



**Minutes of the Ordinary  
Council Meeting**

**held on 23 March 2010**

	<u>CONTENTS</u>	<u>PAGE</u>
1.	<b>DECLARATION OF OPENING .....</b>	<b>3</b>
2.	<b>ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE (PREVIOUSLY APPROVED) .....</b>	<b>3</b>
3.	<b>RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE.....</b>	<b>3</b>
4.	<b>PUBLIC QUESTION TIME .....</b>	<b>3</b>
5.	<b>APPLICATION FOR LEAVE OF ABSENCE .....</b>	<b>3</b>
6.	<b>PUBLIC FORUM (PETITIONS/DEPUTATIONS/PRESENTATIONS).....</b>	<b>4</b>
7.	<b>CONFIRMATION OF PREVIOUS MEETING MINUTES.....</b>	<b>4</b>
8.	<b>DISCLOSURES OF FINANCIAL AND OTHER INTERESTS .....</b>	<b>4</b>
9.	<b>STATUS REPORT MARCH 2010 .....</b>	<b>5</b>
10.	<b>REPORTS OF ADVISORY COMMITTEES .....</b>	<b>15</b>
	10.1 BUSHFIRE ADVISORY COMMITTEE MEETING – 11 MARCH 2010 ..	15
	10.2 PIESSEVILLE FIRE TRUCK AND TRAILER (USE OF) .....	15
	10.3 CATASTROPHIC CONDITIONS.....	16
	10.4 FIRE INDEX.....	16
11.	<b>RECEIVAL &amp; ADOPTION OF OCCASIONAL COMMITTEE MINUTES.....</b>	<b>16</b>
12.	<b>REPORTS OF OFFICERS .....</b>	<b>16</b>
	12.1 WORKS REPORT .....	16
	12.2 CEO's REPORT .....	18
	12.3 REFORM LOCAL GOVERNMENT .....	20
	12.4 CSRFF – SMALL GRANTS APPLICATION .....	21
	12.5 WALGA ASSOCIATION HONOURS .....	22
	12.6 WEST AUSTRALIAN COUNTRY SHIRE COUNCIL REPRESENTATION .....	23
	12.7 LOCAL GOVERNMENT COMPLIANCE AUDIT RETURN.....	24
	12.8 STATEMENT OF FINANCIAL ACTIVITY – FEBRUARY 2010.....	25
	12.9 STATEMENT OF PAYMENTS – FEBRUARY 2010.....	26
	12.10 HOME AND COMMUNITY CARE REPORT JANUARY 2010.....	27
	12.11 WAGIN MEMORIAL SWIMMING POOL CENTRE REPORT .....	14
	12.12 LEASE OF OFFICE IN TOWN HALL .....	28
13.	<b>ANNOUNCEMENT OF PRESIDENT AND COUNCILLORS .....</b>	<b>30</b>
14.	<b>ELECTED MEMBERS/MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN .....</b>	<b>30</b>
15.	<b>URGENT BUSINESS INTRODUCED BY DECISIONS OF THE MEETING..</b>	<b>31</b>
	15.1bNEW RESIDENCE LOT 1832 (5) KHEDIVE STREET, WAGIN .....	31
16.	<b>CONFIDENTIAL BUSINESS AS PER LOCAL GOVERNMENT ACT S5.23(2).....</b>	<b>32</b>
17.	<b>CLOSURE .....</b>	<b>32</b>

**Shire of Wagin**

Minutes of the Ordinary Council Meeting of Council held in Council Chambers on Tuesday 23 March 2010.

**1. DECLARATION OF OPENING**

The Shire President Cr Blight declared the meeting open at 7.06 pm.

**2. ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE (PREVIOUSLY APPROVED)**

<b>Present:</b>	Cr P J Blight	President
	Cr G R Ball	Member
	Cr J L C Ballantyne	Member
	Cr I C Cumming	Member
	Cr J P Reed	Member
	Cr D K Morgan	Member
	Cr G T Hegarty	Member
	Cr J G Shaw	Member
	Cr K M Draper	Member
	Cr E N Pugh	Member
<b>Staff:</b>	Mr L J Calneggia	Chief Executive Officer
	Mr B A Roderick	Acting Director of Finance
	Mrs D J Thompson	Executive Assistant
	Mr S E Johansson	Swimming Pool Manager
<b>Visitors:</b>	Ms Joy Lynch	
	Mr Fred Stevens	
	Ms Sheila Hobbs	

**Apologies:** Cr G K B West – Leave of Absence

**3. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE**

Nil

**4. PUBLIC QUESTION TIME**

Nil

**5. APPLICATION FOR LEAVE OF ABSENCE**

Nil

**6. PUBLIC FORUM (PETITIONS/DEPUTATIONS/PRESENTATIONS)**

Ms Joy Lynch addressed Council on behalf of concerned residents that reside in Unicorn Street. Ms Lynch advised that correspondence had been sent to Council previously highlighting concerns regarding the condition of Unicorn Street. She explained that Unicorn Street was in an unsatisfactory state and with recent wet weather is now in a dangerous condition. She requested that Council consider sealing this portion of Unicorn Street in the 10/11 Budget.

Cr Blight advised that Council would consider this request in the 10/11 Budget.

