



**Minutes of the Ordinary
Council Meeting**

held on 25 May 2010

<u>CONTENTS</u>	<u>PAGE</u>
1. DECLARATION OF OPENING.....	3
2. ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE (PREVIOUSLY APPROVED).....	3
3. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE	3
4. PUBLIC QUESTION TIME.....	3
5. APPLICATION FOR LEAVE OF ABSENCE	3
6. PUBLIC FORUM (PETITIONS/DEPUTATION/PRESENTATIONS).....	4
7. CONFIRMATION OF PREVIOUS MEETING MINUTES	4
8. DISCLOSURES OF FINANCIAL AND OTHER INTERESTS.....	4
9. STATUS REPORT MAY 2010	5
10. REPORTS OF ADVISORY COMMITTEES.....	18
10.1 SPORTSGROUND ADVISORY COMMITTEE MEETING – 20 MAY 2010.....	18
10.1.1 SPORTSGROUND MASTER PLAN.....	18
10.1.2 SKATE PARK.....	18
10.1.3 LARGE SCREEN TELEVISION – RECREATION CENTRE	19
10.1.4 WOOLORAMA COSTINGS.....	19
11. RECEIVAL & ADOPTION OF OCCASIONAL COMMITTEE MINUTES	19
12. REPORTS OF OFFICERS	19
12.1 WORKS REPORT	19
12.2 CEO's REPORT	21
12.3 COUNCIL COMMITTEES.....	22
12.4 RECONCILIATION ACTION PLAN.....	24
12.5 LOCAL GOVERNMENT ELECTED MEMBERS RECORDS.....	25
12.6 RURAL TOWNS PROJECT – WAGIN WATER MANAGEMENT PLAN RESERVE	26
12.7 STATEMENT OF FINANCIAL ACTIVITY – APRIL 2010.....	28
12.8 STATEMENT OF PAYMENTS – APRIL 2010.....	29
12.9 HOME AND COMMUNITY CARE REPORT MAY 2010	30
13. ANNOUNCEMENT OF PRESIDENT AND COUNCILLORS.....	31
14. ELECTED MEMBERS/MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN	31
15. URGENT BUSINESS INTRODUCED BY DECISIONS OF THE MEETING	32
16. CONFIDENTIAL BUSINESS AS PER LOCAL GOVERNMENT ACT s5.23(2).....	32
17. CLOSURE	33

Shire of Wagin

Minutes of the Ordinary Council Meeting of Council held in Council Chambers on Tuesday 25 May 2010.

1. DECLARATION OF OPENING

The Shire President Cr Blight declared the meeting open at 7.01pm.

2. ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE (PREVIOUSLY APPROVED)

Present:	Cr P J Blight	President
	Cr G R Ball	Member
	Cr J L C Ballantyne	Member
	Cr I C Cumming	Member
	Cr J P Reed	Member
	Cr G T Hegarty	Member
	Cr E N Pugh	Member
	Cr J G Shaw	Member (from 7.03pm)

Staff:	Mr L J Calneggia	Chief Executive Officer
	Mr B A Roderick	Manager of Finance & Corporate Services
	Mrs D J Thompson	Executive Assistant

Visitors: Mr Steve Trowl - Wagin Bowling Club

Apologies: Cr K M Draper - Leave of Absence
Cr G K B West - Leave of Absence
Cr D K Morgan

3. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

4. PUBLIC QUESTION TIME

Nil

5. APPLICATION FOR LEAVE OF ABSENCE

Nil

6. PUBLIC FORUM (PETITIONS/DEPUTATION/PRESENTATIONS)

Mr Steve Trowl from the Wagin Bowling Club made a presentation to Council, thanking them for their past support with the self supporting loans to install two synthetic greens.

He reported that the Wagin Bowling Club had been successful attracting several carnivals to Wagin this coming year and advised that while membership was strong the club was about to embark on a membership drive to further increase their membership and the strength of the club.

He also reported that a recent highlight for the club was being the recipient of the prestigious "Jim Murray Award" which is the highest award of achievement to be bestowed upon a club for the most outstanding Country Club in Western Australia. Owing to this outstanding achievement he petitioned Council to consider placing a banner on Councils entry poles in recognition of the clubs achievement.

7. CONFIRMATION OF PREVIOUS MEETING MINUTES**1365 Council Decision**

Moved: Cr. I C Cumming

Seconded: Cr. J G Shaw

That the Minutes from the Ordinary Council Meeting held on 27 April 2010 be confirmed as true and accurate.

