



**Minutes of the Ordinary  
Council Meeting**

**held on 22 September 2009**

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## Shire of Wagin

Minutes of the Ordinary Council Meeting of Council held in Council Chambers on Tuesday 22 September 2009.

### 1. DECLARATION OF OPENING

The Shire President Cr Blight declared the meeting open at 7.01 pm.

### 2. ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE (PREVIOUSLY APPROVED)

<b>Present:</b>	Cr P J Blight	President
	Cr G R Ball	Member
	Cr A C Dohle	Member
	Cr J L C Ballantyne	Member
	Cr D K Morgan	Member
	Cr I C Cumming	Member
	Cr J P Reed	Member
	Cr G K B West	Member

<b>Staff:</b>	Mr L J Calneggia	Acting Chief Executive Officer
	Mr A Pieterse	Director Corporate and Community Services
	Mr A D Hicks	Director of Works

#### Visitors:

Mr J G Shaw  
Mr G T Hegarty

#### Apologies:

Cr K M Draper

#### Leave of Absence:

Cr J L Ewen

### 3. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKE ON NOTICE

Nil

### 4. PUBLIC QUESTION TIME

Nil

**5. APPLICATION FOR LEAVE OF ABSENCE**

Nil

**6. PUBLIC FORUM (PETITIONS/DEPUTATIONS/PRESENTATIONS)**

Nil

**7. CONFIRMATION OF PREVIOUS MEETING MINUTES**

**1149 Council Decision**

Moved: Cr. D K Morgan

Seconded: Cr. J P Reed

That the Minutes of the Ordinary Council Meeting held on 25 August 2009 be confirmed as true and accurate.

Carried 8/0

**8. DISCLOSURES OF FINANCIAL AND OTHER INTERESTS**

Cr G West declared a financial Interest in Item 12.14.

## 9. STATUS REPORT

**Shire of Wagin – Status Report  
September 2009**

Date	Resolution #	Officer	Description	Action	Status	Questions & Comments
			<b>FINANCE &amp; ADMINISTRATION</b>			
18 Nov 2008	842	ADCEO	Council Policies	Update Policies	Ongoing	
24 Mar 2009	991, 992 & 993	ACEO	4WD Group Decision – Amalgamations & Resource Sharing	Establish a Project Team to progress the Shire of Wagin's response to Minister and send a letter to the Minister for an explanation		On going
28 April 2009	1029	ACEO	Code of Conduct	Obtain Statutory declarations from all Councillors.	Letter sent to B Anderson 27 May 09	
26 May 2009	1053	ACEO	Structural Review Project	ACEO propose at the next 4WD meeting that a financial projection report be undertaken for possible merger of LG Authorities and SP to liaise with neighbouring LG	Consultants	Consultants Actil Tasman final report include in Reform Submission
23 June 2009	1089	ACEO	Amalgamations/Restructure Reform Project Team Progress Report	Letter Drop, hold discussions with neighbouring councils and endorse appointment of Acil Tasman etc	Survey Forms sent. Discussions held with Narrogin Shire & Narrogin Town	Agenda item Re Structural Reform - August

28 July 2009	1097	ACEO	Morton Seeds Fire Issues	Write to FESA re Fire concerns at Morton Seeds and ask them to investigate.	Email sent - Letter to be sent	
25 August 2009	1125	DCCS	Adoption of 2009/2010 Budget and Setting of Rate Levels	As per resolution	Rates sent out due date 8/10/09	
25 August 2009	1131	ACEO	Local Government Structural Reform	Discussions with the Shire of Woodanilling and Structural Reform Team to meet regularly		Structural Reform meetings 31/08/09 8/09/09 Woodanilling
25 August 2009	1134	ACEO	Light Industrial Area 0 D Smith request for assistance	Advise proponent that council is prepared to contribute \$2876 towards headworks etc	Letter Sent	
25 August 2009	1135	ACEO	Various Sporting Bodies – CSRFF Grants	Advise the Wagin Bowling Club the council is unable to provide a contribution in cash at this stage	Letter sent – Application sent Department of Sport & Rec	
25 August 2009	1136	ACEO	Wagin RSL Sub Branch	Advise proponent that council will assist in the purchasing and installing of three flag poles at WDHS	Letter sent – advised council will contribute \$2,000	
25 August 2009	1144	ACEO	Country Local Government Fund – Nomination Regional Groupings	Advise Dept of LG that their nominated regional group for the purpose of Royalties for Regions allocations is the 4WD Voluntary Regional Organisation of Councils	Letter sent to Department	

25 August 2009	1145	ACEO	Narrogin College of Agriculture – Request for Sponsorship	That Council donate a gift to the value of \$100 to the college.	Letter sent	
25 August 2009	1147	DCCS	Extension of Term – ACEO	That council authorise the Shire President to write to the Dept of LG requesting approval for the current ACEO to continue employment beyond the initial term of employment.	Letter Sent	

<b>Health, Building &amp; Planning</b>						
20 Nov 2007	599	ACEO	Apply for regional headwork's grants in relation to the Lefroy/Vernal St subdivision	Make grant application	Requires design to be completed, awaiting development approval.	With planners
15 Apr 2008	697	ACEO	Light Industrial Land – Lefroy/Vernal Streets	Obtain cost estimates prior to submitting a head works grant application	Letter sent to Planning Enterprises engineers contracted for revised cost estimates	Await decision from Planning Commission
20 May 2008	715 & 716	ACEO	Lots 193 & 194 Vale Street	Proceed to realign boundary creating a road reserve.	Realignment proceeding	Await decision from Planning Commission
21 Oct 2008	816	ACEO	Dedication of portion of Ventnor Street	Place advert in local paper, contact all adjoining land owners	Planning Enterprises have been supplied details of adjoining owners and letters have been sent and advert has been placed in local paper	On going
16 Dec 2008	897	ACEO	Dedication of portion of Ventnor Street between Vernal Street and Vale Street & Revesting of Lot 192 & Lot 193 Vale Street	Request the Hon Minister for Lands grant final approval to dedicate the portion of Ventnor Street and to revest Lot 192 & Lot 193 Vale Street, Prepare required documentation for submission for consideration. Advise those that prepared submissions of Council resolution		On going



24 Mar 2009	984	ACEO	Dedication of portion of Ventnor St between Vernal & Vale St	Advise the Minister for Lands & Department of Planning & Infrastructure that council resolved to indemnify them of any costs and claims arising		On going
26 May 2009	1057	ACEO	Proposed Industrial Subdivision	Proceed with subdivision as per Council resolution		Planners advised to proceed as per resolution
26 May 2009	1058	ACEO	Dedication of portion of Ventnor Street	Advise various bodies of shires intention to indemnify them of cost and claims		Ongoing ref 984 & 897
23 June 2009	1072	ACEO	Strategic Waste Management Plans	Write to neighbouring shires, seek permission to dig test holes and prepare itinerary for visit to other waste facilities.	Replies received from 8 shires	Ongoing
23 June 2009	1073	ACEO	Kerbside Recycling	Organise supply of 240ltr bins for recycling and prepare report for options of implementation.	Waste advisory committee travelled to Kondinin. Quotes being received for full kerbside service	Committee to meet
23 June 2009	1077	ACEO	Bicycle Racks CBD	Confer with councils insurers RE insurance risk management and investigate costings	Quotes requested for racks	Ongoing

23 June 2009	1079	ACEO	Wagin Aero Club	Advise Aero club permission has been granted to contribute \$5000 towards project, erect building and dismantle existing transfer shed	Work underway on building	Ongoing
23 June 2009	1080 & 1081	ACEO	Wagin Historical Village	Advise Historical Village that their requests are supported.	Report received need to meet Townscape Committee to be arranged	On going
28 July 2009	1118	EHO/ ACEO	Additions to Waratah Lodge	Advise proponent that council support proposal subject to conditions, and advise Wagin Frail Aged that Council will wavier all building fees	Awaiting Build Application	
28 July 2009	1119	EHO	Proposed Colorbond Shed	Advise Proponent that council supports application	Build permit issued	
25 August 2009	1140	ACEO	Proposed Homestead Lot Subdivision	Advise planners that it does not support the planning application etc	Letters sent	
25 August 2009	1141	ACEO	Proposed Survey Strata Subdivision	Advise planners the officers recommendation has been accepted subject to conditions.	Letter sent	

25 August 2009	1142	EHO	D Smith – Lot 463 Application to erect a shed	Advise the proponent that it is permitted to build a shed subject to conditions.		
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<b>WORKS &amp; SERVICES</b>						
24 Mar 2009	976	DOW	Intersection Regulatory Signs	Be Noted	Main Roads to install as time permits.	Still waiting for Main Roads to install.
28 April 2009	1014	DOW	Blackspot Project Jaloran Road	That the proposed works be carried out utilising Blackspot and Royalties for Regions funding and Council have no objections to subdivision applications from land owners and dedication of the road reserve.	Harley Group finish surveying – waiting for fencing contractor.	Will install box culverts when weather permits
26 May 2009	1045	DOW	Removal of trees	Remove large trees on Painters and Webb Rd		Completed
26 May 2009	1049	ACEO	Recycled Water Supply agreement	SP and ACEO to sign agreement with water corp and investigate the installation of a 220,000kl storage tank.	Provision in 09/10 budget for tank DEC licence to use in progress	In progress
26 May 2009	1050 & 1051	ACEO	Library car park and garden	Accept the plan to seal and kerb car park area and new ablutions and remove 3 trees from car park.	DOW to commence brick paving, quotes for work being obtained,	Brick paving 90% completed
28 July 2009	1101	DOW	Blackspot Funding	Appoint Keith Dickerson to assess intersections and apply for Blackspot funding	Applications sent to MRD Narrogin	Awaiting Response

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28 July 2009	1102	DOW	Wagin Airfield	Staff to prepare costings and apply for RAD's grants as per resolution		Will seal when weather permits.
28 July 2009	1103	DOW	Lime Lake East Road	Prepare cost estimate to upgrade 900 meters and source funding	Cost prepared, Works Committee rejected works to Lime Lake East	Gravel sheet in 2010 / 2011 program
28 July 2009	1104	DOW	Aggregate Quotes	Advise successful tenderer quote has been accepted.	Bairstows were the successful tendered and will start carting aggregate end of August	50% completed
28 July 2009	1106	DOW	Water Harvesting	Apply for a water grant for stage 3 of program		In hand

**10. REPORTS OF ADVISORY COMMITTEES**

Nil

**11. RECEIVAL & ADOPTION OF ADVISORY/OCCASIONAL COMMITTEE MINUTES**

Nil

**12. REPORTS OF OFFICERS****12.1 WORKS REPORT**

**PROPONENT:** Shire of Wagin  
**LOCATION:**  
**REPORTING OFFICER:** Director of Works

**Summary**

A Works Report is provided for Councils information.

**Background**

Council has previously requested that this information be presented to it at Ordinary Council meetings

**Comment**

Nil

**Statutory Environment**

Nil

**Policy Implications**

Nil

**Financial Implications**

Nil

**Shire of Wagin**  
**Works Report – SEPTEMBER 2009**

<b>Works Completed</b>	<b>Notes</b>
PIESSEVILLE-JALORAN	Clear widen and gravel sheet 3 km
WAGIN-WICKIPIN	Clear widen and gravel sheet 2.5 km
COLLANILLING	Clear widen and gravel shoulders 20% completed due to wet conditions

<b>Future Works</b>	
COLLLANILLING	Clear widen and gravel shoulders 3km
BEAUFORT	Clear widen and gravel shoulders 3.5 km
AIRFIELD	Water bind and seal when time permits
DWELYERDINE	Gravel sheet 3km
<b>On Going Works</b>	
Maintenance grading	Various Roads and sealed shoulders 50%
Town site	Maintenance and weed spraying 60%
General	Odd jobs as required
<b>Plant Down Time</b>	
	Due to wet condition works crew have be unable to do road construction
<b>Other Items</b>	
PRIVATE WORKS for WESTERN POWER	Quote for \$89,500 for removal of 4200 <sup>3</sup> of contaminated soil from St John's Ambulance Sub Centre
TENDER DOCUMENT	Advertisement has been placed in west Australian on Saturday 19 of October to supply a 12 tonne steel vibrating roller.
TORO MOWER	Purchased from T-Quip – will be delivered soon.
ODES Quad bike with spray rig	Bike purchased – registration and accessories in the process of being fitted

**1151 Officer's Recommendation / Council Decision**

Moved: Cr. G K B West

Seconded: Cr. G R Ball

That Council receive the Works Report for the period ending August 2009.

Carried 8/0

## 12.2 CEO's REPORT

**PROPONENT:** Shire of Wagin

**LOCATION:**

**REPORTING OFFICER:** Acting Chief Executive Officer

Boy won't we all be glad when this reform thing is over and we can start getting on with normal core local government business. When it is over someone needs to write to the Minister pointing out just how much time has been consumed in this process.