***Ms Lynch left the meeting at 7.11pm.***

**7. CONFIRMATION OF PREVIOUS MEETING MINUTES****1308 Council Decision**

Moved : Cr. E N Pugh

Seconded: Cr. I C Cumming

That the Minutes from the Ordinary Council Meeting held on 23 February 2010 and the Special Council Meeting held on the 16 March 2010 be confirmed as true and accurate.  
Carried 10/0

**8. DISCLOSURES OF FINANCIAL AND OTHER INTERESTS**

Crs Blight, Pugh and Cumming declared an Impartiality Interest in Item 12.5.  
Cr Shaw declared a Financial Interest in Item 12.12.

## 9. STATUS REPORT MARCH 2010

## Shire of Wagin – Status Report

Date	Resolution #	Officer	Description	Action	Status	Questions & Comments
			<b>FINANCE &amp; ADMINISTRATION</b>			
25 August 2009	1144	CEO	Country Local Government Fund – Nomination Regional Groupings	Advise Dept of LG that their nominated regional group for the purpose of Royalties for Regions allocations is the 4WD Voluntary Regional Organisation of Councils	Letter sent to Department	Awaiting reply
22 Sept 2009	1153	ACEO	Reform – Woodanilling/Wagin Merger	That Council advise the Minister of its intention to move towards a merger as per detail contained in the resolution.	Response sent to Minister 30/09/2009	Minister response advising creation of regional transition groups. Agenda item 23 March 2010
27 Oct 2009	1171	DCCS	Security Cameras for the Wagin Town Site	CEO to pursue the installation of security cameras in the CBD	Awaiting implementation plan and quotations.	

24 Nov 2009	1209	ACEO	Proposal for an Integrated Energy & Water System	That Council agree to be the lead proponent for the funding application, work in conjunction with Rural Towns Program to finalise Water Management Plans, and pay Karne De Boar funding application and co-ordination work upon receipt of application being successful.	Grant application sent on due date.	Expecting reply - March
15 Dec 2009	1231	DOF	Sealing of Road – Unicorn Street	Defer item until the Royalties for Regions Round 2 guidelines have been released by the Department.	R4R Deferred	
15 Dec 2009	1232	DOF	Wagin Bowling Club – Toilets	Defer item until the Royalties for Regions Round 2 guidelines have been released by the Department.	R4R Deferred	
15 Dec 2009	1233	DOF	Wagin Cricket and Hockey Club Rooms – Financial Assistance	Engage John Thompson to draw up suitable plans and assist both clubs to apply for grant funding.	Awaiting meeting with Steve Friend and Cricket Club	

15 Dec 2009	1234	DOF	Cash in lieu of public open space	Create a new account "Cash in Lieu", staff to develop policy on how to apply monies in accordance with the act. Write to the owners of lots 31, 64 & 150 Tudhoe St to seek interest in Council acquiring these lots.	Account created, Policy to be developed	
15 Dec 2009	1260	ACEO	L G Reform	Letter to be sent to the Minister for LG advising that Council does not wish to take part in Regional Transitional or Collaborative Groups.	Letter Sent	Minister Reply – agenda item ✓
15 Dec 2009	1261	ACEO	Piesseville Standpipe	Apply for a Lotterywest grant toward provision of a storage tank for emergency service operations.	Grant application sent for 2 concrete tanks.	Awaiting Outcome (Approx 4 months)
15 Dec 2009	1262	ACEO	Sale by Auction – Residential Lots 65 – 70 Marks Court Wagin	Advise proponents of Councils decision re: EOI received.	Elders advised	Auction to be held 20 March 2010.

15 Dec 2009	1263	DCCS	Delegations Review 2009	Update Delegations Register as per councils' Decision/Officers Recommendation.	Completed the delegations from Council to the CEO	
15 Dec 2009	1267	DOF	Shire of Wagin Annual Report	Advertise availability of the Annual Report and date and time for the Elector Meeting.	Completed	
23 Feb 2010	1286	CEO	Reform – of Local Government	This item to be deferred to the March Ordinary Council Meeting		
23 Feb 2010	1291	ADOF	Wagin Youthcare – Chaplain Support	Advise Wagin's Youthcare of Councils continued support and look at increasing the contribution amount in the 10/11 budget.	Completed	
23 Feb 2010	1292	ADOF /CEO	Royalties for Regions 2009/2010 Deferment	Write to Minister requesting that the R4R program honour current expenditure.		
23 Feb 2010	1299	EA	Performance Review Committee - CEO	New Committee of; Shire President, Deputy Shire President and Cr Cumming		



---

23 Feb 2010	1300	CEO	1 Nenke Street	Offer the occupier of 1 Nenke Street the house at 32 Ballagin St or find alternate housing.	Offer made verbal	
23 Feb 2010	1302	CEO	Auction of Residential Land – Marks Court	That the figure that has been discussed by consensus be accepted as the reserve price on Lots to be auctioned.		
23 Feb 2010	1303	SP	Chief Executive Officer Position	That council accept Mr Len Calneggia's application for the position of CEO for a term of three years and negotiate an employment package accordingly.		

