

**MINUTES OF A WASTE MANAGEMENT AND RECYCLING COMMITTEE
MEETING HELD IN WAGIN SHIRE ADMINISTRATION BUILDING
TUESDAY 9 JUNE 2009**

1. OPENING: Meeting open at 3.30pm

2. ATTENDANCE: Cr L Ballantyne Chairman
D Perrie
M Ritchie
T Pugh

Staff: L J Calneggia Acting Chief Executive Officer
S T Friend Environmental Health Officer
A D Hicks Director of Works
W Stephens Refuse Site Manager
K Tacken
D Thompson

Apologies: Nil

3. DECLARATION OF INTEREST

T Pugh (Employee of Great Southern Waste)

4. CONFIRMATION OF PREVIOUS MEETING MINUTES

Committee Recommendation

WMR 34 Moved A HICKS

Seconded T PUGH

That the Minutes of the Works and Services Committee Meeting held 2 December 2008 be received and confirmed as a true and correct record.

CARRIED
Vote 4/0

BUSINESS ARISING

Acting Chief Executive Officer advised that actions as per minute WMR 30, that council advertise for proposals from interested parties for kerbside recycling in Wagin was not done, because of changes in staff, and in any case council have a contract for limited kerbside recycling until 2011.

PURCHASE OF SEA CONTAINER

Acting Chief Executive Officer advised that the sea container had been purchased, however the question of recycling was subject of an agenda item and more thought was required before converting the sea container into a receptacle to receive recycling from rural residents. The sea container could be used for archiving of shire records.

5.1 REFUSE SITE MANAGERS REPORT

The Refuse Site Manager reported;

- Oil recycling complaints about charging, can it be free, Wren Oil charge the shire (less the rebate) so based on user pay fee should remain.
- Tip Passes - Some business and commercial operators are trying to use tip passes for commercial waste. Manager asked to enforce tip conditions which only apply to domestic waste.
- Gate Keys – List of gate keys provided. Resolved to request keys be returned for bushfire as stand pipe is now located outside fence.
- Wagin Skip Bins – Acting Chief Executive Officer to follow up.
- Fees and Charges – Wayne Pugh and Wagin Skip Bins, these operators be advised that fees to be charges from 1 July 2009.
- Asbestos – Unauthorised dumping being made.
- Tip Passes – Committee informed that tip passes at \$30 for residents not receiving a service. Committee resolved to ratify the issuing of passes at \$30 for residents and non residents wishing to buy such passes.
- DrumMuster – can be received anytime tip is open and not set days like before. Resolved to place ad in Council Corner advising of same.

5.2 FINANCIAL REPORT**Committee Recommendation****WMR 35 Moved A HICKS****Seconded T PUGH**

That the Financial report to 31 May 2009 be received.

CARRIED
Vote 4 /0

5.3 STRATEGIC WASTE MANAGEMENT PLANS

LOCATION:

PROPONENT:

REPORTING OFFICER: Acting Chief Executive Officer

Summary

To review the recommendations of the Strategic Waste Management plans (SWMP), produced by Bowman and Associates.

Background

The Wagin Group of 12 Councils undertook to draw up a Strategic Waste Management Plans. These plans have been approved by the Department of Environment and Conservation. Currently the group are exploring the possibility of employing a Project Manager to oversee the implementation of recommendations for each council, contained in the SWMP. The Project Manger will also look at obtaining various grants and other funds for the treatment of waste streams in the group area and will explore the possibility of establishing a regional waste site.

Comment

Although the "Wagin Group" is going down through process of implementing SWMP recommendations the author believes it is in Wagin's interest to undertake independent action to ensure that Wagin's needs are addressed.

The recommendations of the SWMP include;

- Employ a landfill attendant
- Commence proceedings to find a suitable landfill site and close the Brockman Road site.
- Establish a recycling drop off facility at the shire depot.
- Establish a cardboard recycling drop off centre at the manned drop off transfer shed.
- Prepare a landfill management plan for landfill
- Prepare a landfill procedures document for operating landfill in order to reduce fire risk, vermin and litter.
- Introduce kerb side recycling.
- Investigate establishing a transfer station in preference to operating another landfill site.

Bowman estimates that the existing landfill site at Brockman Road has an estimated remaining life of five years. The author is aware of a landowner north of Wagin who is prepared to make available portions off their property for establishing a new landfill site within the district.

