



**Minutes of the Ordinary
Council Meeting**

held on 24 November 2009

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Shire of Wagin

Minutes of the Ordinary Council Meeting of Council held in Council Chambers on Tuesday 24 November 2009.

1. DECLARATION OF OPENING

The Shire President Cr Blight declared the meeting open at 7.00pm.

2. ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE (PREVIOUSLY APPROVED)

Present:	Cr P J Blight	President
	Cr G R Ball	Member
	Cr J L C Ballantyne	Member
	Cr D K Morgan	Member
	Cr I C Cumming	Member
	Cr J P Reed	Member
	Cr G K B West	Member
	Cr G T Hegarty	Member
	Cr J G Shaw	Member
	Cr E N Pugh	Member
Staff:	Mr L J Calneggia	Acting Chief Executive Officer
	Mr A Pieterse	Director Corporate & Community Services
	Mr A D Hicks	Director of Works
Visitors:	Danielle Perrie – Wagin Woodanilling Landcare	
	Karne De Boer – Murdoch University	
	Jeanette Draper – Wagin Bowling Club	
	Wade Longmuir - Wagin - Community Centre	
	Darren Smith and Ben Lloyd – Wagin Volunteer Bush Fire Services	

Apologies: Cr K M Draper

Leave if Absence: Nil

3. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

4. PUBLIC QUESTION TIME

Nil

5. APPLICATION FOR LEAVE OF ABSENCE

Nil

6. PUBLIC FORUM (PETITIONS/DEPUTATIONS/PRESENTATIONS)

Jeannete Draper Wagin Bowling Club – Additional information regarding Item 12.5 Council Grant.

Wade Longmuir Wagin Community Centre – Additional information regarding Item 12.6 financial assistance for building maintenance.

Darren Smith and Ben Lloyd – Reasons for additional bush fire brigade item 12.15.

Danielle Perrie and Karne De Boer (8.37pm) – presentation regarding Item 12.4.

7. CONFIRMATION OF PREVIOUS MEETING MINUTES**1187 Council Decision**

Moved : Cr. G R Ball

Seconded: Cr. J G Shaw

That the Minutes from the Ordinary Council Meeting held on 24 November 2009 be confirmed as true and accurate.

Carried 10/0

8. DISCLOSURES OF FINANCIAL AND OTHER INTERESTS

Cr G West declared a Proximity Interest in Item 6.3.

Cr E Pugh declared a Financial Interest in Item 10.3.

9. STATUS REPORT – NOVEMBER 2009

**Shire of Wagin – Status Report
November 2009**

Date	Resolution #	Officer	Description	Action	Status	Questions & Comments
FINANCE & ADMINISTRATION						
28 April 2009	1029	ACEO	Code of Conduct	Obtain Statutory declarations from all Councillors.	Letter sent to B Anderson 27 May 09	
28 July 2009	1097	ACEO	Morton Seeds Fire Issues	Write to FESA re Fire concerns at Morton Seeds and ask them to investigate.	Email sent - Letter to FESA 5/10/2009 sent	
25 August 2009	1144	ACEO	Country Local Government Fund – Nomination Regional Groupings	Advise Dept of LG that their nominated regional group for the purpose of Royalties for Regions allocations is the 4WD Voluntary Regional Organisation of Councils	Letter sent to Department	
25 August 2009	1147	DCCS	Extension of Term – ACEO	That council authorise the Shire President to write to the Dept of LG requesting approval for the current ACEO to continue employment beyond the initial term of employment.	Letter Sent	

22 Sept 2009	1152	ACEO	Extraordinary Election – Council Member	That Council set a date for an Extra Ordinary Election to fill one vacancy for two years.	Election Day 12 November 2009	Election completed – E Pugh elected.
22 Sept 2009	1153	ACEO	Reform – Woodanilling/Wagin Merger	That Council advise the Minister of its intention to move towards a merger as per detail contained in the resolution.	Response sent to Minister 30/09/2009	
22 Sept 2009	1157	SFO	Christmas Function / Office Hours Christmas / New Year	Advertise closure.	To be Advertised	
27 Oct 2009	1171	DCCS	Security Cameras for the Wagin Town Site	CEO to pursue the installation of security cameras in the CBD		

Health, Building & Planning						
20 Nov 2007	599	ACEO	Apply for regional headwork's grants in relation to the Lefroy/Vernal St subdivision	Make grant application R 4 R	Requires design to be completed, awaiting development approval.	Advice received that applications close end of Feb.
15 Apr 2008	697	ACEO	Light Industrial Land – Lefroy/Vernal Streets	Obtain cost estimates prior to submitting a head works grant application	Letter sent to Planning Enterprises engineers contracted for revised cost estimates	Await decision from Planning Commission
16 Dec 2008	897	ACEO	Dedication of portion of Ventnor Street between Vernal Street and Vale Street & Revesting of Lot 192 & Lot 193 Vale Street	Request the Hon Minister for Lands grant final approval to dedicate the portion of Ventnor Street and to revest Lot 192 & Lot 193 Vale Street, Prepare required documentation for submission for consideration. Advise those that prepared submissions of Council resolution		Original copy of certificate sent to Planners and titles office for new certificate to be issued 22/10/2009
23 June 2009	1072	ACEO	Strategic Waste Management Plans	Write to neighbouring shires, seek permission to dig test holes and prepare itinerary for visit to other waste facilities.	Replies received from 8 shires, EOI to be called for consultants to assess 2 x sites – 1 Piesseville and 1 Cuballing.	Ongoing

23 June 2009	1073	ACEO	Kerbside Recycling	Organise supply of 240ltr bins for recycling and prepare report for options of implementation.	Quotes being received for full kerbside service	Committee met 10/11/09 see recommendation G.S.W.
23 June 2009	1077	ACEO	Bicycle Racks CBD	Confer with councils insurers RE insurance risk management and investigate costings	Quotes requested for racks	Installed
23 June 2009	1079	ACEO	Wagin Aero Club	Advise Aero club permission has been granted to contribute \$5000 towards project, erect building and dismantle existing transfer shed	Work underway on building	Almost completed tarmac to be sealed
23 June 2009	1080 & 1081	ACEO	Wagin Historical Village	Advise Historical Village that their requests are supported.	Report received need to meet Townscape Committee – met 4/11/2009	Refer to recommendation
28 July 2009	1118	EHO/ ACEO	Additions to Waratah Lodge	Advise proponent that council support proposal subject to conditions, and advise Wagin Frail Aged that Council will wavier all building fees	Awaiting Build Application	Still awaiting application and plan.

25 August 2009	1140	ACEO	Proposed Homestead Lot Subdivision	Advise planners that it does not support the planning application etc	Letters sent	
25 August 2009	1141	ACEO	Proposed Survey Strata Subdivision	Advise planners the officers recommendation has been accepted subject to conditions.	Letter sent	
25 August 2009	1142	EHO	D Smith – Lot 463 Application to erect a shed	Advise the proponent that it is permitted to build a shed subject to conditions.	Letter sent	Issued building Permit
22 Sept 2009	1162	EHO	External Cladding on a domestic shed – Lot 713 Umbra Street	Advise proponent permission has been granted.	Building Permit issued	
22 Sept 2009	1163	EHO	Motor Repair Business	Advise proponent to permission has been granted,	Letter sent 25/09/2009	
22 Sept 2009	1164	EHO	Vehicle Repair Business	Advise proponent that approval has been granted.	Letter sent 25/09/2009	
27 Oct 2009	1174	ACEO	Residential Lots – Lots 65 – 70 Marks Court & Lot 55 Khedive Street	Call for Expressions of Interest from agents to sell residential lots	Advertisement placed in papers.	

27 Oct 2009	1178	ACEO	Proposed introduction of Development Assessment Panels in WA	Prepare a submission to the Dept of Planning objecting to the development of Assessment Panels in WA	Letter sent.	
27 Oct 2009	1181	EHO	Location of Footpath – Located on private property	Referred to the Works and Services Committee	Letter sent to owner advising of deferment of decision.	
27 Oct 2009	1182	EHO	Beer Garden Addition – Wagin District Club	Advise proponent application has been approved subject to replacement of the chain mesh fence and no negative comment being received from neighbouring properties	Letters sent to adjoining owners.	
27 Oct 2009	1183	EHO	Permission to erect a larger shed	Advise applicants that approval has been granted to build shed subject to a building permit being issued.	Applicants advised	Building Permit issues

WORKS & SERVICES						
24 Mar 2009	976	DOW	Intersection Regulatory Signs	Be Noted	Main Roads to install as time permits.	Still waiting for Main Roads to install.
28 April 2009	1014	DOW	Blackspot Project Jaloran Road	That the proposed works be carried out utilising Blackspot and Royalties for Regions funding and Council have no objections to subdivision applications from land owners and dedication of the road reserve.	Harley Group finish surveying – waiting for fencing contractor.	Will install box culverts when weather permits
26 May 2009	1049	ACEO	Recycled Water Supply agreement	SP and ACEO to sign agreement with water corp and investigate the installation of a 220,000kl storage tank.	Tank ordered	In progress
26 May 2009	1050 & 1051	ACEO	Library car park and garden	Accept the plan to seal and kerb car park area and new ablutions and remove 3 trees from car park.	Sealing completed – Kerbing to be done	Brick paving 90% completed
28 July 2009	1101	DOW	Blackspot Funding	Appoint Keith Dickerson to assess intersections and apply for Blackspot funding	Applications sent to MRD Narrogin	Initial advice that all four Blackspot applications were successful

28 July 2009	1102	DOW	Wagin Airfield	Staff to prepare costings and apply for RAD's grants as per resolution		Sealing work commenced should finish by end of November weather permitting.
27 Oct 2009	1173	DOW	Tender 1-09/10 Single Drum Vibratory Roller	Advise Dynapac of successful tender.		Completed delivery taken 12 November 2009.

10. REPORTS OF ADVISORY COMMITTEES**10.1 WORKS AND SERVICES**

Attachment 10.1 is the minutes of the meeting held on 4 November 2009. Below are listed the recommendations from this committee for Council's consideration.

1188 Council Decision

Moved: Cr. D K Morgan

Seconded: Cr. I C Cumming

That the Minutes from the Works and Services Committee Meeting held on 4 November 2009 be received.

Carried 10/0

6.2 Town Water Harvesting**1189 Committee's Recommendation / Council Decision**

Moved: Cr. E N Pugh

Seconded: Cr. G R Ball

That the Works Committee recommends to Council to give consideration for Storm Water Harvesting under R4R money, if there is any available funds in the future.

Carried 10/0

6.3 St Johns Ambulance**1190 Committee's Recommendation / Council Decision**

Moved: Cr. D K Morgan

Seconded: Cr. I C Cumming

That the Committee agree to go ahead with the Private Works at the St John Ambulance Sub Centre.

Carried 10/0

1191 Committee's Recommendation / Council Decision

Moved: Cr. G R Ball

Seconded: Cr. G T Hegarty

The Committee endorses the Director of Works in the under taking of Private Works that are offered providing time permits.

Carried 10/0

Trent Street Cnr Trimdon Street – Lot 39**1192 Committee's Recommendation / Council Decision**

Moved: Cr. D K Morgan

Seconded: Cr. J P Reed

That the Kerb and Footpath on Trent/Trimdon Streets be relocated to enable the Owner of Lot 39 to erect a fence on the correct boundary alignment. Further, that Staff check the Building Code and advise the Owner of height requirements of the proposed fence.

Carried 10/0

10.2 TOWNSCAPE & TIDY TOWNS

Attachment 10.2 is the minutes of the meeting held on 4 November 2009. Below are listed the recommendations from this committee for Council's consideration.

1193 Council Decision

Moved: Cr. J G Shaw

Seconded: Cr. G T Hegarty

That the Minutes from the Townscape & Tidy Towns Committee Meeting held on 4 November 2009 be received.

