



Minutes of the Ordinary Council Meeting

held on 27 April 2010

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Shire of Wagin

Minutes of the Ordinary Council Meeting of Council held in Council Chambers on Tuesday 27 April 2010.

1. DECLARATION OF OPENING

The Shire President Cr Blight declared the meeting open at 7.03pm.

2. ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE (PREVIOUSLY APPROVED)

Present:	Cr P J Blight	President
	Cr G R Ball	Member
	Cr J L C Ballantyne	Member
	Cr I C Cumming	Member
	Cr J P Reed	Member
	Cr D K Morgan	Member
	Cr G T Hegarty	Member
	Cr J G Shaw	Member
	Cr E N Pugh	Member
	Cr G K B West	Member
Staff:	Mr L J Calneggia	Chief Executive Officer
	Mr B A Roderick	Acting Director of Finance
	Mr A D Hicks	Director of Works
	Mrs D J Thompson	Executive Assistant
Visitors:	Mr Pat Walker	Department of Indigenous Affairs
	Mr Lindsay Johnson	Wagin Youth Care - School Chaplain Program
	Ms Evon Hinton	Wagin Youth Care - School Chaplain Program
	Ms Lerina Giudice	
	Mr Chris Piesse	
	Ms Merlene Mead	(from 7.32pm)

Apologies: Cr K M Draper - Leave of Absence

3. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

4. PUBLIC QUESTION TIME

Nil

5. APPLICATION FOR LEAVE OF ABSENCE

1330 Council Decision

Moved: Cr. G R Ball

Seconded: Cr. E N Pugh

That Cr West be granted a leave of absence for the council meeting to be held 25 May 2010.

Carried 10/0

6. PUBLIC FORUM (PETITIONS/DEPUTATION/PRESENTATIONS)

Mr Pat Walker from the Department of Indigenous Affairs addressed council regarding the implementation of a Reconciliation Action Plan.

He outlined the importance of local government working with Aboriginal members to understand their needs and encourage building bridges between Local Government and the Aboriginal Communities. Highlighting the importance of local government's ability to create community harmony, provide role models and champion issues before they become real issues. He also spoke of the need to encourage Aboriginal people into mainstream society by offering employment opportunities thus creating a better understanding of each other which may enhance each other's roles within society and achieve greater understanding and success with community involvement.

Merlene Mead entered the meeting at 7.32pm.

Ms Evon Hinton gave a report to council regarding the School Chaplaincy Program. Ms Hinton advised that her position was now five days a week and was currently funded for three days by donations/sponsorship and two days by government funding. She highlighted the need for these services to continue and outlined the many activities and functions that are provided to the students and parents at the Wagin District High School. Some of these include the Choose Respect Program, Breakfast Club and Safety House and the School Volunteers Program.

Mr Lindsay Johnson advised that he is a member of the District Council Committee and the role of this committee is to fundraise to support the School Chaplain Program. He said a need for this program to continue had been identified and highlighted the necessity of Councils continued support.

Pat Walker, Merlene Mead and Evon Hinton left the meeting at 7.43pm.

7. CONFIRMATION OF PREVIOUS MEETING MINUTES**1331 Council Decision**

Moved: Cr. G R Ball

Seconded: Cr. J G Shaw

That the Minutes from the Ordinary Council Meeting held on 23 March 2010 be confirmed as true and accurate.

Carried 10/0

8. DISCLOSURES OF FINANCIAL AND OTHER INTERESTS

Nil

9. STATUS REPORT APRIL 2010

Shire of Wagin – Status Report

Date	Resolution #	Officer	Description	Action	Status	Questions & Comments
			FINANCE & ADMINISTRATION			
25 August 2009	1144	CEO	Country Local Government Fund – Nomination Regional Groupings	Advise Dept of LG that their nominated regional group for the purpose of Royalties for Regions allocations is the 4WD Voluntary Regional Organisation of Councils	Letter sent to Department	Advice from Minister that Development Commissions are to play a role in groupings.
27 Oct 2009	1171	DCCS	Security Cameras for the Wagin Town Site	CEO to pursue the installation of security cameras in the CBD	Awaiting implementation plan and quotations.	
24 Nov 2009	1209	ACEO	Proposal for an Integrated Energy & Water System	That Council agree to be the lead proponent for the funding application, work in conjunction with Rural Towns Program to finalise Water Management Plans, and pay Karne De Boar funding application and co-ordination work upon receipt of application being successful.	Grant application sent on due date.	Expecting reply

15 Dec 2009	1231	DOF	Sealing of Road – Unicorn Street	Defer item until the Royalties for Regions Round 2 guidelines have been released by the Department.	R4R Deferred	10/11 Budget Referred
15 Dec 2009	1232	DOF	Wagin Bowling Club – Toilets	Defer item until the Royalties for Regions Round 2 guidelines have been released by the Department.	R4R Deferred	
15 Dec 2009	1233	DOF	Wagin Cricket and Hockey Club Rooms – Financial Assistance	Engage John Thompson to draw up suitable plans and assist both clubs to apply for grant funding.	Awaiting meeting with Steve Friend and Cricket Club	
15 Dec 2009	1234	DOF	Cash in lieu of public open space	Create a new account “Cash in Lieu”, staff to develop policy on how to apply monies in accordance with the act. Write to the owners of lots 31, 64 & 150 Tudhoe St to seek interest in Council acquiring these lots.	Account created, Policy to be developed	
15 Dec 2009	1261	ACEO	Piesseville Standpipe	Apply for a Lotterywest grant toward provision of a storage tank for emergency service operations.	Grant application sent for 2 concrete tanks.	Awaiting Outcome (Approx 4 months)

15 Dec 2009	1262	ACEO	Sale by Auction – Residential Lots 65 – 70 Marks Court Wagin	Advise proponents of Councils decision re: EOI received.	Elders advised	Auction held 1 Lot sold.
15 Dec 2009	1263	DCCS	Delegations Review 2009	Update Delegations Register as per councils' Decision/Officers Recommendation.	Completed the delegations from Council to the CEO	
23 Feb 2010	1291	ADOF	Wagin Youthcare – Chaplain Support	Advise Wagin's Youthcare of Councils continued support and look at increasing the contribution amount in the 10/11 budget.	Completed	
23 Feb 2010	1292	ADOF /CEO	Royalties for Regions 2009/2010 Deferment	Write to Minister requesting that the R4R program honour current expenditure.		Reply received advised not accepted.
23 Feb 2010	1299	EA	Performance Review Committee - CEO	New Committee of; Shire President, Deputy Shire President and Cr Cumming		
16 Mar 2010	1306	CEO	Doctor Housing	Obtained costings and take back to Council.		Agenda item.