<b>Health, Building &amp; Planning</b>						
20 Nov 2007	599	ACEO	Apply for regional headwork's grants in relation to the Lefroy/Vernal St subdivision	Make grant application R 4 R	Requires design to be completed, awaiting development approval.	Awaiting outcome
15 Apr 2008	697	ACEO	Light Industrial Land – Lefroy/Vernal Streets	Obtain cost estimates prior to submitting a head works grant application	Letter sent to Planning Enterprises engineers contracted for revised cost estimates	Await decision from Planning Commission
16 Dec 2008	897	ACEO	Dedication of portion of Ventnor Street between Vernal Street and Vale Street & Revesting of Lot 192 & Lot 193 Vale Street	Request the Hon Minister for Lands grant final approval to dedicate the portion of Ventnor Street and to revest Lot 192 & Lot 193 Vale Street, Prepare required documentation for submission for consideration. Advise those that prepared submissions of Council resolution		Original copy of certificate sent to Planners and titles office for new certificate to be issued 22/10/2009
23 June 2009	1072	ACEO	Strategic Waste Management Plans	Write to neighbouring shires, seek permission to dig test holes and prepare itinerary for visit to other waste facilities.	Replies received from 8 shires, EOI to be called for consultants to assess 2 x sites – 1 Piesseville and 1 Cuballing.	Regional Group meeting 29/03/2010

28 July 2009	1118	EHO/ ACEO	Additions to Waratah Lodge	Advise proponent that council support proposal subject to conditions, and advise Wagin Frail Aged that Council will wavier all building fees	Application received.	Building commenced.
27 Oct 2009	1181	EHO	Location of Footpath – Located on private property	Referred to the Works and Services Committee	Letter sent to owner advising of Councils decision. New footpath/kerb alignment complete.	Letter sent advising of Council resolution and permissible fence height.
27 Oct 2009	1182	EHO	Beer Garden Addition – Wagin District Club	Advise proponent application has been approved subject to replacement of the chain mesh fence and no negative comment being received from neighbouring properties	Letters sent to adjoining owners.	No responses received planning approval issued to proponents.
27 Oct 2009	1183	EHO	Permission to erect a larger shed	Advise applicants that approval has been granted to build shed subject to a building permit being issued.	Applicants advised	Building Permit issues
24 Nov 2009	1200	DOW/ACEO	Wagin District Farmers Co-operative Signage	Advise the Co-op their request for signage will be considered at the next Townscape and Tidy towns Committee Meeting.	Wagin on feedback from the Chamber of Commerce	

24 Nov 2009	1203	ACEO	Kerbside Recycling Brochure	Prepare a Brochure for Comment at the next Waste Management and Recycling Committee Meeting.		In progress
24 Nov 2009	1204	ACEO	Enviro Shopping Bags and Fridge Magnets	Staff to investigate the purchase of Shopping Bags & Fridge Magnets for public distribution.		In progress
24 Nov 2009	1205	ACEO	Electronic Waste & Household Hazardous Waste	Staff to investigate disposal of electronic and hazardous waste.		In progress
24 Nov 2009	1210	ACEO	Wagin Bowling Club	That the provision of financial assistance to the Wagin Bowling Club to construct a outdoor disabled unisex toilet be referred to the Finance and General Purposes Committee.	Finance and General Purposes Agenda	
24 Nov 2009	1211	ACEO	Wagin Community Centre	That the Wagin Community Centre building management plan be referred to the Assets Management Comm. for deliberation on the plan & related responsibilities.	Meeting to be advised.	

24 Nov 2009	1214	ACEO	Light Industrial Land	Council to authorised the ACEO to negotiate with the DPI – State Land Services to facilitate an agreement,	Contact made with Department.	DPI advised Reserve #16548 offered in lieu of Heritage survey
24 Nov 2009	1218	PEHO/BS	Greenline John Deere Signage – Lot 1 Tudhoe Street	Advise proponent that application has been successful subject to a building permit being issued.	Planning approval issued to proponents awaiting name of builder to issue building permit.	Building permit issued
24 Nov 2009	1220	DCCS	Creation of Additional Bushfire Brigade	Establish a Town Bushfire Brigade in accordance with the Bushfire Act and endorse housing of the additional fire truck.	All the needed documentation has been completed and submitted.	
15 Dec 2009	1237	DOF	Recreation Centre Signage	Source signage (same as Eric Farrow Pavilion) and erect on the Wagin Recreation Centre.	Completed	

**12.11 WAGIN MEMORIAL SWIMMING POOL CENTRE REPORT****PROPONENT:****LOCATION:** Wagin Memorial Swing Pool Centre**REPORTING OFFICER:** Centre ManagerPlease see **YELLOW ATTACHMENT****Summary**

Opening day for the season was Saturday the 19<sup>th</sup> December 2009 which was later than normal due to the work on the underground pipe work. During the season the morning session (6.00am – 8.00am) has been well attended with an average of 15-25 patrons a morning using the centre. Having spoken to a large number of patrons this year, majority of them are glad that daylight saving is over and that they can enjoy the centre in the early morning sunshine.

During the January and February the afternoon session (2.30pm-6.00pm) has been busy but I have noticed through this month numbers have slowed down due to the Junior Winter Sports Training beginning.

A detailed report of monthly figures will be in the next report showing a breakdown of attendances and sales of season tickets.