Carried 8/0

8. DISCLOSURES OF FINANCIAL AND OTHER INTERESTS

Nil

9. STATUS REPORT MAY 2010

Shire of Wagin

Date	Resolution #	Officer	Description	Action	Status	Questions & Comments
			FINANCE & ADMINISTRATION			
25 August 2009	1144	CEO	Country Local Government Fund – Nomination Regional Groupings	Advise Dept of LG that their nominated regional group for the purpose of Royalties for Regions allocations is the 4WD Voluntary Regional Organisation of Councils	Letter sent to Department	Advice from Minister that Development Commissions are to play a role in groupings.
27 Oct 2009	1171	DCCS	Security Cameras for the Wagin Town Site	CEO to pursue the installation of security cameras in the CBD	Grant application \$25,000 made to Office of Crime.	Ongoing
24 Nov 2009	1209	ACEO	Proposal for an Integrated Energy & Water System	That Council agree to be the lead proponent for the funding application, work in conjunction with Rural Towns Program to finalise Water Management Plans, and pay Karne De Boar funding application and co-ordination work upon receipt of application being successful.	Grant application sent on due date.	Expecting reply

15 Dec 2009	1231	DOF	Sealing of Road – Unicorn Street	Defer item until the Royalties for Regions Round 2 guidelines have been released by the Department.	R4R Deferred	10/11 Budget Referred
15 Dec 2009	1232	DOF	Wagin Bowling Club – Toilets	Defer item until the Royalties for Regions Round 2 guidelines have been released by the Department.	R4R Deferred	R 4 R 9/10 allowance cancelled
15 Dec 2009	1233	DOF	Wagin Cricket and Hockey Club Rooms – Financial Assistance	Engage John Thompson to draw up suitable plans and assist both clubs to apply for grant funding.	Awaiting meeting with Steve Friend and Cricket Club	Sportsground Advisory Committee discussed – Scout Hall availability to be progressed with Scout Association
15 Dec 2009	1234	DOF	Cash in lieu of public open space	Create a new account “Cash in Lieu”, staff to develop policy on how to apply monies in accordance with the act. Write to the owners of lots 31, 64 & 150 Tudhoe St to seek interest in Council acquiring these lots.	Account created, Policy to be developed	Policy will be tabled at June Council meeting.
15 Dec 2009	1261	ACEO	Piesseville Standpipe	Apply for a Lotterywest grant toward provision of a storage tank for emergency service	Grant application sent for 2 concrete tanks.	Awaiting Outcome (Approx 4 months)

				operations.		
15 Dec 2009	1262	ACEO	Sale by Auction – Residential Lots 65 – 70 Marks Court Wagin	Advise proponents of Councils decision re: EOI received.	Elders advised	Auction held 1 Lot sold.
23 Feb 2010	1291	ADOF	Wagin Youthcare – Chaplain Support	Advise Wagin's Youthcare of Councils continued support and look at increasing the contribution amount in the 10/11 budget.	Completed	Referred to 10/11 budget
23 Feb 2010	1299	EA	Performance Review Committee - CEO	New Committee of; Shire President, Deputy Shire President and Cr Cumming		Completed
23 Mar 2010	1312	CEO	Catastrophic Conditions	Write to FESA requesting local FCO have control over the placement of harvest bans.		Letter received (info Bulletin)
23 Mar 2010	1318	CEO	WALGA Association Honours	Nominated Crs Pugh, Cumming and Blight for Service Awards.	In progress	Nominations Submitted
27 April 2010	1333	MFCS	Audit Report	That Council adopts the 20082009 Audit Report and note the items listed in the Management Report.		Completed

27 April 2010	1335	MFCS	Annual Budget Review	Identify changes in the review and forward a copy of the review to the Dept of LG & Regional Dept.		Completed
27 April 2010	1353	CEO	Country Local Government Fund (Royalties for Regions)	Prepare proposal to Dept of Regional Development & Lands in accordance with CLGF.	Proposal forwarded – Grant \$35,000 requested	
27 April 2010	1356	CEO	WA Local Government Convention	Undertake arrangements to attend convention.	Accommodation booked,	
27 April 2010	1361	MFCS	Waiver of Hire Fee of Eric Farrow Pavilion	Advise WWLZ that of Councils decision to waiver fees.		Completed

Health, Building & Planning						
20 Nov 2007	599	ACEO	Apply for regional headwork's grants in relation to the Lefroy/Vernal St subdivision	Make grant application R 4 R	Requires design to be completed, awaiting development approval.	Awaiting outcome
15 Apr 2008	697	ACEO	Light Industrial Land – Lefroy/Vernal Streets	Obtain cost estimates prior to submitting a head works grant application	Letter sent to Planning Enterprises engineers contracted for revised cost estimates	Await decision from Planning Commission
23 June 2009	1072	ACEO	Strategic Waste Management Plans	Write to neighbouring shires, seek permission to dig test holes and prepare itinerary for visit to other waste facilities.	Replies received from 8 shires, EOI to be called for consultants to assess 2 x sites – 1 Piesseville and 1 Cuballing.	Consultant appointed to undertake Geotechnical investigations on sites. On-going
28 July 2009	1118	EHO/ ACEO	Additions to Waratah Lodge	Advise proponent that council support proposal subject to conditions, and advise Wagin Frail Aged that Council will waive all building fees	Application received.	Completed
27 Oct 2009	1181	EHO	Location of Footpath – Located on private property	Referred to the Works and Services Committee	Letter sent to owner advising of Councils decision.	Letter sent advising of Council resolution and permissible fence height.