### STAFF

Nick Samson, Project Manager – Strategic Waste commenced work with the Wagin Group of Councils on 27 August 2009 to undertake implementation of SWMP. His salary is funded from residue grant monies held by Wagin on behalf of the twelve (12) member councils.

Kerry Tacken is taking annual leave 21 – 28 September 2009.

### DIARY

28 Aug 2009	Narrogin – SWMP Executive Group – Nick Samson induction
31 Aug 2009	Structural Reform Team meeting
1 Sept 2009	Choose Respect Meeting – Wagin District High School
2 Sept 2009	Community Reform Meeting - Narrogin Town (6.00pm) - Narrogin Shire (7.30pm)
4 Sept 2009	Staff Training – LGIS – Thriving on Change
8 Sept 2009	LGMA – Cuballing
9 Sept 2009	4WD VROC meeting – Acil Tasman report (dissection)
9 Sept 2009	Community Arts – Program for skills learning – indigenous youth
10 Sept 2009	Ute Muster (On site meeting)
10 Sept 2009	Nomination Day – Declaration of Election results at the close of nominations
14 Sept 2009	OAG Meeting – City of Stirling
15 Sept 2009	Waste Management Conference – Tour of Waste Facilities
17 Sept 2009	Structural Reform Team meeting
22 Sept 2009	4WD meeting - Dumbleyung Choose Respect – Wagin District High School Gemini Medical – New Chief Executive Officer Planning Workshop – Joe Douglas Council Meeting

### Strategic Waste

Wagin Group was successful in its R.I.P. grant application in receiving \$155,000 from Department Environment and Conservation to implement recommendation from the twelve (12) Local Authorities individual plans. The author attended through the Waste Management Conference a tour of five (5) metropolitan waste facilities, each facility, treating waste in very different methods. A full report will be presented at the next Waste Management Advisory Committee.

### **Statutory Environment**

Nil

### **Policy Implications**

Nil

### **Financial Implications**

Nil



**1151 Officer's Recommendation / Council Decision**

Moved: Cr. G R Ball

Seconded: Cr. G K B West

That Council receive and endorse this report.

Carried 8/0

**12.3 EXTRAORDINARY VACANCY – COUNCIL MEMBER****PROPONENT:** Shire of Wagin**LOCATION:****REPORTING OFFICER:** Acting Chief Executive Officer**Summary**

To consider the date for an Extraordinary Election of Council to fill the vacancy of Councillor.

**Background**

Nominations closed on 10 September 2009 for the seven (7) vacancies for Councillors, and only six (6) nominations were received.

Under the Local Government Act section 4.57 (2) (b) an Extraordinary Election is to be held to fill the remaining vacancy.

The Local Government Act states that any poll needed to fill such a vacancy at a date to be decided by Council or if Council doesn't decide the Shire President. Section 4.9 (1). This date must be decided within one (1) month of the vacancy being created.

The Election Day must be within four (4) months after the vacancy occurs but enough time shall be allowed for the election requirements to be complied with (between 56 - 70 days).

As an alternative, it has been noted by some, that the number of Council members could be reduced in view of the Minister for Local Government Reform Agenda request to reduce elected representation from between six (6) and nine (9) persons. Schedule 2.2 (2) provides that a Local Government, the district of which is not divided into wards may carry out reviews as to whether the district should be divided into wards and if so what the ward boundaries shall be and the number of Councillors for each ward.

There does not appear to be any mechanism for the diminution of council members at large unless a review is undertaken.

Wagin Council last undertook a review of wards and representation (schedule 2.2) prior to elections in 2003 the number of Councillors was reduced from thirteen (13) to eleven (11). At that time Council was recommended by its Chief Executive Officer to reduce to nine (9) for 2005 elections, however council elected to remain with eleven (11), as it was agreed eleven (11) Councillors was working well and gave a good distribution of work.

**Comment**

Under normal circumstances it would be a simple resolution of Council to set a date for an extraordinary election to be held and Council would be requested to set a date or advise the Shire President to do so.

The approximate cost with election advertising and staff time would amount to between \$2,000 - \$3,000.

The mechanism to reduce Council members is to conduct a lengthy and almost similar costly review, such a review is not due until 2011 (every eight (8) years).

There may be an opportunity, under the Ministers current reform agenda to ask the Minister to consider a reduction in the number of Councillors (from eleven (11) to nine (9)) without the expense of a review and which is in line with the Ministers desire of reducing elected representation. In the author's opinion, Council has the following options;

- 1) Set a date, or permit the Shire President to set a date for an Extraordinary Election to fill one (1) vacancy (for two (2) years) or
- 2) Write to the Minister for Local Government seeking dispensation for conducting a review in accordance with schedule 2.2 of the Local Government Act, and ask for a reduction of Councillor numbers from eleven (11) to ten (10), immediately and to nine (9) for the 2011 elections.

### **Statutory Environment**

Local Government Act

### **Policy Implications**

N/A

### **Financial Implications**

N/A

#### **Officer's Recommendation**

Moved: Cr.

Seconded: Cr.

That Council write to the Minister for Local Government seeking dispensation for conducting a review in accordance with schedule 2.2 of the Local Government Act, and ask for a reduction of Councillor numbers from eleven (11) to ten (10) immediately and to nine (9) for the 2011 elections.

Moved: Cr. I C Cumming

Seconded: Cr. G R Ball

That Council write to the Minister for Local Government seeking dispensation for conducting a review in accordance with schedule 2.2 of the Local Government Act, and ask for a reduction of Councillor numbers from eleven (11) to ten (10).

#### **Motion Withdrawn**

#### **1152 Council Decision**

Moved: Cr. D K Morgan

Seconded: Cr. G K B West

That Council set a date, or permit the Shire President to set a date for an Extraordinary Election to fill one (1) vacancy (for two (2) years).

Carried 8/0

*Note: Reason for difference with Officers Recommendation is that Council wish to fill the vacancy.*

**12.4 REFORM – WOODANILLING / WAGIN MERGER**

**PROPONENT:** Shire of Wagin  
**LOCATION:**  
**REPORTING OFFICER:** Acting Chief Executive Officer  
**ATTACHMENTS:** Minutes from Structural Reform Project Team meeting  
31/08/2009, 8/09/2009, 15/09/2009 & 17/09/2009

**Summary**

To resolve to forward a submission to the Minister for Local Government regarding a merger between the Woodanilling and Wagin Council's.

**Background**

Following a series of meetings, culminating in minutes of combined Reform Project Team minutes, in particular a meeting held on 19 September 2009 at which (refer to attachment) a consensus decision was made by those in attendance from both Council's to defer merger progress until further work is undertaken and information is known. Both Councils concurred that discussions should continue in earnest on a merger of the 4WD Local Authorities.

**Comment**

With the date for submission ending soon there is urgent need for Council to be decisive in its decision on this matter. The recommendation below hopefully reflects Councils current position.

**Statutory Environment**

Local Government Act (Schedule 2.1)

**Policy Implications**

N/A

**Financial Implications**

Many

**Officer's Recommendation**

Moved: Cr.

Seconded: Cr.

That Council resolve to advise the Minister for Local Government of its intention to merge with the Shire of Woodanilling after the full financial affects, efficiencies and savings, if any are identified.

- 1) That a submission be submitted to the Minister for Local Government including Councils financial assessment undertaken to date of such a merger, and strong comments on the lack of information and direction available from Government, to enable any such decision to be made.
- 2) That due to time constraints the Chief Executive Officer be authorised to submit a submission to this effect.

**1153 Council Decision**

Moved: Cr. G R Ball

Seconded: Cr. I C Cumming

That Council resolve to advise the Minister for Local Government of its intention to move towards a merger with the Shire of Woodanilling conditional upon the full financial implication being explored, understood and accepted by Council and

- 1) that a response be submitted to the Minister for Local Government that includes an assessment of the financial implications based on figures presented to Council, of the possible merger with strong comments outlining the complete lack of information and direction from the State Government in order to perform such an amalgamation.
- 2) that due to time constraints the Chief Executive Officer be authorised to submit a submission to this effect.

Carried 8/0

**12.5 REMOVAL OF TREES – WARATAH LODGE**

**PROPONENT:** Waratah Lodge  
**LOCATION:** Arnott Street  
**REPORTING OFFICER:** Acting Chief Executive Officer  
**FILE:** WLF 1/2

**Summary**

The proponent has written to Council requesting the removal of street trees that are located in front of Waratah Lodge.

**Background**

Wagin Frail Aged (Inc) and Trevor Parsons Building Co are seeking permission to remove three gum trees immediately that are currently located directly in front of the “stage two” extensions and a further three trees which are lifting the bitumen on the road verge and footpath.

**Comment**

Construction on Stage two (2) of Waratah Lodge extensions is due to commence shortly, and the request to remove the three trees that are located in front of the extensions is of a matter of urgency as these trees will interfere with construction.

A further three trees that are located along the front of Waratah Lodge are also a cause for concern as are they creating a potentially dangerous hazard to visitors when entering the front of the premises and residents who use walking frames when exercising on the grounds.

Council has a policy on Street Tree and Shrub Removal within Wagin townsite which states;

No street tree or shrub shall be removed from the street reserve without Council approval.

Normally a request of this nature would be referred to the Townscape and Tidy towns Committee, however as this is considered a matter of urgency a decision is needed immediately.

The proponents have advised on the completion of the building extensions they wish to replace the trees that are removed with six Prunus Blireana which are deciduous trees that grow approximately 4m and have a small un-invasive root system.

**Statutory Environment**

N/A

**Policy Implications**

WRK Policy 3

**Financial Implications**

N/A

**1154 Officer's Recommendation / Council Decision**

Moved: Cr. G R Ball

Seconded: Cr. G K B West

That Council grant approval for the removal of the six street trees located in Arnott Street at the front of Waratah Lodge and on completion of the building extensions these trees be replaced with six Prunus Blireana, at the proponents cost.

Carried 8/0

**12.6 REQUEST TO KEEP THREE (3) DOGS – R & S McNAMARA**

**LOCATION:** 5 Ware Street  
**PROPONENT:** R & S Mcnamara  
**REPORTING OFFICER:** Acting Chief Executive Officer  
**FILE:** 455

**Summary**

A request has been received from the proponent to keep three (3) dogs at 5 Ware Street.

**Background**

The Shire of Wagin Dogs Local Law states that the maximum number of dogs that can be kept within the town site is **3.2 (1)** "two dogs over the age of 3 months and the young of those dogs under that age if the premises are situated within a townsite"

The Shire has considered these types of requests in the past.

The proponent currently owns two registered dogs at this address and has now applied to keep a third dog.

**Comment**

The dog was originally placed in the Shire of Wagin's Dog Pound and its owner has not been able to be located.

The Proponent has proved to be a very responsible dog owner is now seeking approval to keep this third dog which has already been vaccinated and sterilised.

**Statutory Environment**

Dog Act 1976, &amp; Shire of Wagin's Dog Local Law.

**Policy Implications**

N/A

**Budget Implications**

N/A

**1155 Officer's Recommendation / Council Decision**

Moved: Cr. G K B West

Seconded: Cr. D K Morgan

That Council approve the proponents request to keep three (3) licensed dogs at 5 Ware Street Wagin subject to the dogs being confined to the property unless exercised in accordance with legislative requirements, and that Council may revoke this approval at any time it deems necessary.

Carried 7/1

**12.7 REQUEST TO WAVIER HIRE FEES – WAGIN DISTRICT HIGH SCHOOL**

**PROPONENT:** P & C Association Inc  
**LOCATION:** Wagin Recreation Centre  
**REPORTING OFFICER:** Acting Chief Executive Officer  
**FILE:** PRO 14  
**ATTACHMENT:** Letter from Proponent

**Summary**

The proponents have written to Council requesting exemption in hire fees of the Wagin Recreation Centre should inclement weather force a change of venue for the P & C inaugural Twilight Festival and Fete.

**Background**

The P & C Association Inc are holding their inaugural Twilight Festival and Fete on Friday 23 October 2009 and are intending to holding this event in the quadrangle at the Wagin District High School.

As a back-up plan should the weather become inclement they have requested Council wavier the hire fees of this venue.

**Comment**

The proponents have request the use of the Wagin Recreation Centre including the auditorium, and have stated that they are aware of the need to hire the carpet from the Kulin Shire to cover the sports floor area and this would be done at their own cost.

The proponent are seeking Councils support for this event as the festival is a major fundraising event for the school and all funds raised are place back into the school.