Events

Vac Swim held 2 series at the Centre from the 29<sup>th</sup> of December 2009 to the 22<sup>nd</sup> of January 2010. Number of children who participated in the 1<sup>st</sup> Series was 75 and for the 2<sup>nd</sup> Series were 45.

The school held 2 weeks of In-Term Lessons for the first time in 3 years from the 15<sup>th</sup> to the 26<sup>th</sup> of February. An average of 160 students participated a day. The school also held their annual Swimming Carnival on Thursday the 4<sup>th</sup> of March with 90 students participating in the event.

The Wagin Swimming Club held their annual Twilight Meet on Saturday the 20<sup>th</sup> with 130 swimmers from around the area participating in the event.

Maintenance

The plant room has been operating very well, with the only problem to occur was due to power surges on one particular day. The Automatic Pool Cleaner has been serviced and has been operating well over the season. There are no other maintenance issues to report at this time.

Proposed Upgrade

It is pleasing to hear of the impending upgrade to the pool and I look forward to providing input into Committee deliberations. A survey form will soon go out to the community to obtain community feedback which is necessary for CSRFF grant.

**Statutory Environment**

Nil

**Policy Implications**

Nil

**Financial Implications**

Nil

**1309 Officer's Recommendation/ Council Decision**

Moved: Cr. I C Cumming

Seconded: Cr. J G Shaw

That Council receive and endorse this report.

Carried 10/0

**10. REPORTS OF ADVISORY COMMITTEES****10.1 BUSHFIRE ADVISORY COMMITTEE MEETING – 11 MARCH 2010**

Please see **GREEN ATTACHMENT** for the minutes of the Bushfire Advisory meeting held on 11 March 2010. Below are listed the recommendations from this committee for Council's consideration.

**1310 Council Decision**

Moved: Cr. I C Cumming

Seconded: Cr. G R Ball

That the Minutes from the Bushfire Advisory Committee Meeting held on 11 March 2010 be received.

Carried 10/0

**10.2 PIESSEVILLE FIRE TRUCK AND TRAILER (USE OF)****1311 Committee's Recommendation / Council Decision**

Moved: Cr. G T Hegarty

Seconded: Cr. J L C Ballantyne

The Fire truck is to be used for wildfire and control burns, and not to be used for private purposes unless it is an approved training drill. Furthermore a Whiteboard is to be installed at the Piesseville Fire Shed to record the movement and attendance.

Carried 10/0

**10.3 CATASTROPHIC CONDITIONS****1312 Committee's Recommendation / Council Decision**

Moved: Cr. D K Morgan

Seconded: Cr. E N Pugh

That the CEO write to FESA and request that control over the placement of harvest bans is reverted back as previous system, were local Fire Control Officers had control over the placement of harvest bans within the shire.

Carried 10/0

**10.4 FIRE INDEX****1313 Committee's Recommendation / Council Decision**

Moved: Cr. D K Morgan

Seconded: Cr. G R Ball

That the fire index be left up to the discretion of the Chief Fire Control Officer and Weather Committee.

Carried 10/0

**11. RECEIVAL & ADOPTION OF OCCASIONAL COMMITTEE MINUTES**

Nil

**12. REPORTS OF OFFICERS****12.1 WORKS REPORT**

**PROPONENT:** Shire of Wagin  
**LOCATION:**  
**REPORTING OFFICER:** Director of Works  
**ATTACHMENTS:** Capital Works Program  
Works Maintenance Program  
Plant Report

Please see **BLUE ATTACHMENT**



**Summary**

A Works Report is provided for Councils information.

**Background**

Council has previously requested that this information be presented to it at Ordinary Council meetings

**Comment**

Nil

**Statutory Environment**

Nil

**Policy Implications**

Nil

**Financial Implications**

Nil

**Shire of Wagin**  
**Works Report – MARCH 2010**

<b>Works Completed</b>	<b>Description</b>
KERB REALIGNMENT	Cnr Trent & Trimdon Sts
JALORAN ROAD	70% completed
PRIVATE WORKS	Back fill with clean fill at St John Ambulance Sub Centre
WOOLORAMA	Gravel Rd into Tent Site and around new toilets
TOWN OVAL	Verti mowed and Fertilised Dam water very low
RECYLING BINS	Bins assembled and distributed
<b>Future Works</b>	<b>Description</b>
PIESSEVILLE/TARWONGA	Clear widen and gravel sheet 3.5km
NORRING	Clear widen and gravel shoulders 3km
BEAUFORT	Clear widen and gravel shoulders 3.5 km
<b>On Going Works</b>	<b>Description</b>
Maintenance grading	Various Roads
General	Odd jobs as required

<b>Plant Down Time</b>	<b>Description</b>
<b>Other</b>	
Leading Hand	Richard White Resigned
OH&S Course Albany	Tracy Simms attended 5 day course

#### **1314 Officer's Recommendation / Council Decision**

Moved : Cr. K M Draper

Seconded: Cr. J G Shaw

That Council adopts the Works Management Report comprising of the Works Progress Report, Works Capital and Maintenance Reports and the Plant Report.