23 Mar 2010	1312	CEO	Catastrophic Conditions	Write to FESA requesting local FCO have control over the placement of harvest bans.		
23 Mar 2010	1316	CEO	Reform Local Government	Advise Minister of Local Government that it does not wish to form a RTG. Continue dialogue with Shire of Woodanilling to undertake a due diligence for future possibility of merging	Letter sent	Acknowledgement received from Minister.
23 Mar 2010	1318	CEO	WALGA Association Honours	Nominated Crs Pugh, Cumming and Blight for Service Awards.	In progress	
23 Mar 2010	1319	CEO	West Australian Country Shire Council Representation	Advise Fitzgerald Strategies that council does not wish to form a WA Country Shire Councils Association.	Letter sent	
23 March 2010	1325	ADOF	Lease of Office in Town Hall	Advise proponent that Council will permit the use of a room and the nominated rent and conditions.	Proponent advised.	Agenda item (counter offer)

23 Mar 2010	1326 & 1327	CEO	Marks Court Auction	Instruct Auctioneers to except offer on Lot 69 Marks Court and proceed with negotiating of the sale of the other blocks.		Auction held
23 Mar 2010	1328	CEO	New Residence Lot 1832 (5) Khedive St	Develop Specification and Addenda and call for Tenders to build residence.	Tenders called	Agenda item

Health, Building & Planning						
20 Nov 2007	599	ACEO	Apply for regional headwork's grants in relation to the Lefroy/Vernal St subdivision	Make grant application R 4 R	Requires design to be completed, awaiting development approval.	Awaiting outcome
15 Apr 2008	697	ACEO	Light Industrial Land – Lefroy/Vernal Streets	Obtain cost estimates prior to submitting a head works grant application	Letter sent to Planning Enterprises engineers contracted for revised cost estimates	Await decision from Planning Commission
16 Dec 2008	897	ACEO	Dedication of portion of Ventnor Street between Vernal Street and Vale Street & Revesting of Lot 192 & Lot 193 Vale Street	Request the Hon Minister for Lands grant final approval to dedicate the portion of Ventnor Street and to revest Lot 192 & Lot 193 Vale Street, Prepare required documentation for submission for consideration. Advise those that prepared submissions of Council resolution	Original copy of certificate sent to Planners and titles office for new certificate to be issued 22/10/2009	26/03/2010 This matter is currently with Landgate and the following update has been provided; The matter has been set aside pending the submission of revised documentation from State Land Services and the submission of additional information from State Land Services regarding various matters associated with the shire's lease of the land.
23 June 2009	1072	ACEO	Strategic Waste Management Plans	Write to neighbouring shires, seek permission to dig test holes and prepare itinerary for visit to other waste facilities.	Replies received from 8 shires, EOI to be called for consultants to assess 2 x sites – 1 Piesseville and 1 Cuballing.	Consultant appointed to undertake Geotechnical investigations on sites.

28 July 2009	1118	EHO/ ACEO	Additions to Waratah Lodge	Advise proponent that council support proposal subject to conditions, and advise Wagin Frail Aged that Council will waive all building fees	Application received.	Building commenced.
27 Oct 2009	1181	EHO	Location of Footpath – Located on private property	Referred to the Works and Services Committee	Letter sent to owner advising of Councils decision.	Letter sent advising of Council resolution and permissible fence height.
27 Oct 2009	1182	EHO	Beer Garden Addition – Wagin District Club	Advise proponent application has been approved subject to replacement of the chain mesh fence and no negative comment being received from neighbouring properties	Letters sent to adjoining owners.	No responses received planning approval issued to proponents.
27 Oct 2009	1183	EHO	Permission to erect a larger shed	Advise applicants that approval has been granted to build shed subject to a building permit being issued.	Applicants advised	Building Permit issues
24 Nov 2009	1200	DOW/ACEO	Wagin District Farmers Co-operative Signage	Advise the Co-op their request for signage will be considered at the next Townscape and Tidy towns Committee Meeting.	Wagin on feedback from the Chamber of Commerce	Still awaiting feedback from the Chamber of Commerce

24 Nov 2009	1202	ACEO	Kerbside Recycling	Advise Great Southern Waste that their application for the kerbside contract has been accepted. And advise Blackwood Waste of Councils decision.	Letter sent.	Commenced on 10 March 2010.
24 Nov 2009	1203	ACEO	Kerbside Recycling Brochure	Prepare a Brochure for Comment at the next Waste Management and Recycling Committee Meeting.		Completed
24 Nov 2009	1204	ACEO	Enviro Shopping Bags and Fridge Magnets	Staff to investigate the purchase of Shopping Bags & Fridge Magnets for public distribution.		In progress
24 Nov 2009	1205	ACEO	Electronic Waste & Household Hazardous Waste	Staff to investigate disposal of electronic and hazardous waste.		In progress
24 Nov 2009	1210	ACEO	Wagin Bowling Club	That the provision of financial assistance to the Wagin Bowling Club to construct a outdoor disabled unisex toilet be referred to the Finance and General Purposes Committee.	Finance and General Purposes Agenda	

24 Nov 2009	1211	ACEO	Wagin Community Centre	That the Wagin Community Centre building management plan be referred to the Assets Management Comm. for deliberation on the plan & related responsibilities.	Meeting to be advised.	Asset Management Committee aborted. Further meeting required.
24 Nov 2009	1214	ACEO	Light Industrial Land	Council to authorised the ACEO to negotiate with the DPI – State Land Services to facilitate an agreement,	Contact made with Department.	DPI advised Reserve #16548 offered in lieu of Heritage survey
24 Nov 2009	1220	DCCS	Creation of Additional Bushfire Brigade	Establish a Town Bushfire Brigade in accordance with the Bushfire Act and endorse housing of the additional fire truck.	All the needed documentation has been completed and submitted.	
15 Dec 2009	1240	DOF	New Sportsground Ablutions	Advise the Wagin Agricultural Society that approval has been granted to install a new ablution block	Completed	