27 Oct 2009	1182	EHO	Beer Garden Addition – Wagin District Club	Advise proponent application has been approved subject to replacement of the chain mesh fence and no negative comment being received from neighbouring properties	Letters sent to adjoining owners.	No responses received planning approval issued to proponents.
24 Nov 2009	1200	DOW/ACEO	Wagin District Farmers Co-operative Signage	Advise the Co-op their request for signage will be considered at the next Townscape and Tidy towns Committee Meeting.	Wagin on feedback from the Chamber of Commerce	Still awaiting feedback from the Chamber of Commerce
24 Nov 2009	1204	ACEO	Enviro Shopping Bags and Fridge Magnets	Staff to investigate the purchase of Shopping Bags & Fridge Magnets for public distribution.		In progress
24 Nov 2009	1205	ACEO	Electronic Waste & Household Hazardous Waste	Staff to investigate disposal of electronic and hazardous waste.		In progress
24 Nov 2009	1211	ACEO	Wagin Community Centre	That the Wagin Community Centre building management plan be referred to the Assets Management Comm. for deliberation on the plan & related responsibilities.	Meeting to be advised.	Asset Management Committee aborted. Further meeting required.

24 Nov 2009	1214	ACEO	Light Industrial Land	Council to authorised the ACEO to negotiate with the DPI – State Land Services to facilitate an agreement,	Contact made with Department.	DPI advised Reserve #16548 offered in lieu of Heritage survey
24 Nov 2009	1220	DCCS	Creation of Additional Bushfire Brigade	Establish a Town Bushfire Brigade in accordance with the Bushfire Act and endorse housing of the additional fire truck.	All the needed documentation has been completed and submitted.	
15 Dec 2009	1247	ACEO	Wagin Townscape Plan	Engage a Landscape Architect to townscape the CDB. And approach land owner of the lot in Tudhoe Street re; potential of Council acquiring.	City of Gosnells urban designer offered.	Urban Design Gordana Nestic-Simic addressed the Committee. Awaiting report
15 Dec 2009	1252	DOW	Wagin Medical Centre Lawn	Item to be refer to next townscape and tidy Towns Committee Meeting.	Council to refer to Medical Centre – a reply to be presented to next Townscape meeting	Ongoing
15 Dec 2009	1255	DCCS	Dive Platform	Prevent the use of the dive platform until such time as a safe alternative can be obtained.	The ladder has been removed.	

15 Dec 2009	1269	EHO/BS	Request to erect a larger Shed – Lots 16 & 17 Khedive Street	Advise proponents of Council s approval subject to a building permit being issued.		Building permit issued
23 Feb 2010	1287	CEO	Skate Park	Make application to relevant funding bodies for grants to construct purpose built bowl; Seel approval from the Sportsground Advisory Committee on location. Funding to be allocated from the 10/11 budget	Preparing grant application. Awaiting Sportsground Advisory meeting to obtain endorsement of site.	On-going
23 Feb 2010	1289	EHO	Structure to Build on the Boundary	Advise application has been approved subject to conditions outlined in Councils resolution.	Proponents to position structure 1.8m to abide with Council Resolution	Building permit issued
23 Feb 2010	1290	EHO	Alfresco Dining – Molly Browns	Advise application has been approved subject to conditions outlined in Councils resolution	Letter sent to proponents with Council Resolution no response yet to indemnification.	
27 April 2010	1350	MFCS	Lease of Office in Town Hall	Advise proponent rent to be \$330 per month and monitor electricity charges.		Occupancy commenced lease to be signed.
27 April 2010	1354	CEO	Tender New Drs Residence	Advise S & SJ Scardetta that they are the successful tenderers.	J McDougall Architect engage to draw plans and specifications	

27 April 2010	1357	CEO	Proposed Colorbond Shed – D A Justins	Advise proponent approval has been given subject the issue of building permit.		Completed
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WORKS & SERVICES						
24 Mar 2009	976	DOW	Intersection Regulatory Signs	Be Noted	Main Roads to install as time permits.	Completed
28 April 2009	1014	DOW	Blackspot Project Jaloran Road	That the proposed works be carried out utilising Blackspot and Royalties for Regions funding and Council have no objections to subdivision applications from land owners and dedication of the road reserve.	Harley Group finish surveying – waiting for fencing contractor.	Road 70% Completed
26 May 2009	1049	ACEO	Recycled Water Supply agreement	SP and ACEO to sign agreement with water corp and investigate the installation of a 220,000kl storage tank.	Tank installed awaiting licence to use water from Health Department.	Licence received, work to be completed to comply before commence usage.
26 May 2009	1050 & 1051	ACEO	Library car park and garden	Accept the plan to seal and kerb car park area and new ablutions and remove 3 trees from car park.	Sealing completed – Kerbing done	Completed
28 July 2009	1102	DOW	Wagin Airfield	Staff to prepare costings and apply for RAD's grants as per resolution	Grant application submitted	Awaiting grant outcome.
24 Nov 2009	1198	DOW	Watering Street Planter Boxes and Trees	Approach local business to tap into their water supply to reticulate Tudor Street planter boxes and street trees.	Only reticulate pots near shire owned buildings.	As time permits.

