



# SHIRE OF WAGIN

## SPECIAL MEETING OF COUNCIL

### Agenda

24 October 2017

President and Councillors

A Special meeting of Council is called for Tuesday 24<sup>th</sup> October 2017 commencing at 5.30 pm in the Shire of Wagin Council Chamber, 2 Arthur Road Wagin.



P R Webster  
CHIEF EXECUTIVE OFFICER

20<sup>th</sup> October 2017

# Contents

- 1. OPENING**
  - 2. ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE (PREVIOUSLY APPROVED)**
  - 3. DISCLOSURE OF FINANCIAL AND OTHER INTERESTS**
- Note: That, under Section 5.65 of the Local Government Act 1995, care should be exercised by all Councillors to ensure that a “financial interest” is declared and that they refrain from voting on any matters which are considered that may come within the ambit of the act.
- 4. SWEARING IN OF COUNCILLORS**
  - 5. ELECTION OF SHIRE PRESIDENT AND DEPUTY PRESIDENT**
  - 6. ALLOTMENT OF SEATING FOR ELECTED MEMBERS.** *(Clause 8.2 of Councils Standing Orders detail that the CEO is to allot seating by a random draw)*
  - 7. APPOINTMENT OF COUNCILLORS TO VARIOUS COMMITTEES**
  - 8. CLOSURE**

## **1. DECLARATION OF OPENING**

The Chief Executive Officer declared the meeting open at

## **2. ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE (PREVIOUSLY APPROVED)**

## **3. DISCLOSURE OF FINANCIAL AND OTHER INTERESTS**

#### 4. SWEARING IN OF COUNCILLORS

Mr Jim Wallis will swear in the Councillors elect who were declared elected by the Returning Officer at the election held on Saturday, 21 October 2017.

In accordance with the *Local Government act 1995, s2.29(1)* a person elected as a Councillor has to make a declaration before acting in office.

Regulation 13 of *the Local Government (Constitution) Regulation 1998* prescribes the form of declaration. This is contained in Form 7 of those regulations and is to be made before a person authorised to take statutory declarations under the *Oaths, Affidavits and Statutory declarations Act 2005*.

The declaration as follows:

**I**  
Of,  
having been elected to the office of **Councillor** of the **Shire of Wagin**,  
declare that I take the office upon myself and will duly, faithfully, honestly, and with integrity, fulfil the duties of the office for the people in the district according to the best of my judgment and ability, and will observe the *Local Government (Rules of Conduct) Regulations 2007*.

In part Schedule 2.3 of the *Local Government Act 1995* provides;

#### WHEN COUNCIL ELECTS MAYOR OR PRESIDENT

- The office is to be filled as the first matter dealt with-
  - A) At the first meeting of the council after an inaugural election or a section 4.13 or 4.14 election or after an ordinary election day; and
  - B) At the first meeting of the council after an extraordinary vacancy occurs in the office.
- If the first ordinary meeting of council is more than 3 weeks after an extraordinary vacancy occurs in office, a special meeting of council is to be held within that period for the purpose of filling the office.

#### CEO TO PRESIDE

The CEO is to preside at the meeting until the office is filled.

## 5. ELECTION OF SHIRE PRESIDENT AND DEPUTY PRESIDENT

### 5.1 SHIRE PRESIDENT

The Chief Executive Officer to call for nominations for the office of Shire President.

The Shire President is to be elected by the Council from amongst the Councillors.

Nominations for the position of Shire President are to be made in writing before the meeting, or during the meeting prior to the close of nominations. If a Councillor is nominated by another Councillor, the person conducting the election is not to accept the nomination unless the nominee has advised the person conducting the election, verbally or in writing, that he or she is willing to be nominated.

The Council members are to vote on the matter by secret ballots as if they were voting at an election. The Chief Executive Officer is to declare the result and the elected Shire President is to make a declaration pursuant to Regulation 13(3) of the *Local Government (Constitution) Regulations 1998*.

#### Oaths, affirmations and declarations (s. 2.29, 2.42)

A declaration required by section 2.29 to be made by a person elected as a councillor, deputy mayor or deputy president is to be made before an authorised person.

The declaration of elected Shire President:

**I**

Of,

having been elected to the office of **Shire President** of the **Shire of Wagin**, declare that I take the office upon myself and will duly, faithfully, honestly, and with integrity, fulfil the duties of the office for the people in the district according to the best of my judgment and ability, and will observe the *Local Government (Rules of Conduct) Regulations 2007*.