15 Dec 2009	1247	ACEO	Wagin Townscape Plan	Engage a Landscape Architect to townscape the CDB. And approach land owner of the lot in Tudhoe Street re; potential of Council acquiring.	City of Gosnells urban designer offered.	Urban Design Gordana Nestic-Simic addressed the Committee.
15 Dec 2009	1250	DOW	J Hutchinson 7 Urban Street – Request to remove five trees		Letter sent – Advise that trees stay	Completed – Light Trim
15 Dec 2009	1252	DOW	Wagin Medical Centre Lawn	Item to be refer to next townscape and tidy Towns Committee Meeting.	Council to refer to Medical Centre – a reply to be presented to next Townscape meeting	Ongoing
15 Dec 2009	1255	DCCS	Dive Platform	Prevent the use of the dive platform until such time as a safe alternative can be obtained.	The ladder has been removed.	
15 Dec 2009	1256	DCCS	Wagin Library	Close off public access to the room in the north eastern corner of the library until the risk has been resolved.	Completed.	
15 Dec 2009	1269	EHO/BS	Request to erect a larger Shed – Lots 16 & 17 Khedive Street	Advise proponents of Council s approval subject to a building permit being issued.		Building permit issued

23 Feb 2010	1284	DCCS	Library Building Quotation	Council accept the quotation from Central Building and Maintenance for repairs to the library.		
23 Feb 2010	1287	CEO	Skate Park	Make application to relevant funding bodies for grants to construct purpose built bowl. Seek approval from the Sportsground Advisory Committee on location. Funding to be allocated from the 10/11 budget	Preparing grant application. Awaiting Sportsground Advisory meeting to obtain endorsement of site.	
23 Feb 2010	1289	EHO	Structure to Build on the Boundary	Advise application has been approved subject to conditions outlined in Councils resolution.	Proponents to position structure 1.8m to abide with Council Resolution	Building permit issued
23 Feb 2010	1290	EHO	Alfresco Dining – Molly Browns	Advise application has been approved subject to conditions outlined in Councils resolution	Letter sent to proponents with Council Resolution no response yet to indemnification.	
23 Mar 2010	1311	CEO	Piesseville Fire Truck and Trailer (Use Off)	Order Whiteboard for Piesseville fire shed.		Received – Installation

WORKS & SERVICES						
24 Mar 2009	976	DOW	Intersection Regulatory Signs	Be Noted	Main Roads to install as time permits.	Completed
28 April 2009	1014	DOW	Blackspot Project Jaloran Road	That the proposed works be carried out utilising Blackspot and Royalties for Regions funding and Council have no objections to subdivision applications from land owners and dedication of the road reserve.	Harley Group finish surveying – waiting for fencing contractor.	Road 70% Completed
26 May 2009	1049	ACEO	Recycled Water Supply agreement	SP and ACEO to sign agreement with water corp and investigate the installation of a 220,000kl storage tank.	Tank installed awaiting licence to use water from Health Department.	Licence received, work to be completed to comply before commence usage.
26 May 2009	1050 & 1051	ACEO	Library car park and garden	Accept the plan to seal and kerb car park area and new ablutions and remove 3 trees from car park.	Sealing completed – Kerbing done	Brick paving 90% completed Awaiting work on Library wall.
28 July 2009	1102	DOW	Wagin Airfield	Staff to prepare costings and apply for RAD's grants as per resolution	Grant application submitted	Awaiting grant outcome.
24 Nov 2009	1198	DOW	Watering Street Planter Boxes and Trees	Approach local business to tap into their water supply to reticulate Tudor Street planter boxes and street trees.	Only reticulate pots near shire owned buildings.	As time permits.

23 Feb 2010	1277	DOW	Street Tree Policy	That Council except the quotation of costs from Michael Brown and engage his services to attend the meeting with Urban Design Personnel.	Cr Draper to follow up with quotes	Still waiting for Michael Browns quote.
23 Feb 2010	1278	DOW	Tavistock Street – Upgrade	Engage the services of the City of Gosnells Urban Design Personnel, walk the area and collect a photo log and site analysis, review concepts etc		Waiting for concept plans from City of Gosnells
23 Feb 2010	1279	DOW	5 Logo Boundary Signs	Purchase 5 Boundary signs.	In Hand	Completed
23 Feb 2010	1281	CEO	Electronic Notice Board	To be considered in the 2010/2011 budget.	Done	
23 Feb 2010	1282	DOW	Requests for the removal of Trees – Tennyson Street	Obtain quote to have trees pruned, and letter to be sent to residents as trees will not be removed at this stage.	Letters have been sent and obtained quotes. Trees to be trimmed as Time Permits.	As time permits

10. REPORTS OF ADVISORY COMMITTEES**10.1 AUDIT COMMITTEE MEETING – 30 MARCH 2010**

Please see **GREEN ATTACHMENT** for the minutes of the Audit Committee meeting held on 30 March 2010. Below are listed the recommendations from this committee for Council's consideration

1332 Council Decision

Moved: Cr. J P Reed

Seconded: Cr. G T Hegarty

That the Minutes from the Audit Committee Meeting held on 30 March 2010 be received.
Carried 10/0

10.1.1 AUDIT REPORT 2008/2009**1333 Committee Recommendation / Council Decision**

Moved: Cr D K Morgan

Seconded: Cr. E N Pugh

That Council adopts the 2008/2009 Audit Report and note the items listed in the Management Report.
Carried 10/0

10.2 FINANCE AND GENERAL PURPOSES COMMITTEE MEETING – 30 MARCH 2010

Please see **CREAM ATTACHMENT** for the minutes of the Finance and General Purposes Committee meeting held on 30 March 2010. Below are listed the recommendations from this committee for Council's consideration

1334 Council Decision

Moved: Cr. G K B West

Seconded: Cr. J G Shaw

That the Minutes from the Finance and General Purposes Committee Meeting held on 30 March 2010 be received.
Carried 10/0

10.2.1 ANNUAL BUDGET REVIEW**1335 Committee's Recommendation / Council Decision**

Moved: Cr. I C Cumming

Seconded: Cr. J P Reed

That Council adopt the attached budget review for the Shire of Wagin as at 28th February 2010, note the identified budget changes in the review and forward a copy of the review to the Department of Local Government and Regional Development.

Carried 10/0

10.2.2 OUTSTANDING RATES / SUNDRY DEBTORS STATEMENT & INVESTMENT REPORT**1336 Committee's Recommendation / Council Decision**

Moved: Cr. E N Pugh

Seconded: Cr. G R Ball

That Council receives the Outstanding Rates and Sundry Debtors Statement as at 29th March 2010 and the Investment Report as at 29th March 2010.