23 Feb 2010	1277	DOW	Street Tree Policy	That Council except the quotation of costs from Michael Brown and engage his services to attend the meeting with Urban Design Personnel.	Cr Draper to follow up with quotes	Still waiting for Michael Browns quote.
23 Feb 2010	1278	DOW	Tavistock Street – Upgrade	Engage the services of the City of Gosnells Urban Design Personnel, walk the area and collect a photo log and site analysis, review concepts etc		Waiting for concept plans from City of Gosnells
23 Feb 2010	1281	CEO	Electronic Notice Board	To be considered in the 2010/2011 budget.	Done	10/11 Budget
23 Feb 2010	1282	DOW	Requests for the removal of Trees – Tennyson Street	Obtain quote to have trees pruned, and letter to be sent to residents as trees will not be removed at this stage.	Letters have been sent and obtained quotes. Trees to be trimmed as Time Permits.	Within two weeks.
27 April 2010	1338	MOW	Signage	That Council install the Stick Map, the Tourist and Business Information sign (both to be double sided) at the Wetlands Park and a additional Stick Map to be placed at the Bus Depot, the Shire of Wagin RV sign to be installed on the three entrances to Wagin.		Budget 2010/2011 for installation.

27 April 2010	1339	MOW	Signage	That Council install the Shire of Wagin RV Parking Sign (double sided) to be installed at the corner of Taylor Land and Tudhoe Street.		In hand
27 April 2010	1340	MOW	Nenke and Sirdar Streets – Tree Removal and Footpath Upgrade	Staff research Councils Minutes from Feb/Mar 2007 for recommendations and that a letter of reply is written stating that when a Building permit is issued this matter will be addressed.		When a permit is issued the matter can be addressed
27 April 2010	1344 & 1345	MOW	Town Water Harvesting	That Council give consideration for enlarging the Bowling Club Dam from 10/11 R4R money. MOW to provide cost estimate for next meeting. Council give consideration for enlarging the Bowling Club Dam from 10/11 R4R money, MOW to provide cost estimate for the next meeting.	Completed	

27 April 2010	1346	MOW	Construction and Seal of Unicorn Street	That Council give consideration to construct and seal Unicorn Street.	For budget consideration	
27 April 2010	1347	MOW	Additional Blackspot Funding	That Council accept the additional 09/10 Blackspot Funding of \$38,644.	Blackspot funds received for Jaloran "S" bends	
27 April 2010	1348	MOW	Bolt Road Wagin	The MOW to provide costing to gravel sheet Bolt Road Wagin sheet 1.6km Bolt Rd and to be included in Bus inspection.	Gravel sheet and water bind \$42,000	
27 April 2010	1349	MOW	2 Unicorn Street Wagin removal of Tree	To re-iterate previous recommendation not to remove tree.	Letter sent	

10. REPORTS OF ADVISORY COMMITTEES**10.1 SPORTSGROUND ADVISORY COMMITTEE MEETING – 20 MAY 2010**

Please see **GREEN ATTACHMENT** for the minutes of the Sportsground Advisory Committee meeting held on 20 May 2010. Below are listed the recommendations from this committee for Council's consideration

1366 Council Decision

Moved: Cr. E N Pugh

Seconded: Cr. J P Reed

That the Minutes from the Sportsground Advisory Committee Meeting held on 20 May 2010 be received.

Carried 8/0

10.1.1 SPORTSGROUND MASTER PLAN**1367 Committee Recommendation / Council Decision**

Moved: Cr E N Pugh

Seconded: Cr. G T Hegarty

That Council endorse the concept of Council developing a Sportsground Master Plan.

Carried 8/0

10.1.2 SKATE PARK**1368 Committee Recommendation / Council Decision**

Moved: Cr G T Hegarty

Seconded: Cr. J G Shaw

That Council endorse the Committees recommendations that the old basket ball courts at the Wagin Sportsground be the site for development of the new skate park facility.

Carried 8/0

10.1.3 LARGE SCREEN TELEVISION – RECREATION CENTRE

1369 Committee Recommendation / Council Decision

Moved: Cr E N Pugh

Seconded: Cr. J L C Ballantyne

That Council approve the purchase of a large screen television for the main Recreation Centre lounge.

Carried 8/0

10.1.4 WOOLORAMA COSTINGS

1370 Council Decision

Moved: Cr G T Hegarty

Seconded: Cr. J L C Ballantyne

That the Finance and General Purposes Committee hold a meeting with the Wagin Agricultural Society to discuss the Woolorama costings.

Carried 8/0

11. RECEIVAL & ADOPTION OF OCCASIONAL COMMITTEE MINUTES

Nil

12. REPORTS OF OFFICERS

12.1 WORKS REPORT

PROPONENT: Shire of Wagin
LOCATION:
REPORTING OFFICER: Manager of Works
ATTACHMENTS: Capital Works Program
 Works Maintenance Program
 Plant Report

Please see **BLUE ATTACHMENT**

Summary

A Works Report is provided for Councils information.