**Statutory Environment**

Nil

**Policy Implications**

N/A

**Financial Implications**

Waiver of hire fees

**1156 Officer's Recommendation / Council Decision**

Moved: Cr. I C Cumming

Seconded: Cr. G R Ball

That Council authorise the Wagin District High School to use the Recreation Centre free of charge for the purpose of holding their inaugural Twilight Festival and Fete should the venue be required because of the inclement weather.

Carried 8/0

**12.8 CHRISTMAS FUNCTION / OFFICE HOURS CHRISTMAS/NEW YEAR**

**LOCATION:** Shire of Wagin  
**PROPONENT:** Staff  
**REPORTING OFFICER:** Senior Finance Officer  
**FILE:** CNL4

**Summary**

To allow for the approval of staff leave and appropriate advertising and preparation, planning has commenced for the annual Christmas function and opening of the Shire Administration Office over the Christmas – New Year period.

**Comment**

The outside staff will be standing down for the Christmas/New Year period on Wednesday 23<sup>rd</sup> December 2009 and most will return to work on Monday 4<sup>th</sup> January 2009.

The annual street party will be held on Friday 18<sup>th</sup> December, so it is recommended that the annual Christmas Function be held on Friday 11<sup>th</sup> December with a sit down meal at the Recreation Centre.

Last year Council closed the Administration Office during the Christmas – New Year period for the second consecutive year and no complaints were received from members of the public.

This year it is proposed to man the office until 24<sup>th</sup> December, and close the office outside of public holidays for three days from the 29<sup>th</sup> to 31<sup>st</sup> December. This will give all Administration staff a significant break over the period.

The majority of surrounding Shires close over Christmas – New Year period, they include Dumbleyung, Woodanilling, West Arthur, Kojonup, Cuballing, Wickepin, Wandering, Boddington, Kulin, Kent and Lake Grace.

Emergency contacts for the entire period will be provided to Police and other emergency services. Management will make certain there will be appropriate staff available to ensure harvest ban information is faxed to media outlets and registered recipients via the SMS process.

The following calendar is proposed for the 2009 – 2010 Christmas – New Year period:

Wednesday 23 <sup>rd</sup> December	Open
Thursday 24 <sup>th</sup> December	Open
Friday 25 <sup>th</sup> December	Office Closed – Public Holiday
Monday 28 <sup>th</sup> December	Office Closed – Public Holiday

Tuesday 29 <sup>th</sup> December	Office Closed
Wednesday 30 <sup>th</sup> December	Office Closed
Thursday 31 <sup>st</sup> December	Office Closed
Friday 1 <sup>st</sup> January	Office Closed – Public Holiday
Monday 4 <sup>th</sup> January	Open

The closure of the office on the above dates will be advertised at the Shire Office and through Council Corner in the Wagin Argus.

### **Statutory Environment**

Local Government Act 1995  
Local Government Officers Award  
Municipal Employee Award

### **Policy Implications**

Nil

### **Financial Implications**

A Christmas function has been allowed for in the 2009/10 Budget.

### **1157 Officer's Recommendation / Council Decision**

Moved: Cr. D K Morgan

Seconded: Cr. J L C Ballantyne

That Council;

- 1) Hold a sit down dinner Christmas function at the Recreation Centre on Friday 11<sup>th</sup> December 2009.
- 2) Close the Administration Office on 29<sup>th</sup> to 31<sup>st</sup> December 2009 and advertise accordingly.

Carried 8/0



## 12.9 STATEMENT OF FINANCIAL ACTIVITY – JULY 2009

**LOCATION:** Shire of Wagin  
**REPORTING OFFICER:** Senior Finance Officer

### Summary

A Statement of Financial Activity is attached for Council to adopt.

### Background

The Local Government (Financial Management) Regulations 1996 requires that Council is to be presented with a Statement of Financial Activity each month.

### Comment

A copy of Statement of Financial Activity has been compiled for the financial period ending 31<sup>st</sup> July 2009 for Council to peruse and adopt.

### Statutory Environment

Local Government (Financial Management) Regulations

### Policy Implications

Nil

### Financial Implications

Nil

### Shire of Wagin STATEMENT OF FINANCIAL ACTIVITY (Statutory Reporting Program) For the Period Ended 31st July 2009

	Note	Annual Budget 4	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a) 3	Var. % (b)- (a)/(b) 3	Var.
<b>Operating Revenues</b>		\$	\$	\$	\$	%	
Governance		3,500	40	<b>482</b>	442	91.70%	□
General Purpose Funding		1,351,735	3,475	<b>3,036</b>	(439)	(14.46%)	□
Law, Order and Public Safety		30,740	550	<b>3,860</b>	3,310	85.75%	□
Health		65,720	380	<b>369</b>	(11)	(2.98%)	□
Education and Welfare		315,974	77,165	<b>80,514</b>	3,349	4.16%	□
Community Amenities		412,425	2,460	<b>2,177</b>	(283)	(13.00%)	□
Recreation and Culture		44,710	1,720	<b>1,496</b>	(224)	(14.97%)	□
Transport		1,146,165	1,400	<b>1,458</b>	58	3.98%	□
Economic Services		45,500	2,660	<b>3,036</b>	376	12.38%	□
Other Property and Services		704,242	5,420	<b>113,509</b>	108,089	95.23%	▲
<b>Total (Excluding Rates)</b>		<b>4,120,711</b>	<b>95,270</b>	<b>209,937</b>	<b>114,667</b>		□
<b>Operating Expense</b>							□
Governance		(318,903)	(20,338)	<b>(16,406)</b>	3,932	23.97%	□
General Purpose Funding		(306,217)	(13,393)	<b>(12,283)</b>	1,110	9.04%	□
Law, Order and Public Safety		(137,119)	(15,313)	<b>(9,675)</b>	5,638	58.27%	□
Health		(239,471)	(22,454)	<b>(20,704)</b>	1,750	8.45%	□
Education and Welfare		(433,515)	(29,146)	<b>(22,793)</b>	6,353	27.87%	□

Community Amenities	(681,067)	(29,447)	(21,060)	8,387	39.82%	<input type="checkbox"/>
Recreation and Culture	(629,315)	(49,232)	(32,829)	16,403	49.96%	<input type="checkbox"/>
Transport	(2,058,624)	(115,397)	(110,214)	5,183	4.70%	<input type="checkbox"/>
Economic Services	(145,418)	(7,622)	(3,495)	4,127	118.08%	<input type="checkbox"/>
Other Property and Services	(309,338)	(47,241)	(100,433)	(53,192)	(52.96%)	<input checked="" type="checkbox"/>
<b>Total</b>	<b>(5,258,987)</b>	<b>(349,583)</b>	<b>(349,892)</b>	<b>(309)</b>		<input type="checkbox"/>
<b>Funding Balance Adjustment</b>						<input type="checkbox"/>
Add back Depreciation	628,817	52,402	53,398	996	1.87%	<input type="checkbox"/>
Adjust (Profit)/Loss on Asset Disposal	(302,633)	0	0	0		<input type="checkbox"/>
Adjust Provisions and Accruals	0	0	0	0		<input type="checkbox"/>
<b>Net Operating (Ex. Rates)</b>	<b>(812,092)</b>	<b>(201,911)</b>	<b>(86,557)</b>	<b>115,354</b>		<input type="checkbox"/>
<b>Capital Revenues</b>						<input type="checkbox"/>
Proceeds from Disposal of Assets	581,354	0	0	0		<input type="checkbox"/>
Proceeds from New Debentures	0	0	0	0		<input type="checkbox"/>
Proceeds from Sale of Investments	0	0	0	0		<input type="checkbox"/>
Proceeds from Advances	0	0	0	0		<input type="checkbox"/>
Self-Supporting Loan Principal	7,038	568	568	0		<input type="checkbox"/>
Transfer from Reserves	254,500	0	0	0		<input type="checkbox"/>
<b>Total</b>	<b>842,892</b>	<b>568</b>	<b>568</b>	<b>0</b>		<input type="checkbox"/>
<b>Capital Expenses</b>						<input type="checkbox"/>
Land Held for Resale	(500,000)	0	0	0		<input type="checkbox"/>
Land and Buildings	(604,178)	(5,500)	(3,131)	2,369	75.66%	<input type="checkbox"/>
Plant and Equipment	(288,547)	(28,900)	(395)	28,505	7216.46%	<input checked="" type="checkbox"/>
Furniture and Equipment	(174,816)	0	0	0		<input type="checkbox"/>
Infrastructure Assets - Roads	(335,425)	(10,000)	(7,904)	2,096	26.52%	<input type="checkbox"/>
Infrastructure Assets - Other	(246,189)	(10,000)	(3,170)	6,830	215.46%	<input type="checkbox"/>
Purchase of Investments	0	0	0	0		<input type="checkbox"/>
Repayment of Debentures	(41,643)	(1,151)	(1,151)	0	0.00%	<input type="checkbox"/>
Advances to Community Groups	0	0	0	0		<input type="checkbox"/>
Transfer to Reserves	(541,385)	0	0	0		<input type="checkbox"/>
<b>Total</b>	<b>(2,732,183)</b>	<b>(55,551)</b>	<b>(15,751)</b>	<b>39,800</b>		<input type="checkbox"/>
<b>Net Capital</b>	<b>(1,889,291)</b>	<b>(54,983)</b>	<b>(15,183)</b>	<b>39,800</b>		<input type="checkbox"/>
<b>Total Net Operating + Capital</b>	<b>(2,701,383)</b>	<b>(256,894)</b>	<b>(101,740)</b>	<b>155,154</b>		<input type="checkbox"/>
Rate Revenue	1,476,383	0	0	0		<input type="checkbox"/>
Opening Funding Surplus(Deficit)	1,225,000	1,225,000	1,225,000	0	0.00%	<input type="checkbox"/>
<b>Closing Funding Surplus(Deficit)</b>	<b>0</b>	<b>968,106</b>	<b>1,123,260</b>	<b>155,154</b>		<input type="checkbox"/>

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**Shire of Wagin**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31st July 2009**

**1. SIGNIFICANT ACCOUNTING POLICIES**

The significant accounting policies which have been adopted in the preparation of this statement of financial activity are:

**(a) Basis of Accounting**

This statement is a special purpose financial report, prepared in accordance with applicable Australian Accounting Standards, other mandatory professional reporting requirements and the Local Government Act 1995 (as amended) and accompanying regulations (as amended).

**(b) The Local Government Reporting Entity**

All Funds through which the Council controls resources to carry on its functions have been included in this statement.

In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated.

All monies held in the Trust Fund are excluded from the statement.

**(c) Rounding Off Figures**

All figures shown in this statement are rounded to the nearest dollar.

**(d) Rates, Grants, Donations and Other Contributions**

Rates, grants, donations and other contributions are recognised as revenues when the local government obtains control over the assets comprising the contributions. Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates.

**(e) Goods and Services Tax**

In accordance with recommended practice, revenues, expenses and assets capitalised are stated net of any GST recoverable. Receivables and payables are stated inclusive of applicable GST.

**(f) Cash and Cash Equivalents**

Cash and cash equivalents comprise cash at bank and in hand and short-term deposits that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value.

For the purposes of the Cash Flow Statement, cash and cash equivalents consist of cash and cash equivalents as defined above, net of outstanding bank overdrafts. Bank overdrafts are included as short-term borrowings in current liabilities.

**(g) Trade and Other Receivables**

Trade receivables, which generally have 30 - 90 day terms, are recognised initially at fair value and subsequently measured at amortised cost using the effective interest rate method, less any allowance for uncollectible amounts.

Collectability of trade receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.

**(h) Inventories****General**

Inventories are valued at the lower of cost and net realisable value. Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs of necessary to make the sale.

Inventories held from trading are classified as current even if not expected to be realised in the next 12 months.

**Land Held for Resale**

Land purchased for development and/or resale is valued at the lower of the cost and net realisable value. Cost includes the cost of acquisition, development and interest incurred on the financing of that land during its development. Interest and holding charges incurred after development is complete are recognised as expenses.

Revenue arising from the sale of property is recognised in the operating statement as at the time of signing a binding contract of sale.

Land held for resale is classified as current except where it is held as non-current based on Council's intentions to release for sale.

**(i) Fixed Assets**

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead.

Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.

**(j) Depreciation of Non-Current Assets**

All non-current assets having a limited useful life are systematically depreciated over their useful lives in a manner which reflects the consumption of the future economic benefits embodied in those assets.

Buildings	50	years
Furniture & Office Equipment	10	years
Computer & Electronic Equipment	3	years
Plant & Equipment	10	years
Trucks	7	years
Sedans	4	years
Other Plant & Equipment	10	years

**Infrastructure Assets**

Sealed Roads	50	years
Unsealed Roads	50	years
Footpaths & Walkways	40	years
Drainage	50	years
Pedestrian Bridges - Wood	20	years
Vehicle Bridges - Wood	20	years
Vehicle Bridges - Concrete	75	years

Culverts - Wood	20	years
Culverts - Concrete	75	years
Dams	75	years
Tanks & Reservoirs	35	years

The following Infrastructure Assets are not depreciated:

Parks and Playing field surfaces  
Reticulation Systems  
Drainage Reserves  
Clearing and Earthworks

The following Infrastructure Assets are not capitalized owing to their cost being immaterial:

Street Furniture  
Pedestrian/Bus Shelters  
Street Signs

Council has elected not to depreciate assets that has a value under \$1,000.