Carried 10/0

10.3 TOWNSCAPE AND TIDY TOWNS COMMITTEE MEETING – 31 MARCH 2010

Please see **PINK ATTACHMENT** for the minutes of the Townscape and Tidy Towns Committee meeting held on 31 March 2010. Below are listed the recommendations from this committee for Council's consideration

1337 Council Decision

Moved: Cr. G R Ball

Seconded: Cr. J P Reed

That the Minutes from the Townscape and Tidy Towns Committee Meeting held on 31 March 2010 be received.

Carried 10/0

10.3.1 SIGNAGE**1338 Committee's Recommendation / Council Decision**

Moved: Cr. I C Cumming

Seconded: Cr. G K B West

That Council install the Stick Map, the Tourist and Business Information sign (both to be double sided) at the Wetlands Park and a additional Stick Map to be placed at the Bus Depot, the Shire of Wagin RV Parking sign to be installed on the three entrances to Wagin.

Carried 10/0

1339 Committee's Recommendation / Council Decision

Moved: Cr. G T Hegarty

Seconded: Cr. J L C Ballantyne

That Council install the Shire of Wagin RV Parking sign (double sided) to be installed at the corner of Taylor Lane and Tudhoe Street.

Carried 10/0

10.3.2 OTHER BUSINESS ARISINGNenke & Sirdar Streets -Tree Removal and Footpath Upgrade**1340 Committee's Recommendation / Council Decision**

Moved: Cr. G K B West

Seconded: Cr. E N Pugh

That Staff research Council's Minutes from February/March 2007 for recommendations and that a letter of reply is written stating that when a Building Permit is issued this matter will be addressed.

Carried 10/0

Townscape & Tidy Towns Meetings**1341 Committee's Recommendation / Council Decision**

Moved: Cr. G K B West

Seconded: Cr. J G Shaw

That Council hold the Townscape and Tidy Towns Meetings as required and that they are to be held after 5.00pm

Carried 10/0

10.4 WORKS AND SERVICES COMMITTEE MEETING – 13 APRIL 2010

Please see **YELLOW ATTACHMENT** for the minutes of the Works and Services Committee meeting held on 13 April 2010. Below are listed the recommendations from this committee for Council's consideration

1342 Council Decision

Moved: Cr. D K Morgan

Seconded: Cr. J L C Ballantyne

That the Minutes from the Works and Services Committee Meeting held on 13 April 2010 be received.

Carried 10/0

10.4 1 WORKS MANAGEMENT REPORT**1343 Committee's Recommendation / Council Decision**

Moved: Cr. I C Cumming

Seconded: Cr. J L C Ballantyne

That Council adopts the Works Management Report comprising of the Capital Works Program, Works Maintenance Program and the Plant Replacement Program for the period ending March 2010.

Carried 10/0

10.4.2 TOWN WATER HARVESTING**1344 Committee's Recommendation / Council Decision**

Moved: Cr. D K Morgan

Seconded: Cr. G R Ball

That Council give consideration for enlarging the Bowling Club Dam from 2010/2011 R4R money, the Director of Works to provide a cost estimate for the next meeting.

Carried 10/0

1345 Committee's Recommendation / Council Decision

Moved: Cr. I C Cumming

Seconded: Cr. J G Shaw

That Council give consideration for \$4,000 from 2009/2010 Unscheduled Maintenance Budget, be used to widen Shire Depot Weir.

Carried 10/0

10.4.3 UNICORN STREET**1346 Committee's Recommendation / Council Decision**

Moved: Cr. G K B West

Seconded: Cr. D K Morgan

That Council give consideration to construct and seal Unicorn Street from the 2010/2011 Budget.
Carried 10/0

10.4.4 ADDITIONAL BLACKSPOT FUNDING**1347 Committee's Recommendation / Council Decision**

Moved: Cr. D K Morgan

Seconded: Cr. G R Ball

That Council accept the additional 2009/2010 Black Spot Funding of \$38,644.
Carried 10/0

10.4.5 OTHER BUSINESS ARISINGBolt Road Wagin**1348 Committee's Resolution / Council Decision**

Moved: Cr. E N Pugh

Seconded: Cr. J P Reed

That the Director of Works provides a costing to gravel sheet 1.6 kms of Bolt Road and include this Road in the Tour of Inspection.
Carried 10/0

2 Unicorn Street Wagin Removal of Tree**1349 Committee's Resolution / Council Decision**

Moved: Cr. J L C Ballantyne

Seconded: Cr. E N Pugh

That Council re-iterate the previous recommendation which is not to remove the tree.
Carried 9/1

11. RECEIVAL & ADOPTION OF OCCASIONAL COMMITTEE MINUTES

Nil

12. REPORTS OF OFFICERS**12.10 LEASE OF OFFICE IN TOWN HALL**

PROPONENT: Larina Giudice
LOCATION: Wagin Town Hall
REPORTING OFFICER: Acting Director of Finance

Summary

A revised request has been received from a practising lawyer to lease a vacant room in the Town Hall to carry out legal services.

Background

Council, at the March 2010 Ordinary Council meeting, resolved to grant approval to the proponent to lease a vacant room/office at the Wagin Town Hall for a fee of \$90 per week inclusive of GST.

The proponent has emailed Council explaining the difficulties she has had in obtaining a suitable office that meets the requirements of a legal practice. She also believes the \$90 per week rental fee was too high considering the standard of the room. She has stated that she is prepared to pay \$330 per month (GST Inc), inclusive of electricity use, this equates to \$76 per week (GST Inc).

Comment

Whilst there seems to be office space available for lease in the Wagin CBD, the proponent requires a small office that has enough privacy to carry out her line of work. The author believes that the proponent's new proposal is fair considering the average condition of the room in question. The electricity costs can be monitored and if proven to be higher than expected than Council should increase the rental fee.

Statutory Environment

Local Government Act 1995

Policy Implications

N/A

Financial Implications

Town Hall hire income and maintenance costs

1350 Officer's Recommendation / Council Decision

Moved: Cr. G R Ball

Seconded: Cr. J L C Ballantyne

That Council revise its lease offer for the vacant Town Hall surgery room from \$90.00 per week (\$390 per month) to \$330 (GST Inc) per month, inclusive of electricity costs.

Staff to monitor electricity charges at the Town Hall and if costs are higher than expected than the monthly lease fee to be revised accordingly.