Background

Council has previously requested that this information be presented to it at Ordinary Council meetings

Comment

Nil

Statutory Environment

Nil

Policy Implications

Nil

Financial Implications

Nil

Shire of Wagin
Works Report – May 2010

Works Completed	Description
PIESSEVILLE / TARWONGA ROAD	Clear widen and gravel sheet 3.5km
NORRING ROAD	Clear widen and gravel shoulders 3.0 km
BEAUFORT ROAD	Clear widen and gravel shoulders 3.0 km
Future Works	Description
JALORAN ROAD	Open up realignment
BALL ROAD	Clear widen gravel sheet 0.9 mts
On Going Works	Description
MAINTENANCE GRADING	Various Roads
GENERAL	Odd jobs as required
Plant Down Time	Description
Other	
PRIVATE WORKS	Allan Thompson to extend runway on private air strip as time permits
TOUR OF INSPECTION	Date to be confirmed

1371 Officer's Recommendation / Council Decision

Moved : Cr. G T Hegarty

Seconded: Cr. J P Reed

That Council adopts the Works Management Report comprising of the Works Progress Report for May 2010, and the Works Capital, Maintenance and Plant Reports for the period ending 30 April 2010.

Carried 8/0

12.2 CEO's REPORT

PROPONENT: Shire of Wagin
LOCATION:
REPORTING OFFICER: Chief Executive Officer

To Shire President and Councillors,

I hereby submit my report.

It is hoped by the time of the meeting, good rains will have fallen and that there is a feeling of optimism around.

Staff

Negotiations have been held with Katanning for use of their Ranger until a suitable replacement can be found.

Training, the Manager of Finance and Corporate Services attended a two day workshop on finance and accounting requirements. Stuart Johansson attended a two day workshop for Club Development Officers and Sue Dowson undertook a five day Trelis license training course.

Annual Leave, Stuart Johansson, Manager of Recreation Services and Bill Stephens, Refuse Site Attendant recently took leave within the last month.

Doctors House

Following two meetings of the delegated committee held on 29 April and 6 May, suitable sketch plans were presented to Architect, Judith McDougall who has been engaged to draw plans and arrange engineering drawings.

Interviews – Manager of Community and Regulatory Services

Nine applications were received for this position and four applicants have been interviewed at the time of writing this report, no appointment has been made.

Diary

28/04/2010	MRD – RAV Network / Blackspot
29/04/2010	Mark Pridham – Rural Towns Waterplan
30/04/2010	Doctors House Committee
30/04/2010	Choose Respect – Wagin District High School
03/05/2010	Wagin Trotting Club – Joint Review Committee Hearing in Racing and Gaming

05/05/2010	Special Council Meeting – Strategic Plan
06/05/2010	MRD – RAV Network / Blackspot - Joanne Jurica met with CEO & MOW
06/05/2010	Doctors House Committee
10-11/05/2010	OAG Committee
12/05/2010	Don Davies – Cottage Homes
12/05/2010	Wagin Youth Centre AGM
13/05/2010	CEO Contract Sign/Performance Review
13/05/2010	LEMAC Meeting
16/05/2010	Telecentre Meeting
18/05/2010	Interviews – Manager of Community and Regulatory Services
18/05/2010	Community Centre Management Committee
19/05/2010	WWLC Management Meeting
20/05/2010	Sportsground Advisory Committee Meeting
25/05/2010	4WD Meeting
25/05/2010	Council Meeting

Statutory Environment

Nil

Policy Implications

Nil

Financial Implications

Nil

1372 Officer's Recommendation / Council Decision

Moved: Cr. J G Shaw

Seconded: Cr. G T Hegarty

That Council receive and endorse the Chief Executive Officer's report.

Carried 8/0

12.3 COUNCIL COMMITTEES**PROPONENT:** Chief Executive Officer**LOCATION:****REPORTING OFFICER:** Chief Executive Officer**ATTACHMENTS:** Council CommitteesPlease see **YELLOW ATTACHMENT****Summary**

To appoint Deputy's (Proxy) Committee persons.

Background

Council appoints members to sit on committees each October after annual elections. The Shire of Wagin has made these appointments and attached is the list of what members sit

on what committees. There have been some occasions where insufficient numbers have been presented resulting in meetings having to be abandoned.

Comment

To overcome the possibility of future committee meetings being abandoned it is proposed that a number of Deputies be appointed. Section 5.10, 5.11 & 5.12 Local Government Act 1995 provides for this possibility and the following committees are affected.

Works and Services Committee
 Finance and General Purposes Committee
 Assets Management Committee
 Economic Development Committee
 Audit Committee
 Structural Reform Project Team

It is suggested that Council members, not named on the committee be ALL appointed as Deputies.

Statutory Environment

Local Government Act 1995

Policy Implications

Nil

Financial Implications

Nil

1373 Officer's Recommendation / Council Decision

Moved: Cr. E N Pugh

Seconded: Cr. G R Ball

That the following Councillors be appointed as Deputies to each of the respective committees in accordance with Section 5.11 and 5.12 of the Local Government Act 1995.