### **(k) Trade and Other Payables**

Trade and other payables are carried at amortised cost. They represent liabilities for goods and services provided to the local government prior to the end of the financial year that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured and are usually paid within 30 days of recognition.

### **(l) Employee Benefits**

The provisions for employee benefits relates to amounts expected to be paid for long service leave, annual leave, wages and salaries and are calculated as follows:

#### **(i) Wages, Salaries, Annual Leave and Long Service Leave (Short-term Benefits)**

The provision for employees' benefits to wages, salaries, annual leave and long service leave expected to be settled within 12 months represents the amount the Shire has a present obligation to pay resulting from employees services provided to balance date. The provision has been calculated at nominal amounts based on remuneration rates the Shire expects to pay and includes related on-costs.

#### **(ii) Annual Leave and Long Service Leave (Long-term Benefits)**

The liability for long service leave is recognised in the provision for employee benefits and measured as the present value of expected future payments to be made in respect of services provided by employees up to the reporting date using the project unit credit method. Consideration is given to expected future wage and salary levels, experience of employee departures and periods of service. Expected future payments are discounted using market yields at the reporting date on national government bonds with terms to maturity and currency that match as closely as possible, the estimated future cash outflows. Where the Shire does not have the unconditional right to defer settlement beyond 12 months, the liability is recognised as a current liability.

### **(m) Interest-bearing Loans and Borrowings**

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs.

After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.

Borrowings are classified as current liabilities unless the Council has an unconditional right to defer settlement of the liability for at least 12 months after the balance sheet date.

### **Borrowing Costs**

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset.

### **(n) Provisions**

Provisions are recognised when: The council has a present legal or constructive obligation as a result of past events; it is more likely than not that an outflow of resources will be required to settle the obligation; and the amount has been reliably estimated. Provisions are not recognised for future operating losses.

Where there are a number of similar obligations, the likelihood that an outflow will be required in settlement is determined by considering the class of obligations as a whole. A provision is recognised even if the likelihood of an outflow with respect to any one of item included in the same class of obligations may be small.

### **(o) Current and Non-Current Classification**

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Council's operational cycle. In the case of liabilities where Council does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current even if not expected to be realised in the next 12 months except for land held for resale where it is held as non current based on Council's intentions to release for sale.

### **(p) Nature or Type Classifications**

#### **Rates**

All rates levied under the Local Government Act 1995. Includes general, differential, specific area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts offered. Exclude administration fees, interest on instalments, interest on arrears, service charges and sewerage rates.

#### **Operating Grants, Subsidies and Contributions**

Refer to all amounts received as grants, subsidies and contributions that are not non-operating grants.

#### **Non-Operating Grants, Subsidies and Contributions**

Amounts received specifically for the acquisition, construction of new or the upgrading of noncurrent assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

#### **Profit on Asset Disposal**

Profit on the disposal of assets including gains on the disposal of long term investments. Losses are disclosed under the expenditure classifications.

#### **Fees and Charges**

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose

more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

**Service Charges**

Service charges imposed under Division 6 of Part 6 of the Local Government Act 1995. Regulation 54 of the Local Government (Financial Management) Regulations 1996 identifies these are television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

**Interest Earnings**

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

**Other Revenue / Income**

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

**Employee Costs**

All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

**Materials and Contracts**

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

**Utilities (Gas, Electricity, Water, etc.)**

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

**Insurance**

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

**Loss on asset disposal**

Loss on the disposal of fixed assets.

**Depreciation on non-current assets**

Depreciation expense raised on all classes of assets.

**Interest expenses**

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

**Other expenditure**

Statutory fees, taxes, provision for bad debts, member's fees or levies including WA Fire Brigade Levy and State taxes. Donations and subsidies made to community groups.

**(r) Statement of Objectives**

In order to discharge its responsibilities to the community, the Council has developed a set of operational and financial objectives. These objectives have been established both on an overall basis and for each of its broad activities/programs.

Council operations as disclosed in this statement encompass the following service orientated activities/programs:

**GOVERNANCE**

Includes costs associated with elected members, the running costs of the Administration building and associated clerical staff, records management and computer operation costs.

**GENERAL PURPOSE FUNDING**

Includes rate revenue and associated costs, general purpose government grants, costs associated with the repayment of Council loans, including reimbursement from government bodies and community organisations, as well as interest earned on Council investments.

**LAW, ORDER, PUBLIC SAFETY**

Includes costs associated with fire prevention and control, control of dogs and other animals, abandoned vehicles and supervision of associated local laws.

**HEALTH**

Includes costs associated with maternal and infant health, analytical expenses ie water sampling, the running of the Regional Health Scheme together with the Shires of Williams and West Arthur.

**EDUCATION AND WELFARE**

Includes costs associated with the running of the Wagin Pre-School, maintenance of the Wagin District High School oval, the running of the Wagin Home and Community Care Program, including Community Aged Care Packages and Wagin Frail Aged Lodge.

**COMMUNITY AMENITIES**

Includes provision for the collection and disposal of residential, commercial and industrial refuse, ongoing maintenance of the Wagin Cemetery and running costs associated with providing public conveniences.

**RECREATION AND CULTURE**

Includes costs associated with public halls, the Wagin Memorial Swimming Centre, Wagin Recreation Centre, sportsground maintenance and sportsground buildings maintenance, the provision of library services together with a contribution towards the costs associated with the running of the Wagin Woolorama.

**TRANSPORT**

Includes upgrading, constructing, sealing resealing and ongoing maintenance costs associated with roads, footpaths and parking facilities, improvements to Council's plant and the provision of aircraft landing facilities and their associated costs.

**ECONOMIC SERVICES**

Includes control of declared flora and fauna, works associated with Council's inclusion as part of the Rural Town's programme (Salinity Action Plan works), LCDC projects, tourism and area promotion, ongoing maintenance of the Wagin Caravan Park, building control and the provision of standpipes.



**OTHER PROPERTY & SERVICES**

Includes private works, town planning schemes and the provision for new residential developments, materials in store, costs associated with employment of the outside works crew, costs associated with the running of all Council plant and other unclassified revenue and expenses.

**Shire of Wagin**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31st July 2009**

**Note 2: NET CURRENT FUNDING POSITION**

	Positive=Surplus (Negative=Deficit)		
	2009-10		
Note	This Period	Last Period	Same Period Last Year
	\$	\$	\$
<b>Current Assets</b>			
Cash Unrestricted	984,206	924,813	40,194
Cash Restricted	824,101	822,031	796,622
Investments	0	0	0
Receivables - Rates and Rubbish	81,439	87,623	54,768
Receivables -Other	186,947	563,219	187,732
Inventories	39,141	52,418	43,120
	<b>2,115,834</b>	<b>2,450,104</b>	<b>1,122,436</b>
<b>Less: Current Liabilities</b>			
GST	(3,319)	(5,868)	(10,306)
Payables	(145,030)	(372,954)	(118,565)
Provisions	(20,124)	(24,251)	(20,058)
	<b>(168,473)</b>	<b>(403,073)</b>	<b>(148,929)</b>
Less: Cash Restricted	<b>(824,101)</b>	(822,031)	(796,622)
<b>Net Current Funding Position</b>	<b>1,123,260</b>	<b>1,225,000</b>	<b>176,885</b>

**Shire of Wagin**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31st July 2009**

**Note 3: MAJOR VARIANCES**

**Comments/Reason for Variance**

**1 OPERATING REVENUE (EXCLUDING RATES)**

**5.1.9 OTHER PROPERTY AND SERVICES**

Department of Transport Licensing transactions for month of July have not been balanced to zero.

**2 OPERATING EXPENSES**

**5.2.9 OTHER PROPERTY AND SERVICES**

Department of Transport Licensing transactions for month of July have not been balanced to zero.

**4 CAPITAL EXPENSES**

**5.4.3 PLANT AND EQUIPMENT**

Council budgeted to purchase new DCCS Vehicle in July, vehicle was delivered in July, however did not pay for vehicle until August.

**1158 Officer's Recommendation / Council Decision**

Moved: Cr. I C Cumming

Seconded: Cr. D K Morgan

That Council adopts the Statement of Financial Activity for the financial period ending 31<sup>st</sup> July 2009.

Carried 8/0

## 12.10 STATEMENT OF FINANCIAL ACTIVITY – AUGUST 2009

**LOCATION:** Shire of Wagin  
**REPORTING OFFICER:** Senior Finance Officer

### Summary

A Statement of Financial Activity is attached for Council to adopt.

### Background

The Local Government (Financial Management) Regulations 1996 requires that Council is to be presented with a Statement of Financial Activity each month.

### Comment

A copy of Statement of Financial Activity has been compiled for the financial period ending 31<sup>st</sup> August 2009 for Council to peruse and adopt.

### Statutory Environment

Local Government (Financial Management) Regulations

### Policy Implications

Nil

### Financial Implications

Nil

### Shire of Wagin STATEMENT OF FINANCIAL ACTIVITY (Statutory Reporting Program) For the Period Ended 31st August 2009

	Annual Budget 4	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a) 3	Var. % (b)- (a)/(b) 3	Var.
Note						
<b>Operating Revenues</b>	\$	\$	\$	\$	%	
Governance	3,500	80	<b>489</b>	409	83.64%	□
General Purpose Funding	1,351,735	64,466	<b>60,823</b>	(3,643)	(5.99%)	□
Law, Order and Public Safety	30,740	4,340	<b>4,665</b>	325	6.97%	□
Health	65,720	10,160	<b>9,819</b>	(341)	(3.47%)	□
Education and Welfare	315,974	81,865	<b>87,815</b>	5,950	6.78%	□
Community Amenities	412,425	201,695	<b>198,797</b>	(2,898)	(1.46%)	□
Recreation and Culture	44,710	3,540	<b>2,718</b>	(822)	(30.24%)	□
Transport	1,146,165	99,500	<b>3,333</b>	(96,167)	(2885.30%)	▼
Economic Services	45,500	6,060	<b>4,596</b>	(1,464)	(31.85%)	□
Other Property and Services	704,242	12,740	<b>35,961</b>	23,221	64.57%	▲
<b>Total (Excluding Rates)</b>	<b>4,120,711</b>	<b>484,446</b>	<b>409,016</b>	<b>(75,430)</b>		□
<b>Operating Expense</b>						□
Governance	(318,903)	(83,576)	<b>(53,797)</b>	29,779	55.35%	▼
General Purpose Funding	(306,217)	(26,330)	<b>(42,866)</b>	(16,536)	(38.58%)	□
Law, Order and Public Safety	(137,119)	(25,071)	<b>(27,041)</b>	(1,970)	(7.29%)	□
Health	(239,471)	(37,585)	<b>(50,495)</b>	(12,910)	(25.57%)	□
Education and Welfare	(433,515)	(62,045)	<b>(51,406)</b>	10,639	20.70%	□
Community Amenities	(681,067)	(58,536)	<b>(58,875)</b>	(339)	(0.58%)	□

