hegarty

That Council offer a discount of 5% applicable to current year rates only to ratepayers upon full payment of all current rates including any arrears by no later than 5.00pm Thursday 6th October 2011.

Carried 9/0 Absolute majority

DUE DATE FOR PAYMENT AND INSTALMENTS**1711 Officer's Recommendation & Council Resolution**

Moved: Cr. J G Shaw

Seconded: Cr. G T Hegarty

That Council offer both two instalment options and four instalment options and that Council set the instalment payment dates as

First Instalment: 6th October 2011 – both options
 Second Instalment: 6th December 2011 – four Instalments only
 Second & Third Instalments: 6th February 2012 – both options
 Fourth Instalment: 5th April 2012 – four instalments only
 Carried 9/0 Absolute majority

INTEREST & INSTALMENT CHARGES**1712 Officer's Recommendation & Council Resolution**

Moved: Cr. J G Shaw

Seconded: Cr. E N Pugh

That Council adopt the following charges and interest rates in relation to rate debtors in the 2011/2012 Budget.

- i. Interest on overdue rates and general debtors – 11%
- ii. Interest on rate instalment payments – 5.5%
- iii. Instalment administration fee (per instalment) - \$5
- iv. Penalty interest will be calculated on all outstanding rates after 6th October 2011

Carried 9/0 Absolute majority

RUBBISH SERVICE CHARGES**1713 Officer's Recommendation & Council Resolution**

Moved: Cr. E N Pugh

Seconded: Cr. J P Reed

That Council set rubbish service charges for both domestic and commercial services at \$240.00 per service for the 2011/2012 year.

Carried 9/0 Absolute majority

RATES CONCESSIONS**1714 Officer's Recommendation & Council Resolution**

Moved: Cr. G R Ball

Seconded: Cr. E N Pugh

That Council make provision in the 2011/2012 Budget for rating concessions relating to Council Policy "Finance 25 – Rates Concession Incentives Commercial Properties", and a concession on the CWA Hall rates and refuse and Waratah Lodge refuse charges.

Carried 9/0 Absolute majority

SCHEDULE OF FEES AND CHARGES

1715 Officer's Recommendation & Council Resolution

Moved: Cr. J G Shaw

Seconded: Cr. I C Cumming

That Council adopt the Schedule of Fees and Charges as presented in the 2011/2012 Budget.

Carried 9/0 Absolute majority

COUNCILLOR'S SITTING FEES

1716 Officer's Recommendation & Council Resolution

Moved: Cr. D K Morgan

Seconded: Cr. G T Hegarty

That Councillor's Sitting Fees be set at \$50 per Council meeting and \$25 per main Committee meeting (ie minimum fees) as presented in the draft budget.

Carried 9/0 Absolute majority

BUDGET ADOPTION

1717 Officer's Recommendation & Council Resolution

Moved: Cr. J G Shaw

Seconded: Cr. I C Cumming

That Council adopt the 2011/2012 Budget as presented.

Carried 9/0 Absolute majority

12. ANNOUNCEMENT OF PRESIDENT AND COUNCILLORS

Nil

13. ANNOUNCEMENT OF PRESIDENT AND COUNCILLORS

a) Elected Members

Shire President Cr P Blight advised that he had attended Local Government week 3rd - 6th August 2011.

Cr G K West advised that he had hosted nineteen RV caravaners for 3 days over the weekend of 19th – 21st August 2011.

b) Officer's

Nil

14. URGENT BUSINESS INTRODUCED BY DECISIONS OF THE MEETING

Nil

15. CONFIDENTIAL BUSINESS AS PER LOCAL GOVERNMENT ACT s5.23(2)

Nil

16. CLOSURE

The meeting closed at 9.36pm.

These Minutes were confirmed at a meeting held on

Signed _____

Presiding Member at the meeting at which the Minutes were confirmed.

Dated _____