Carried 10/0

***Swimming Pool Manager Stuart Johansson left the meeting at 7.39pm.***

#### **12.2 CEO's REPORT**

**PROPONENT:** Shire of Wagin  
**LOCATION:**  
**REPORTING OFFICER:** Chief Executive Officer

To Shire President and Councillors,

Easter is almost upon us and it seems that the year has only just begun. March has been busy yet the agenda does not seem that full.

#### Staff

Kerry Tacken had Quick Books payroll training 10/11 March 2010.

Richard White has resigned and is moving to be closer to family in Bunbury.

Bob McNamara has been promoted to Leading Hand Town Maintenance.

Sharon Sicely has been employed on a casual basis to assist with work associated with Richard's position.

#### Restructure

I am working on the restructure for the organisation and am enlisting assistance for Rod Meechin – Consultant, with LGIS who has good knowledge of Local Government organisation requirements. I intend to advertise shortly.

Woolorama

A big thank you to Councillors and Staff that embraced our presence this year and to the Director of Works and his outside staff for their tremendous effort put in by them over the time preceeding and during Woolorama.

Strategic Plan

The results of discussion held at the Special Council meeting held on 16 March 2010 will now be collated and put together as a "Draft" document to be "workshopped" again before being advertised for public comment with a view to adopting a final document by 30 June 2010.

Radio Communication

The DCCS advised that the construction of the mast on Mt Latham is complete. The VHF antennas, equipment hut and electricity to the hut are also installed. The system has a battery backup allowing it to operate normally during periods of electricity failures. We are still waiting for the final invoices in order to calculate the total cost. The repeater works well but will require some fine-tuning to achieve optimum performance. This will be arranged in the next week.

Leader of Opposition Letter RE: Service Cuts (Information Bulletin)

Leader of the Opposition Eric Ripper has asked Council to notify him of any service cuts that have affected the community. The author has little knowledge of such service cuts, however if members can provide appropriate examples and a response can be given.

Diary

24/02/2010	Headmaster – W Smith
24/02/2010	Senior Staff meeting
25/02/2010	Staff Meeting
26/02/2010	WALGA Zone Meeting - Pingelly
2/03/2010	Staff Reviews (Works)
3/03/2010	Staff Reviews (Works)
3/03/2010	Radio Great Southern 6GS (Interview)
5/03/2010 – 06/03/2010	Woolorama
8/03/2010	O A G (teleconference)
10/03/2010	Structural Reform - Katanning
11/03/2010	Senior Staff Meeting
16/03/2010	Special Council Meeting
17/03/2010	Radio Great Southern (6GS) (Interview)
20/03/2010	Auction – Marks Court
20/03/2010	Patient Transfer - Opening
23/03/2010	Council Meeting

**Statutory Environment**

Nil

**Policy Implications**

Nil

**Financial Implications**

Nil

**1315 Officer's Recommendation / Council Decision**

Moved: Cr. J G Shaw

Seconded: Cr. J P Reed

That Council receive and endorse the Chief Executive Officer's report.

Carried 10/0

**12.3 REFORM LOCAL GOVERNMENT**

**PROPONENT:** Shire of Wagin  
**LOCATION:**  
**REPORTING OFFICER:** Chief Executive Officer  
**ATTACHMENT:** Agenda Item of Feb 23, Council Meeting  
Letter to Woodanilling  
Letter from Woodanilling to Minister  
Regional Business Planning Framework

Please see **SAND ATTACHMENT****Summary**

To decide on the future course of action on the matter of Local Government Reform.

**Background**

The author submitted an item to the February Council Meeting with a recommendation not to form Regional Transition Groups, and to continue dialogue with Woodanilling Shire to undertake due diligence with a view to possible merging of two councils at some future point of time.

The matter was referred at the Feb 2010, meeting pending clarification from Woodanilling or their willingness to take advantage of the Governments offer to pay for the completion of a business plan via a Regional Transition Group agreement and the item was deferred.

**Comment**

Woodanilling Shire Council met on 16 March 2010 and advised as follows; "that council reiterates its stance of December 2009 (see letter attached), and that the Woodanilling/Wagin Structural Reform Team meet prior to 30 April 2010 with a view to formulating a timeframe for the preparation of the due diligence report."

From this, it would appear that Woodanilling Council are concerned about the implications of entering into a Regional Transition Group agreement, and its implied consequences. This leaves Wagin with no other option as the remaining neighbouring local governments wish to remain as they are and there is no likely hood of change or future opportunity to form any RTG.

**Statutory Environment**

N/A

**Policy Implications**

N/A

**Financial Implications**

N/A

**1316 Officer's Recommendation / Council Decision**

Moved: Cr. D K Morgan

Seconded: Cr. E N Pugh

That Council advise the Minister for Local Government that it does not wish to form a Regional Transition Group.

Further that Council continue dialogue with the Shire of Woodanilling with a view to undertaking due diligence on the possibility of a future merging of the two councils at a future point in time suitable to both councils.

Carried 10/0

**12.4 CSRFF – SMALL GRANTS APPLICATION****PROPONENT:** Wagin Golf Club**LOCATION:****REPORTING OFFICER:** Chief Executive Officer**Summary**

To endorse the Wagin Golf Club application for CSRFF – Small Grants.