Works and Services	Crs, Blight, Pugh, Shaw, Hegarty and Ball
Finance and General Purposes	Crs Ballantyne, Draper, Hegarty, Ball, Pugh and Reed
Asset Management Committee	Crs Ball, Blight, Cumming, Hegarty and Pugh
Economic Development Committee	Crs Ballantyne, Cumming, Draper, Morgan and Hegarty
Audit Committee	Crs Draper, Ballantyne, Pugh and Hegarty
Structural Reform Project Team	Crs Draper, Shaw and Pugh
Carried 8/0 - Absolute Majority	

12.4 RECONCILIATION ACTION PLAN

PROPONENT: Chief Executive Officer
LOCATION:
REPORTING OFFICER: Chief Executive Officer

Summary

To decide or otherwise, to prepare a Reconciliation Action Plan (RAP).

Background

Reconciliation Australia (RA) is urging organisations to sign up to their own tailored RAP's which it says can be used as a tool to help build positive relationships between indigenous and non-indigenous people.

Patrick Walker, Executive Director of Department of Indigenous Affairs who addressed the last Council meeting re-affirmed RA's approach and spoke of the need to encourage Aboriginal people into mainstream society by providing opportunities to do so.

The RAP Community incorporate Local, State and Federal Governments as well as a whole raft of Corporations, Business, Community Organisations, Religious Groups and the like. The Town of Narrogin has recently completed their RAP for 2009 – 2011.

Comment

There is a saying "if it's not broke why fix it". This could possibly apply to Wagin's association with the Indigenous population of Wagin, indeed Councils recipient of the Australia Day Citizen Award was an "Elder" from the aboriginal community. However, it behoves us to consider beyond the present and make way perhaps for a better future for our Indigenous community. Council asks previously that it explore the possibility of a RAP and the Department of Indigenous Affairs were asked to visit. Council needs now to decide whether to further pursue a RAP for Wagin or not?

It is the author's opinion that benefit would be derived if a plan was to be compiled and completed, however it is also thought that the Shire of Wagin as proponent should not be the sole owner of the plan. It is also the author's belief that participants of any Wagin RAP should be open to all organisations and in fact such participation should be encouraged. The Shire of Wagin could and perhaps should in fact be the lead proponent, and unless solid support comes from the "RAP Community" of Wagin, the plan known as a "Placed Base Rap, may falter or the end result may be that the plan may sit on a shelf and gather dust. The author has made application to the Department of Indigenous Affairs for a \$3,000 grant to assist with costs of RAP preparations.

At the time of writing this report, the grant application result is unknown.

Statutory Environment

Local Government Act 1995

Policy Implications

Nil

Financial Implications

Nil

1374 Officer's Recommendation / Council Decision

Moved: Cr. G R Ball

Seconded: Cr. I C Cumming

That Council invite the wider Wagin Community including, it's Corporations, Businesses, Government Agencies, (including Schools and Health Organisations, Faith Groups and Community Organisations and Indigenous Representatives to participate in the formulation of a Wagin Community, Placed Base Reconciliation Action Plan with Council acting as lead agency.

Carried 8/0

12.5 LOCAL GOVERNMENT ELECTED MEMBERS RECORDS**PROPONENT:** Chief Executive Officer**LOCATION:****REPORTING OFFICER:** Executive Assistant**ATTACHMENTS:** State Records Office of WA Information SheetPlease see **PINK ATTACHMENT****Summary**

To establish procedures for capturing relevant Elected Members records.

Background

Correspondence received from State Records Commission advising that the Commission has formally revised its policy statement regarding the records of local government Elected Members and the requirement for Local Government to establish procedures for capturing relevant Elected Members records that fall within the scope of the policy.

Comment

The State Records Commission is requesting that each Local Government establish procedures for capturing relevant Elected Members records and has provided an Information Sheet outlining which records to capture (please see Attachment). All Elected Members must create and keep records of communications or transactions which convey information relating to local government business or functions, these records should be forwarded to the local government administration for capture into the official recordkeeping system.

Statutory Environment

Local Government Act 1995

Policy Implications

Nil

Financial Implications

Nil

Officer's Recommendation

Moved: Cr. E N Pugh

Seconded: Cr. J L C Ballantyne

That the requirement of State Records Office of WA information sheet be noted and Staff prepare a procedure to be followed.

Amendment

Moved: Cr. E N Pugh

Seconded: Cr. J L C Ballantyne

That the word "followed" be replaced by the words "considered by Council"

The Presiding Member put the amended motion which became the question before the meeting as follows

1375 Council Decision

That the requirement of State Records Office of WA information sheet be noted and Staff prepare a procedure to be considered by Council.

Carried 8/0

12.6 RURAL TOWNS PROJECT – WAGIN WATER MANAGEMENT PLAN RESERVE

PROPONENT: Staff

LOCATION:

REPORTING OFFICER: Manager of Finance and Corporate Services

Summary

To advise Council of the official conclusion of the Rural Towns Program and for Council to approve the creation of a new Reserve Account for the programs surplus funds and implementation of projects associated the Wagin Water Management Plan.

Background

In July 2004 Council entered into an agreement with the Department of Agriculture and Food WA (DAFWA) to participate in the Rural Towns – Liquid Assets project as a Pilot Town. This meant Council agreed to contribute \$210,000 over a three year period with DAFWA to contribute \$300,000 to achieve the projects desired outcomes.