Carried 10/0

6.1 Townscape and Tidy Towns Committee 08/09 Costings**1194 Committee's Recommendation / Council Decision**

Moved: Cr. G T Hegarty

Seconded: Cr. E N Pugh

That the Committee note the expenditure of \$3,744 against the R4R Townscape of \$20,011 and that Council carried this unspent monies over to the 09/10 budget.

Carried 10/0

6.2 Townscape Budget 09/10**1195 Committee's Recommendation / Council Decision**

Moved: Cr. G K B West

Seconded: Cr. J G Shaw

That Council note the Committee's expenditure of \$5,770, against the budget of \$31,267.

Carried 10/0

6.3 Arboriculture Report

Committee's Recommendation

Moved: Cr.

Seconded: Cr.

That the Committee recommend to Council to remove the high risk trees (T5-6, T7-12, T26 & T27) from the verge of the Historical Village, plant Agonis After Dark in between and a metre back from kerb, plant Pincushion Hakea on the other side under the power line. Other trees to be removed and replaced over a 5 year period.

Cr G West declared a Proximity Interest and left chambers at 7.58pm.

1196 Council Decision

Moved: Cr. G R Ball

Seconded: Cr. E N Pugh

That the Committee recommend to Council to remove the high risk trees (T5-6, T7-12, T26 & T27) from the verge of the Historical Village, plant back from kerb, and on the other side under the power line suitable alternative trees. The other trees to be removed and replaced over a 5 year period.

Carried 6/3

Cr G West returned to chambers at 8.01pm.

6.4 Power Line Tree Trimming

1197 Committee's Recommendation / Council Decision

Moved: Cr. G T Hegarty

Seconded: Cr. J G Shaw

That the Committee recommend to Council to remove trees under Power Lines and replace suitable street trees on a budgeted scale over a 5 year period to reduce hazards and maintenance costs.

Carried 8/2

6.5 Watering Street Planter Boxes and Trees

1198 Committee's Recommendation / Council Decision

Moved: Cr. D Morgan

Seconded: Cr. G Ball

That the Committee recommend to Council to approach local Business's to tap into their water supply to reticulate Tudor Street planter boxes and street trees. Replace Medical Centre Lawn with artificial Lawn and replace the Community Centre Lawn with a Water Wise Garden.

Carried 10/0

6.7 Wagin Townscape Plan

Committee's Recommendation

Moved: Cr.

Seconded: Cr.

That this item to be deferred until the next Townscape and Tidy Towns Committee Meeting to gather further information from an updated report by Trevor Stringer that was previously presented to the Committee, regarding Townscape Plans.

6.8 Clean Up Australia Day

1199 Committee's Recommendation / Council Decision

Moved: Cr. D K Morgan

Seconded: Cr. G R Ball

That the Townscape and Tidy Towns Committee endeavour to find out if any Community groups want to participate in Clean Up Australia Day.
Carried 10/0

6.9 Other Business Arising – Signage

1200 Committee's Recommendation / Council Decision

Moved: Cr. G T Hegarty

Seconded: Cr. D K Morgan

That the Wagin District Farmers Co-operative Company Limited be advised that their request for signage will be considered when the Committee reviews Entrance Signage at the next Townscape and Tidy Towns Committee Meeting.
Carried 10/0

10.3 WASTE MANAGEMENT AND RECYCLING

Attachment 10.3 is the minutes of the meeting held on 10 November 2009. Below are listed the recommendations from this committee for Council's consideration.

1201 Council Decision

Moved: Cr. G R Ball

Seconded: Cr. I C Cumming

That the Minutes from the Waste Management and Recycling Committee Meeting held on 10 November 2009 be received.
Carried 10/0

5.4 Kerbside Recycling

Cr E Pugh Left Chambers 8.16pm.

1202 Committee Recommendation / Council Decision

Moved: Cr. J G Shaw

Seconded: Cr. G T Hegarty

That Great Southern Waste be appointed the contract for Kerbside and Commercial Collection until June 2011, and a Refuse tip charge for the disposal of cardboard of \$10 per cubic metre, for "Fees and Charges" be amended.

Carried 9/0 - Absolute Majority

Cr E Pugh returned to chambers 8.18pm.

1203 Committee Recommendation / Council Decision

Moved: Cr. G T Hegarty

Seconded: Cr. G T Ball

That a draft Kerbside Recycling Services brochure be prepared for comment for the next meeting.

Carried 10/0

1204 Committee Recommendation / Council Decision

Moved: Cr. G T Hegarty

Seconded: Cr. G R Ball

That staff investigate purchasing 2000 "Enviro" Shopping Bags and Fridge Magnets for public distribution.

Carried 10/0

5.5 Electronic Waste & Household Hazardous Waste

1205 Committee Recommendation / Council Decision

Moved: Cr. G R Ball

Seconded: Cr. G T Hegarty

That the Waste Management Project Manager be authorised to make further investigation in the disposal of Electronic and Hazardous Waste.

Carried 10/0

11. RECEIVAL & ADOPTION OF OCCASIONAL COMMITTEE MINUTES

Nil

12. REPORTS OF OFFICERS**12.1 WORKS REPORT**

PROPONENT: Shire of Wagin
LOCATION:
REPORTING OFFICER: Director of Works

Summary

A Works Report is provided for Councils information.

Background

Council has previously requested that this information be presented to it at Ordinary Council meetings

Comment

Nil

Statutory Environment

Nil

Policy Implications

Nil

Financial Implications

Nil

Shire of Wagin
Works Report – NOVEMBER 2009

Works Completed	Description
LIBRARY CARPARK	Construct and seal
BOWLING CLUB CARPARK	Construct and seal
COLLANILLING	Clear widen and gravel shoulders
ADMINISTRATION CARPARK	Construct and Hot mix
Future Works	Description
AIRFIELD	Water bind and seal
PIESSEVILLE/TARWONGA	Clear widen and gravel sheet 3.5km
NORRING	Clear widen and gravel shoulders 3km
BEAUFORT	Clear widen and gravel shoulders 3.5 km
TOWN SITE	Street Trees – Prune under Power lines
On Going Works	Description

Maintenance grading	Various Roads and sealed shoulders 95%
General	Odd jobs as required
Plant Down Time	Description
Other Items	
Dynapac Steel Drum Roller	Delivered 5 November

1206 Officer's Recommendation / Council Decision

Moved : Cr. I C Cumming

Seconded: Cr. D K Morgan

That Council adopts the Works Management Report comprising of the Works Progress Report, Works Capital and Maintenance Reports and the Plant Report for the period ending 31st October 2009.

Carried 10/0

**Shire of Wagin
Capital Works Programme
1st July 2009 to 30th June 2010**

		Actual	Budget			Job	RRG
		31st Oct 2009	2009/2010	Variance	% of Budget	Status	Funded
Construction Program	Description	\$	\$	\$	%		
CP39 - Jaloran Road (Blackspot)	Blackspot	14,406	105,000	90,594	13.72	In Progress	70,000
CP40 - R4R Footpaths	Lukin to Tarbet	-	50,000	50,000	0.00	Not Started	
CP41 - Jaloran Road	Reseal	5,117	61,771	56,654	8.28	In Progress	41,181
CP42 - Ballagin	Reseal	31,528	133,654	102,126	23.59	In Progress	89,103
E167116 - R4R Jaloran Road Blackspot	Realignment	29,133	35,000	5,867	83.24	In Progress	
		80,184	385,425	305,241	20.80		200,284

**Shire of Wagin
Works Maintenance Programme
1st July 2009 to 30th June 2010**

		Actual 31st Oct 2009	Budget 2009/2010	Variance	% of Budget	Job Status	RTR Funded	RRG Funded
Maintenance Program	Description	\$	\$	\$	%			
MP44 - Beaufort Road	Clear, Widen Shoulders	2,849	28,639	25,790	9.95	In Progress	28,639	
MP45 - Bockaring Road	Clear, Widen Shoulders	30,485	28,639	- 1,846	106.45	Completed	28,639	
MP46 - Dongolocking Road	Clear, Widen Shoulders	29,879	28,638	- 1,241	104.33	Completed	28,638	
MP47 - Norring Road	Clear, Widen Shoulders	5,750	28,638	22,888	20.08	In Progress	28,638	
MP48 - Collanilling Road	Clear, Widen Shoulders	21,197	28,009	6,812	75.68	Completed	28,009	
MP49 - Dwelyerdine Road	Gravel Sheet	26,011	35,000	8,989	74.32	In Progress	35,000	
MP50 - Piesseville Tarwonga Road	Gravel Sheet	3,900	31,000	27,100	12.58	In Progress	31,000	
MP51- Piesseville - Jaloran Road	Gravel Sheet	14,872	34,000	19,128	43.74	In Progress	34,000	
MP52 - Wagin - Wickepin Road	Gravel Sheet	29,184	40,819	11,635	71.50	In Progress		27,213
Piesseville - Tarwonga Bridge Project	Bridge Maintenance	- 1,909	576,000	576,000	-	Not Started		
Various Bridge Projects	Bridge Maintenance		116,419	114,510	1.64	On Going		
Unscheduled Maintenance/Bridge		45,329	111,000	65,671	40.84	On Going		
Maintenance Grading		55,529	140,000	84,471	39.66	On Going		
Rural Tree Pruning ****		20,120	93,000	72,880	21.63	On Going		
Total Maintenance Program		287,014	1,319,801	1,008,843	21.75		242,563	27,213
								Roads to Recovery Funding
								Regional Road Group Funding

Plant Report Oct-09

Plant	Rego #	Plant #	Operator	Kms/Hours	Kms/Hours	Kms/Hours Financial Year	Plant Costs Financial Year
				1/07/2009	31/10/2009		
2007 Cat Grader	W9925	P10	C Bunter	1630	1980	350	\$7,688
2006 Cat Front End Loader	W9776	P11	D Cooper	2662	3070	408	\$5,404
2004 Cat Grader	W1019	P12	M Foale	5550	6026	476	\$3,129
2008 Isuzu Tip Truck	W1015	P13	S Hiskins	8825	22322	13497	\$2,899
2006 Isuzu Tip Truck	W1002	P14	D Storey	73326	87258	13932	\$2,067
2007 Bomag Roller	W7862	P15	T Simms	1214	1549	335	\$1,981
2006 Isuzu Tray Top	W1012	P16	K Pollard	72523	83830	11307	\$1,922
2006 Case Backhoe	W242	P17	A Taylor	2455	2494	39	\$1,295
2009 Toro Mower	W9630	P18	R White	0	27	27	\$1,195
1990 Case Road Roller	W841	P19	Various	Reading Unavailable			\$289
2005 John Deere Tractor	W9618	P20	Various	932	1040	108	\$1,692
2005 Iveco Tray Top	W676	P21	C Bunter	51586	58384	6798	\$373
John Deere	W487	P22	L Fuss	140	168	28	\$166
2003 Mitsubishi Tray Top	W1010	P24	R White	81584	86980	5396	\$916
2003 Mitsubishi Tray Top	W1001	P25	L Fuss	33041	37419	4378	\$607
2005 Mitsubishi Tray Top	W1007	P26	Mark	47547	51094	3547	\$500
2005 Mitsubishi Tray Top	W1022	P27	M Foale	79034	83868	4834	\$748
2005 Mitsubishi Tray Top	W9655	P85	R Kelly	37956	40540	2584	\$557
Ford Courier	W1044	P38	R McNamara	86155	122015	35860	\$1,144

12.2 CORPORATE & COMMUNITY SERVICES REPORT

PROPONENT: Shire of Wagin
LOCATION:
REPORTING OFFICER: Director of Corporate & Community Services

Summary

A report is provided for Councils information.

Background

The Acting CEO has requested that a report in this format be presented to Council.