Recreation and Culture	(629,315)	(88,643)	<b>(72,443)</b>	16,200	22.36%	<input type="checkbox"/>
Transport	(2,058,624)	(246,258)	<b>(261,894)</b>	(15,636)	(5.97%)	<input type="checkbox"/>
Economic Services	(145,418)	(64,664)	<b>(66,574)</b>	(1,910)	(2.87%)	<input type="checkbox"/>
Other Property and Services	(309,338)	(56,066)	<b>(11,758)</b>	44,308	376.83%	<input checked="" type="checkbox"/>
<b>Total</b>	<b>(5,258,987)</b>	<b>(748,774)</b>	<b>(697,149)</b>	<b>51,625</b>		<input type="checkbox"/>
<b>Funding Balance Adjustment</b>						<input type="checkbox"/>
Add back Depreciation	628,817	104,813	<b>106,796</b>	1,983	1.86%	<input type="checkbox"/>
Adjust (Profit)/Loss on Asset Disposal	(302,633)	0	<b>0</b>	0		<input type="checkbox"/>
Adjust Provisions and Accruals	0	0	<b>0</b>	0		<input type="checkbox"/>
<b>Net Operating (Ex. Rates)</b>	<b>(812,092)</b>	<b>(159,515)</b>	<b>(181,337)</b>	<b>(21,822)</b>		<input type="checkbox"/>
<b>Capital Revenues</b>						<input type="checkbox"/>
Proceeds from Disposal of Assets	581,354	25,454	<b>25,454</b>	0	0.00%	<input type="checkbox"/>
Proceeds from New Debentures	0	0	<b>0</b>			<input type="checkbox"/>
Proceeds from Sale of Investments	0	0	<b>0</b>			<input type="checkbox"/>
Proceeds from Advances	0	0	<b>0</b>			<input type="checkbox"/>
Self-Supporting Loan Principal	7,038	1,140	<b>1,140</b>	0		<input type="checkbox"/>
Transfer from Reserves	254,500	0	<b>0</b>	0		<input type="checkbox"/>
<b>Total</b>	<b>842,892</b>	<b>26,594</b>	<b>26,594</b>	<b>0</b>		<input type="checkbox"/>
<b>Capital Expenses</b>						<input type="checkbox"/>
Land Held for Resale	(500,000)	0	<b>(2,495)</b>	(2,495)	(100.00%)	<input type="checkbox"/>
Land and Buildings	(604,178)	(19,830)	<b>(157,770)</b>	(137,940)	(87.43%)	<input type="checkbox"/>
Plant and Equipment	(288,547)	(33,900)	<b>(32,487)</b>	1,413	4.35%	<input checked="" type="checkbox"/>
Furniture and Equipment	(174,816)	(10,700)	<b>(17,880)</b>	(7,180)	(40.16%)	<input type="checkbox"/>
Infrastructure Assets - Roads	(335,425)	(60,307)	<b>(25,749)</b>	34,558	134.21%	<input type="checkbox"/>
Infrastructure Assets - Other	(246,189)	(49,265)	<b>(66,472)</b>	(17,207)	(25.89%)	<input type="checkbox"/>
Purchase of Investments	0	0	<b>0</b>			<input type="checkbox"/>
Repayment of Debentures	(41,643)	(2,803)	<b>(2,803)</b>	0	0.00%	<input type="checkbox"/>
Advances to Community Groups	0	0	<b>0</b>			<input type="checkbox"/>
Transfer to Reserves	(541,385)	0	<b>0</b>	0		<input type="checkbox"/>
<b>Total</b>	<b>(2,732,183)</b>	<b>(176,805)</b>	<b>(305,656)</b>	<b>(128,851)</b>		<input type="checkbox"/>
<b>Net Capital</b>	<b>(1,889,291)</b>	<b>(150,211)</b>	<b>(279,062)</b>	<b>(128,851)</b>		<input type="checkbox"/>
<b>Total Net Operating + Capital</b>	<b>(2,701,383)</b>	<b>(309,726)</b>	<b>(460,399)</b>	<b>(150,673)</b>		<input type="checkbox"/>
Rate Revenue	1,476,383	1,523,883	<b>1,521,578</b>	(2,305)	(0.15%)	<input type="checkbox"/>
Opening Funding Surplus(Deficit)	1,225,000	1,225,000	<b>1,225,000</b>	0	0.00%	<input type="checkbox"/>
<b>Closing Funding Surplus(Deficit)</b>	<b>0</b>	<b>2,439,157</b>	<b>2,286,179</b>	<b>(152,978)</b>		<input type="checkbox"/>

**Shire of Wagin**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31st July 2009**

**1. SIGNIFICANT ACCOUNTING POLICIES**

The significant accounting policies which have been adopted in the preparation of this statement of financial activity are:

**(a) Basis of Accounting**

This statement is a special purpose financial report, prepared in accordance with applicable Australian Accounting Standards, other mandatory professional reporting requirements and the Local Government Act 1995 (as amended) and accompanying regulations (as amended).

**(b) The Local Government Reporting Entity**

All Funds through which the Council controls resources to carry on its functions have been included in this statement.

In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated.

All monies held in the Trust Fund are excluded from the statement.

**(c) Rounding Off Figures**

All figures shown in this statement are rounded to the nearest dollar.

**(d) Rates, Grants, Donations and Other Contributions**

Rates, grants, donations and other contributions are recognised as revenues when the local government obtains control over the assets comprising the contributions. Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates.

**(e) Goods and Services Tax**

In accordance with recommended practice, revenues, expenses and assets capitalised are stated net of any GST recoverable. Receivables and payables are stated inclusive of applicable GST.

**(f) Cash and Cash Equivalents**

Cash and cash equivalents comprise cash at bank and in hand and short-term deposits that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value.

For the purposes of the Cash Flow Statement, cash and cash equivalents consist of cash and cash equivalents as defined above, net of outstanding bank overdrafts. Bank overdrafts are included as short-term borrowings in current liabilities.

**(g) Trade and Other Receivables**

Trade receivables, which generally have 30 - 90 day terms, are recognised initially at fair value and subsequently measured at amortised cost using the effective interest rate method, less any allowance for uncollectible amounts.

Collectability of trade receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.

**(h) Inventories****General**

Inventories are valued at the lower of cost and net realisable value. Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs of necessary to make the sale.

Inventories held from trading are classified as current even if not expected to be realised in the next 12 months.

**Land Held for Resale**

Land purchased for development and/or resale is valued at the lower of the cost and net realisable value. Cost includes the cost of acquisition, development and interest incurred on the financing of that land during its development. Interest and holding charges incurred after development is complete are recognised as expenses.

Revenue arising from the sale of property is recognised in the operating statement as at the time of signing a binding contract of sale.

Land held for resale is classified as current except where it is held as non-current based on Council's intentions to release for sale.

**(i) Fixed Assets**

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead.

Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.

**(j) Depreciation of Non-Current Assets**

All non-current assets having a limited useful life are systematically depreciated over their useful lives in a manner which reflects the consumption of the future economic benefits embodied in those assets.

Buildings	50	years
Furniture & Office Equipment	10	years
Computer & Electronic Equipment	3	years
Plant & Equipment	10	years
Trucks	7	years
Sedans	4	years
Other Plant & Equipment	10	years

**Infrastructure Assets**

Sealed Roads	50	years
Unsealed Roads	50	years
Footpaths & Walkways	40	years
Drainage	50	years
Pedestrian Bridges - Wood	20	years
Vehicle Bridges - Wood	20	years
Vehicle Bridges - Concrete	75	years

Culverts - Wood	20	years
Culverts - Concrete	75	years
Dams	75	years
Tanks & Reservoirs	35	years

The following Infrastructure Assets are not depreciated:

Parks and Playing field surfaces  
Reticulation Systems  
Drainage Reserves  
Clearing and Earthworks

The following Infrastructure Assets are not capitalized owing to their cost being immaterial:

Street Furniture  
Pedestrian/Bus Shelters  
Street Signs

Council has elected not to depreciate assets that has a value under \$1,000.

## 1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

### (k) Trade and Other Payables

Trade and other payables are carried at amortised cost. They represent liabilities for goods and services provided to the local government prior to the end of the financial year that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured and are usually paid within 30 days of recognition.

### (l) Employee Benefits

The provisions for employee benefits relates to amounts expected to be paid for long service leave, annual leave, wages and salaries and are calculated as follows:

#### (i) Wages, Salaries, Annual Leave and Long Service Leave (Short-term Benefits)

The provision for employees' benefits to wages, salaries, annual leave and long service leave expected to be settled within 12 months represents the amount the Shire has a present obligation to pay resulting from employees services provided to balance date. The provision has been calculated at nominal amounts based on remuneration rates the Shire expects to pay and includes related on-costs.

#### (ii) Annual Leave and Long Service Leave (Long-term Benefits)

The liability for long service leave is recognised in the provision for employee benefits and measured as the present value of expected future payments to be made in respect of services provided by employees up to the reporting date using the project unit credit method. Consideration is given to expected future wage and salary levels, experience of employee departures and periods of service. Expected future payments are discounted using market yields at the reporting date on national government bonds with terms to maturity and currency that match as closely as possible, the estimated future cash outflows. Where the Shire does not have the unconditional right to defer settlement beyond 12 months, the liability is recognised as a current liability.

### (m) Interest-bearing Loans and Borrowings

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs.

After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are

yield related are included as part of the carrying amount of the loans and borrowings.

Borrowings are classified as current liabilities unless the Council has an unconditional right to defer settlement of the liability for at least 12 months after the balance sheet date.

### **Borrowing Costs**

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset.

### **(n) Provisions**

Provisions are recognised when: The council has a present legal or constructive obligation as a result of past events; it is more likely than not that an outflow of resources will be required to settle the obligation; and the amount has been reliably estimated. Provisions are not recognised for future operating losses.

Where there are a number of similar obligations, the likelihood that an outflow will be required in settlement is determined by considering the class of obligations as a whole. A provision is recognised even if the likelihood of an outflow with respect to any one of item included in the same class of obligations may be small.

### **(o) Current and Non-Current Classification**

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Council's operational cycle. In the case of liabilities where Council does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current even if not expected to be realised in the next 12 months except for land held for resale where it is held as non current based on Council's intentions to release for sale.

### **(p) Nature or Type Classifications**

#### **Rates**

All rates levied under the Local Government Act 1995. Includes general, differential, specific area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts offered. Exclude administration fees, interest on instalments, interest on arrears, service charges and sewerage rates.

#### **Operating Grants, Subsidies and Contributions**

Refer to all amounts received as grants, subsidies and contributions that are not non-operating grants.

#### **Non-Operating Grants, Subsidies and Contributions**

Amounts received specifically for the acquisition, construction of new or the upgrading of noncurrent assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

#### **Profit on Asset Disposal**

Profit on the disposal of assets including gains on the disposal of long term investments. Losses are disclosed under the expenditure classifications.



**Fees and Charges**

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

**Service Charges**

Service charges imposed under Division 6 of Part 6 of the Local Government Act 1995. Regulation 54 of the Local Government (Financial Management) Regulations 1996 identifies these are television

and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

**Interest Earnings**

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

**Other Revenue / Income**

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

**Employee Costs**

All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

**Materials and Contracts**

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

**Utilities (Gas, Electricity, Water, etc.)**

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

**Insurance**

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

**Loss on asset disposal**

Loss on the disposal of fixed assets.

**Depreciation on non-current assets**

Depreciation expense raised on all classes of assets.

**Interest expenses**

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

**Other expenditure**

Statutory fees, taxes, provision for bad debts, member's fees or levies including WA Fire Brigade Levy and State taxes. Donations and subsidies made to community groups.

**(r) Statement of Objectives**

In order to discharge its responsibilities to the community, the Council has developed a set of operational and financial objectives. These objectives have been established both on an overall basis and for each of its broad activities/programs.

Council operations as disclosed in this statement encompass the following service orientated activities/programs:

**GOVERNANCE**

Includes costs associated with elected members, the running costs of the Administration building and associated clerical staff, records management and computer operation costs.

**GENERAL PURPOSE FUNDING**

Includes rate revenue and associated costs, general purpose government grants, costs associated with the repayment of Council loans, including reimbursement from government bodies and community organisations, as well as interest earned on Council investments.

**LAW, ORDER, PUBLIC SAFETY**

Includes costs associated with fire prevention and control, control of dogs and other animals, abandoned vehicles and supervision of associated local laws.

**HEALTH**

Includes costs associated with maternal and infant health, analytical expenses ie water sampling, the running of the Regional Health Scheme together with the Shires of Williams and West Arthur.

**EDUCATION AND WELFARE**

Includes costs associated with the running of the Wagin Pre-School, maintenance of the Wagin District High School oval, the running of the Wagin Home and Community Care Program, including Community Aged Care Packages and Wagin Frail Aged Lodge.

**COMMUNITY AMENITIES**

Includes provision for the collection and disposal of residential, commercial and industrial refuse, ongoing maintenance of the Wagin Cemetery and running costs associated with providing public conveniences.

**RECREATION AND CULTURE**

Includes costs associated with public halls, the Wagin Memorial Swimming Centre, Wagin Recreation Centre, sportsground maintenance and sportsground buildings maintenance, the provision of library services together with a contribution towards the costs associated with the running of the Wagin Woolorama.

**TRANSPORT**

Includes upgrading, constructing, sealing resealing and ongoing maintenance costs associated with roads, footpaths and parking facilities, improvements to Council's plant and the provision of aircraft landing facilities and their associated costs.

**ECONOMIC SERVICES**

Includes control of declared flora and fauna, works associated with Council's inclusion as part of the Rural Town's programme (Salinity Action Plan works), LCDC projects, tourism and area promotion, ongoing

maintenance of the Wagin Caravan Park, building control and the provision of standpipes.

## OTHER PROPERTY & SERVICES

Includes private works, town planning schemes and the provision for new residential developments, materials in store, costs associated with employment of the outside works crew, costs associated with the running of all Council plant and other unclassified revenue and expenses.