**Background**

The Wagin Golf Club wants to install synthetic grass tees on their golf course and are requesting DSR for funds of \$2590, to assist with this project. Council has not been asked to contribute any funding.

**Comment**

The Wagin Golf Club grant application (above) is the only application received by sporting groups. Council need to resolve to endorse/approve the application and notify DSR.

**Statutory Environment**

Local Government Act

**Policy Implications**

Nil

**Financial Implications**

Nil

**1317 Officer's Recommendation / Council Decision**

Moved: Cr. G R Ball

Seconded: Cr. I C Cumming

That the Wagin Golf Club application for CSRFF funding for \$2,590 to install synthetic tees on the Wagin Golf Course be endorsed.

Carried 10/0

***Crs Blight, Pugh and Cumming declared an Impartiality Interest in Item 12.5*****12.5 WALGA ASSOCIATION HONOURS****PROPONENT:** Chief Executive Officer**LOCATION:** Shire of Wagin**REPORTING OFFICER:** Chief Executive Officer**Summary**

To nominate eligible Councillors for Long and Loyal Service Awards.

**Background**

WALGA calls for nominations each year for various category awards. Long and Loyal Service Awards are available for members with excess of twelve years as a Elected Member.

**Comment**

There are current members who fit the criteria for Long and Loyal Service Awards. These being Cr Pugh (13 years 1986 – 99), Cr Blight 18 years (1992 – present) and Cr Cumming, 20 years (1990 to present). It is the author's opinion that these members should be nominated for this award.

**Statutory Environment**

Local Government Act

**Policy Implications**

N/A

**Budget Implications**

N/A

**1318 Officer's Recommendation / Council Decision**

Moved: Cr. D K Morgan

Seconded: Cr. J L C Ballantyne

That Cr's Pugh, Blight and Cumming be nominated for the WALGA 2010 Long and Loyal Service Award.

Carried 8/2

***Fred Stevens and Sheila Hobbs left the meeting at 8.15pm.***

**12.6 WEST AUSTRALIAN COUNTRY SHIRE COUNCIL REPRESENTATION**

**PROPONENT:** Fitzgerald Strategies  
**LOCATION:**  
**REPORTING OFFICER:** Chief Executive Officer  
**ATTACHMENT:** Letter from Fitzgerald Strategies  
Please see **MAUVE ATTACHMENT**

**Summary**

To consider the formulation (or not) of a Western Australian Country Shire Councils Association.

**Background**

The letter from Fitzgerald Strategies is self explanatory, it would appear that there is some disquiet with the current WALGA Structure and at "Reform" gatherings there has been some talk about re-forming a C S C A (one existed previously). Fitzgerald Strategies are asking to meet with Shire President, Deputy Shire President and Chief Executive Officer to present and to gauge interest.

**Comment**

The author has some reservations about reforming such a body and feels that there is scope within the existing WALGA framework. (ie through zones) and that another layer or association is not needed.

**Statutory Environment**

N/A

**Policy Implications**

N/A

**Financial Implications**

N/A.

**1319 Officer's Recommendation / Council Decision**

Moved: Cr. I C Cumming

Seconded: Cr. E N Pugh

That Council advise Fitzgerald Strategies that it does not see a need to form a WA Country Shire Councils Association.

Carried 6/4

**12.7 LOCAL GOVERNMENT COMPLIANCE AUDIT RETURN**

**PROPONENT:** Department of Local Government and Regional Development  
**LOCATION:** Shire of Wagin  
**REPORTING OFFICER:** Chief Executive Officer  
**ATTACHMENTS:** Draft Local Government Compliance Audit Return  
Please see **GOLD ATTACHMENT**

**Summary**

Each year Council is required to undertake and adopt a Compliance Audit Return and submit it to the Department of Local Government and Regional Development.

**Background**

The Compliance Audit Return is a mandatory document required to be completed and adopted under the Local Government Audit Regulations.

**Comment**

The compliance Audit Return for the period 1 January 2009 to 31 December 2009 has been completed. There is a requirement for the document to be

- a) presented to a Council Meeting
- b) adopted by Council
- c) submitted to the Department by 31 March 2010

Approval for the late submission of this Return has been given by the Department.

A copy of the completed document is included in the Agenda for Council to review. No matters of concern are brought to Council's notice.

**Statutory Environment**

Section 7.13 (i) Local Government Act 1995  
Regulation 13 Local Government (Audit) Regulations

**Policy Implications**

Nil

**Budget Implications**

Nil

**1320 Officer's Recommendation / Council Decision**

Moved: Cr. G R Ball

Seconded: Cr. D K Morgan

That Council adopt the Local Government Compliance Audit Return for the period 1 January 2009 to 31 December 2009.  
Carried 10/0



**12.8 STATEMENT OF FINANCIAL ACTIVITY – FEBRUARY 2010**

**LOCATION:** Shire of Wagin  
**REPORTING OFFICER:** Acting Director of Finance  
Please see WHITE ATTACHMENT

**Summary**

A Statement of Financial Activity is attached for Council to adopt.

**Background**

The Local Government (Financial Management) Regulations 1996 requires that Council is to be presented with a Statement of Financial Activity each month.

**Comment**

A copy of Statement of Financial Activity has been compiled for the financial period ending 28<sup>th</sup> February 2010 for Council to peruse and adopt.