Carried 9/1

12.1 WORKS REPORT

PROPONENT: Shire of Wagin
LOCATION:
REPORTING OFFICER: Director of Works
ATTACHMENTS: Capital Works Program
Works Maintenance Program
Plant Report

Please see **BLUE ATTACHMENT**

Summary

A Works Report is provided for Councils information.

Background

Council has previously requested that this information be presented to it at Ordinary Council meetings

Comment

Nil

Statutory Environment

Nil

Policy Implications

Nil

Financial Implications

Nil

Shire of Wagin
Works Report – APRIL 2010

Works Completed	Description
PIESSEVILLE / TARWONGA	Clear widen and gravel sheet 3.5km
JALORAN ROAD	70% completed
PRIVATE WORKS	Back fill with clean fill at St John Ambulance Sub Centre
Future Works	Description
NORRING	Clear widen and gravel shoulders 3km
BEAUFORT	Clear widen and gravel shoulders 3.5 km
On Going Works	Description
Maintenance grading	Various Roads
General	Odd jobs as required
Plant Down Time	Description
Other	
Ranger	Bob Mcnamara resigned, Mark Swinfield has been appointed new Ranger
Turf Management & Gardener	Sharon Sicely Appointed

1351 Officer's Recommendation / Council Decision

Moved : Cr. G R Ball

Seconded: Cr. E N Pugh

That Council adopts the Works Management Report comprising of the Works Progress Report, Works Capital and Maintenance Reports and the Plant Report for the period ending 30 April 2010.

Carried 10/0

12.2 CEO's REPORT

PROPONENT: Shire of Wagin
LOCATION:
REPORTING OFFICER: Chief Executive Officer

To Shire President and Councillors,

I hereby submit my report.

April has been a relatively short month with the number of public holidays involved, however some progress has been made.

Staff

Some staff including the author managed to take some extra time off over Easter.

Ranger/Town Maintenance Bob McNamara has resigned. Mark Swinfield has been engaged to fill this position. Mary Bunter is undertaking Caravan Park duties. An advert has been placed for the Manager of Community and Regulatory Services position, closing 5 May 2010.

Regional Waste

A consultant, Lindsay Stephens from Landform Research has been appointed to undertake the required work to select a Regional Reform Landfill Site, all 12 councils have indicated their support. Total costs for the project will be \$18,000 (\$1,500 each council). A further \$20,000 will be required to install monitoring bores in the selected site(s).

Swimming Pool Upgrade

It was disappointing not to have a quorum for the Asset Management Committee meeting that was to meet on 12 April 2010, never the less it was very worthwhile having Brian McDonald and Brian Beech, come and give ideas on how the pool can be upgraded. Both will submit cost estimates that can be used as a basis for a DSR grant that has to be submitted by October 2010. A meeting will need to be rescheduled to inspect housing stocks. (see info bulletin)

Great Aussie Camp Out (GACO)

It was great to see the number of people arrive for the above event with approximately 80 "campers" participating. The extra number of persons in town over the few days would be contributing to the town's economy. Thanks go to Cr West for his organising and rallying of local to assist with various activities.

Marks Court Lots

The 40 Day exclusive agency period after auction for the appointed agent Elders (Les Chitty) ends on the 30 April 2010, and has asked for a further 30 days extension. In view of the efforts and circumstances the author suggests that this request be agreed to.

Strategic Plan

Facilitator Marg Hemsley has indicated that the "draft" strategic plan document is ready for further working and the 5 May 2010 has been selected as the date for this workshop. A notice of meeting with agenda will be forwarded shortly.

Diary

29/03/2010	Regional Waste Meeting
29/03/2010	New Residents Reception
30/03/2010	Audit Committee Meeting
30/03/2010	Finance Committee Meeting
31/03/2010	Townscape and Tidy Towns Committee Meeting
31/03/2010	Workshop (7.00pm)
12/04/2010	Asset Management Committee Meeting
13/04/2010	Regional Refuse (Teleconference)
13/04/2010	Works and Services Committee Meeting
20/04/2010	4WD Meeting
25/04/2010	Anzac Day
27/04/2010	Council Meeting

Statutory Environment

Nil

Policy Implications

Nil

Financial Implications

Nil

1352 Officer's Recommendation / Council Decision

Moved: Cr. G T Hegarty

Seconded: Cr. G R Ball

That Council receive and endorse the Chief Executive Officer's report.

Carried 10/0

12.3 COUNTRY LOCAL GOVERNMENT FUND (ROYALTIES FOR REGIONS)

PROPONENT: Department Regional Development and Lands (RDL)

LOCATION:

REPORTING OFFICER: Chief Executive Officer

ATTACHMENTS: Department of Regional Development and Lands
Royalties for Regions – Country Local Government Fund
2009-10

Please see **MAUVE ATTACHMENT**
Summary

To authorise the CEO to submit a proposal to RDL for the development of Forward Capital, Assets Management and Strategic Plans.

Background

The Department of Regional Development and Lands (RDL) write advising of the availability of funding through the Royalties for Regions (R4R) to support the development of Strategic Plans, Assets Management and Forward Capital Works Plans.

The aforementioned planning requirements will be a pre-requisite for the Shire of Wagin to access its annual R4R allocation under the Country Local Government Fund. It is estimated Council were to receive \$401,000 in 2010/11 prior to the new guidelines being implemented. \$35,000 is being made available to individual local governments to assist with consultancy and in-house services to develop Forward Capital Plans consistent with the template provided by RDL. Councils have up to 30 April 2010 to submit their proposals.

Comment

Eligible activities can include consultancies, in house staff costs and facilitation expenses. Council as you are aware are part way through the process of developing a Strategic Plan, which will now have to integrate into the Forward Capital, Asset Management and Financial Plans RDL are expecting Council to provide as a pre-requisite to obtaining any further R4R funding.

It is going to be difficult to engage consultants (and there are many lining up for this work) and the author is uncertain as to how Council can achieve good results. It was suggested at a recent 4WD meeting that the five (5) councils could "pool" resources, however ended in a resolution for each council to undertake the work separately (albeit) with some cooperation.

The RDL have identified the development of Strategic and Forward Capital Work Plans as critical to ensuring successful outcomes under the R4R scheme. There is not anything onerous about the requirements of the RDL's. Council already has its five year budget, plant replacement and road programs in place, so it's really a matter of bringing these together. The major effort will be Asset Management Plans which will involve a great deal of detail work and include buildings and equipment in view of the tight timelines in which to submit a proposal to RDL. It is suggested the Council authorise the CEO to submit such a proposal.