There was two planned stages to the program:

Stage 1 – Water Management Plan which will encompass the following activities;

- Detailed geophysical surveys of the townsite,
- An infill drilling program within specific town areas,
- Groundwater test pumping where required,
- Water quality analysis as a guide to potential use,
- Detailed design and costing of water harvesting, drainage, pumping, reticulation and storage systems,

- Evaluation of water use and re-use options which may included, but are not limited to;
Desalination, mineral extraction, irrigation, animal industries or aquaculture,
- Assessment of potential new industries or expansion of existing industries based on the development of new water resources,
- Economic evaluation of the viability of integrated water management options, and
- Consideration of social impacts of an integrated water management scheme.

Stage 2 – The Pilot Town will then have a demonstration/pilot scheme of the preferred integrated water management scheme developed. This may be, for example, a ¼ scale pumping system complied with a desalination plant and irrigation fed horticultural site.

Comment

The Rural Towns – Liquid Assets program has been a successful project comprising a multi-disciplinary approach to devise an integrated management solution that addresses the issue of salinity in a manner that produces multiple benefits for our town. The outcome for the project is the development of a water management plan that explores new local water schemes and technologies, as well as the most beneficial scenarios for treatment, reuse and disposal of drainage water, and measures aiming to control town salinity.

Mark Pridham, Manager, Rural Towns Program (DAFWA) recently met with Council CEO and the author to officially hand over control of the program and provide a draft copy of the Wagin Water Management Plan.

Now that the program has concluded he advised that there were funds that had not been spent from the agreed DAFWA contribution. Mr Pridham explained that DAFWA wished to fulfil its commitment to fund \$300,000 of on ground works and as there had only been \$181,022 expended on the project a sum of \$118,978 will be paid to the Shire of Wagin. These funds would need to be spent on the implementation of the Wagin Water Management Plan and associated projects.

The author recommends Council create a new Reserve Account titled “Wagin Water Management Plan” and the surplus funds of \$118,978 is transferred to this reserve and used for the intended purpose in the future.

Statutory Environment

Local Government Act 1995

Local Government Financial Management Regulations 1996

Policy Implications

Finance Policy 13 – Reserve Accounts will need to be updated

Financial Implications

Council has additional funds to expend in future budgets in accordance with Wagin Water Management Plan Reserve.

1376 Officer's Recommendation / Council Decision

Moved: Cr. I C Cumming

Seconded: Cr. J G Shaw

That Council create a new Reserve Account titled "Wagin Water Management Plan" and the surplus funds of \$118,978 is transferred to this reserve and used for the intended purpose in the future.

Carried 8/0

12.7 STATEMENT OF FINANCIAL ACTIVITY – APRIL 2010**LOCATION:** Shire of Wagin**REPORTING OFFICER:** Manager of Finance and Corporate ServicesPlease see **WHITE ATTACHMENT****Summary**

A Statement of Financial Activity is attached for Council to adopt.

Background

The Local Government (Financial Management) Regulations 1996 requires that Council is to be presented with a Statement of Financial Activity each month.

Comment

A copy of Statement of Financial Activity has been compiled for the financial period ending 30th April 2010 for Council to peruse and adopt.

Statutory Environment

Local Government (Financial Management) Regulations

Policy Implications

Nil

Financial Implications

Nil

1377 Officer's Recommendation / Council Decision

Moved: Cr. E N Pugh

Seconded: Cr. G R Ball

That Council adopts the Statement of Financial Activity for the financial period ending 30th April 2010.

Carried 8/0

12.8 STATEMENT OF PAYMENTS – APRIL 2010

LOCATION: Shire of Wagin
REPORTING OFFICER: Manager of Finance and Corporate Services
Please see WHITE ATTACHMENT

Summary

A Statement of account and other payments is enclosed for Council to adopt.

Background

The Local Government (Financial Management) Regulations 1996 requires that Council is to be presented with a Statement of payments each month.

Comment

A copy of the Statement of Payments has been compiled for the month of April 2010 for Council to peruse and adopt.

Statutory Environment

Local Government (Financial Management) Regulations 1996

Policy Implications

Nil

Financial Implications

Nil

1378 Officer's Recommendation

Moved: Cr. E N Pugh

Seconded: Cr. I C Cumming

That Council adopts the Statement of Payments for the month of April 2010 showing the following payment totals -

Municipal cheque payments totalling	\$	16,773.87
Municipal electronic payments totalling	\$	281,509.71
Trust cheque payments totalling	\$	600.00
Carried 8/0		

12.9 HOME AND COMMUNITY CARE REPORT MAY 2010

PROPONENT: Home and Community Care
LOCATION:
REPORTING OFFICER: Home and Community Care Coordinator

Summary

Ninety two clients received one or more services for April with two new assessments. Two clients have relocated to be closer to family.

Centre Based Day Care had ten participants for this month. Boddington Homecare will be joining us on May 31st. Three male clients attended a concert at Narrogin Senior Citizens Centre.

Due to ill health I was unable to attend the Co-ordinators forum in Northam in early May.