Declaration to be witnessed by.....

The Chief Executive Officer to hand the meeting over to the newly elected Shire President.

### 5.2 ELECTION OF DEPUTY SHIRE PRESIDENT

The Shire President to call for nominations for the office of Deputy Shire President.

The Deputy Shire President is to be elected by the Council (including the Shire President) from amongst the Councillors.

Nominations for the position of Deputy Shire President are to be made in writing before the meeting, or during the meeting prior to the close of nominations. If a Councillor is nominated by another Councillor, the person conducting the election is not to accept the nomination unless the nominee has advised the person conducting the election, verbally or in writing, that he or she is willing to be nominated.

The Council members are to vote on the matter by secret ballots as if they were voting at an election. The Chief Executive Officer is to declare the result and the elected Shire President is to make a declaration pursuant to Regulation 13(3) of the *Local Government (Constitution) Regulations 1998*.

**Oaths, affirmations and declarations (s. 2.29, 2.42)**

A declaration required by section 2.29 to be made by a person elected as a councillor, deputy mayor or deputy president is to be made before an authorised person.

The declaration of elected Deputy Shire President:

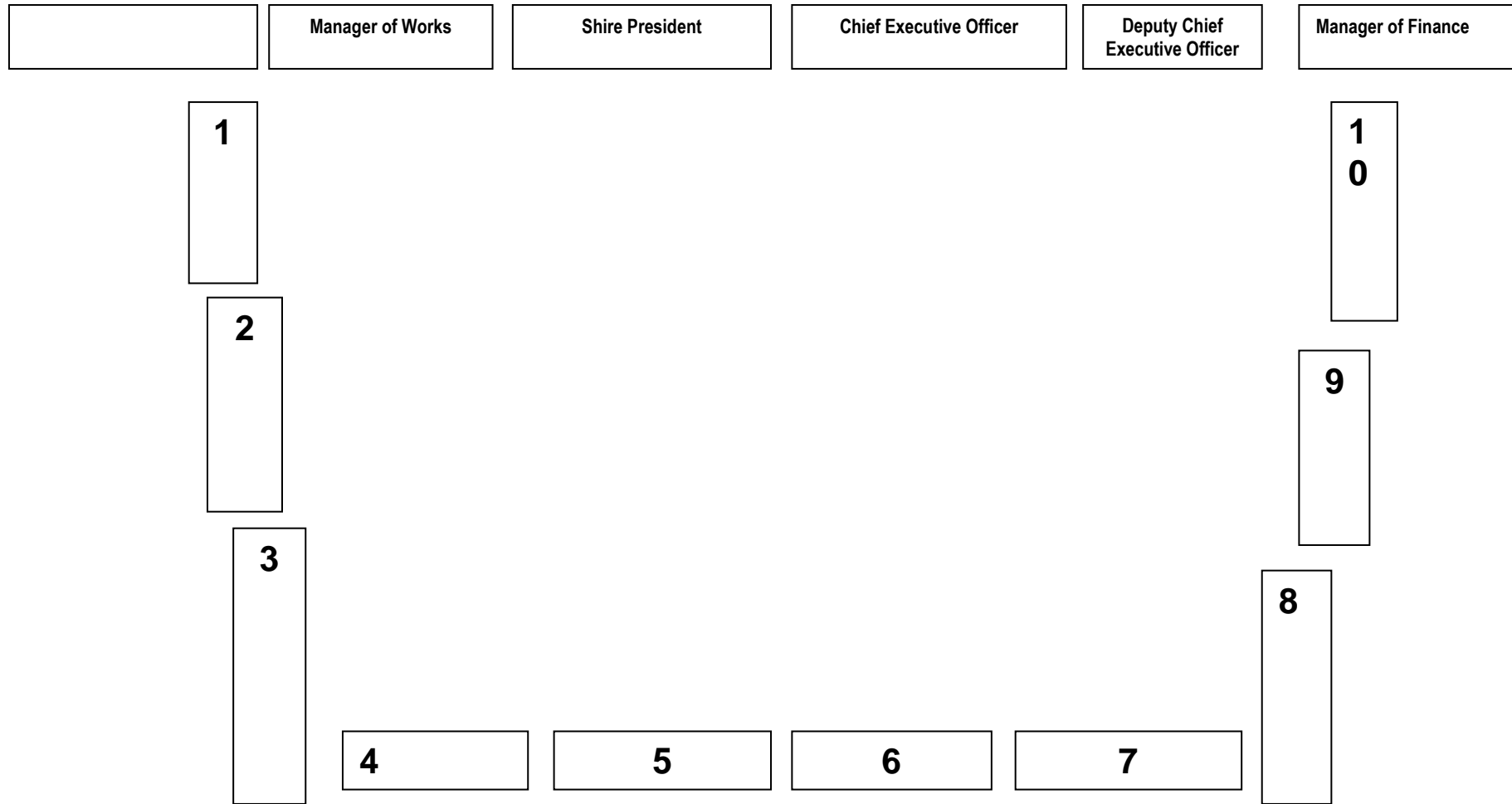
**I**  
Of,  
having been elected to the office of **Deputy Shire President** of the **Shire of Wagin**,  
declare that I take the office upon myself and will duly, faithfully, honestly, and with integrity, fulfil the duties of the office for the people in the district according to the best of my judgment and ability, and will observe the *Local Government (Rules of Conduct) Regulations 2007*.