Statutory Environment

Local Government Act

Policy Implications

N/A

Financial Implications

Will impact on 10/11 Budget

1353 Officer's Recommendation / Council Decision

Moved: Cr. G R Ball

Seconded: Cr. E N Pugh

That Council authorise the Chief Executive Officer to prepare a proposal to the Department of Regional Development and Lands for the development of Forward Capital Works Plans and review of Councils Strategic Plan in accordance with the requirements of the Country Local Government Fund and authorise the CEO to allocate any additional staff time or consultants for the purpose of completing these reports with the amount allocated by RDL.

Carried 10/0

12.4 TENDER 2-9/10 - NEW RESIDENCE - DOCTOR**PROPONENT:** Chief Executive Officer**LOCATION:****REPORTING OFFICER:** Chief Executive Officer

ATTACHMENTS:

1. Specifications and Addenda
2. Tender Documents submitted – Tender 2 – 9/10
3. Summary of Tenders

Please see **SAND ATTACHMENTS****Summary**

To accept a suitable tender for the construction of an executive residence Lot 5 Khedive Street Wagin.

Background

Council resolved at its Special Council meeting held 16 March 2010 to build a new residence for the Doctor.

Public tenders were called on 27 March 2010 after a delegated steering committee met to prepare Specifications and Addenda (copies attached).

Five tenders were received at close of advertising period, four of which supplied their own plans for an executive style 4 x 2 residence. No council plans were provided to the tenderers due to un-suitability and incomplete documentation held by council. A copy of the tenders is attached. As can be seen the tender submitted by S & S J Scardetta was the lowest. However this tender relies upon council providing a suitable plan and engineers drawings at Councils cost (from between \$6 – 8,000).

Comment

It was pleasing to receive a good response to council's tender request, especially from local builders. This construction project is an unbudgeted item and as such special financial arrangements will need to be made. It is proposed that the expected final cost of \$370 – 390,000 be financed as follows;

▪ Building Reserve Fund	240,000
▪ Loan (In 10/11 Budget)	<u>150,000</u>
Total	<u>\$390,000</u>

Council should refund the building reserve fund upon sale of residence 10/11 year.

Statutory Environment

Local Government Act Sect 5.16

Local Government Functions & General Regulations 1996

Policy Implications

Nil

Financial Implications

Will affect 10/11 budget.

1354 Officer's Recommendation / Council Decision

Moved: Cr. G K B West

Seconded: Cr. J G Shaw

That Council accept Tender 2- 9/10 to construct one four (4) bedroom/two (2) bathroom residence on Lot 5 Khedive Street Wagin from S & S J Scardetta for a price of \$328,000 (GST inclusive) with Council and provide plans to suit.

That the project be funded from Building Reserve, \$240,000 and loan funds \$150,000 in the 2010/2011 budget.

Further that a sub-committee comprising Cr's Blight, Morgan and Shaw be appointed with delegated authority under Section 5.16 of the Local Government Act to deal with progress of the project through to fruition.

Carried 10/0 - Absolute Majority

Cr Morgan left the meeting at 8.34pm and returned at 8.36pm

12.5 SENIOR MANAGEMENT STRUCTURE

LOCATION: Shire of Wagin
PROPONENT: Chief Executive Officer
REPORTING OFFICER: Chief Executive Officer
ATTACHMENT: Organisation Structure

Please see **GREEN ATTACHMENT**

Summary

To endorse or otherwise the management organisation structure incorporation title & function changes or otherwise.

Background

Council currently has an organisation structure that consists of 3 positions as Senior designated employees under Sect 5.37 of the Local Government Act 1995. These position are Director of Finance (currently filled By B Roderick in an acting capacity), Director of Works (currently filled by Allen Hicks) and Director of Community & Corporate Services (present incumbent Anton Pieterse until 30 April). The local Government Act directs the CEO to inform the council of each proposal to either employ or dismiss a Senior Designated employee and the council may accept or reject the proposal.

Further the titles of these position was altered Ordinary Council Meeting 26 May 2009 Resolution #1061, however it is evident that an organisation such as the size of Wagin does not reflect and agreement has been reached with the present incumbents to revert back to the "Manager" designation.

Comment

It is the authors view that the classification as Senior Designated employees is not necessary for this organisation and that the CEO should be solely responsible for the employment of these positions. With the imminent departure of the DCCS , there is an opportunity to consolidate affected positions to reflect more the duties normally associated with the various functions .It is proposed that the Director of Finance be renamed as Manager of Finance & Corporate Services. The position of Director of Works revert back to Manager of Works and that the Director of Community & Corporate Services be changed to that of Manager of Community & Regulatory Services with the appropriate duties to suit. Further that these position not be designated position as per Section 5.37 of the Local Government Act.

The attached "organisation chart" outlines the responsibilities for each of the managers and their respective line relationships.

Statutory Environment

Local Government Act

Policy Implications

N/A

Budget Implications

N/A

1355 Officer's Recommendation Council Decision

Moved: Cr. E N Pugh

Seconded: Cr. J G Shaw

That council adopt the organisation according to the attached organisation chart and that the following position's and titles be amended accordingly;

Director of Finance to *Manager of Finance & Corporate Services*

Director of Works to *Manager of Works*

Director of Community & Corporate Services to *Manager of Community & Regulatory Services*.

And that these positions not be classified as "Senior" designated persons in accordance with sect 5.37 (2) of the Local Government Act 1995.

Carried 10/0 - Absolute Majority

12.6 W.A. LOCAL GOVERNMENT CONVENTION

PROPONENT: Chief Executive Officer
LOCATION: WA Local Government Convention
REPORTING OFFICER: Chief Executive Officer
ATTACHMENT: Correspondence from WALGA
Please see **GOLD ATTACHMENT**

Summary

Council needs to resolve to send delegates to the Local Government Convention 5 – 7 August 2010.

Background

Council, I understand usually determines who shall attend this function.

Comment

There is a need to resolve on this issue so relevant bookings can be made and budget allowance made in 10/11 budget.

Statutory Environment

Local Government Act

Policy Implications

Nil

Budget Implications

Will impact on 10/11 budget

Officer's Recommendation

Moved: Cr.

Seconded: Cr.

That Council appoint delegates to attend the WA Local Government Convention 5 - 7 August 2010 and staff make appropriate arrangements.