### Shire of Wagin NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY For the Period Ended 31st August 2009

#### **Note 2: NET CURRENT FUNDING POSITION**

Positive=Surplus (Negative=Deficit)			
2009-10			
Note	This Period	Last Period	Same Period Last Year
	\$	\$	\$
<b>Current Assets</b>			
Cash Unrestricted	491,861	984,206	133,653
Cash Restricted	824,101	824,101	796,697
Investments	0	0	0
Receivables - Rates and Rubbish	1,841,355	81,439	1,614,486
Receivables -Other	170,910	186,947	198,788
Inventories	39,141	39,141	43,120
	<b>3,367,368</b>	<b>2,115,834</b>	<b>2,786,744</b>
<b>Less: Current Liabilities</b>			
GST	47,263	(3,319)	19,105
Payables	(285,061)	(145,030)	(115,729)
Provisions	(19,290)	(20,124)	(19,105)
	<b>(257,088)</b>	<b>(168,473)</b>	<b>(115,729)</b>
Less: Cash Restricted	<b>(824,101)</b>	<b>(824,101)</b>	<b>(796,697)</b>
<b>Net Current Funding Position</b>	<b>2,286,179</b>	<b>1,123,260</b>	<b>1,874,318</b>

**Shire of Wagin**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31st August 2009**

**Note 3: MAJOR VARIANCES**

**Comments/Reason for Variance**

**5.1 OPERATING REVENUE (EXCLUDING RATES)**

**5.1.8 TRANSPORT**

Budgeted in August to receive \$96,000 in Bridge Maintenance Grant, however will not receive until September.

**5.1.10 OTHER PROPERTY AND SERVICES**

\$11,900 insurance reimbursement for rain damage last year that was not budgeted for.

**5.2 OPERATING EXPENSES**

**5.2.1 GOVERNANCE**

Insurance costs still to be paid and Admin Salaries below budget

**5.2.10 OTHER PROPERTY AND SERVICES**

Works Sick and Holiday pay under budget & Plant Allocations difference

**5.4 CAPITAL EXPENSES**

**5.4.2 LAND AND BUILDINGS**

Council has paid \$140,000 for Waratah extension costs earlier than anticipated.  
This has been budgeted for through R4R

**1159 Officer's Recommendation / Council Decision**

Moved: Cr. G R Ball

Seconded: Cr. D K Morgan

That Council adopts the Statement of Financial Activity for the financial period ending 31<sup>st</sup> August 2009.

Carried 8/0

**12.11 STATEMENT OF PAYMENTS – AUGUST 2009**

**LOCATION:** Shire of Wagin  
**REPORTING OFFICER:** Senior Finance Officer

**Summary**

A Statement of account and other payments is attached for Council to adopt.

**Background**

The Local Government (Financial Management) Regulations 1996 requires that Council is to be presented with a Statement of payments each month.

**Comment**

A copy of the Statement of Payments has been compiled for the month of August 2009 for Council to peruse and adopt.

**Statutory Environment**

Local Government (Financial Management) Regulations 1996

**Policy Implications**

Nil

**Financial Implications**

Nil

**1160 Officer's Recommendation / Council Decision**

Moved: Cr. I C Cumming

Seconded: Cr. G K B West

That Council adopts the Statement of Payments for the month of August 2009 showing the following payment totals –

Municipal cheque payments totalling \$	\$ 34,758.31
Municipal electronic payments totalling	\$ 550,303.15
Trust cheque payments totalling	\$ 2,664.00

Carried 8/0

**Municipal Account  
List of Payments  
August 2009**

	<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Description</u>	<u>Amount</u>
<b>**Aged &amp; Community Services WA</b>	Bill Pmt - Cheque	27/08/2009	EFT	2009 - 2010 Membership Subscription	-374.17
<b>**Alchemy Technology</b>	Bill Pmt - Cheque	07/08/2009	EFT	HACC IT Agreement	-902.00
<b>**All Food Equipment (Wefix Pty Ltd)</b>	Bill Pmt - Cheque	05/08/2009	EFT	Instant Hot Water System for Admin Office Tea room	-690.00
<b>**Alliance Equipment Finance Pty Limited</b>	Bill Pmt - Cheque	27/08/2009	EFT	Kyocera Photocopier Monthly Lease	-608.30
<b>**Australia Post</b>	Bill Pmt - Cheque	07/08/2009	EFT	Postage	-364.14
	Bill Pmt - Cheque	20/08/2009	EFT	Postage	-277.32
<b>**Australian Services Union</b>	Bill Pmt - Cheque	28/08/2009	EFT	Payroll Deductions August 2009	-113.40
<b>**Beaurepaire</b>	Bill Pmt - Cheque	20/08/2009	EFT	Tyre Repairs	-850.48

**\*\*Best Office Systems**

Bill Pmt - Cheque	07/08/2009	EFT	Photocopier Metreplan	-134.09
Bill Pmt - Cheque	27/08/2009	EFT	Photocopier Service	-190.00

**\*\*BOC Gases**

Bill Pmt - Cheque	27/08/2009	EFT	Annual Charge for Depot Oxy & Acetyline Cylinders	-347.42
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**\*\*Bullivants Pty Ltd**

Bill Pmt - Cheque	20/08/2009	EFT	Safety Hook for Hyab on Isuzu Truck	-176.00
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**\*\*Car Console Supplies Pty Ltd**

Bill Pmt - Cheque	24/08/2009	EFT	Holden Colorado Roof Console	-808.00
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**\*\*Cardno BSD**

Bill Pmt - Cheque	27/08/2009	EFT	Roman Bureau Services	-2,200.00
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**\*\*Central Country Zone WALGA**

Bill Pmt - Cheque	27/08/2009	EFT	2009 / 2010 Annual Subscription	-2,420.00
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**\*\*Choose Respect International Pty Ltd**

Bill Pmt - Cheque	27/08/2009	EFT	Choose Respect Workshops & Signage	-2,414.17
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**\*\*Communication & Wireless Services PL**

Bill Pmt - Cheque	27/08/2009	EFT	Frequency Allocation for New Repeater	-581.00
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**\*\*Corporate Express**

Bill Pmt - Cheque	20/08/2009	EFT	Office Binder	-1,733.60
Bill Pmt - Cheque	27/08/2009	EFT	Stationery	-958.18

**\*\*Courier Australia**

Bill Pmt - Cheque	07/08/2009	EFT	Freight	-211.90
Bill Pmt - Cheque	27/08/2009	EFT	Freight	-253.47

**\*\*CR & RD Stephens**

Bill Pmt - Cheque	20/08/2009	EFT	Refurbishments Materials J058 J059	-2,187.90
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**\*\*Cr Ian Cumming**

Bill Pmt - Cheque	27/08/2009	EFT	Sitting & Travelling Fees	-327.80
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**\*\*Cresswells Department Store**

Bill Pmt - Cheque	20/08/2009	EFT	Protective Clothing	-65.90
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**\*\*Daycrest Pty Ltd**

Bill Pmt - Cheque	27/08/2009	EFT	Fuel Account - July 09	-848.55
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**\*\*Debbie Thompson**

Bill Pmt - Cheque	20/08/2009	EFT	Food for WALGA workshop	-15.35
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**\*\*Dell Australia Pty Ltd**

Bill Pmt - Cheque	27/08/2009	EFT	New Computers	-6,141.43
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<b>**DI Blake</b>	Bill Pmt - Cheque	20/08/2009	EFT	Hire of Dozer for Collanilling shoulders	-11,440.00
<b>**Doms Delicatessen of Wagin</b>	Bill Pmt - Cheque	20/08/2009	EFT	Refreshments	-138.65
<b>**Duromer Products Pty Ltd</b>	Bill Pmt - Cheque	20/08/2009	EFT	Guide Posts	-5,622.65
<b>**EW &amp; RJ Pugh</b>	Bill Pmt - Cheque	20/08/2009	EFT	Pump & Seal Septic Tanks	-470.00
<b>**Ewen-Foley Agencies</b>	Bill Pmt - Cheque	20/08/2009	EFT	20L Broadside, 1Kg Chlorsulfur, 20L Glyphosate, Davey Pump	-2,002.00
<b>**Fuel Distributors of WA Pty Ltd</b>	Bill Pmt - Cheque	07/08/2009	EFT	Unleaded & Diesel Fuel	-9,950.20
<b>**Greenline</b>	Bill Pmt - Cheque	27/08/2009	EFT	Jockey Wheel Works Depot, Spark Plug Iveco	-18.96
<b>**Hanson Construction Materials Pty Ltd</b>	Bill Pmt - Cheque	20/08/2009	EFT	Basalt Supply for Airfield	-7,348.40
<b>**Harley Survey Group</b>	Bill Pmt - Cheque	07/08/2009	EFT	Road closure and deviation - Jaloran Road	-8,360.00

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<b>**Heritage Ute &amp; 4x4 Gear</b>	Bill Pmt - Cheque	27/08/2009	EFT	Ute Liner for DW Vehicle	-434.00
<b>**HIF Insurance</b>	Bill Pmt - Cheque	28/08/2009	EFT	HIF Deductions August 2009	-38.20
<b>**Ikes Home Improvement &amp; Glass Centre</b>	Bill Pmt - Cheque	20/08/2009	EFT	Windows for Airstrip	-2,520.10
<b>**Jason Signmakers</b>	Bill Pmt - Cheque	20/08/2009	EFT	Street Signs Sirdar, Gundaring, Scott, Andrews	-215.60
<b>**Jem Truck Sales</b>	Bill Pmt - Cheque	20/08/2009	EFT	Service on Rego W1002 W1008	-961.85
<b>**JR &amp; A Hersey Pty Ltd</b>	Bill Pmt - Cheque	20/08/2009	EFT	Safety Equipment and clothing for Depo	-1,319.12
<b>**K R Marley</b>	Bill Pmt - Cheque	20/08/2009	EFT	Repair Caterpillar Loader p11	-606.65
	Bill Pmt - Cheque	27/08/2009	EFT	Iveco Truck Parts	-42.90
<b>**Len Calneggia</b>	Bill Pmt - Cheque	27/08/2009	EFT	Reimbursement for Car Parking	-18.00

**\*\*LGIS Liability Scheme**

Bill Pmt - Cheque	07/08/2009	EFT	Public Liability Insurance	-11,419.38
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**\*\*LGIS Insurance Broking**

Bill Pmt - Cheque	07/08/2009	EFT	Vehicleand Other Insurances	-31,610.65
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**\*\*LGIS Property**

Bill Pmt - Cheque	07/08/2009	EFT	Property Scheme Insurance Payment	-13,010.13
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**\*\*LGIS Workcare Scheme**

Bill Pmt - Cheque	07/08/2009	EFT	Work Care Insurance 2009 / 2010	-25,655.00
Bill Pmt - Cheque	12/08/2009	EFT	Shortfall of Workcare Scheme Contribution Installment #1	-2,565.50

**\*\*LGRCEU**

Bill Pmt - Cheque	28/08/2009	EFT	Union Deductions August 2009	-32.80
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**\*\*Local Government Supervisors Associatio**

Bill Pmt - Cheque	07/08/2009	EFT	Registration	-698.00
Bill Pmt - Cheque	20/08/2009	EFT	Membership Fee	-38.50

**\*\*Lomond Nominees P/L Blyth Tree Farm**

Bill Pmt - Cheque	27/08/2009	EFT	Shrubs for Bike Track	-142.56
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**\*\*Metal Artwork Creations**

Bill Pmt - Cheque	27/08/2009	EFT	Gold Name Plaques	-31.90
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<b>**Midalia Steel Pty Ltd</b>	Bill Pmt - Cheque	27/08/2009	EFT	Airstrip Supplies	-1,922.15
<b>**Narrogin Carpets &amp; Curtains</b>	Bill Pmt - Cheque	07/08/2009	EFT	Wool Carpet	-1,150.00
<b>**Narrogin Hire and Packaging</b>	Bill Pmt - Cheque	20/08/2009	EFT	Utilities for Town	-2,005.55
<b>**Palace Hotel</b>	Bill Pmt - Cheque	20/08/2009	EFT	Refreshments	-119.96
<b>**Palmyra Plumbing &amp; Gas Pty Ltd</b>	Bill Pmt - Cheque	27/08/2009	EFT	Caravan Park Repairs to taps	-193.00
<b>**Paypal Australia</b>	Bill Pmt - Cheque	17/08/2009	Debit	Modem Cable	-13.50
	Bill Pmt - Cheque	20/08/2009	Debit	Centino Laptop	-380.80
	Bill Pmt - Cheque	20/08/2009	Debit	Radio Equipment	-1,226.38
	Bill Pmt - Cheque	21/08/2009	Debit	Radio System	-232.12
	Bill Pmt - Cheque	24/08/2009	Debit	Computer Equipment	-112.13
	Bill Pmt - Cheque	24/08/2009	Debit	Computer Arm Bracket	-55.43
	Bill Pmt - Cheque	25/08/2009	Debit	Bird Truline Wattmeter Model 4311 Watt Meter	-213.69
	Bill Pmt - Cheque	28/08/2009	Debit	Icom Cables	-809.78
	Bill Pmt - Cheque	31/08/2009	Debit	Computer Equipment	-955.87