Declaration to be witnessed by.....

**6. ALLOTMENT OF SEATING FOR ELECETED MEMBERS**

At the first meeting held after each ordinary elections day, the CEO is to allot by random draw, a position at the Council table to each councillor and the councillor is to occupy that position when present at meetings of the Council until such time as there is a call by a majority of councillors for a re-allotment of positions.

# SEATING POSITION OCTOBER 2017



## 7. APPOINTMENT OF COUNCILLORS TO VARIOUS COMMITTEES

COMMITTEE	DELEGATES	MANAGER	NOMINATIONS
<b>COUNCIL</b>			
<b>Finance and General Purposes Committee</b>	Blight, Ballantyne, Walker & Reed	MF	
<b>Works and Service Committee</b>	Walker, West, & Reed	MOW	
<b>Asset Management Committee</b>	Ballantyne, Walker, West,		
<b>Audit Committee</b>	Blight, Ballantyne, Walker & Reed	MF	
<b>4WDL</b>	Blight, Walker	CEO	
<b>CEO Review Committee</b>	Blight,	CEO	
<b>Great Southern Regional Waste Group</b>	Walker, CEO		
<b>Airport Development</b>	Ballantyne, West, Blight,	CEO	
<b>Bushfire Advisory Committee</b>	Walker & Blight	CEO	
<b>Roadwise / LEMC &amp; Safer WA Committee</b>		CEO	
<b>Sportsground Advisory Community Centre Management Committee</b>	Walker	DCEO	
<b>Tourism and Promotion</b>	West, Blight,	CEO	
<b>Townscape Enhancement Committee</b>	Walker, West,	DCEO	
<b>Waste Management and Recycling Committee</b>	Ballantyne, Walker, Reed	PEHO/CEO	
<b>Wagin/ Woodanilling Landcare Zone</b>	Reed		
<b>WALGA Central Zone</b>	Blight, (Walker – Proxy)	CEO	
<b>Lakes Sub – Regional Road Group</b>	Walker, Reed		
<b>OTHER</b>			
<b>Civic Awards Committee</b>	Blight, CEO &	CEO	
<b>Community Bus Committee</b>	West	DCEO	
<b>Economic Development Advisory Committee</b>	Blight, Walker, Reed	CEO	
<b>Community Centre Committee</b>	Reed		
<b>Community Resource Centre</b>			
<b>Cottage Homes Committee</b>	West,		
<b>Development Assessment Panels</b>	West & (proxy's Walker & ) Term expires 26/04/2017		
<b>Frail Aged Homes Committee/Warratah</b>	Reed		
<b>Historical Village Committee</b>	Reed, West		
<b>Land Conservation District Committee</b>	Blight		
<b>Parents &amp; Citizens Association</b>			
<b>Reconciliation Action Plan</b>	Ballantyne		
<b>School Bus Committee</b>	Walker		
<b>Woolorama Committee</b>	Walker, Blight - Proxy		



**8. CLOSURE**

There being no further business the Chairperson thanked those in attendance and closed the meeting at

I certify that this copy of the Minutes is a true and correct record of the meeting on 24<sup>th</sup> October 2017

Signed:.....

Presiding Elected Member

Date:.....