Comment

Nil

Statutory Environment

Nil

Policy Implications

Nil

Financial Implications

Nil

CORPORATE & COMMUNITY SERVICES REPORT **NOVEMBER 2009**

Item	Notes
Swimming Pool	Closed for major repairs to the pipes. Cr Ballantyne is in the process of installing the new pipes. The work got delayed by rain. Arranged an assessment of the pool by LGIS & Royal Life Saving to assist us with managing the risks involved.
32 Ballagin Street house	Fitted screens, build frame for shed and installed most of the fences. Waiting on the delivery of some materials and for the supplier of the blinds to finish their part of the job.
Two Way Radio's	Received the last of the needed frequencies and is in the process of installation. Received more equipment. Ordered the needed antennas for use on both the vehicles and repeater station.
Telephones	Purchased most of the needed equipment. In the process of installation.
Library	New air conditioner unit installed. Awaiting final engineers report on structural damage. Arranged with an expert repair company to prepare a quote based on the structural engineer's abridged report.
Surveillance cameras	In the process of researching options and getting prices.

OH& S	Arranged training for some of our staff. Some training already completed. Currently in the process of establishing all the needed registers and documentation.
Policies & Delegations	Gary Martin is currently working on it.
Other	Annual Financials 2008/2009 & Audit Preparation. Waratah Lodge Annual Financials 2008/2009 & Audit. Roads to Recovery Annual Statements 2008/2009 and Acquittal. Community water Grants Financial Statement & Acquittal. Carried out minor repairs at several buildings. Work started on replacing a roof at 5 Omdurman Street. Installed several new locks – working towards getting all buildings onto the Shire master key system.

Cr G Hegarty left chambers at 9.11pm.

1207 Officer's Recommendation / Council Decision

Moved: Cr. G R Ball

Seconded: Cr. J L C Ballantyne

That Council receives this report.

Carried 9/0

Cr Hegarty returned to chambers at 9.13pm.

12.3 CEO's REPORT

PROPONENT: Shire of Wagin

LOCATION:

REPORTING OFFICER: Acting Chief Executive Officer

To Shire President & Councillors

I hereby present my report

At last, there seems to be some progress with the holding of some advisory committee meetings, some core business being undertaken and important recommendations being made.

The extraordinary election to elect our eleventh (11) councillor has ended with E (TED) Pugh receiving more (127) than the other candidate, Carolyn Webster who received 88 votes. The poll of 17% was slightly down on the state average for such type of election and compares with previous polls conducted.

STAFF

It is with regret that I announce the resignation of payroll officer Carmel O'Neill who has accepted a very worthwhile position in Perth with a private company. We all wish her well for the future.

Congratulations go to Robert Kelly who this week on 27 November 2009 has been employed with the Shire of Wagin for 40 years.

Debbie Thompson attended a training course in Perth with AIM over the 16 & 17 November 2009.

Murray Foale has taken four (4) weeks annual leave.

Christmas Break – the office will be closed on the following days over the coming holidays.

Friday 25 th December	Monday 28 th December
Tuesday 29 th December	Wednesday 30 th December
Thursday 31 st December	Friday 1 st January 2010

Normal office hours will apply at all other times.

Sufficient notice will be given to the public. Emergency numbers will be posted on various media & shire notice boards.

Strategic Plan

Our appointed facilitator, Marg Hemsley from LGIS has set a busy agenda and is anxious to commence with the scoped work and the following timetable;

1 December 7.00pm – Brainstorming and general discussion session with councillors and senior staff.

2 December – Breakfast or early morning meeting (if suits) with local stakeholders and community group leaders (IE rotary, church groups etc) by invitation.

Draft framework sent out via mail drop or otherwise to all residents with invitation to attend community meeting.

7 – 11 December Hold community meeting date & format to be finalised to provide opportunity for further input to plan.

Workshop with all interested staff to provide input and feedback.

Jan- Feb 2010 Present council with draft plan for consideration, final adjustment prior to adoption in March 2010.

Emergency Services - function

Approximately 70 persons attended this well organised event which was held to say “thank you” to those members of the community that volunteer their services. Thanks to Cr Blight, Morgan & Hegarty for their assistance also to staff & spouse’s Brian & Sharon Roderick, Debbie & Les Thompson and Allen Hicks for volunteering their services on the night.

Re-dedication of Great War Tablet

This ceremony held on 11 November 2009, and organised by the RSL and Wagin District High school was also a success with many descendants from those soldiers named on the tablet attending.

A very pleasing aspect was the appointment of year 6 students as wardens to all of Wagin’s war memorials.

Work Camp

Corrective services minister is seeking expressions of interest from local government in the wheat-belt to establish permanent work camp to house 20 minimum security prisoners. If council is interested they may like to authorise the CEO to submit councils interest?

DIARY

28 Oct 2009	Community Centre Meeting
29 Oct 2009	Staff Meeting
4 Nov 2009	Bowman and Associates – re: P.I.F. Implementation
4 Nov 2009	Townscape & Tidy Towns Committee Meeting
4 Nov 2009	Works & Services Committee Meeting
5 Nov 2009	Emergency Services Volunteer Barbeque
9 Nov 2009	D S R. Chelsea Gellard – RE Swimming Pool Grants
9 Nov 2009	O.A.G. Meeting (teleconference)
9 Nov 2009	Wagin Argus – Skate Park and other
10 Nov 2009	Waste Management Advisory Meeting
11 Nov 2009	RSL Tablet Re-Dedication – WDHS
12 Nov 2009	Staff Meeting
12 Nov 2009	RRG – Lakes Sub Group Meeting – Dumbleyung
13 Nov 2009	Wagin Co-op – Car Park Plans
16 Nov 2009-	MRD – re Network – Routes and other
24 Nov 2009	Wheatbelt South Zone – Meeting (teleconference)
24 Nov 2009	Council Meeting

Statutory Environment

Nil

Policy Implications

Nil

Financial Implications

Nil

1208 Officer's Recommendation /Council Decision

Moved: Cr. I C Cumming

Seconded: Cr. J G Shaw

That Council receive and endorse this report.

Carried 10/0

12.4 PROPOSAL FOR AN INTEGRATED ENERGY & WATER SYSTEM

LOCATION:	Wagin Morton Seeds
REPORTING OFFICER:	Danielle Perrie, Zone Manager Wagin Woodanilling Landcare Zone. Karne De Boer, Murdoch University
ATTACHMENTS:	Integrated System

Summary

The Wagin Woodanilling Landcare Zone, Morton Seeds, Murdoch University, National Centre of Excellence in Desalination visited Wagin's groundwater system, local farmers and Morton Seeds on September 4th 2009. From this visit many opportunities for projects were discussed. Karne De Boer PHD student who has been collaborating with Morton Seeds has been working on a proposal, targeted at the Federal Funding round 'National Water Security Plan for Cities and Towns' under the 'Water for the Future' national program. The main objective of the project is to increase sustainability in Wagin by significantly reducing the scheme water use by the shire of Wagin. There is a significant industry involvement and a major opportunity to involve the National Centre of Excellence in Desalination in integrating new technologies and

Proposal for an Integrated System

The situation in Wagin offers a unique opportunity to develop an integrated energy-water nexus that provides co-benefits to the rural community, infrastructure for local industry, greenhouse gas mitigation, and address inland salinity issues. Not only could this system provide tangible benefits for stakeholders, it would also showcase an economically profitable integration of innovative technologies. This integrated system is summarised in Figure 1. The timeline for the proposed project is included in Figure 2.

Background***Bioenergy Cogeneration in Wagin***

Morton Seed and Grain is Australia's largest processor of oats for wholesale and retail export and domestic markets. The oat husks are primarily processed at their facility in Wagin, 2.5hrs Southeast of Perth in Western Australia's Wheatbelt Region. This process produces a significant waste in excess of 22,000 tonne of oat husks each year. Currently 6000 tonnes are sold as a feedstock supplement, however, the remainder is stockpiled at an abandoned air-field. The cost of disposal is around \$15/tonne. This agricultural residue is not only a cost liability for Morton's, but is also a carbon liability with decomposition releasing several greenhouse gases with high Global Warming Potentials. Recently in 2009, the residues also caught fire, and are now a safety concern at the airfield.

To solve these problems, a bio-energy cogeneration facility has been proposed at Morton's Wagin facility. This plant would utilise a substantial amount of the oat husk resource to produce both electricity and steam. Significant work has been undertaken to this end, with proven Swedish technology provider Energieprojekt approached to provide a 10MW_{th} combustion boiler coupled to their patented steam engines. The maximum electrical output of this system is 2.5MW_e using 2 x 1MW_e and 1 x 0.5 MW_e steam engines. The estimated capital cost for the complete system is approximately AUD7.5 million.

With the installation of this system, Morton Seed and Grain would realise annual savings in gas and electricity costs in excess of AUD700 000. These annual savings will increase as electricity costs are set to escalate by at least 60% by 2013. Further income would be possible through accreditation under the Office of the Renewable Energy Regulator to generate and sell Renewable Energy Certificates derived from agricultural residues.

To reduce the investment risk associated with this project, Morton Seed and Grain require government funding and have applied for a AUD3 million grant under the Rural Food

Processors Innovation and Productivity Program. The outcome of this application will be known by mid December 2009.

Groundwater in Wagin

Through collaborative activities with the Wagin Shire Council, the National Centre for Excellence in Desalination (NCED), and consultation with other key stakeholders, it became clear that there were a range of opportunities to expand the bioenergy system into a unique development that provides substantial co-benefits for the town.

Like many Wheatbelt towns, Wagin is sited on low lying ground along the grain haulage railway line. Extensive land clearing has resulted in the water table rising to a point where building foundations are compromised due to dissolved salts. To address this situation the town of Wagin currently operates three bore pumps to remove approximately 650kL of water per day to lower the water table to pre-clearing levels. The water is unsuitable for human consumption as it is approximately 1/3 as salty as seawater, and is currently pumped via pipeline to a salt lake 3km from the town. Although this has solved a short-term problem, the salt levels in the lake are continually increasing, and thus the regional salinity problems remain.

There is potential for thermal water desalination using the excess low grade heat from the bioenergy process. The resulting pure water would be suitable for boiler feed water, domestic use, industry and horticulture, while the salt could be sold as a by-product.

Comment

The project is still very much in the conceptual stage and a part of the funding would be required to see if all aspects of the project would be feasible, ie. Cost of desalination, Use of Watercorp infrastructure to store water for town use, if the Aquaculture system can be incorporated.

There needs to be a lead proponent for the funding application and for full management of the project. The logical proponent would be the Shire of Wagin.

Sound technical advice and planning of infrastructure will be paramount to the success of this project and must be maintained throughout the life of the project.

This is a major opportunity for the Shire of Wagin to be investing in the future of industry, community, agriculture and Natural Resource and Management.

Statutory Environment

Policy Implications

Could be some policies required in regards to management of Groundwater.

Budget Implications

In kind support for the funding application, which would include the continuation of the bore pumping and maintenance of pumps.

If the funding application is successful the employment of a project manager would be required, most of which would be included in the funding application.

1209 Officer's Recommendation / Council Decision

Moved: Cr. D K Morgan

Seconded: Cr. J G Shaw

That Council agrees to being lead proponent for the funding application due on December 1st 2009.

That Council work in conjunction with Rural Towns Program to finalise the Shire of Wagin Water Management Plan.

That Council agrees to pay Karne De Boer for funding application and co-ordination work upon receipt of a successful application. If the funding application is successful, council to utilise the administration component to manage the project with the employment of a project manager

Carried 10/0

12.5 WAGIN BOWLING CLUB – TOILETS**PROPONENT:** Shire of Wagin**LOCATION:****REPORTING OFFICER:** Acting Chief Executive Officer**ATTACHMENT:** Letter from Bowling Club**Summary**

To decide to assist financially or otherwise the Wagin Bowling club to build an outside disabled toilet at the Wagin Bowling Club premises at lot 260 (14) Thornton Street Wagin.