Seventeen HACCC employees from the region attended Wellness Assessment Training in Wagin this week.

Update

What is the Wellness Approach?

The Wellness Approach is a philosophical change in the way we think about and provide services to HACCC eligible clients with poor physical or mental health. The approach assists clients to accommodate their functional disability by learning or re-learning the skills necessary for daily living. For those individuals where re-skilling is not appropriate then the approach is about minimising the functional losses and future dependencies that may develop because of disease processes.

The approach needs to occur throughout an organisation and with all those involved whether it is the care recipient, or someone involved with them, (including an informal carer, hospital/other community staff) that refer or come into contact with potential users.

What is it about?

- A philosophical change across an organisation in the way staff view and work with clients
- A capacity building approach – providing support in a way that views all clients as having abilities (strengths) and the potential to improve
- A change of culture at a community, organisational and client level
- Allows for better targeting of services to those people for whom there is no alternative method of support/independence

It is not about

- The wellness approach is not a cost saving exercise for HACCC but does have the potential to enable agencies as part of HACCC to be able to offer services to more people
- It is not about getting people off services
- It is not about doing things “alone or without help”, but about clients having a sense of control over one’s life and being more involved in the planning and delivery of the services being provided

HACC service provision that focuses on wellness, capacity building and promoting independence with clients can have far reaching benefits both to clients, their carer's and staff.

HOME AND COMMUNITY CARE – MDS FOR APRIL 2010

TYPE OF SERVICES PROVIDED – TOTAL TIME (HOURS)	MONTHLY CONTRACTED	HOURS PROVIDED	VARIANCE	CONTRACTED	YEAR TO DATE
Domestic Assistance	250	257	+ 7	3000	2277
Social Support	58	82	+ 24	896	597 -
Personal Care	4	13	+ 9	197	131
Centre Based Day Care	125	105	- 20	1500	895
Respite Care	1½	2	+ ½	20	8
Assessment	14	2	- 12	175	66
Case Planning / Review	12	-	-	145	73
Home Maintenance	121	79	- 42	1459	839
Transport	87	67	- 20	1049	592
Nursing Care	13	-	-	156	
Meals on Wheels		416			1570

Statutory Environment

Nil

Policy Implications

Nil

Financial Implications

Nil

1379 Officer's Recommendation / Council Decision

Moved: Cr. E N Pugh

Seconded: Cr. G R Ball

That Council receive and endorse this report.

Carried 8/0

13. ANNOUNCEMENT OF PRESIDENT AND COUNCILLORS

Shire President Cr P Blight reported that he had attended the following events;

- 30/04/2010 Drs House Construction Committee
- 06/05/2010 ARG Railroad Group with Ken Potts
- 06/05/2010 Drs House Construction Committee
- 22/05/2010 Woodanilling Shire – Recreation Complex Opening

14. ELECTED MEMBERS/MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

15. URGENT BUSINESS INTRODUCED BY DECISIONS OF THE MEETING

a) Elected Members

Nil

b) Officer's

Nil

16. CONFIDENTIAL BUSINESS AS PER LOCAL GOVERNMENT ACT s5.23(2)

(1) Under the Local Government Act 1995, Part 5, and Section 5.23, states in part:

(2) If a meeting is being held by Council or by a committee referred to in subsection (1)(b), the Council or committee may close to members of the public the meeting, or part of the meeting, if the meeting or the part of the meeting deals with any of the following:

(a) a matter affecting an employee or employees;

(b) the personal affairs of any person;

(c) a contract entered in to, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting;

(d) legal advice obtained, or which may be obtained, by the local government and which relates to a matter to be discussed at the meeting;

(e) a matter that if disclosed, would reveal:

(i) a trade secret;

(ii) information that has a commercial value to a person; or

(iii) information about the business, professional, commercial or financial affairs of a person;

Where the trade secret or information is held by, or is about, a person other than the local government.

(f) a matter that if disclosed, could be reasonably expected to:

(i) impair the effectiveness of any lawful method or procedure for preventing, detecting, investigating or dealing with any contravention or possible contravention of the law;

(ii) endanger the security of the local government's property; or

(iii) prejudice the maintenance or enforcement of any lawful measure for protecting public safety;

(g) information which is the subject of a direction given under section 23(1a) of the Parliamentary Commissioner Act 1981; and

(h) such other matters as may be prescribed.

1380 Council Decision

Moved: I C Cumming

Seconded: G R Ball

That Council close the meeting to the public at pursuant to sub section 5.23 (a) and (d) of the Local Government Act 1995.

Carried 8/0

1381 Council Decision

Moved: J G Shaw

Seconded: E N Pugh

That letter Ref No. 0922950 be tabled.
Carried 8/0

1382 Council Decision

Moved : Cr. J L C Ballantyne

Seconded Cr. I C Cumming

That Council open the meeting to the public at pursuant to sub section 5.23 (a) and (d) of the Local Government Act 1995.
Carried 8/0

17. CLOSURE

The meeting closed at 8.30pm.

These Minutes were confirmed at a meeting held on

Signed _____

Presiding Member at the meeting at which the Minutes were confirmed.

Dated _____