**Statutory Environment**

Local Government (Financial Management) Regulations

**Policy Implications**

Nil

**Financial Implications**

Nil

**1321 Officer's Recommendation / Council Decision**

Moved: Cr. E N Pugh

Seconded: Cr. J G Shaw

That Council adopts the Statement of Financial Activity for the financial period ending 28<sup>th</sup> February 2010.

Carried 10/0

**12.9 STATEMENT OF PAYMENTS – FEBRUARY 2010**

**LOCATION:** Shire of Wagin  
**REPORTING OFFICER:** Acting Director of Finance  
Please see WHITE ATTACHMENT

**Summary**

A Statement of account and other payments is enclosed for Council to adopt.

**Background**

The Local Government (Financial Management) Regulations 1996 requires that Council is to be presented with a Statement of payments each month.

**Comment**

A copy of the Statement of Payments has been compiled for the month of February 2010 for Council to peruse and adopt.

**Statutory Environment**

Local Government (Financial Management) Regulations 1996

**Policy Implications**

Nil

**Financial Implications**

Nil

**1322 Officer's Recommendation / Council Decision**

Moved: Cr. E N Pugh

Seconded: Cr. J G Shaw

That Council adopts the Statement of Payments for the month of February 2010 showing the following payment totals -

Municipal cheque payments totalling	\$	94,232.22
Municipal electronic payments totalling	\$	323,386.78
Trust cheque payments totalling	\$	150.00
Carried 10/0		

## 12.10 HOME AND COMMUNITY CARE REPORT JANUARY 2010

**PROPONENT:** Home and Community Care  
**LOCATION:**  
**REPORTING OFFICER:** Home and Community Care Coordinator

### Summary

Client numbers remain the same for February, very little to report within HACC this month.

#### Centre Based Day Care

Wagin participants 8  
 Darkan Bingo 9

#### HACC Survey

A consumer evaluation / continuous improvement survey was sent to all clients last month. Seventy five percent of the surveys were returned. Thirty nine clients replied very satisfied with the HACC service they receive. Eight clients replied satisfied with service.

#### Community West Quality Report Visit

Two representatives from Community West visited on Tuesday 16 March 2010, and reviewed documentation, policies and procedures. A report will be sent once the information has been evaluated.

### HOME AND COMMUNITY CARE – MDS FOR MARCH 2010

TYPE OF SERVICES PROVIDED – TOTAL TIME (HOURS)	MONTHLY CONTRACTED	HOURS PROVIDED	VARIANCE	CONTRACTED	YEAR TO DATE
Domestic Assistance	250	190	- 60	3000	1766
Social Support	58	72	+ 14	896	403
Personal Care	4	12	+ 8	197	105
Centre Based Day Care	125	49	- 76	1500	714
Respite Care	1½	1	-½	20	2
Assessment	14	17	+ 3	175	60
Case Planning / Review	12	-	- 12	145	72
Home Maintenance	121	78	- 43	1459	700
Transport	87	47	- 40	1049	455
Nursing Care	13	-		156	-
Meals on Wheels	509	341	-168	6116	2885

**Statutory Environment**  
 Nil

**Policy Implications**  
 Nil

**Financial Implications**  
 Nil

**1323 Officer's Recommendation / Council Decision**

Moved: Cr. K M Draper

Seconded: Cr. G R Ball

That Council receive and endorse this report.  
Carried 10/0

**1324 Council Decision**

Moved: Cr. E N Pugh

Seconded: Cr. G R Ball

That Council permit Cr Shaw to address the meeting regarding Item 12.12.in accordance with section 5.68 (1) (a) of the Local Government Act 1995.  
Carried 9/0

***Cr Shaw declared a Financial Interest in Item 12.12 and left the meeting at 8.34pm.***

**12.12 LEASE OF OFFICE IN TOWN HALL****PROPONENT:****LOCATION:****Wagin Town Hall****REPORTING OFFICER:****Acting Director of Finance****Summary**

A request has been received from a practising lawyer to lease a vacant room in the Town Hall to carry out legal services.

**Background**

A legal professional has recently moved to Wagin and is looking at operating a legal service in Wagin.

The proponent has been searching for a suitable office in the Wagin CBD, however has not been unable to find anything appropriate. She recently approached the author to see if there were any rooms available at the Town Hall that could be used as an office. Upon inspection of the old doctor's surgery rooms the proponent has requested the use of a particular room to carry out her business.

**Comment**

The room in question is the old surgery room closest to the main entrance and is currently being used as a store room to store cleaning equipment and old stage and sound equipment. The Wagin Rotary Club uses the remainder of the old doctor's surgery to conduct their weekly meetings, they have been consulted on this proposal and have no issues.

To bring this room up to suitable secure office, it is proposed to clean out the room, remove some fixtures and install appropriate locks so the proponent can access the main doors of the Town Hall and the new office. The proponent will be advised that any other improvements to the room will be at her cost and effort.

A lease will need to be drawn up between the proponent and the Shire and an appropriate weekly lease fee charged. The author sees the presence of a practicing lawyer in Wagin as important to the town and another service offered to residents and potential new residents. A lease fee of \$60 per week is being proposed.