Background

In August 2009 the Wagin Bowling Club sought council endorsement and financial assistance towards the clubs application to the Department of Sport & Recreation for a grant to build an outdoor unisex disabled toilet on the grounds.

The club sought a grant of \$4,333 from the Dept and asked council to provide a similar amount. Council endorsed the application however did not agree to the request for financial assistance.

The club have recently been advised that their grant application from DSR was unsuccessful and will result in the club being required to fund the whole project of \$13,000.

Comment

Apart from a small allocation of R4R funding in round one to remedy drainage & parking problems the club have previously been self sufficient and it seems reasonable for them to come back to council for help after being refused the CSRFF grant from the Department.

Statutory Environment

Local Government Act

Policy Implications

Nil

Financial Implications

Funding would need to be found possibly from Royalties for Regions.

Officer's Recommendation

Moved: Cr. E N Pugh

Seconded: Cr. J Shaw

That council provide \$4,333 in financial assistance out of Royalties for Regions funding to the Wagin Bowling club to assist with building disabled unisex toilets.

Lost 4/6

Foreshadowed Motion

1210 Council Decision

Moved: Cr. G R Ball

Seconded: Cr. D K Morgan

That the provision of financial assistance to the Wagin Bowling Club to construct a outdoor disabled unisex toilet be referred to the Finance & General purposes committee.

Carried 10/0

12.6 WAGIN COMMUNITY CENTRE**PROPONENT:**

W Longmuir

LOCATION:

Wagin Community Centre

REPORTING OFFICER:

Acting Chief Executive Officer

ATTACHMENT:

Letter, Quote and Maintenance Schedule

Summary

To consider a request from the Wagin Community Centre for financial assistance in undertaking outside refurbishments to the Community Building which is leased off Council by the Wagin Community Centre Management Committee.

Background

The Wagin Community Centre Management Committee previously made application for financial assistance to undertake refurbishments and maintenance to the outside of the building intended to preserve the building and so protect further deterioration. Funding applied for was under the CLGF Royalties for Regions monies; however their request for \$10,433 (ex GST) was rejected at the Council meeting 28 April 2009 and again at 2009/10 budget adoption.

Comment

The Wagin Community Centre Management Committee is of the opinion that the work being undertaken should be Councils responsibility as it is Councils building leased by the Committee who fund minor maintenance items, caused by fair wear and tear, however feel that the painting and other works currently being done is a Lessor's responsibility. The author agrees with the Committee's assertion.

Statutory Environment

Local Government Act

Policy Implications

Nil

Financial Implications

Funding can be made available from A/c E167428 – R4R 09/10 Staff Housing Renewal

Officer's Recommendation

Moved: Cr.

Seconded: Cr.

That Council advise the Wagin Community Centre Management Committee that it accepts responsibility for painting and refurbishing of the Community Centre Building and agrees to reimbursement the cost of this work to the amount of \$10,433 (ex GST).

Further that this money be transferred from A/c E167428 – R4R 09/10 Staff Housing Renewal

1211 Council Decision

Moved: Cr. G R Ball

Seconded: Cr. D K Morgan

The Wagin Community Centre building maintenance management plan, be referred to the Asset Management committee for deliberation on the plan and related responsibility of council (lessor) and the community centre committee (leasee).

Carried 9/1

Reason for difference – Council wants to review long term plans and responsibilities.

12.7 SEALING OF ROAD – UNICORN STREET

PROPONENT: Shire of Wagin
LOCATION:
REPORTING OFFICER: Acting Chief Executive Officer
ATTACHMENTS: Letter from Proponent
 Roads to be sealed in Wagin townsite

Summary

To consider a budget adjustment to seal Unicorn Street.

Background

The proponent approached the author prior to adoption of the 09/10 Budget and enquired as to when Unicorn Street was to be sealed. At that stage Unicorn Street was included in the Works Program schedule for sealing and was informed of this accordingly. Members may recall that this street was visited during the bus tour of inspection of roads earlier this year.

As you are aware there was a desperate need to cut jobs from the draft budget to present a "Balanced" budget to Council and Unicorn Street was a casualty of these cuts.

Comment

The proponent has written to Council (email) and (Attachment 1) requesting that Council seal approximately 360 metres of road. The Director of Works indicated that cost would be approx \$20,000 to seal the above distance. The author believes this money could come from A/c E167428 – Staff Housing Renewal (Budget \$85,000) which is Royalties for Regions funding 09/10.

There are eleven (11) streets within the townsite that are not currently sealed (see attached). Unicorn Street has the most density of houses with six (6) houses.

Four houses would receive benefit from sealing the road. A business also operates from this street.

The proponent's main concern is regarding the dust pollution and seeing that there was an expectation to seal this road the author believes that funding should be shifted for this purpose in the current financial year.

Statutory Environment

Local Government Act

Policy Implications

Nil

Financial Implications

Funding would need to be found possibly from Royalties for Regions.

Officer's Recommendation

Moved: Cr.

Seconded: Cr.

That Council undertake the sealing of approx 360 metres of Unicorn Street and that funding be reallocated from A/C E167428 – R4R 09/10 Staff Housing Renewal.

1212 Council Decision

Moved: Cr. G R Ball

Seconded: Cr. J L C Ballantyne

That the Officers Recommendation to seal 360 metres of Unicorn Street be referred to the Finance & General Purposes Committee.

Carried 10/0

12.8 KATANNING AERODROME

PROPONENT: Shire of Katanning

LOCATION:

REPORTING OFFICER: Acting Chief Executive Officer

ATTACHMENT: Letter from Shire of Katanning

Summary

To consider a request from the Shire of Katanning in asking Council to acknowledge the regional benefit of having a registered aerodrome with associated published instrument approach and also a request for an annual contribution towards the cost of providing such a facility.

Background

The letter from the Shire of Katanning is self explanatory and the author has no other knowledge on this subject other than to contact the Shire of Katanning, Chief Executive Officer to determine how much a contribution the Shire of Katanning was expecting Council to pay as the annual contribution. The Chief Executive Officer gave an indication that of the estimated \$20,000 each year to maintain the facility, he expected Katanning to pay approximately half.

Comment

The author is of the opinion that Wagin should not make any annual contribution to the cost of providing Katanning with a registered aerodrome as any surplus monies should be utilised in the upkeep of the Wagin Aerodrome. Katanning's letter is not clear as regards to the number of patients' origins, and of course applies for only one year.

It would seem in order that the Shire of Wagin supports the published instrument approach maintained at the Katanning Aerodrome.

Statutory Environment

Local Government Act

Policy Implications

Nil

Financial Implications

Nil

1213 Officer's Recommendation / Council Decision

Moved: Cr. D K Morgan

Seconded: Cr. G R Ball

That the Shire of Katanning be advised that Council supports the continuance of published instrument approach at the Katanning Aerodrome, however is not able to make an annual contribution towards the maintenance of such a facility.

Carried 10/0

12.9 LIGHT INDUSTRIAL LAND

PROPONENT: Department of Planning & Infrastructure – State Land Services

LOCATION:

REPORTING OFFICER: Acting Chief Executive Officer

ATTACHED: Plan & Letter 26 March 2008

Aerial Photo - Reserve

Summary

To determine an outcome in relation to acquisition of UCL land for Light Industrial purpose and address a claim from Native Title Claimants.

Background

Council resolved in March 2008 to seek for the Department of Planning and Infrastructure, Lands Division – to acquire nine (9) lots currently classified as unencumbered crown land (UCL) for the purpose of creating and making available Light Industrial Land within the Wagin townsite.

Recently an officer from the Department, dealing in native title issues, advised the author that there was native title objection from the claimants, and that Council would be required to undertake a heritage survey at a cost of \$25,000. The survey would determine clearance or not of the site from any significant aboriginal heritage matters.

Alternatively it was suggested by the Department that Council may wish to relinquish a parcel of land that may be surplus to its needs.

Comment

After some thought and after discussing the possibility of surplus land with the Director of Works it was felt that the second option (ie: Relinquish Land) would be our better option. Council does not have \$25,000 in the current budget to undertake any such survey.

A Reserve, Res No 16548 consisting of approximately 6.2.ha situated on the Jaloran – Piesseville Road, and which Council has a management order over has been identified as unsuitable for the purpose for which it is vested (ie Gravel). The Director of Works advises that the Reserve has very little transitional value and could be released for this purpose.

Statutory Environment

Local Government Act
Native Title Act

Policy Implications

N/A

Financial Implications

N/A

1214 Officer's Recommendation / Council Decision

Moved : Cr. E N Pugh

Seconded: Cr. J L C Ballantyne

That Council authorise the Acting Chief Executive Officer to negotiate with the Department of Planning and Infrastructure – State Land Services to a facilitation agreement with the Native Title Claimants utilising Reserve 16548 on Jaloran – Piesseville Road to ensure a suitable outcome in acquisition of UCL lots 469, 480 – 580 within the Wagin townsite.

Carried 10/0

12.10 OUTSTANDING RATES / SUNDRY DEBTORS STATEMENT & INVESTMENT REPORT

LOCATION: Shire of Wagin
REPORTING OFFICER: Senior Finance Officer

Summary

A statement of outstanding rates and sundry debtors and report on Council's investments is enclosed for Council to receive and review.

Background

As part of the reporting requirement under Regulation 34 Financial Activity Statement Report, each local government is to include a monthly statement of financial activity and other supporting information considered relevant by the local government. Staff believe providing a separate outstanding rates and sundry debtors statement and Council investment report will be of great benefit to Councillors.

Comment

The following statement of outstanding rates and sundry debtors has been compiled as at 18th November 2009. This statement gives Council a true indication of how much rates and other sundry debts are owed to Council and what action staff are taking to recover these funds. A confidential listing of rate and other debtors will be provided at the Council meeting.

Outstanding Rates Statement		
Rates Raised	2009/2010 \$1,523,883.00	2008/2009 \$1,457,643.00
Rates Received	18/11/2009 \$1,435,008.00	18/11/2008 \$1,353,158.00
Rates % Collected	94.17	92.83
Rates Outstanding	\$116,209.58	
Pensioner Outstanding	\$31,940.19	
Deferred	\$37,579.06	
Total Rates Outstanding	\$185,728.83	
Total Assessments	1359	
Total Pensioners	335	
Pensioner %	24.65	

Progress of Rate Recovery to Date				
Rates Due Date	8/10/2009			
Action taken on outstanding amounts				
Date	Action	No	Amount outstanding	Due Date
27/10/2009	Overdue Notice	108	\$116,570.59	8/11/2009
9/11/2009	Final Demand Letter - Shire	85	\$73,487.00	13/11/2009
17/11/2009	Final Demand Notice - Debt Collection Agency	52	\$54,066.00	24/11/2009
Future Rate Recovery Action				
Courtesy Call - Shire Issue of Claims - Debt Collection Agency (legal fees will be incurred)				
Note: Instalment Option (2 & 4) and Payment Arrangement outstanding amounts are not included in above totals				

Outstanding Sundry Debtor Statement		
Current Outstanding	\$119,886.33	\$108,500 Regional Refuse Grant Amount include in this figure
31-60 Days Outstanding	\$3,712.32	
61-90 Days Outstanding	\$305.00	
90 Days Plus Outstanding	\$23,190.78	
	\$147,094.43	

The following investment report has been compiled as at 15th November. The statement outlines cash balances held, how and where they are invested, current interest rates and interest earned to date.