Discussion

Acting Chief Executive Officer reported that;

- SWMP has been signed off by Department Environment and Conservation.
- Recommendation for implementation for group to be undertaken and group to employ Project Manager for twelve (12) months with funds left over \$195,000.
- RIF is available to group for implementation

- Committee to consider new waste site either on a stand alone basis or with neighbouring shire councils.
- Steve Friend gave outline of procedure required to obtain necessary approvals for new site.
- Local resident prepared to offer land for new site on Walker Road which may meet selection criteria. Topography, Demographics etc)
- Need to visit other shires (eg Kondinin) who have established regional waste facilities.

Statutory Environment

Policy Implications

N/A

Budget Implications

Will impact on future budgets.

Committee Recommendation

WMR 36 Moved D PERRIE

Seconded T PUGH

That the Acting Chief Executive Officer;

1. write to neighbouring shires councils inviting them to participate in selecting a site for a new regional waste facility
2. ask the land owner for permission to dig test holes (to 10 – 12 metres) as preliminary site works
3. prepare an itinerary for the committee to visit other waste facilities.

CARRIED

Vote 4 /0

5.4 Kerb Side Recycling

LOCATION: Shire of Wagin

PROPOSER:

REPORTING OFFICER: Acting Chief Executive Officer

Summary

To decide on a course of action in regards to the future of kerbside recycling.

Background

Council currently has a contract for refuse collection which includes an allowance for recycling. The current service operates on a partial pickup of products and no suitable receptacle is used resulting in the service not being fully utilised. The current contract expires on 30 June 2011.

Council resolved at its Ordinary Council meeting 16th December 2008 to advertise for proposals from interested parties for kerbside recycling, due to staff changeovers this has not been undertaken.

Comment

It seems from comments made by various persons to the author that the present recycling service can be improved and that there is a low participation rate. Although the current climate for recycling products is not economical the committee should take a long term approach as there are other benefits of recycling than just taking a monetary viewpoint.

Council has created a projected surplus of some \$44,000 in the 08/09 budget which will be placed in a waste reserve account. This funding the author believes was put aside to establish a new landfill site.

There may be an opportunity to utilise some of these funds to introduce a full kerbside recycling system incorporating 240 litre bins (yellowlids). There would be a number of issues to be overcome, one of which would be the adjustment of the current contract which has two (2) years left in run.

Statutory Environment

Policy Implications

N/A

Budget Implications

Committee and Officer's Recommendation

WMR 37

Moved: A HICKS

Seconded: M RITCHIE

That the Committee strongly recommend to introduce kerbside recycling using the existing contractor to Wagin townsite using 240 litre bins during 2009/10 year and that staff prepare a report on various options for implementation.

CARRIED

Vote 4 /0

5.5 REFUSE SITE KEY POLICY

LOCATION: Shire of Wagin

PROPONENT:

REPORTING OFFICER: Acting Chief Executive Officer

Summary

To review the refuse site key policy.

Background

Council adopted a refuse site key policy at its September 2008 Ordinary Council meeting.

Office staff have been under some pressure to vary this policy with unusual requests from time to time.

Comment

Staff will provide a verbal update at the meeting highlighting short comings in the policy.

Statutory Environment**Policy Implications****Budget Implications****Officer's Recommendation**

Moved:

Seconded:

For discussion.

5.6 "DO THE RIGHT THING" – LITTER SIGNAGE

LOCATION: Shire of Wagin

PROPONENT:

REPORTING OFFICER: Acting Chief Executive Officer

Summary

To decide whether to participate in the funding offer.

Background

The Packaging Stewardship Forum (PSF). A federally funded body is offering.

Comment

It would be premature to obtain most of the offered signs, however "Do the right thing" signs could be obtained and placed on footpath bins.

Statutory Environment**Policy Implications****Budget Implications**

Committee and Officer's Recommendation**WMR39****Moved: T PUGH****Seconded: M RITCHIE**

That the Acting Chief Executive Officer apply for the free signage to be placed on footpath bins.

CARRIED

Vote 4 /0

6. CLOSURE

The meeting closed at 5.00pm

These Minutes were confirmed at a meeting held on_____

Signed _____

Presiding Member at the meeting at which the Minutes were confirmed.

Dated _____