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<b>**Perth Ambassador Hotel</b>	Bill Pmt - Cheque	20/08/2009	EFT	Accomodation	-280.00
<b>**Protector Alsafe</b>	Bill Pmt - Cheque	20/08/2009	EFT	Equipment tags	-50.40
<b>**Ribs Transport</b>	Bill Pmt - Cheque	20/08/2009	EFT	Deliver Airport Rock	-5,443.79
<b>**RSA Works</b>	Bill Pmt - Cheque	24/08/2009	EFT	Road safety	-6,127.00
<b>**Rural Press Regional Media WA PtyLtd.</b>	Bill Pmt - Cheque	27/08/2009	EFT	Advertising July 09	-713.97
<b>**Shire of Wagin Payroll Creditors</b>	Bill Pmt - Cheque	28/08/2009	EFT	Shire Rates Payroll Deductions August 2009	-100.00
<b>**Shire of Woodanilling</b>	Bill Pmt - Cheque	20/08/2009	EFT	Landcare Program Annual Agreement	-55,000.00
<b>**Shirley Marsh</b>	Bill Pmt - Cheque	20/08/2009	EFT	Reimburse for police clearance	-51.00
<b>**Signs Plus</b>	Bill Pmt - Cheque	27/08/2009	EFT	Name Badges Anton, Allen	-47.00

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<b>**Snap Printing</b>	Bill Pmt - Cheque	27/08/2009	EFT	Rates Notices 2009 / 2010	-520.00
<b>**Station Motors Holden</b>	Bill Pmt - Cheque	27/08/2009	EFT	2009 Holden Colorado - DCCS Vehicle Changeover	-3,271.70
<b>**Synergy</b>	Bill Pmt - Cheque	07/08/2009	EFT	Electricity	-14,524.30
<b>**T.R. Stringer</b>	Bill Pmt - Cheque	27/08/2009	EFT	Trail Bike Exclusion Zone Sign	-540.00
<b>**Thistle Embroidery</b>	Bill Pmt - Cheque	27/08/2009	EFT	HACC Uniforms	-258.50
<b>**Times Print</b>	Bill Pmt - Cheque	20/08/2009	EFT	Printing & Stationary Business Cards & Envelopes	-2,100.00
<b>**Trevor Parsons Building</b>	Bill Pmt - Cheque	21/08/2009	EFT	Waratah Lodge Extensions Claim # 3	-65,934.00
	Bill Pmt - Cheque	26/08/2009	EFT	Waratah Extensions Claim # 4	-87,912.00
<b>**Urban and Rural Perspectives</b>	Bill Pmt - Cheque	27/08/2009	EFT	Town Planning Services July 2009	-8,222.20

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**\*\*Wagin Co-op.**

Bill Pmt - Cheque	20/08/2009	EFT	Refreshments	-700.44
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**\*\*Wagin Mechanical Repairs**

Bill Pmt - Cheque	07/08/2009	EFT	Toyota Coaster Mechanical Repairs	-480.05
Bill Pmt - Cheque	27/08/2009	EFT	Trailer Wiring repairs	-98.00

**\*\*Wagin Newsagency**

Bill Pmt - Cheque	27/08/2009	EFT	Newspapers and Stationery	-175.26
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**\*\*WALGSP**

Bill Pmt - Cheque	28/08/2009	EFT	Superannuation August 2009	-11,767.26
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**\*\*Western Australian Treasury Corporation**

Bill Pmt - Cheque	27/08/2009	EFT	Loan Repayment	-3,357.26
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**\*\*Westrac Equipment**

Bill Pmt - Cheque	20/08/2009	EFT	Parts & Equipment for CAT Loader	-1,341.52
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**\*\*Westscheme**

Bill Pmt - Cheque	28/08/2009	EFT	Superannuation August 2009 - Mark Dudenhoeffer	-291.38
Bill Pmt - Cheque	03/08/2009	Debit	Bank Fees and Charges	-249.74
Bill Pmt - Cheque	31/08/2009	Debit	Bank Fees and Charges	-110.00

**Australian Taxation Office**

Bill Pmt - Cheque	26/08/2009	Debit	PAYG and GST July 2009	-21,568.00
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**Department of Planning & Infrastructure**

Bill Pmt - Cheque	03/08/2009	Debit	Debit of Licensing Takings 30 July 2009	-4,669.70
Bill Pmt - Cheque	04/08/2009	Debit	Debit of Licensing Takings 31 July 2009	-4,581.95
Bill Pmt - Cheque	05/08/2009	Debit	Debit of Licensing Takings 3 August 2009	-3,641.05
Bill Pmt - Cheque	06/08/2009	Debit	Debit of Licensing Takings 4 August 2009	-4,392.50
Bill Pmt - Cheque	07/08/2009	Debit	Debit of Licensing Takings 5 August 2009	-1,957.70
Bill Pmt - Cheque	10/08/2009	Debit	Debit of Licensing Takings 6 August 2009	-3,991.80
Bill Pmt - Cheque	11/08/2009	Debit	Debit of Licensing Takings 7 August 2009	-1,411.10
Bill Pmt - Cheque	12/08/2009	Debit	Debit of Licensing Takings 10 August 2009	-3,888.10
Bill Pmt - Cheque	13/08/2009	Debit	Debit of Licensing Takings 11 August 2009	-8,034.80
Bill Pmt - Cheque	14/08/2009	Debit	Debit of Licensing Takings 12 August 2009	-1,828.50
Bill Pmt - Cheque	17/08/2009	Debit	Debit of Licensing Takings 13 August 2009	-2,301.40
Bill Pmt - Cheque	18/08/2009	Debit	Debit of Licensing Takings 14 August 2009	-4,651.25
Bill Pmt - Cheque	19/08/2009	Debit	Debit of Licensing Takings 17 August 2009	-1,499.30
Bill Pmt - Cheque	20/08/2009	Debit	Debit of Licensing Takings 18 August 2009	-3,722.15
Bill Pmt - Cheque	21/08/2009	Debit	Debit of Licensing Takings 19 August 2009	-2,302.35
Bill Pmt - Cheque	24/08/2009	Debit	Debit of Licensing Takings 20 August 2009	-1,373.00
Bill Pmt - Cheque	25/08/2009	Debit	Debit of Licensing Takings 21 August 2009	-5,715.25
Bill Pmt - Cheque	26/08/2009	Debit	Debit of Licensing Takings 24 August 2009	-2,306.05
Bill Pmt - Cheque	27/08/2009	Debit	Debit of Licensing Takings 25 August 2009	-5,045.50
Bill Pmt - Cheque	28/08/2009	Debit	Debit of Licensing Takings 26 August 2009	-14,496.45
Bill Pmt - Cheque	31/08/2009	Debit	Debit of Licensing Takings 27 August 2009	-4,961.85
				<b><u>550,303.15</u></b>



**\*\*Outdoor World**

Bill Pmt - Cheque	04/08/2009	2308	50% Deposit for Airstrip Sheds	-2,422.50
Bill Pmt - Cheque	17/08/2009	2313	50% Remainder for Doors	-2,422.50

**AustralianSuper Administration**

Bill Pmt - Cheque	28/08/2009	2322	Superannuation August 2009 - Andrew Taylor	-260.14
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**BT SuperWrap**

Bill Pmt - Cheque	28/08/2009	2323	Superannuation August 2009 - Carmel O'Neill	-271.84
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**Chubb Security Australia**

Bill Pmt - Cheque	07/08/2009	2309	Lot 299 Travistock Street & 1 Arthur Rd Wagin	-283.14
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**Department of Planning & Infrastructure**

Bill Pmt - Cheque	24/08/2009	2314	Shire vehicleRego Renewals	-3,160.00
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**Echelon Australia Pty Ltd**

Bill Pmt - Cheque	27/08/2009	2318	Home Care Manual	-22.00
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**Elders Limited**

Bill Pmt - Cheque	27/08/2009	2319	Galstar Posts	-150.00
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**Godfreys**

Bill Pmt - Cheque	24/08/2009	2315	Vac Bags for Rec Centre	-82.95
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**Hesta Super Fund**

Bill Pmt - Cheque	28/08/2009	2324	Superannuation August 09 - Kerry Tacken	-285.34
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<b>Kathy Kellow.</b>	Bill Pmt - Cheque	24/08/2009	2316	Meals on Wheels Luncheon	-1,300.00
<b>Kym Harrington</b>	Bill Pmt - Cheque	24/08/2009	2317	Grants Application	-198.00
<b>Narrogin Pumps Sales &amp; Service</b>	Bill Pmt - Cheque	27/08/2009	2320	Firefighter Pump	-911.35
<b>Rest Administration</b>	Bill Pmt - Cheque	28/08/2009	2325	Superannuation August 2009 - Tracy Simms	-252.74
<b>Shire of Wagin Trust Fund</b>	Bill Pmt - Cheque	11/08/2009	Debit	Transfer incorrect EFT Trust deposit 280709	-150.00
<b>Stewart &amp; Heaton Clothing Co. Pty Ltd</b>	Bill Pmt - Cheque	07/08/2009	2310	Protective Fire Fighting Clothing	-1,535.16
<b>Telstra</b>	Bill Pmt - Cheque	07/08/2009	2311	Phone & Mobile Accounts	-3,048.10
	Bill Pmt - Cheque	27/08/2009	2321	Annual Lease for Drive-In	-1.00
<b>Water Corporation</b>	Bill Pmt - Cheque	07/08/2009	2312	Water Rates	-18,001.55
					<b><u>-34,758.31</u></b>

**12.12 REQUEST TO ERECT A SHED – 52 KHEDIVE STREET**

**PROPONENT:** Dale Painter  
**LOCATION:** LOT 52 KHEDIVE STREET  
**REPORTING OFFICER:** Principal Environmental Health Officer/Building Surveyor  
**ATTACHMENTS:** Site Maps

**Summary**

A request to be able to erect a shed with a nil side setback.

**Background**

The owner of lot 52 Khedive Street Wagin (through the builder) has proposed to build a colorbond shed between the house and the side boundary with a zero or nil side setback, ie the side of the shed will be built on the boundary.

As the shed will be 800mm from the wall of the house and only 100mm from the eaves, the shed will require special measures to meet the fire resistance rating (60/60/60).

The proposed shed is 9m long and 3.4m wide and will be clad in colorbond.

The Building Code of Australia (BCA) requires a separation distance of 900mm between a dwelling and a shed if the shed is within 900mm of a side or rear boundary, otherwise the shed is required to have the fire rating mentioned.

The Residential Design Codes (R Codes) generally require that a building, including a shed, should be 1m from a side or rear boundary if the wall height does not exceed 9m long or less than 3.5m in height and there are no major openings in the wall abutting the boundary.

**Comment**

The proposed shed will, with the addition of special panelling, meet the BCA for fire resistance. The application shows that the panelling will form part of the construction.

The R Codes generally require a 1m side setback however there are some provisions where a nil setback can be considered. These are:

- 1 Where the wall will abut an existing or simultaneously constructed wall of similar proportions
- 2 Where the wall will be behind the front building line
- 3 Where the wall will not adversely affect the neighbours

In this instance the lot that maybe affected (Lot 51) is vacant but privately owned.

The proposed shed will be behind the front setback line but not adjacent to an existing wall of similar proportions.

There is a colorbond fence of 1.8m running along this common boundary which would help mask the shed if approved.

There is room at the rear of the lot to construct this shed with the required 1m side setback however the applicant has obviously chosen this spot for personal reasons.

I believe the application could be supported with the endorsement of the affected neighbour.

**Statutory Environment**

Residential Design Codes (R Codes)

Building Code of Australia (BCA)

**Policy Implications**

N/A

**Budget Implications**

N/A

**1161 Officer's Recommendation / Council Decision**

Moved: Cr. D K Morgan

Seconded: Cr. J L C Ballantyne

That the owner of lot 52 Khedive Street Wagin be permitted to erect a 9m x 3.4m x 2.7m colorbond clad shed on the boundary with lots 50 and 51 Pederick Drive subject to:

- 1 No objection being raised to the proposal by the owner of lot 51 Pederick Drive
- 2 No storm water being shed onto lot 51 Pederick Drive
- 3 The shed to comply with the Building Code of Australia for fire safety
- 4 A building permit being issued.