Council Investments Report		
Shire of Wagin Municipal Account - Business Management Account		
NAB Wagin		
Balance as at 15th Nov 2009		\$1,598,705
Interest Rate		1.50%
Shire of Wagin Reserve Account - Business Cash Maximiser Account		
NAB Wagin		
Balance as at 15th Nov 2009		\$820,480
Interest Rate		3.50%
Term Deposits	-	Nil
Interest on Municipal & other Funds		\$3,609
Interest on Reserve Investment		<u>\$8,259</u>
Total Interest for 2009/10		\$11,868

Statutory Environment

Local Government (Financial Management) Regulations

Policy Implications

Nil

Financial Implications

Outstanding Council rates and other monies have a negative impact on the Shire's cash flow.

Interest earned on surplus Council funds has been budgeted for in 2009/2010.

1215 Committee's Recommendation / Council Decision

Moved: Cr. J G Shaw

Seconded: Cr. I C Cumming

That Council receives the Outstanding Rates and Sundry Debtors Statement as at 18th November 2009 and the Investment Report as at 15th November
Carried 10/0

12.11 STATEMENT OF FINANCIAL ACTIVITY – OCTOBER 2009

LOCATION: Shire of Wagin
REPORTING OFFICER: Senior Finance Officer

Summary

A Statement of Financial Activity is attached for Council to adopt.

Background

The Local Government (Financial Management) Regulations 1996 requires that Council is to be presented with a Statement of Financial Activity each month.

Comment

A copy of Statement of Financial Activity has been compiled for the financial period ending 31st October 2009 for Council to peruse and adopt.

Shire of Wagin
STATEMENT OF FINANCIAL ACTIVITY
(Statutory Reporting Program)
For the Period Ended 31st October 2009

Note	Annual Budget 4	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a) 3	Var. % (b)-(a)/(b) 3	Var. .
Operating Revenues	\$	\$	\$	\$	%	
Governance	3,500	1,160	1,718	558	32.48%	□
General Purpose Funding	1,351,735	226,153	220,773	(5,380)	(2.44%)	□
Law, Order and Public Safety	30,740	13,990	23,318	9,328	40.00%	□
Health	65,720	20,820	11,369	(9,451)	(83.13%)	□
Education and Welfare	315,974	156,226	168,502	12,276	7.29%	□
Community Amenities	412,425	262,965	372,021	109,056	29.31%	▲
Recreation and Culture	44,710	7,205	10,216	3,011	29.47%	□
Transport	1,146,165	265,372	263,964	(1,408)	(0.53%)	□
Economic Services	45,500	13,800	16,802	3,002	17.87%	□
Other Property and Services	704,242	28,560	45,103	16,543	36.68%	□
Total (Excluding Rates)	4,120,711	996,251	1,133,786	137,535		□
Operating Expense						□
Governance	(318,903)	(137,411)	(109,286)	28,125	25.74%	▼
General Purpose Funding	(306,217)	(82,377)	(79,596)	2,781	3.49%	□
Law, Order and Public Safety	(137,119)	(51,553)	(44,356)	7,197	16.23%	□
Health	(239,471)	(83,531)	(83,696)	(165)	(0.20%)	□
Education and Welfare	(433,515)	(134,810)	(114,021)	20,789	18.23%	□
Community Amenities	(681,067)	(134,011)	(118,764)	15,247	12.84%	□
Recreation and Culture	(629,315)	(200,226)	(174,633)	25,593	14.66%	▼
Transport	(2,058,624)	(502,984)	(507,750)	(4,766)	(0.94%)	□
Economic Services	(145,418)	(79,578)	(78,529)	1,049	1.34%	□
Other Property and Services	(309,338)	(108,149)	(46,592)	61,557	132.12%	▼
Total	(5,258,987)	(1,514,630)	(1,357,223)	157,407		□
Funding Balance Adjustment						□
Add back Depreciation	628,817	209,612	211,870	2,258	1.07%	□
Adjust (Profit)/Loss on Asset Disposal	(302,633)	4,606	12,664	8,058	63.63%	□
Adjust Provisions and Accruals	0	0	0	0		□
Net Operating (Ex. Rates)	(812,092)	(304,161)	1,097	305,258		□
Capital Revenues						□
Proceeds from Disposal of Assets	581,354	61,354	60,473	(881)	(1.46%)	□
Proceeds from New Debentures	0	0	0			□
Self-Supporting Loan Principal	7,038	2,292	2,292	0		□
Transfer from Reserves	254,500	0	0	0		□
Total	842,892	63,646	62,765	(881)		□
Capital Expenses						□
Land Held for Resale	(500,000)	0	(9,837)	(9,837)	(100.00%)	□
Land and Buildings	(604,178)	(257,175)	(272,883)	(15,708)	(5.76%)	□
Plant and Equipment	(288,547)	(241,900)	(106,159)	135,741	127.87%	▼

Furniture and Equipment	(174,816)	(32,075)	(34,708)	(2,633)	(7.59%)	<input type="checkbox"/>
Infrastructure Assets - Roads	(335,425)	(168,307)	(80,185)	88,122	109.90%	▼
Infrastructure Assets - Other	(246,189)	(118,689)	(90,433)	28,256	31.25%	▼
Repayment of Debentures	(41,643)	(15,674)	(15,674)	0	0.00%	<input type="checkbox"/>
Transfer to Reserves	(541,385)	(8,000)	(6,157)	1,843	29.93%	<input type="checkbox"/>
Total	(2,732,183)	(841,820)	(616,036)	225,784		<input type="checkbox"/>
Net Capital	(1,889,291)	(778,174)	(553,271)	224,903		<input type="checkbox"/>
Total Net Operating + Capital	(2,701,383)	(1,082,335)	(552,174)	530,161		<input type="checkbox"/>
Rate Revenue	1,476,383	1,523,883	1,526,442	2,559	0.17%	<input type="checkbox"/>
Opening Funding Surplus(Deficit)	1,225,000	1,225,000	1,225,000	0	0.00%	<input type="checkbox"/>
Closing Funding Surplus(Deficit)	0	1,666,548	2,199,268	532,720		<input type="checkbox"/>
2						

Shire of Wagin
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30th September 2009

1. SIGNIFICANT ACCOUNTING POLICIES

The significant accounting policies which have been adopted in the preparation of this statement of financial activity are:

(a) Basis of Accounting

This statement is a special purpose financial report, prepared in accordance with applicable Australian Australian Accounting Standards, other mandatory professional reporting requirements and the Local Government Act 1995 (as amended) and accompanying regulations (as amended).

(b) The Local Government Reporting Entity

All Funds through which the Council controls resources to carry on its functions have been included in this statement.

In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated.

All monies held in the Trust Fund are excluded from the statement.

(c) Rounding Off Figures

All figures shown in this statement are rounded to the nearest dollar.

(d) Rates, Grants, Donations and Other Contributions

Rates, grants, donations and other contributions are recognised as revenues when the local government obtains control over the assets comprising the contributions. Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates.

(e) Goods and Services Tax

In accordance with recommended practice, revenues, expenses and assets capitalised are stated net of any GST recoverable. Receivables and payables are stated inclusive of applicable GST.

(f) Cash and Cash Equivalents

Cash and cash equivalents comprise cash at bank and in hand and short-term deposits that are readily convertible to known of cash and which are subject to an insignificant risk of changes in value.

For the purposes of the Cash Flow Statement, cash and cash equivalents consist of cash and cash equivalents as defined above, net of outstanding bank overdrafts. Bank overdrafts are included as short-term borrowings in current liabilities.

(g) Trade and Other Receivables

Trade receivables, which generally have 30 - 90 day terms, are recognised initially at fair value and subsequently measured at amortised cost using the effective interest rate method, less any allowance for uncollectible amounts.

Collectability of trade receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.

(h) Inventories

General

Inventories are valued at the lower of cost and net realisable value. Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs of necessary to make the sale.

Inventories held from trading are classified as current even if not expected to be realised in the next 12 months.

Land Held for Resale

Land purchased for development and/or resale is valued at the lower of the cost and net realisable value.

Cost includes the cost of acquisition, development and interest incurred on the financing of that land during its development. Interest and holding charges incurred after development is complete are recognised as expenses.

Revenue arising from the sale of property is recognised in the operating statement as at the time of signing a binding contract of sale.

Land held for resale is classified as current except where it is held as non-current based on Council's intentions to release for sale.

(i) Fixed Assets

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead.

Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.

(j) Depreciation of Non-Current Assets

All non-current assets having a limited useful life are systematically depreciated over their useful lives in a manner which reflects the consumption of the future economic benefits embodied in those assets.

Buildings	50	years
Furniture & Office Equipment	10	years
Computer & Electronic Equipment	3	years
Plant & Equipment	10	years
Trucks	7	years
Sedans	4	years
Other Plant & Equipment	10	years

Infrastructure Assets

Sealed Roads	50	years
Unsealed Roads	50	years
Footpaths & Walkways	40	years
Drainage	50	years
Pedestrian Bridges - Wood	20	years
Vehicle Bridges - Wood	20	years
Vehicle Bridges - Concrete	75	years
Culverts - Wood	20	years
Culverts - Concrete	75	years
Dams	75	years
Tanks & Reservoirs	35	years

The following Infrastructure Assets are not depreciated:

Parks and Playing field surfaces
Reticulation Systems
Drainage Reserves
Clearing and Earthworks

The following Infrastructure Assets are not capitalized owing to their cost being immaterial:

Street Furniture
Pedestrian/Bus Shelters
Street Signs

Council has elected not to depreciate assets that has a value under \$1,000.

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)**(k) Trade and Other Payables**

Trade and other payables are carried at amortised cost. They represent liabilities for goods and services provided to the local government prior to the end of the financial year that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured and are usually paid within 30 days of recognition.

(l) Employee Benefits

The provisions for employee benefits relates to amounts expected to be paid for long service leave, annual leave, wages and salaries and are calculated as follows:

(i) Wages, Salaries, Annual Leave and Long Service Leave (Short-term Benefits)

The provision for employees' benefits to wages, salaries, annual leave and long service leave expected to be settled within 12 months represents the amount the Shire has a present obligation to pay resulting from employees services provided to balance date. The provision has been calculated at nominal amounts based on remuneration rates the Shire expects to pay and includes related on-costs.

(ii) Annual Leave and Long Service Leave (Long-term Benefits)

The liability for long service leave is recognised in the provision for employee benefits and measured as the present value of expected future payments to be made in respect of services provided by employees up to the reporting date using the project unit credit method. Consideration is given to expected future wage and salary levels, experience of employee departures and periods of service. Expected future payments are discounted using market yields at the reporting date on national government bonds with terms to maturity and currency that match as closely as possible, the

estimated future cash outflows. Where the recognised as a current liability.

(m) Interest-bearing Loans and Borrowings

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs.

After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.

Borrowings are classified as current liabilities unless the Council has an unconditional right to defer settlement of the liability for at least 12 months after the balance sheet date.

Borrowing Costs

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset.

(n) Provisions

Provisions are recognised when: The council has a present legal or constructive obligation as a result of past events; it is more likely than not that an outflow of resources will be required to settle the obligation; and the amount has been reliably estimated. Provisions are not recognised for future operating losses.

Where there are a number of similar obligations, the likelihood that an outflow will be required in settlement is determined by considering the class of obligations as a whole. A provision is recognised even if the likelihood of an outflow with respect to any one of item included in the same class of obligations may be small.

(o) Current and Non-Current Classification

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Council's operational cycle. In the case of liabilities where Council does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current even if not expected to be realised in the next 12 months except for land held for resale where it is held as non current based on Council's intentions to release for sale.

(p) Nature or Type Classifications

Rates

All rates levied under the Local Government Act 1995. Includes general, differential, specific area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts offered. Exclude administration fees, interest on instalments, interest on arrears, service charges and sewerage rates.

Operating Grants, Subsidies and Contributions

Refer to all amounts received as grants, subsidies and contributions that are not non-operating grants.