1356 Council Decision

Moved: Cr. I C Cumming

Seconded: Cr. E N Pugh

That Council appoint Shire President, Deputy Shire President, Cr West and the Chief Executive Officer as delegates to attend the WA Local Government Convention 5 - 7 August 2010 and staff make appropriate arrangements.
Carried 10/0

Note: Reason for difference in the Officer Recommendation is Council appointed the delegates after confirmation that they were available to attend the Local Government Convention.

12.7 PROPOSED COLORBOND SHED

PROPONENT:	D A Justins
LOCATION:	Lot 372 Khedive Street
REPORTING OFFICER:	Chief Executive Officer
ATTACHMENTS:	1. Letter from Proponent
	2. Site Plan
	3. Photo of site

Please see **YELLOW ATTACHMENT**

Summary

A request to build a bigger shed that the policy allows.

Background

The owner of lot 372 Khedive Street has requested to build a 10.00m x 15.00(150 m²) colorbond clad shed on the lot.

The lot is 2311 m² in area.

Council has a policy regarding outbuildings that basically restricts the size of a shed to 110m² if built in non reflective material (colorbond). The size of the shed will be 40 m² or 36% above the policy. The lot is a large lot.

Comment

The objective of council's policy is aimed at not having a detrimental impact on the general amenity and character of the area.

There has been similar circumstances where sheds of this size have been approved and the Environmental Health Surveyor has commented on the inadequacy of the policy previously.

In this instance the shed will hardly be seen due to high colour bond fence surrounding the lot. The amenity of neighbours will have minimum impact.

Increasingly the policy is being questioned as people want bigger and larger sheds.

Council recently approved two sheds larger than that allowed for in the policy.

Council approval or otherwise is being sort.

Statutory Environment

Shire of Wagin Town Planning Scheme #2 (Policy Manual)

Policy Implications

Health Building & Planning Policy 16

The policy is there to act as a guide to what is acceptable.

Council can (and has) varied the policy in the past.

Financial Implications

N/A

1357 Officer's Recommendation / Council Decision

Moved: Cr. D K Morgan

Seconded: Cr. J G Shaw

That the owner of lot 372 Khedive Street Wagin be permitted to construct a 150m² colour bond shed as per the site diagram attached to the application.

Carried 10/0

12.8 STATEMENT OF FINANCIAL ACTIVITY – MARCH 2010

LOCATION: Shire of Wagin
REPORTING OFFICER: Acting Director of Finance
Please see **WHITE ATTACHMENT**

Summary

A Statement of Financial Activity is attached for Council to adopt.

Background

The Local Government (Financial Management) Regulations 1996 requires that Council is to be presented with a Statement of Financial Activity each month.

Comment

A copy of Statement of Financial Activity has been compiled for the financial period ending 31st March 2010 for Council to peruse and adopt.

Statutory Environment

Local Government (Financial Management) Regulations

Policy Implications

Nil

Financial Implications

Nil

1358 Officer's Recommendation / Council Decision

Moved: Cr. E N Pugh

Seconded: Cr. D K Morgan

That Council adopts the Statement of Financial Activity for the financial period ending 31st March 2010.

Carried 10/0

12.9 STATEMENT OF PAYMENTS – MARCH 2010

LOCATION: Shire of Wagin
REPORTING OFFICER: Acting Director of Finance
Please see **WHITE ATTACHMENT**

Summary

A Statement of account and other payments is enclosed for Council to adopt.

Background

The Local Government (Financial Management) Regulations 1996 requires that Council is to be presented with a Statement of payments each month.

Comment

A copy of the Statement of Payments has been compiled for the month of March 2010 for Council to peruse and adopt.

Statutory Environment

Local Government (Financial Management) Regulations 1996

Policy Implications

Nil

Financial Implications

Nil

1359 Officer's Recommendation / Council Decision

Moved: Cr. G R Ball

Seconded: Cr. J L C Ballantyne

That Council adopts the Statement of Payments for the month of March 2010 showing the following payment totals -

Municipal cheque payments totalling	\$	36,839.71
Municipal electronic payments totalling	\$	353,016.45
Trust cheque payments totalling	\$	672.80

Carried 10/0

12.11 HOME AND COMMUNITY CARE REPORT APRIL 2010

PROPONENT: Home and Community Care
LOCATION:
REPORTING OFFICER: Home and Community Care Coordinator

Summary**Clients**

Client numbers submitted to the National Data Repository for January to March was 106 clients receiving one or more services and we have recently have assessed two new clients.

Staff

Unfortunately we will be saying goodbye to our Day Care Co-ordinator Julie Bailye who with her husband has gained employment on a station near Darwin.
In her absence Yvonne Hamersley and Jim Wallis will be running this service.

Centre Based Day Care consistently has ten to eleven participants, Darkan Centre Based Day Care has twelve to fourteen clients attending once a month.

Darkan now has the services of a fortnightly podiatrist from Narrogin.

Early April saw several visiting organisations presenting topics in their field of expertise in Darkan Trish Parry (Pharmacist) gave a talk on medication management.

The Independent Living Centre set up their display van with various aides and gave information on where they could be obtained.

The Alzheimer Memory Van was able to test people's memory and give advice on all aspects of dementia.

Staff Training

All staff attended HACC Foundations and Manual Handling training. Together with Yvonne Hamersley we attended training in the Wellness Approach. This will be followed up by the Wellness Assessment Approach next month in Wagin.

All clients will then begin to be assessed by this method. We will then be assisting clients in tasks they are unable to do the tasks they are able to manage being however small.

I will also be attending a co-ordinators forum in Northam in May.

HOME AND COMMUNITY CARE – MDS FOR JAN - MARCH 2010

TYPE OF SERVICES PROVIDED – TOTAL TIME (HOURS)	QUARTERLY CONTRACTED	HOURS PROVIDED	VARIANCE	CONTRACTED	YEAR TO DATE
Domestic Assistance	750	641	-109	3000	2020
Social Support	224	218	-6	896	515
Personal Care	49.25	40	-9.25	197	118
Centre Based Day Care	375	163	-212	1500	790
Respite Care	5	5		20	6
Assessment	43.75	23	-20.75	175	64
Case Planning / Review		3		145	73
Home Maintenance	364.75	217	-147.75	1459	760
Transport	263	168	-95	1049	525
Meals on Wheels		1154			

Statutory Environment

Nil

Policy Implications

Nil

Financial Implications

Nil

1360 Officer's Recommendation / Council Decision

Moved: Cr. J P Reed

Seconded: Cr. I C Cumming

That Council receive and endorse this report.