Carried 6/2

**12.13 EXTERNAL CLADDING ON A DOMESTIC SHED****PROPONENT:****P Sprigg****LOCATION:****Lot 713 Umbra Street, Wagin****REPORTING OFFICER:****Principal Environmental Health Officer/Building Surveyor****ATTACHMENT:****Site Maps****Summary**

A request to be able to have a zincalume roof on a shed over 45m<sup>2</sup>.

**Background**

An application to erect a shed 10m x 9m (90m<sup>2</sup>) has been received that shows the wall cladding in colorbond with the roof cladding zincalume.

The proposed shed will be built on lot 713 Umbra Street Wagin.

Council has a policy on outbuildings in areas zoned Residential which states:

*Health Building and Planning 16*

**Development of Outbuildings on Residential Zoned Land****Statement**

*The development of outbuildings on Residential zoned land has the potential to have a negative impact upon the amenity of residential areas. Council's aim in applying this policy is to ensure that all new outbuildings on land zoned "Residential" are developed in such a way as to maintain a high standard of residential amenity in these areas.*

## **Objective**

**To ensure that the development of all new outbuildings on “Residential” zoned land does not have a detrimental impact upon the general amenity and character of these areas.**

## **Policy Provisions**

- i) *The erection of an outbuilding on any lot zoned “Residential” is not permitted unless a building licence has been issued for the erection of a house on the lot.*
- ii) *A building licence application is not required for an outbuilding of less than 9 square metres (3m x 3m) in floor area and not greater than 2.1 metres in height providing it complies with the following:*
  - a) *It shall be constructed of new non-flammable material and be easily dismantled; and*
  - b) *It shall be adequately anchored.*
- iii) *A building licence application is required for any outbuilding having a total floor area in excess of 9 square metres.*
- iv) *The maximum floor area of an outbuilding constructed of reflective cladding (e.g. zincalume) shall be 45 square metres.*
- v) *The maximum floor area of an outbuilding constructed of non-reflective cladding (e.g. brick, colorbond or timber) shall be 110 square metres.*
- vi) *In all instances the open space requirements of the Residential Planning Codes (R-Codes) are to be complied with unless otherwise approved by Council.*
- vii) *An outbuilding shall be separated from the building to which it is appurtenant in accordance with the Building Code of Australia.*
- viii) *The wall height of any outbuilding shall not exceed 3 metres or 3.9 metres at the apex of a pitched roof unless otherwise approved by Council.*
- ix) *The setback of all outbuildings and carports shall be as required by the R-Codes.*
- x) *Notwithstanding any other provision of this policy, Council may approve of the siting of an outbuilding that is a carport (being an open-sided garage without doors) in a position other than that prescribed by other provisions of this policy.*
- xi) *Council will not grant approval to the use of second-hand or used building materials for an outbuilding unless it is satisfied that it will not have a detrimental impact on the visual appearance of the immediate locality.*
- xii) *Where an application is received for the erection of an outbuilding which does not comply with any provision of this policy the applicant shall submit to Council in writing the reason(s) why such variation is required.*

*This shed does not comply with the policy due to the roof being reflective (zincalume) rather than non reflective (colorbond).*

**Comment**

As detailed in last months agenda, I believe that I may have made some mistakes with approving some sheds with a zinc roof rather than a colorbond roof. This is in addition to those that would have been referred to Council for approval.

The applicant's builder has submitted the plans showing the zinc roof, due partly to having seen colorbond walled sheds with a zinc roof around town and their belief that it is an acceptable building practice.

If it is the intent of the policy to stop the sun reflecting into neighbours' eyes, then the policy probably should also relate to zinc roofs on houses, particularly as these generally have a greater pitch than shed roofs.

If the policy is meant to make the sheds "look better" then maybe no zinc clad sheds should be allowed or no colorbond sheds with zinc roofs should be allowed.

As mentioned over the last few years I find the policy confusing for ratepayers and does not address adequately the reason for the policy in that sheds are not allowed a zinc roof yet houses are.

**Statutory Environment**

Shire of Wagin Town Planning Scheme/ Policy Manual

**Policy Implications**

The policy manual clearly states that sheds over 45m<sup>2</sup> should be constructed out of non – reflective materials although several have in the past been approved with colorbond walls and a zinc roof.

To approve this one would not be out of the ordinary.

**Budget Implications**

N/A

**1162 Officer's Recommendation / Council Decision**

Moved: Cr. J L C Ballantyne

Seconded: Cr. D K Morgan

That the owner of lot 713 Umbra Street Wagin be permitted to erect a 10m x 9m (90m<sup>2</sup>) shed with colorbond walls and a zincalume roof.

Carried 8/0

***Cr G West left the meeting at 8.05pm.***

**12.14 MOTOR REPAIR BUSINESS**

**PROPONENT:** TKC Automotive  
**LOCATION:** Lot 69 Tudhoe Street, Wagin  
**REPORTING OFFICER:** Principal Environmental Health Officer/Building Surveyor  
**ATTACHMENT:** Letter – Motor Vehicle Industrial Board

**Summary**

Approval to operate a vehicle repair business.

**Background**

The Motor Vehicle Industry Board requires all premises that repairs motor vehicles to be registered with that body.

As part of the registration process the business must be able to produce some documentation from the local government stating that the business is able to operate from the premises specified.

I believe it is part of some push to stop the “backyard” repairers operating from unauthorised premises.

An application has been received from TKC Automotive to be able to repair motor vehicles from the BP Service Station at lot 69 Tudhoe Street.

Several other businesses have required a similar letter and these have been issued as the businesses have been operating for years from the same premises.

**Comment**

Lot 69 Tudhoe Street (BP Service Station) is zoned Commercial in the Town Planning Scheme.

The Zoning Table to the scheme shows Motor Repair Station as an AA use in a Commercial zone, a use that is not permitted without Council approval.

The definition of Motor Vehicle Repair is: *means any land or buildings used for the mechanical repair and overhaul of motor vehicles including tyre recapping, retreading, panel beating, spray painting and chassis reshaping.*

Therefore if Council believes that this use is appropriate in that location, approval can be granted.

From the physical appearance of the building and from anecdotal evidence, this type of business has previously been carried out from the premises.

If the approval to operate from these premises is given, then this information can be relayed to the Motor Vehicle Repair Industry Board which will in turn approve the business.

**Statutory Environment**

Shire of Wagin Town Planning Scheme  
Motor Vehicle Repairers Act 2003

**Policy Implications**

N/A

**Budget Implications**

N/A

**1163 Officer's Recommendation / Council Decision**

Moved: Cr. G R Ball

Seconded: Cr. D K Morgan

That approval to operate a vehicle repair business be granted to TKC Automotive to operate from Lot 69 Tudhoe Street Wagin.

Carried 7/0

**Cr G West returned to the meeting at 8.07pm.**

**12.15 VEHICLE REPAIR BUSINESS**

**PROPONENT:** Greenline  
**LOCATION:** Lot 1 (109) Tudhoe Street, Wagin  
**REPORTING OFFICER:** Principal Environmental Health Officer/Building Surveyor  
**ATTACHMENT:** Letter – Motor Vehicle Industrial Board

**Summary**

Approval to operate a vehicle repair business.

**Background**

The Motor Vehicle Industry Board requires all premises that repairs motor vehicles to be registered with that body.

As part of the registration process the business must be able to produce some documentation from the local government stating that the business is able to operate from the premises specified.

I believe it is part of some push to stop the “backyard” repairers operating from unauthorised premises.

An application has been received from Greenline to be able to repair “motor vehicles” from their premises at lot 1 Tudhoe Street.

Several other businesses have required a similar letter and these have been administratively issued as the businesses have been operating for years from the same premises.

**Comment**

Greenline have been operating out of these premises for a number of years although under a different name (Agwest).

I am not sure that they have always repaired machinery from the premises.

Lot 1 Tudhoe Street (Greenline) is zoned Commercial in the Town Planning Scheme.

The Zoning Table to the scheme shows Motor Repair Station as an AA use in a Commercial zone, a use that is not permitted without Council approval.

**Motor Vehicle Repair:** *means any land or buildings used for the mechanical repair and overhaul of motor vehicles including tyre recapping, retreading, panel beating, spray painting and chassis reshaping.*

However a more appropriate definition of this type of business could be **Industry Rural** which has a definition: *means an industry handling, treating, processing or packing primary products grown, reared or produced in the locality, and a workshop servicing plant or equipment used for rural purposes in the locality.*

However the Table to the Scheme does not allow an **Industry Rural** to operate out of premises zoned Commercial. It does allow, with Council approval, the business to operate from premises zoned Industrial.

As the business has operated from these premises without incident for a number of years, although servicing only John Deere agricultural equipment, Council could consider the application as a **Non Conforming Use**, ie a use that was permissible in that location prior to



the introduction of the scheme. However this could be too restrictive as technically it would allow only rural type machinery to fixed.

After talking with a Greenline representative, it is their intention to broaden the scope of works that are undertaken from the premises and they are hoping to be able to repair vehicles other than agricultural and other than John Deere.

Council needs to determine the most appropriate classification of the business and then whether it is able to operate at that location.

If Council is prepared for the business to repair motor vehicles, whether agriculture “motor vehicles” or non agricultural, then the use should be **Motor Vehicle Repair** and a letter to that effect could be forwarded to the Board.

### **Statutory Environment**

Shire of Wagin Town Planning Scheme  
Motor Vehicle Repairers Act 2003

### **Policy Implications**

N/A

### **Budget Implications**

N/A

#### **1164 Officer’s Recommendation / Council Decision**

Moved: Cr. G R Ball

Seconded: Cr. D K Morgan

That Council grants approval to the business known as Greenline to be able to repair motor vehicles from the premises at lot 1 Tudhoe Street Wagin.

Carried 8/0

## **12.16 HOME AND COMMUNITY CARE REPORT AUGUST 2009**

**PROPONENT:** Home and Community Care

**LOCATION:**

**REPORTING OFFICER:** Home and Community Care Coordinator

### **Summary**

HACC target population is;

- Older and frail persons , with moderate, sever or profound disabilities
- Younger persons with moderate, severe, or profound disabilities; and
- Such other classes of persons agreed upon by the Commonwealth Minister and State Minister
- The carers of persons specified above HACC is 60% Commonwealth Funding and 40 % State funded.

Within the HACC target population there are a number of groups that require special attention as they have specific needs and/or experience difficulties in accessing mainstream services. These groups include people from culturally and linguistically diverse backgrounds, Aboriginal and Torres Strait Islander people, people with dementia, people who are financially disadvantaged and people living in rural and remote locations.

**Background**

For the month of August 102 Clients received a service;

Domestic Assistance	58
Social support	13
Personal Care	19
Meals on Wheels	17
Gardening	48
Transport	11

Eleven Clients attended the monthly Centre Based Daycare in Wagin.

Nine Clients attended a monthly Bingo afternoon in Darkan.

Two new Clients were assessed for the month.

**HOME AND COMMUNITY CARE – MDS FOR AUGUST 2009**

TYPE OF SERVICES PROVIDED – TOTAL TIME (HOURS)	MONTHLY CONTRACTED	HOURS PROVIDED	VARIANCE	CONTRACTED	YEAR TO DATE
Domestic Assistance	250	214	- 36	3000	445
Social Support	58	37	- 21	896	95
Personal Care	4	14	+ 10	197	29
Centre Based Day Care	125	86	- 39	1500	152
Respite Care	1½	-	-	20	-
Assessment	14	7	- 7	175	9
Case Planning / Review	12	33	+ 21	145	45
Home Maintenance	121	105	-16	1459	224
Transport	87	44	- 43	1049	74
Nursing Care	13	-	- 13	156	15

**Statutory Environment**

Nil

**Policy Implications**

Nil

**Financial Implications**

Nil

**1165 Officer's Recommendation / Council Decision**

Moved: Cr. G K B West

Seconded: Cr. J P Reed

That Council receive and endorse this report.

Carried 8/0

**13. ANNOUNCEMENT OF PRESIDENT AND COUNCILLORS**

The Shire President advised that he had attended the following;

- 31/08/09 Structural Reform Meeting Meeting
- 4/09/09 Desalination Group visit to Wagin
- 10/09/09 Declaration of Elections results
- 11/09/09 Wilson Tuckey
- 17/09/09 Structural Reform Team meeting
- 22/09/09 Gemini Medical meeting

**14. ELECTED MEMBERS/MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

Nil

**15. URGENT BUSINESS INTRODUCED BY DECISIONS OF THE MEETING**

a) Elected Members

Nil

b) Officer's

Nil

**16. CONFIDENTIAL BUSINESS AS PER LOCAL GOVERNMENT ACT s5.23(2)**

Nil

**17. CLOSURE**

The meeting closed at 8.30 pm.

**These Minutes were confirmed at a meeting held on**

\_\_\_\_\_

**Signed** \_\_\_\_\_

**Presiding Member at the meeting at which the Minutes were confirmed.**

**Dated** \_\_\_\_\_