Non-Operating Grants, Subsidies and

Contributions

Amounts received specifically for the acquisition, construction of new or the upgrading of noncurrent assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

Profit on Asset Disposal

Profit on the disposal of assets including gains on the disposal of long term investments. Losses are disclosed under the expenditure classifications.

Fees and Charges

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

Service Charges

Service charges imposed under Division 6 of Part 6 of the Local Government Act 1995. Regulation 54 of the Local Government (Financial Management) Regulations 1996 identifies these are television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

Interest Earnings

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

Other Revenue / Income

Other revenue, which cannot be classified under the above headings, includes dividends, discounts, rebates etc.

Employee Costs

All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

Materials and Contracts

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

Utilities (Gas, Electricity, Water, etc.)

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

Insurance

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

Loss on asset disposal

Loss on the disposal of fixed assets.

Depreciation on non-current assets

Depreciation expense raised on all classes of assets.

Interest expenses

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

Other expenditure

Statutory fees, taxes, provision for bad debts, member's fees or levies including WA Fire Brigade Levy and State taxes. Donations and subsidies made to community groups.

(r) Statement of Objectives

In order to discharge its responsibilities to the community, the Council has developed a set of operational and financial objectives. These objectives have been established both on an overall basis and for each of its broad activities/programs.

Council operations as disclosed in this statement encompass the following service orientated activities/programs:

GOVERNANCE

Includes costs associated with elected members, the running costs of the Administration building and associated clerical staff, records management and computer operation costs.

GENERAL PURPOSE FUNDING

Includes rate revenue and associated costs, general purpose government grants, costs associated with the repayment of Council loans, including reimbursement from government bodies and community organisations, as well as interest earned on Council investments.

LAW, ORDER, PUBLIC SAFETY

Includes costs associated with fire prevention and control, control of dogs and other animals, abandoned vehicles and supervision of associated local laws.

HEALTH

Includes costs associated with maternal and infant health, analytical expenses ie water sampling, the running of the Regional Health Scheme together with the Shires of Williams and West Arthur.

EDUCATION AND WELFARE

Includes costs associated with the running of the Wagin Pre-School, maintenance of the Wagin District High School oval, the running of the Wagin Home and Community Care Program, including Community Aged Care Packages and Wagin Frail Aged Lodge.

COMMUNITY AMENITIES

Includes provision for the collection and disposal of residential, commercial and industrial refuse, ongoing maintenance of the Wagin Cemetery and running costs associated with providing public conveniences.

RECREATION AND CULTURE

Includes costs associated with public halls, the Wagin Memorial Swimming Centre, Wagin Recreation Centre,

sportsground maintenance and sportsground buildings maintenance, the provision of library services together with a contribution towards the costs associated with the running of the Wagin Woolorama.

TRANSPORT

Includes upgrading, constructing, sealing resealing and ongoing maintenance costs associated with roads, footpaths and parking facilities, improvements to Council's plant and the provision of aircraft landing facilities and their associated costs.

ECONOMIC SERVICES

Includes control of declared flora and fauna, works associated with Council's inclusion as part of the Rural Town's programme (Salinity Action Plan works), LCDC projects, tourism and area promotion, ongoing maintenance of the Wagin Caravan Park, building control and the provision of standpipes.

OTHER PROPERTY & SERVICES

Includes private works, town planning schemes and the provision for new residential developments, materials in store, costs associated with employment of the outside works crew, costs associated with the running of all Council plant and other unclassified revenue and expenses.

Shire of Wagin
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31st October 2009

Note 2: NET CURRENT FUNDING POSITION

	Positive=Surplus (Negative=Deficit)		
	2009-10		
Note	This Period	Last Period	Same Period Last Year
	\$	\$	\$
Current Assets			
Cash Unrestricted	1,699,096	749,851	568,027
Cash Restricted	828,189	828,189	801,058
Receivables - Rates and Rubbish	437,783	1,303,762	350,024
Receivables -Other	181,155	279,245	125,534
Inventories	38,157	38,157	52,418
	3,184,380	3,199,204	1,897,061
Less: Current Liabilities			
GST	(8,214)	11,571	25,078
Payables	(117,841)	(112,277)	(1,899)
Provisions	(30,868)	(19,504)	(25,078)
	(156,923)	(120,210)	(1,899)
Less: Cash Restricted	(828,189)	(828,189)	(801,058)
Net Current Funding Position	2,199,268	2,250,805	1,094,104

Shire of Wagin
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
 For the Period Ended 31st October 2009

Note 3: MAJOR VARIANCES

Comments/Reason for Variance

5.1 OPERATING INCOME

5.1.6 COMMUNITY AMENITIES

Regional Refuse Group - Waste Avoidance Grant of \$108,500 received however not budgeted to receive until later in the year.

5.2 OPERATING EXPENSES

5.2.1 GOVERNANCE

Insurance costs still to be paid and Admin Salaries below budget.

5.2.7 RECREATION AND CULTURE

Swimming Pool Maintenance Costs are down as we have not purchased bulk chlorine as yet and the pool has not opened.

5.2.10 OTHER PROPERTY AND SERVICES

Works Sick and Holiday pay under budget and Plant and Overheads Allocations difference.

5.4 CAPITAL EXPENSES

5.4.3 PLANT AND EQUIPMENT

The new steel roller was budgeted for in October however we did not pay for it until November.

5.4.5 INFRASTRUCTURE ASSETS - ROADS

Capital Infrastructure Road Transport is under budget as Works Program Maintenance Jobs have been prioritised over Capital Jobs by Director of Works.

5.4.6 INFRASTRUCTURE ASSETS - OTHER

Sealing jobs at Airstrip and Library Car park have not commenced due to inclement weather.

Statutory Environment

Local Government (Financial Management) Regulations

Policy Implications

Nil

Financial Implications

Nil

1216 Officer's Recommendation / Council Decision

Moved: Cr. D K Morgan

Seconded: Cr. G T Hegarty

That Council adopts the Statement of Financial Activity for the financial period ending 31st October 2009.

Carried 10/0

12.12 STATEMENT OF PAYMENTS – OCTOBER 2009**LOCATION:** Shire of Wagin**REPORTING OFFICER:** Senior Finance Officer**Summary**

A Statement of account and other payments is enclosed for Council to adopt.

Background

The Local Government (Financial Management) Regulations 1996 requires that Council is to be presented with a Statement of payments each month.

Comment

A copy of the Statement of Payments has been compiled for the month of October 2009 for Council to peruse and adopt.

Shire of Wagin
Municipal Account - List of Payments

		Oct-09				
	Type	Date	Num	Description	Amount	
**Albany Advertiser Pty Ltd	Bill Pmt -Cheque	26/10/2009	EFT	Advertising for Admin Officers	-745.23	
**Alexander Galt and Co Pty Ltd	Bill Pmt -Cheque	26/10/2009	EFT	Hardware Supplies	-5,467.26	
**Alliance Equipment Finance Pty Limited	Bill Pmt -Cheque	12/10/2009	EFT	Photocopier Lease October 2009	-608.30	
**Australia Post	Bill Pmt -Cheque	12/10/2009	EFT	Postage for September 2009	-259.97	
**Ballard Seeds	Bill Pmt -Cheque	26/10/2009	EFT	ATV Tank & Boomless Nozzle Kit	-1,399.10	
**Beaurepaires	Bill Pmt -Cheque	12/10/2009	EFT	Tyre Repairs and New Tyres	-3,434.65	
**Best Office Systems	Bill Pmt -Cheque	12/10/2009	EFT	Black & White Photocopier Usage	-131.34	
**Burgess Rawson WA Pty Ltd	Bill Pmt -Cheque	26/10/2009	EFT	Water Usage - Rose Garden Town Park	-30.20	
**Busselton Mower World	Bill Pmt -Cheque	12/10/2009	EFT	Parts for Toro Mower	-702.90	
**Corporate Express	Bill Pmt -Cheque	12/10/2009	EFT	Stationery and 2010 Diaries	-560.03	
	Bill Pmt -Cheque	26/10/2009	EFT	Stationery	-191.11	
**Courier Australia	Bill Pmt -Cheque	12/10/2009	EFT	Freight	-64.45	
	Bill Pmt -Cheque	26/10/2009	EFT	Freight	-77.49	
**CR & RD Stephens						

**Cresswells Department Store	Bill Pmt -Cheque	12/10/2009	EFT	Repairs to HACC Shed Roller Door	-82.50
**Cuballing Concrete and Contractors	Bill Pmt -Cheque	26/10/2009	EFT	Protective Clothing	-135.00
**Cutting Edges Pty Ltd	Bill Pmt -Cheque	12/10/2009	EFT	Concrete Tank & Lid for Bowling Club	-192.50
**Daycrest Pty Ltd	Bill Pmt -Cheque	26/10/2009	EFT	Consumables for Minor Plant	-123.20
**Department of Treasury & Finance	Bill Pmt -Cheque	26/10/2009	EFT	Fuel Account September 2009	-895.88
**DI Blake	Bill Pmt -Cheque	26/10/2009	EFT	Lost Library Book	-13.20
**Doms Delicatessen of Wagin	Bill Pmt -Cheque	12/10/2009	EFT	Push Gravel	-8,580.00
**EW & RJ Pugh	Bill Pmt -Cheque	12/10/2009	EFT	Milk & Deli Supplies Sept 2009	-228.60
**Ewen-Foley Agencies	Bill Pmt -Cheque	12/10/2009	EFT	Pump Sportsground Tank & School Oval Tank	-924.00
**Fire & Emergency Services Authority WA	Bill Pmt -Cheque	26/10/2009	EFT	Glyphosate	-237.60
**Goodchild Services	Bill Pmt -Cheque	26/10/2009	EFT	ESL 2009 / 2010 for Council Properties	-2,543.51
**Great Southern Fuel Supply Katanning	Bill Pmt -Cheque	12/10/2009	EFT	Supply & Install Air-conditioner to Library	-4,832.11
**Great Southern Sheds	Bill Pmt -Cheque	12/10/2009	EFT	Diesel Fuel	-9,453.86
**Great Southern Waste Disposal	Bill Pmt -Cheque	26/10/2009	EFT	DCEO House - Final Payment Roller Door	-693.00
**Greenline	Bill Pmt -Cheque	12/10/2009	EFT	Refuse Removal September 2009	-6,994.53

**Halanson Earthmoving	Bill Pmt -Cheque	26/10/2009	EFT	Plant Repairs	-308.62
**Hammersley Refrigeration	Bill Pmt -Cheque	26/10/2009	EFT	Push Gravel	-10,890.00
**Hanson Construction Materials Pty Ltd	Bill Pmt -Cheque	26/10/2009	EFT	Air-conditioning for DCEO House & Works Depot	-4,417.01
	Bill Pmt -Cheque	12/10/2009	EFT	10mm and 7mm Basalt	-8,486.41
**Ikes Home Improvement & Glass Centre	Bill Pmt -Cheque	26/10/2009	EFT	10mm and 7mm Basalt	-1,832.77
**Instant Weighing	Bill Pmt -Cheque	12/10/2009	EFT	Supply & Fit White Framed Shower Screen	-906.40
	Bill Pmt -Cheque	26/10/2009	EFT	Hire of Truck for Shed Transportation	-110.00
**Jem Truck Sales					
	Bill Pmt -Cheque	12/10/2009	EFT	Plant repairs and Service	-661.97
**Katanning Glazing and Security					
	Bill Pmt -Cheque	12/10/2009	EFT	Reglaze Windscreens for Loader	-1,173.43
**Landgate					
	Bill Pmt -Cheque	26/10/2009	EFT	Interim Valuations	-120.21
**Leeanne Fuss					
	Bill Pmt -Cheque	12/10/2009	EFT	Reimbursement of food & petrol whilst Training	-204.80
	Bill Pmt -Cheque	29/10/2009	EFT	Reimburse Food & Meals during Training	-67.28
**LGIS Liability Scheme					
	Bill Pmt -Cheque	26/10/2009	EFT	Liability Insurance Second Instalment 09/10	-10,752.50
**Locko's Workshop					
	Bill Pmt -Cheque	29/10/2009	EFT	Portable Water Tank Stand & New Bike Racks	-7,832.00
**Meals on Wheels Wagin					
	Bill Pmt -Cheque	26/10/2009	EFT	Meals for July to September 2009	-1,842.80
**Metal Artwork Creations					
	Bill Pmt -Cheque	26/10/2009	EFT	Name Plates - Cr Shaw & Cr Hegarty	-31.85