Carried 10/0

12.12 WAIVER OF HIRE FEE OF ERIC FARROW PAVILION

PROPONENT: Wagin Woodanilling Landcare Zone
LOCATION: Eric Farrow Pavilion
REPORTING OFFICER: Acting Director of Finance

Summary

A request has been received from the Wagin Woodanilling Landcare Zone (WWLZ) for Council to waive the hire fee of the Eric Farrow Pavilion.

Background

Daniele Perrie, WWLZ manager, has emailed Council advising that the zone is holding a Edible Landscapes Garden Workshop in Wagin on the 14th May 2010. The cost for WWLZ to hold the workshop is approximately \$900 and they need to have 30 - 35 attendees at \$30 a head to make it viable. The proponent has requested Council's assistance with the waiver of the hire fee for the use of the Eric Farrow Pavilion.

Comment

The cost of hiring the small function room at the Eric Farrow Pavilion is normally \$130 for commercial functions. It could be suggested that the WWLZ is a part of Council as we contribute \$50,000 annually for the zone to operate. The author believes it would be small contribution for Council to ensure this workshop can go ahead and the workshop will be of some benefit to local residents that attend.

Statutory Environment

Local Government Act 1995

Policy Implications

N/A

Financial Implications

Council budgets to receive \$3,000 annually in hire fees for the Eric Farrow Pavilion and has received \$2,376 to date.

1361 Officer's Recommendation / Council Decision

Moved: Cr. D K Morgan

Seconded: Cr. E N Pugh

That Council waive the \$130 hire fee for the Wagin Woodanilling Landcare Zone to host their Edible Landscapes Garden Workshop on the 14th May 2010.

Carried 10/0

13. ANNOUNCEMENT OF PRESIDENT AND COUNCILLORS

Cr West gave a report on the Great Aussie Camp Out (GACO) which was held on 17 April at the Wagin Sportsgrounds RV area. He advised that thirty three vans had arrived on Friday and had enjoyed a night at the trots. On Saturday John and Joan Johansson provide a bus service, carrying passengers around the town. A sausage sizzle was held on Saturday night and a movie under the stars was also enjoyed with ten caravans choosing to stay for Sunday night.

He stated that all in all it was a very successful event and feedback received suggested that next year will be even bigger and better.

Shire President Cr P Blight reported that he had attended the following events;

- 24/03/2010 Drs House Specifications
- 24/03/2010 Oil Malley Meeting - Narrogin
- 29/03/2010 New Residents Reception
- 30/03/2010 Audit and Finance and General Purposes Meetings
- 24/04/2010 Wagin Markets
- 25/04/2010 Anzac Day
- 27/04/2010 Council Meeting

Cr Ballantyne left the meeting at 8.52pm and returned to the meeting at 8.54pm.

14. ELECTED MEMBERS/MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

15. URGENT BUSINESS INTRODUCED BY DECISIONS OF THE MEETING

- a) Elected Members
- b) Officer's

Chief Executive Officer, Acting Director of Finance, Cr Geoff West, Chris Piesse, Lerina Giudice and Lindsay Johnson left the meeting at 8.59pm.

16. CONFIDENTIAL BUSINESS AS PER LOCAL GOVERNMENT ACT s5.23(2)

Under the Local Government Act 1995, Part 5, and Section 5.23, states in part:

(2) If a meeting is being held by Council or by a committee referred to in subsection (1)(b), the Council or committee may close to members of the public the meeting, or part of the meeting, if the meeting or the part of the meeting deals with any of the following:

- (a) a matter affecting an employee or employees;***
- (b) the personal affairs of any person;***

- (c) *a contract entered in to, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting;*
- (d) *legal advice obtained, or which may be obtained, by the local government and which relates to a matter to be discussed at the meeting;*
- (e) *a matter that if disclosed, would reveal:*
- (i) *a trade secret;*
 - (ii) *information that has a commercial value to a person; or*
 - (iii) *information about the business, professional, commercial or financial affairs of a person;*
- Where the trade secret or information is held by, or is about, a person other than the local government.*
- (f) *a matter that if disclosed, could be reasonably expected to:*
- (i) *impair the effectiveness of any lawful method or procedure for preventing, defecting, investigating or dealing with any contravention or possible contravention of the law;*
 - (ii) *endanger the security of the local government's property; or*
 - (iii) *prejudice the maintenance or enforcement of any lawful measure for protecting public safety;*
- (g) *information which is the subject of a direction given under section 23(1a) of the Parliamentary Commissioner Act 1981; and*
- (h) *such other matters as may be prescribed.*

1362 Council Decision

Moved: J P Reed

Seconded: Cr. G R Ball

That Council close the meeting to the public at pursuant to sub section 5.23

(a) and (d) of the Local Government Act 1995.

Carried 9/0

Cr Geoff West returned to the meeting at 9.00pm.

16.1 CHIEF EXECUTIVE OFFICER PERFORMANCE APPRAISAL

PROPONENT: Shire of Wagin
LOCATION: Shire of Wagin
REPORTING OFFICER: Shire President
DATE REPORT WRITTEN: 22 April 2010

Disclosure or Financial Interest: The author has no financial interest in this matter.

Recommendation

Moved: Cr.

Seconded: Cr.

That Council adopt the draft performance review document as a basis for future annual CEO performance reviews.

1363 Council Decision

Moved: Cr. D K Morgan

Seconded: Cr. G T Hegarty

That Council adopt the draft performance review document as a basis for future annual CEO performance reviews with the following adjustments;

- (a) Under the leadership heading, Relationship with Councillors and Community, be changed to two separate questions;
- Relationship with Councillors
 - Relationship with Community
- (b) insert section for name to be included and marked (optional)
- (c) document to be marked Confidential.

Carried 10/0

Note: Reason for difference with the Officers Recommendation is Council wished to refine the "CEO Performance Review Document".

1364 Council Decision

Moved : Cr. G R Ball

Seconded Cr. E N Pugh

That Council open the meeting to the public at pursuant to sub section 5.23 (a) and (d) of the Local Government Act 1995.

Carried 10/0

17. CLOSURE

The meeting closed at 9.27pm.

These Minutes were confirmed at a meeting held on

Signed _____

Presiding Member at the meeting at which the Minutes were confirmed.

Dated _____