The proponent has also requested that she be allowed to erect suitable advertising signage in accordance with Council's guidelines and direction.

### **Statutory Environment**

Local Government Act 1995

### **Policy Implications**

N/A

### **Financial Implications**

Council can finance minor works to the proposed office out of its Town Hall maintenance budget. Council budgets to receive fees for hiring of the Town Hall.

#### **Officer's Recommendation**

Moved: Cr.

Seconded: Cr.

That;

- a) the proponent be permitted to use the Town Hall surgery room to conduct a legal service business.
- b) Council enter into a lease agreement with the proponent with a weekly rental charge of \$60.
- c) the proponent be granted permission to erect suitable signage as directed by staff.

#### **1325 Officer's Recommendation / Council Decision**

Moved: Cr. G R Ball

Seconded: Cr. D K Morgan

That;

- d) the proponent be permitted to use the Town Hall surgery room to conduct a legal service business.
- e) Council enter into a lease agreement with the proponent with a weekly rental charge of \$90.
- f) the proponent be granted permission to erect suitable signage as directed by staff.

Carried 7/2

**Note: Reason for in Officer's Recommendation is that Council wished to set the level of rent in accordance with other rental properties within the CBD.**

**Cr Shaw returned to the meeting at 8.36pm.**

**13. ANNOUNCEMENT OF PRESIDENT AND COUNCILLORS**Marks Court Auction

Shire President invited the CEO to provide Council with a report from the auction held on Saturday 20 March 2010.

The CEO advised that Elders Real Estate Auctioneer Mr Les Chitty had received several bids for Lot 69 Marks Court, however the reserve price was not met. Following the Auction on Saturday he had received two offers on Lot 69 Marks Court.

**1326 Council Decision**

Moved: Cr. D K Morgan

Seconded: Cr. J L C Ballantyne

That Council accept the offer for Lot 69 Marks Court for the sum of \$50,000 from Dwaine Matthew Furniss.

Carried 10/0

**1327 Council Decision**

Moved: Cr. K M Draper

Seconded: Cr. G R Ball

That Council give the Chief Executive Officer, Shire President, Deputy Shire President, discretion within in reasonable range of the reserve price to sell the remaining blocks by the consensus of the meeting.

Carried 9/1

***Cr Morgan requested that his vote against this motion be recorded.***

Shire President Cr P Blight reported that he had attended the following events;

- 5-6/03/2010 Woolorama
- 9/03/2010 Met with Doctor together with CEO
- 15/03/2010 Telecentre Meeting
- 16/03/2010 Special Council Meeting
- 20/03/2010 Marks Court Auction
- 20/03/2010 Transfer Patient Shed Opening
- 20/03/2010 Annual Fox Shoot

**14. ELECTED MEMBERS/MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

Nil

**15. URGENT BUSINESS INTRODUCED BY DECISIONS OF THE MEETING**

- a) Elected Members

Nil

- b) Officer's (to be tabled at the meeting).

**15.1b NEW RESIDENCE LOT 1832 (5) KHEDIVE STREET, WAGIN****PROPONENT:**

**LOCATION:** 1832 (5) Khedive Street, Wagin

**REPORTING OFFICER:** Chief Executive Officer

**ATTACHMENT:** Financial Options

Please see **PINK ATTACHMENT**

**Summary**

To decide on the most appropriate method of building a new residence to house the Doctor on Lot 1832 (5) Khedive Street Wagin, or some other alternative.

**Background**

Council resolved at its Special Council meeting of 16 March 2010 to build a new residence and staff were asked to obtain cost estimates and ways of funding this project.

**Comment**

Due to time constraints, firm costings from prospective builders could not be obtained, however a verbal presentation on findings to date will be given.

There are three options

- (1) Call tenders for design and construction.
- (2) Commence building on an Owner/Builder basis using Building Maintenance Officer as Supervisor / Coordinator and utilising services of EHO and other staff.
- (3) Purchase an existing Residence.

**Finance – Option for financing**

The Acting Director of Finance has prepared some options for financing this project. See attached.

**Statutory Environment**

Local Government Act

**Policy Implications**

Nil

**Financial Implications**

No Budget Allowance

**1328 Council Decision**

Moved: Cr. G R Ball

Seconded: Cr. Cr D K Morgan

That Council call for tenders for the design and construction of a 4 x 2 Executive Residence with costings provided for the following three stages;

- House Completed (lock up stage)
- Painting and Floor Coverings
- Landscaping Outdoor areas

Carried 10/0

**1329 Council Decision**

Moved: Cr. J L C Ballantyne

Seconded: Cr. Cr G T Hegarty

That Councillor's Shaw, Morgan and Blight be appointed to a Steering Committee with delegated authority (Sect 5.16) to direct and oversee the building of the new residence.

Carried 10/0

**Note: Tenders are to be called and bought back to Council for consideration.**

**16. CONFIDENTIAL BUSINESS AS PER LOCAL GOVERNMENT ACT s5.23(2)**

Nil

**17. CLOSURE**

The meeting closed at 9.49pm.

**These Minutes were confirmed at a meeting held on**

\_\_\_\_\_

**Signed** \_\_\_\_\_**Presiding Member at the meeting at which the Minutes were confirmed.****Dated** \_\_\_\_\_