**Midalia Steel Pty Ltd	Bill Pmt -Cheque	26/10/2009	EFT	Aerodrome - Reinforcing Fabric	-112.35
**Momar Australia Pty Ltd	Bill Pmt -Cheque	26/10/2009	EFT	Fertiliser	-346.50
**Narrogin Computers	Bill Pmt -Cheque	26/10/2009	EFT	Uniterupted Power Supplies & Toner for Printers	-3,578.00
**Narrogin Hire Service & Reticulation	Bill Pmt -Cheque	26/10/2009	EFT	Hunter Adjustable Sprinklers	-409.80
**Narrogin Packaging and Motorcycles	Bill Pmt -Cheque	12/10/2009	EFT	Public Toilet Consumables	-1,528.52
**Palace Hotel	Bill Pmt -Cheque	12/10/2009	EFT	Refreshments for Council Meeting	-117.97
**Parrys Pty Ltd	Bill Pmt -Cheque	12/10/2009	EFT	Protective Clothing	-1,065.72
**Paypal Australia	Bill Pmt -Cheque	31/10/2009	Debit	Paypal Transactions October 2009	-1,309.85
**Reinforced Concrete Pipes Pty Ltd	Bill Pmt -Cheque	26/10/2009	EFT	Piping, Rubber Rings & other for Black spot Works	-20,991.61
**Royal Life Saving Society WA	Bill Pmt -Cheque	26/10/2009	EFT	Life Guard Training for Leeanne Fuss	-610.00
**Rural Press Regional Media WA PtyLtd.	Bill Pmt -Cheque	26/10/2009	EFT	Advertising September 2009	-1,708.11
**Security & Key Pty Ltd	Bill Pmt -Cheque	26/10/2009	EFT	New Locks and Keys	-1,676.33
**Signs Plus	Bill Pmt -Cheque	26/10/2009	EFT	Name Badges for Staff & Councillors	-56.00
**Station Motors Holden	Bill Pmt -Cheque	26/10/2009	EFT	Utility Hard Cover & Window Tinting	-3,312.10
**Suzanne English					

**Synergy	Bill Pmt -Cheque	26/10/2009	EFT	Staff Reimbursement - Police Clearance & Training Expenses	-114.44
	Bill Pmt -Cheque	12/10/2009	EFT		-11,448.35
	Bill Pmt -Cheque	26/10/2009	EFT		-3,941.00
**T-Quip					
	Bill Pmt -Cheque	12/10/2009	EFT	Mower Blades	-584.60
**TE & MC Bairstow					
	Bill Pmt -Cheque	12/10/2009	EFT	Cartage of 14MM, 10MM & 7MM Basalt	-9,567.16
**VOIP Warehouse Australia					
	Bill Pmt -Cheque	22/10/2009	EFT	VOIP Telephone System	-6,767.00
**Wagin Earthmoving					
	Bill Pmt -Cheque	26/10/2009	EFT	Fire Mitigation Tracks at Mt Latham	-3,866.50
**Wagin Gas Electrics					
	Bill Pmt -Cheque	12/10/2009	EFT	Electrical repairs to Cam James Residence after Storm	-689.05
**Wagin Jewellers & Giftware					
	Bill Pmt -Cheque	26/10/2009	EFT	Gifts for Retiring Councillors	-254.95
**Wagin Meats					
	Bill Pmt -Cheque	26/10/2009	EFT	Roast Beef for Council Meeting	-46.25
**Wagin Newsagency					
	Bill Pmt -Cheque	26/10/2009	EFT	News & Minor Stationery September 2009	-220.52
**Wagin Panel and Paint					
	Bill Pmt -Cheque	12/10/2009	EFT	Windscreen for Ranger Vehicle	-374.00
**Wagin Plumbing					
	Bill Pmt -Cheque	12/10/2009	EFT	Repair storm damaged water main at Gell Rd	-253.00
	Bill Pmt -Cheque	26/10/2009	EFT	Repairs to Wetlands Park Sewerage Pump	-429.00
**West Country Office Machines					
	Bill Pmt -Cheque	26/10/2009	EFT	Photocopier Usage	-426.74
**Western Australian Local Government Ass					
	Bill Pmt -Cheque	26/10/2009	EFT	Advertising for Replacement of Vibratory Roller	-530.35
	Bill Pmt -Cheque	29/10/2009	EFT	Annual Cost to Host Council Website	-5,463.70

****Western Australian Treasury Corporation**

Bill Pmt -Cheque	26/10/2009	EFT	Loan Repayments	-3,357.26
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****Westrac Equipment**

Bill Pmt -Cheque	26/10/2009	EFT	3000Hr Loader Service	-1,825.31
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****WML Consulting Engineers**

Bill Pmt -Cheque	12/10/2009	EFT	LIA - Vernal Street Subdivision	-6,800.00
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****Yakka Pty Ltd**

Bill Pmt -Cheque	12/10/2009	EFT	STAFF Uniforms	-85.36
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Department of Planning & Infrastructure

Bill Pmt -Cheque	02/10/2009	Debit	Debit of Licensing Takings 30 Sep 2009	-5,755.80
Bill Pmt -Cheque	05/10/2009	Debit	Debit of Licensing Takings 1 Oct 2009	-9,477.00
Bill Pmt -Cheque	06/10/2009	Debit	Debit of Licensing Takings 6 Oct 2009	-4,284.20
Bill Pmt -Cheque	07/10/2009	Debit	Debit of Licensing Takings 5 Oct 2009	-5,552.70
Bill Pmt -Cheque	08/10/2009	Debit	Debit of Licensing Takings 6 Oct 2009	-6,698.75
Bill Pmt -Cheque	09/10/2009	Debit	Debit of Licensing Takings 7 Oct 2009	-3,408.50
Bill Pmt -Cheque	12/10/2009	Debit	Debit of Licensing Takings 8 Oct 2009	-6,691.85
Bill Pmt -Cheque	13/10/2009	Debit	Debit of Licensing Takings 9 Oct 2009	-2,197.90
Bill Pmt -Cheque	14/10/2009	Debit	Debit of Licensing Takings 12 Oct 2009	-5,215.60
Bill Pmt -Cheque	15/10/2009	Debit	Debit of Licensing Takings 13 Oct 2009	-2,878.65
Bill Pmt -Cheque	16/10/2009	Debit	Debit of Licensing Takings 14 Oct 2009	-2,553.00
Bill Pmt -Cheque	19/10/2009	Debit	Debit of Licensing Takings 15 Oct 2009	-2,850.00
Bill Pmt -Cheque	20/10/2009	Debit	Debit of Licensing Takings 16 Oct 2009	-3,653.00
Bill Pmt -Cheque	21/10/2009	Debit	Debit of Licensing Takings 19 Oct 2009	-2,294.95
Bill Pmt -Cheque	22/10/2009	Debit	Debit of Licensing Takings 20 Oct 2009	-6,891.20
Bill Pmt -Cheque	23/10/2009	Debit	Debit of Licensing Takings 21 Oct 2009	-2,728.40
Bill Pmt -Cheque	26/10/2009	Debit	Debit of Licensing Takings 22 Oct 2009	-3,200.65
Bill Pmt -Cheque	27/10/2009	Debit	Debit of Licensing Takings 23 Oct 2009	-2,690.15
Bill Pmt -Cheque	28/10/2009	Debit	Debit of Licensing Takings 26 Oct 2009	-6,721.80
Bill Pmt -Cheque	29/10/2009	Debit	Debit of Licensing Takings 27 Oct 2009	-9,622.35
Bill Pmt -Cheque	30/10/2009	Debit	Debit of Licensing Takings 28 Oct 2009	-8,958.95

National Bank	Bill Pmt -Cheque	01/10/2009	Debit	Merchant Fees	-513.80
	Bill Pmt -Cheque	01/10/2009	Debit	National Online fee	-80.91
	Bill Pmt -Cheque	30/10/2009	Debit	Account Keeping Fee	-261.20
					-
					<u>298,288.28</u>
Barefoot Clothing Manufacturer	Bill Pmt -Cheque	12/10/2009	EFT	Protective Clothing	-1,645.10
Indian Ocean Hotel	Bill Pmt -Cheque	26/10/2009	2369	Accommodation for L Fuss for Lifeguard Training	-540.00
Kathy Kellow.	Bill Pmt -Cheque	12/10/2009	2357	Catering for CCZ Meeting	-1,215.00
Nalvin Park Pty Ltd	Bill Pmt -Cheque	19/10/2009	2366	Rates Refund due to reduction in landholdings	-67.56
Narrogin Auto Electrics	Bill Pmt -Cheque	26/10/2009	2370	Antenna & Fittings	-672.06
Peppermint Park Eco Village	Bill Pmt -Cheque	16/10/2009	2364	Accommodation for Leanne Fuss - Pool Training Course	-475.00
RJ & SP McInnis	Bill Pmt -Cheque	12/10/2009	2358	Reimbursement of Materials supplies for Aerodrome Upgrade	-614.90
S & S Frames & Flowers	Bill Pmt -Cheque	26/10/2009	2371	Framed Certificates	-130.00
Telstra	Bill Pmt -Cheque	12/10/2009	2359	Telephone Accounts	-1,356.66
	Bill Pmt -Cheque	26/10/2009	2372	Telephone Accounts	-1,215.83
Telstra.	Bill Pmt -Cheque	12/10/2009	2360	Repair to Damaged Telstra Cable at 17 Theta St	-344.14
TJ Ward	Bill Pmt -Cheque	19/10/2009	2365	Rates Refund due to reduction in landholdings	-163.65
Wagin District High School.	Bill Pmt -Cheque	20/10/2009	2368	Donation towards Annual Presentation Night	-30.00

Wagin Gardening	Bill Pmt -Cheque	28/10/2009	2376	Donation towards Senior Citizen Dinner 2009 - Shire & HACC	-200.00
Wagin General Practice	Bill Pmt -Cheque	12/10/2009	2361	Internal & External House Painting - 32 Ballagin Street	-3,135.00
Wagin Pre-Mix Concrete	Bill Pmt -Cheque	12/10/2009	2362	Pre-Employment Medical - Sue English	-121.00
Water Corporation	Bill Pmt -Cheque	26/10/2009	2373	ESF at Aerodrome Labour, Slab & Bobcat Hire	-19,503.00
	Bill Pmt -Cheque	12/10/2009	2363	Water Consumption	-230.95
	Bill Pmt -Cheque	26/10/2009	2374	Water Consumption	-5,127.00
Western Power	Bill Pmt -Cheque	26/10/2009	2375	Electrical Repairs - 32 Ballagin Street	-250.00
					<u>-37,036.85</u>

**Shire of Wagin
Trust Account - List of Payments
Oct-09**

	<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Description</u>	<u>Amount</u>
Chelsea Walker.	Bill Pmt -Cheque	15/10/2009	1844	Refund Bond Hire of Community Bus	-150.00
CWA of WA - Wagin Branch.	Bill Pmt -Cheque	15/10/2009	1845	Refund Bond Hire of Community Bus	-150.00
Dean Morgan.	Bill Pmt -Cheque	26/10/2009	1853	Refund Nomination Deposit Oct 2009	-80.00
Elders.	Bill Pmt -Cheque	26/10/2009	1849	Refund Bond Hire of Rec Centre	-150.00
Geoff West.	Bill Pmt -Cheque	26/10/2009	1854	Refund Nomination Deposit Oct 2009	-80.00

Gerard Hegarty.	Bill Pmt -Cheque	26/10/2009	1855	Refund Nomination Deposit Oct 2009	-80.00
Gwenyth Martin.	Bill Pmt -Cheque	26/10/2009	1850	Refund Bond Hire of Eric Farrow Pavilion	-230.00
Heather Painter.	Bill Pmt -Cheque	15/10/2009	1846	Refund Bond Hire of Eric Farrow Pavilion on 10th October 2009	-300.00
Ian Cumming.	Bill Pmt -Cheque	26/10/2009	1856	Refund Nomination Deposit Oct 2009	-80.00
Joseph Shaw.	Bill Pmt -Cheque	26/10/2009	1857	Refund Nomination Deposit 2009	-80.00
L & L Kirk.	Bill Pmt -Cheque	15/10/2009	1847	Refund Bond Hire of Eric Farrow Pavilion	-300.00
Lachlan Ballantyne.	Bill Pmt -Cheque	26/10/2009	1858	Refund Nomination Deposit Oct 2009	-80.00
P & C Lenaghan	Bill Pmt -Cheque	26/10/2009	1851	Refund Bond Hire of Community Bus	-150.00
Shire of Wagin.	Bill Pmt -Cheque	26/10/2009	1852	Recoup for Damged Trestle	-70.00
Wagin Masonic Lodge.	Bill Pmt -Cheque	15/10/2009	1848	Refund Bond Hire of Town Hall	-300.00
					<u><u>-2,280.00</u></u>

Statutory Environment

Local Government (Financial Management) Regulations 1996

Policy Implications

Nil

Financial Implications

Nil

1217 Officer's Recommendation / Council Decision

Moved: Cr. G R Ball

Seconded: Cr. G T Hegarty

That Council adopts the Statement of Payments for the month of October 2009 showing the following payment totals –

Municipal cheque payments totalling	\$ 37,036.85
Municipal electronic payments totalling	\$ 298,288.28
Trust cheque payments totalling	\$ 2,280.00
Carried 10/0	

12.13 GREENLINE JOHN DEERE SIGNAGE – LOT 1 TUDHOE STREET

PROPONENT:	Albert Smith Signs
LOCATION:	Lot 1 (109) Tudhoe Street Wagin
REPORTING OFFICER:	Principal Environmental Health Officer/ Building Surveyor
ATTACHMENTS:	Map and Design Plan

Summary

A request to be able to erect an illuminated sign outside a rural vehicle dealership.

Background

A request has been received to erect an illuminated sign outside the John Deere dealership business at lot 1 (109) Tudhoe Street Wagin.

The sign and its location are attached.

The sign will be double sided and 3.5 metres in from the front boundary.

The signs construction and erection instructions have been signed off by an engineer.

Comment

The application has previously been approved in 2005 (23/6/2005) however planning approval lasts for two (2) years so has lapsed, hence the re-application.

The sign and its location are to be the same as previously approved.

Statutory Environment

Shire of Wagin Town Planning Scheme #2.

Policy Implications

N/A

Budget Implications

N/A

1218 Officer's Recommendation / Council Decision

Moved: Cr. G T Hegarty

Seconded: Cr. G R Ball

That Albert Smith Signs Pty Ltd be granted approval to erect a double sided illuminated sign at lot 1 (109) Tudhoe Street Wagin, in the position indicated in the application, subject to the issue of a building permit.

Carried 10/0

12.14 HOME AND COMMUNITY CARE REPORT OCTOBER 2009**PROPONENT:** Home and Community Care**LOCATION:****REPORTING OFFICER:** Home and Community Care Coordinator**Summary**

Ninety five clients received one or more services for the month of October. Two clients passed away in October and two clients remain in hospital.

Thirty clients celebrated Senior Week at the Centre Based Day Care and were treated to a sausage sizzle lunch.

Darkan clients will commence the Christmas festivities this month with the annual Seniors Christmas lunch on 26th November 2009.

A group of clients will travel to Dumbleyung for the "Patchies" Christmas market day on 27th November 2009.

Four staff members attended activities for Centre Based Day Care training in Narrogin.

HOME AND COMMUNITY CARE – MDS FOR OCTOBER 2009

TYPE OF SERVICES PROVIDED – TOTAL TIME (HOURS)	MONTHLY CONTRACTED	HOURS PROVIDED	VARIANCE	CONTRACTED	YEAR TO DATE
Domestic Assistance	250	239	- 11	3000	916
Social Support	58	36	- 22	896	175
Personal Care	4	13	+ 9	197	53
Centre Based Day Care	125	159	+14	1500	401
Respite Care	1½	-	-	20	-
Assessment	14	2	- 12	175	12
Case Planning / Review	12	6	+ 6	145	68
Home Maintenance	121	103	-18	1459	404
Transport	87	89	+ 2	1049	232
Nursing Care	13			156	105
Meals on Wheels		330			1414

Statutory Environment

Nil

Policy Implications

Nil

Financial Implications

Nil

1219 Officer's Recommendation / Council Decision

Moved: Cr. D K Morgan

Seconded: Cr. J P Reed

That Council receive and endorse this report.

Carried 10/0

12.15 CREATION OF ADDITIONAL BUSHFIRE BRIGADE**PROPONENT:** Shire of Wagin**LOCATION:****REPORTING OFFICER:** Acting Chief Executive Officer**Summary**

To approve the creation of an additional Bushfire Brigade.

Background

Wagin currently has five (5) Bushfire Brigades which are Wedgecarrup, Lime Lake, Ballaying, Piesseville and Cancanning. There is also a town Volunteer Fire and Rescue Brigade which does not have affiliation with the shire structure via FESA, but instead comes directly under FESA.

There has been discussions held with the Chief Bushfire Control Officer, Ross Goldsmith, Deputy Fire Control Officer Ian McDougall and the ACEO with the Wagin Volunteer Fire and Rescue members who wish to form a Bush Fire Brigade under the shire council auspices whilst retaining their current structure directly under FESA and administered under Fire Brigades Act 1942 and Fire and Emergency Services authority of Western Australia Act 1998.

Comment

The ACEO has held discussions with Simon Vogel, Area Manager for FESA who advised that it is common for some brigades to have dual membership.

There would be definite advantages of having the Wagin Volunteer Fire and Rescue Brigade as a sixth (6) Bushfire Brigade, as there is a pool of talent in this brigade who are very active and are well trained.

Additional discussions have taken place regarding the housing of the new fire truck which is being supplied through the ESL system. Wagin was notified that its application for an additional truck was successful however the application for a shed to garage the vehicle was not. The vehicle and shed was to be placed at Wedgecarrup. The town brigade have suggested that as a interim measure this vehicle could be located at the town brigades headquarters on Traverse Street, as they have a shed which is available for this purpose.

Bushfire Brigade FCO and DCFO are in agreement with this suggestion also. Bushfire Brigade members will have access via password to the unit at all times.

Statutory Environment

Section 41 of Bushfires Act 1954

Empowers Local Government to establish one or more Bushfire Brigades

Policy Implications

Nil

Financial Implications

Nil

1220 Officer's Recommendation / Council Decision

Moved: Cr. G R Ball

Seconded: Cr. D K Morgan

That Council establish a "Town" Bushfire Brigade in accordance with the Bushfires Act 1954. Further, that Council endorse the Housing of the additional fire truck with the town brigade until suitable alternative housing arrangements are established.

Carried 10/0

13. ANNOUNCEMENT OF PRESIDENT AND COUNCILLORS

Shire President Cr P Blight reported that he had attended on behalf of council the following events;

- 4/11/2009 Volunteers Barbeque
- 10/11/2009 Agricultural Society Meeting
- 11/11/2009 Remembrance Day & Re-dedication of Great War Tablet at WDHS
- 12/11/2009 Mia davies MLC member for Agricultural region.
- 16/11/2009 Telecentre meeting
- 16/11/2009 MRD meeeting re RAV network roads

14. ELECTED MEMBERS/MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

15. URGENT BUSINESS INTRODUCED BY DECISIONS OF THE MEETING

- a) Elected Members

1221 Officer's Recommendation / Council Decision

Moved: Cr. G R Ball

Seconded: Cr. G K B West

That Cr E Pugh be elected on the following committees;

Economic Development Committee

Townscape & Tidy Towns committee

Waste Management & Recycling Committee

Community Centre Committee

Carried 10/0

Piesseville Standpipe

Acting Chief Executive Officer tabled a letter from Water Corporation advising of not providing standpipes for fire fighting purposes. Council resolved that staff are undertake more studies on current infrastructure.

16. CONFIDENTIAL BUSINESS AS PER LOCAL GOVERNMENT ACT s5.23(2)

The meeting was closed to the public at 10.29pm.

Under the Local Government Act 1995, Part 5, and Section 5.23, states in part:

(2) If a meeting is being held by Council or by a committee referred to in subsection (1)(b), the Council or committee may close to members of the public the meeting, or part of the meeting, if the meeting or the part of the meeting deals with any of the following:

(a) a matter affecting an employee or employees;

(b) the personal affairs of any person;

(c) a contract entered in to, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting;

(d) legal advice obtained, or which may be obtained, by the local government and which relates to a matter to be discussed at the meeting;

(e) a matter that if disclosed, would reveal:

(i) a trade secret;

(ii) information that has a commercial value to a person; or

(iii) information about the business, professional, commercial or financial affairs of a person;

Where the trade secret or information is held by, or is about, a person other than the local government.

(f) a matter that if disclosed, could be reasonably expected to:

(i) impair the effectiveness of any lawful method or procedure for preventing, detecting, investigating or dealing with any contravention or possible contravention of the law;

(ii) endanger the security of the local government's property; or

(iii) prejudice the maintenance or enforcement of any lawful measure for protecting public safety;

(g) information which is the subject of a direction given under section 23(1a) of the Parliamentary Commissioner Act 1981;and

(h) such other matters as may be prescribed.

1222 Council Decision

Moved: Cr D K Morgan

Seconded: Cr. G K B West

That Council close the meeting to the public at pursuant to sub section 5.23 (a) and (d) of the Local Government Act 1995.

Carried 10/0

16.1 CONFIDENTIAL DOCUMENTS

Confidential documents were tabled relating to a legal matter.

Council decided to have council meeting into New Year to discuss confidential items and past events relating to a legal matter.

16.2 SENIOR STAFF (DESIGNATED EMPLOYEE) RE-STRUCTURE**1223 Council Decision**

Moved : Cr. E N Pugh

Seconded Cr. G R Ball

That a new position be created called the "Director of Finance" reporting direct to the Chief Executive Officer and that the current Senior Finance Officer, B Roderick be appointed to that position with all finance matters, duties and tasks transferred from the Director of Corporate and Community Services. The newly created position be a "Designated Employee" under section 5.37 of the Local Government Act 1995. The Administration Regulations – Reg 18A. Further the Acting Chief Executive Officer provides Council with a Restructured Organisational Structure at a future Council Meeting.

Carried 10/0 - Absolute Majority

1224 Council Decision

Moved : Cr. G R Ball

Seconded Cr. K M Draper

That Council open the meeting to the public at pursuant to sub section 5.23 (a) and (d) of the Local Government Act 1995.

Carried 10/0

17. CLOSURE

The meeting closed at 11.43pm.

These Minutes were confirmed at a meeting held on

Signed _____

Presiding Member at the meeting at which the Minutes were confirmed.

Dated _____